

Resolution No. 2026-1

**RESOLUTION OF WILLARD CITY AUTHORIZING REPEALING THE CURRENT  
WILLARD CITY PERSONNEL MANUAL AND ADOPTING THE ATTACHED  
WILLARD CITY PERSONNEL POLICIES AND PROCEDURES MANUAL;  
AUTHORIZING THE MAYOR TO SIGN THIS RESOLUTION; AND PROVIDING FOR  
AN EFFECTIVE DATE.**

**SECTION I – RECITALS:**

WHEREAS the City Council of Willard City (herein "City") is a municipal corporation duly organized and existing under the laws of the State of Utah; and,

WHEREAS, in conformance with the provisions of UCA § 10-3-717, the governing body of the City may exercise all administrative powers by resolution including, but not limited to adoption of policies and procedures for certain boards and organizations of the City; and,

WHEREAS the City Council wishes to repeal the current Willard City Personnel Manual and adopt the attached Willard City Personnel Policies and Procedures Manual that they consider to be necessary for personnel, which includes employees and volunteers; and

WHEREAS the City Council finds that it is necessary to amend the Personnel Manual to establish reasonable rules of employment conduct, i.e. guidelines for management and employees and volunteers to follow; and

WHEREAS the City Council finds that adopting an updated personnel policies and procedures manual will help ensure compliance with these rules and procedures through a process consistent with the best interests of the City and its employees and volunteers; and

WHEREAS, at this time, the City Council wishes to adopt the proposed Willard City Personnel Policies and Procedures Manual, which is attached as Attachment "A" to achieve these goals; and

WHEREAS the City finds that the public convenience and necessity require the actions herein contemplated,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willard as follows:

1. The current Willard City Personnel Manual is repealed in its entirety and the Willard City Personnel Policies and Procedures, attached as **Attachment "A"** and fully incorporated by this reference, is approved and adopted.
2. The Mayor is authorized to sign this Resolution.
3. The foregoing recitals are fully incorporated herein.

**SECTION III. PRIOR ORDINANCES AND RESOLUTIONS:**

The body and substance of any and all prior Resolutions, together with their specific provisions, where not otherwise in conflict with this Resolution, are hereby reaffirmed and readopted.

**SECTION IV. REPEALER OF CONFLICTING ENACTMENTS:**

All orders, and Resolutions with respect to the changes herein enacted and adopted which have heretofore been adopted by the City, or parts thereof, which are in conflict with any of the provisions of this Resolution, are, to the extent of such conflict, hereby repealed, except that this repeal shall not be construed to revive any act, order, or resolution, or part thereof, heretofore repealed.

**SECTION V - SAVINGS CLAUSE:**

If any provision of this Resolution shall be held or deemed to be or shall, in fact, be invalid, inoperative, or unenforceable for any reason, such reason shall not have the effect of rendering any other provision or provisions hereof invalid, inoperative, or unenforceable to any extent whatever, this Resolution and the provisions of this Resolution being deemed to be the separate independent and severable act of the City Council of Willard City.

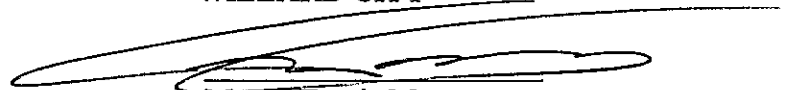
**SECTION VI. DATE OF EFFECT**

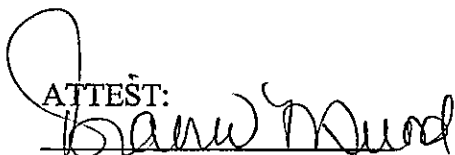
This Resolution shall be effective immediately upon its passage on the 27 day of February 2026.

PASSED AND ADOPTED BY THE CITY COUNCIL OF WILLARD CITY, STATE OF UTAH, on this 26 day of Feb 2026.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Jacob Bodily	<u>X</u>	_____	_____	_____
Rod Mund	<u>X</u>	_____	_____	_____
Mike Braegger	<u>X</u>	_____	_____	_____
Rex Christensen	<u>X</u>	_____	_____	_____
Jordon Husley	<u>X</u>	_____	_____	_____

WILLARD CITY

  
Mayor Travis Mote

ATTEST:  
  
Diana Mund, City Recorder