

MINUTES OF THE UTAH ANIMAL CONTROL AND SHELTER SPECIAL SERVICE DISTRICT BOARD OF DIRECTORS MEETING HELD ON January 8, 2026 at 4:00 p.m., in the Uintah County Building at 152 East 100 North, Vernal, Utah 84078.

BOARD MEMBERS PRESENT: John Laursen, Nile Mathisen, Debra Hamaker, and Dan Olsen

STAFF PRESENT: Devin Cobb, Donna Long, Abbigayle Jackson, Colt Atwood, Angel Collins and Justin Moosmann.

VERNAL CITY EMPLOYEES PRESENT: Nick Rousseau.

MEMBERS OF THE PUBLIC PRESENT: Brent Hamaker

WELCOME: Debra Hamaker welcomed everyone to the meeting and the pledge of allegiance was recited.

REQUEST FOR APPROVAL OF THE MINUTES FROM THE DECEMBER 12, 2025, MEETING: Debra Hamaker asked if there were any comments, questions, or concerns regarding the minutes from the meeting. The Board had no concerns. *John Laursen moved to approve the minutes as presented. Dan Olsen seconded the motion. The motion passed with Olsen, Mathisen, Hamaker, Long, and Mathisen voting in favor.*

REQUEST FOR THE APPROVAL OF THE UPDATED HOME QUARANTINE AGREEMENT: Devin Cobb stated he liked the changes to this agreement. Angel Collins explained the changes and that this agreement would help define the terms of a home quarantine. *Nile Mathisen moved to approve. John Laursen seconded the motion. The motion passed with Olsen, Mathisen, Hamaker and Mathisen voting in favor.*

REQUEST FOR THE APPROVAL OF THE BARKING DOG NOTICE: Angel Collins explained this notice and how it would work. This would include tips and resources to help alleviate the noise issue. *Dan Olsen moved to approve. Nile Mathisen seconded the motion. The motion passed with Olsen, Mathisen, Hamaker and Mathisen voting in favor.*

REQUEST FOR THE APPROVAL OF UPDATED NUISANCE ANIMAL LOG: Angel Collins explained that she updated this form for Animal Control and that it includes more information to help

prosecute with citations. *Nile Mathisen moved to approve. Dan Olsen seconded the motion. The motion passed with Olsen, Mathisen, Hamaker and Mathisen voting in favor.*

RATIFICATION OF THE APPROVAL OF THE HORSE GATHER BIDS: Devin Cobb read the accepted bid through Sampson Livestock and explained the terms of this bid/ contract. This contract states the contractor will charge \$360 per head for approximately 175 to 250 stray horses. Dan motioned to ratify this bid. *Dan Olsen moved to approve. John Laursen seconded the motion. The motion passed with the following roll call vote:*

- Dan Olsenaye;*
- Nile Mathisen.....aye;*
- Debra Hamaker.....aye;*
- John Laursen.....aye;*

HORSE GATHER UPDATE-: Devin stated that they will be meeting with The Sampsons on Monday January 12th, 2026, to decide trap sites. The gathering will commence on Tuesday January 13th, 2026, at sunup. The horses will be claimed by Don Richens and sold through a livestock auction barn. Devin also stated the first trap will be located around The Bonanza Power Plant where the biggest concern is. Kache Labrum, the Uintah County Brand Inspector is going to be present as well as Zane Tahgov for The Ute Tribe. The board is still concerned about the cost of this event and logistics. John Laursen also recommended keeping track of milage and personnel costs to cover this gathering for record purposes.

PUBLIC BUISNESS

NONE

POLICY & LEGISLATION

REQUEST FOR THE APPROVAL OF RESOLUTION NO. 2026-01 FY 2026 FEE SCHEDULE: Devin Cobb explained that the owner surrender fee for livestock is \$25 and will be the same. The pre-sterilization fee was increased to \$100. John Laursen also recommended increasing the dead animal removal fee from \$50 to \$75. *Dan Olsen moved to approve. Nile Mathisen seconded the motion. The motion passed with the following roll call vote:*

- Dan Olsenaye;*

Nile Mathisen.....aye;
Debra Hamaker.....aye;
John Laursen.....aye;

REQUEST FOR THE APPROVAL OF RESOLUTION NO. 2026-02 FY 2026 HOLIDAY SCHEDULE: Devin Cobb stated the holiday schedule will be the same as the previous year with the addition of Juneteenth, Christmas Eve, Martin Luther King Jr Day. *Dan Olsen moved to approve. John Laursen seconded the motion. The motion passed with the following roll call vote:*

Dan Olsenaye;
Nile Mathisen.....aye;
Debra Hamaker.....aye;
John Laursen.....aye;

MANAGEMENT & COMMITTEE REPORTS

TREASURER REPORT-: Dan Olsen reported that as of December 31, 2025, there was \$169,950.10 in the Zions account, \$996,708.88 in the regular account, and \$202,654.51 in the capital projects account. Giving the District a total of \$1,369,403.41. During December the District also received the mineral lease deposit, made a transfer of \$80,000 from the regular account to the Zions account, and received dividend deposits in the amounts of \$3,384.66 and \$682.12.

The districts dividend rate for the PTIF was 4.0116%

MONTHLY PAYMENT APPROVAL REPORT-: The Board reviewed the report and had no comments. *Dan Olsen moved to approve. Nile Mathisen seconded the motion. The motion passed with the following roll call vote:*

Dan Olsenaye;
Nile Mathisen.....aye;
Debra Hamaker.....aye;
John Laursen.....aye;

FINANCIAL STATEMENT NOVEMBER 2025-: The board reviewed this statement and had no concerns

DRAFT FINANCIAL STATEMENT DECEMBER 2025-: The board reviewed this statement and had no concerns.

ANIMAL CONTROL STATISTICS-: Colt Atwood stated some improvements have been made to the winch on the dump trailer after a bracket breaking. The horse trailer also received some panel racks to prepare for the horse gathering. Things have been steady at the shelter otherwise.

SHELTER STATISTICS-: Donna Long stated things at the shelter were going well. During the month of December there were 20 adoptions. All illness procedures are in place and are doing well. Donna also stated Shelterluv is going very well and helping the shelter stay organized and working towards being all digital.

DISTRICT ACTIVITIES REPORT-: Devin Cobb stated Donna is doing very great with the new system. The shelter is working on going fully digital on all paperwork. The shelter changed microchip manufacturers to help with operating costs. The shelter received 266 calls for service. These calls included 41 dogs and 45 cats. The shelter received 110 visitors during the month of December. One cat that came in with Panleukopenia and was treated. A couple dogs diagnosed with giardia but are also being treated. The shelter still participates in What's What with Amy (WWWA) every week as well as Paws and Claws.


MISCELLANEOUS ADMINISTRATIVE UPDATES & REPORTS: Devin stated with the new board member Nick Porter being added, Ed needed to be removed from Zions Bank and Nick Porter added. *John Laursen motioned to make this change. Dan Olsen seconded the motion. The motion passed with Olsen, Mathisen, Hamaker and Mathisen voting in favor.*

ADJOURN: There being no further discussion, *Nile Mathisen moved to adjourn the meeting. Dan Olsen seconded the motion. The motion passed with a unanimous vote, and the meeting was adjourned.*

ATTEST:

X 

Chair-person

X 

Secretary