

**MOUNTAIN HEIGHTS ACADEMY
BOARD OF TRUSTEES MEETING**



Date: December 12, 2025

Location: 9067 S 1300 W #204, West Jordan, UT 84088

In Attendance: Kari Malkovich, Jen Robison, Quinn Sutton, Wade Glathar, Kara Finley

Others In Attendance: DeLaina Tonks, Cathie Hurst, Priscilla Stringfellow, Hannah Dorius, Ken Jeppesen, Reese Carroll, Coral Hamblin, Preston Martell, Lisa Cooper Look

Excused: Royce Kimmons

MINUTES

CALL TO ORDER

Kari Malkovich called the meeting to order at 11:33AM.

PUBLIC COMMENT

There was no public comment.

VOTING AND DISCUSSION ITEMS

- Board Member Roles & Elected Officers
Quinn Sutton is stepping off the board. Quinn Sutton thanked the board for all their hard work and wished them luck moving forward. Kara Finley has been interviewed by Kari Malkovich and Kari is excited to nominate her as a board member.

Wade Glathar made a motion to approve Kara Finley as a Mountain Heights Academy board member for a 3-year term. Jen Robison seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Wade Glathar, Aye; Jen Robison, Aye; Quinn Sutton, Aye.

REPORTS

- Directors Report
 - Sterling Scholar Presentation
Dr. Tonks presented the Sterling Scholar students to the board. The students presented their portfolio projects in social studies, art, and mathematics. Kari Malkovich supports and commends each scholar for their work and thanked them for representing Mountain Heights Academy.

Reese Carroll and Coral Hamblin left the meeting at 11:39AM.

CONSENT ITEMS

- October 24, 2025 Board Meeting Minutes
Quinn Sutton made a motion to approve the October 24, 2025 board meeting minutes. Wade Glathar seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Wade Glathar, Aye; Jen Robison, Aye; Quinn Sutton, Aye; Kara Finley, Aye.

VOTING AND DISCUSSION ITEMS

- Schedule A Charter Amendment

Dr. Tonks presented the Schedule A Charter Amendment. This amendment gives the school a bit more autonomy and puts the board in charge of the school's mission, values, and goals. This Charter Amendment has been previously approved by the State. Revenues are up from previous years. The board will sign the Schedule A after the board meeting. This amendment will be signed by the full board.

Wade Glathar made a motion to approve the Schedule A Charter Amendment. Jen Robison seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Jen Robison, Aye; Quinn Sutton, Aye.

- 2027/2028 School Year Calendar

The 2027/2028 School Year Calendar was presented to the board. The calendar is approved in advance to facilitate forward thinking and to give faculty and administration time to plan accordingly.

Kara Finley made a motion to approve the 2027/2028 School Year Calendar. Quinn Sutton seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Jen Robison, Aye; Quinn Sutton, Aye; Jen Robison, Aye; Wade Glathar, Aye.

- Tuition Reimbursement

Dr. Tonks is supportive of Julie Chris being reimbursed for her tuition. Tuition reimbursement is needed for Julie Crisp to pursue job-related courses that will strengthen her professional competence and further benefit the students she serves. Julie will be working on two courses (EDUC 6410 - Social Foundations of Education and EDUC 6030 - Principles of Practitioner Research).

Jen Robison made a motion to approve the Tuition Reimbursement. Wade Glathar seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Jen Robison, Aye; Quinn Sutton, Aye; Wade Glathar, Aye.

- NWEA Invoice

This is the invoice for our NWEA Measures of Academic Progress testing platform. Due to the high opt-out rate of the state tests (Rise and Aspire,) Mountain Heights administers the MAP test in the fall and the spring to ensure that we have valid and reliable data on student performance. This platform gives the school data to accurately predict where students are to provide the best support for them. The amount for this invoice is: \$23,212.50.

Kara Finley made a motion to approve the NWEA Invoice. Wade Glathar seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Jen Robison, Aye; Quinn Sutton, Aye; Wade Glathar, Aye.

- Genius SIS

Genius SIS is an easy-to-read dashboard for students and parents. Genius helps track student progress in a more consumable format. The amount for this invoice is: \$23,226.50.

Wade Glathar made a motion to approve the Genius SIS Invoice. Kara Finley seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Jen Robison, Aye; Quinn Sutton, Aye; Wade Glathar, Aye.

- Policies:
 - Amended Instructional Materials Policy
Priscilla Stringfellow presented the changes to the Instructional Materials Policy. The amendment includes definitions for objective and subjective sensitive material. This policy also reflects numerical changes in the Utah Code citations.

Wade Glathar made a motion to approve the Instructional Materials Policy. Quinn Sutton seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Jen Robison, Aye; Quinn Sutton, Aye; Wade Glathar, Aye.

Jen and Quinn left the meeting at 11:54AM.

REPORTS

- Audit Presentation & Training
Ken Jeppesen presented the 2024/2025 School Year Audit. Eide Bailly is independent from the school. There were no significant findings in the audit. There was nothing unusual in the report as it was an unmodified report. The PTIF Account is earning ample interest. The auditors reviewed some key controls that were tested and there were no findings.

Ken Jeppesen left the meeting at 12:10AM.

- Directors Report
Dr. Tonks presented the Directors Report. Dr. Tonks reported on student achievement and events. DeLaina attended the International Council for Open and Distance Education conference in Wellington New Zealand. The biggest takeaway from the conference is the importance of using AI as tools in schools. Networking and learning opportunities made the trip worth it. There are no new data reports this month. Student enrollment is about 1759 at this point in the school year.

Lisa Cooper Looke left the meeting at 12:26PM.

VOTING AND DISCUSSION ITEMS

- School Values
The potential school values were discussed amongst the board. The school values in discussion are Integrity, Audacious, Belonging, Curiosity, and Adaptability. Each proposed value was discussed individually. The board decided to keep each of the goals but to expound on each of the definitions.

Kara Finley made a motion to approve the School Values as Integrity, Audacious, Belonging, Curiosity, and Adaptability. Wade Glathar seconded. Motion passed

unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Wade Glathar, Aye.

CALENDARING

- Board Meetings
 - Next meeting: February 27, 2025

ADJOURN

At 12:45 PM Wade Glathar adjourned the meeting. Kara Finley seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Wade Glathar, Aye.