

**MONTICELLO CITY**

**RESOLUTION 2026-05**

**MUNICIPAL WASTEWATER PLANNING PROGRAM RESOLUTION**

**RESOLVED** that MONTICELLO City informs the Water Quality Board of the following actions taken by the Monticello City Council (Governing Body).

1. Reviewed the attached Municipal Wastewater Planning Program Report for 2025.
2. Have taken all appropriate actions necessary to maintain effluent requirements contained in the UPDES Permit (if applicable).

**Passed by a (majority)(unanimous) vote on February 24, 2026.**

  
Kevin Dunn, Mayor

**ATTEST:**

  
Melissa Gill, Recorder



Full MWPP Survey - 2026

Municipal Wastewater Planning Program survey for the year 2025.

Email \*

[george@monticelloutah.gov](mailto:george@monticelloutah.gov)

#### General Information

Note: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of the assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance, please send an email to [wqinfodata@utah.gov](mailto:wqinfodata@utah.gov) and we will contact you as soon as possible. You may also visit our Frequently Asked Questions page

What is the name of the Facility? \*

City of Monticello

What is the Name of the person responsible for this organization? \*

Kaeden Kulow

What is the Title of the person responsible for this organization? \*

City Manager

What is the Email Address for the person responsible for this organization? \*

[Kaedon@monticelloutah.gov](mailto:Kaedon@monticelloutah.gov)

What is the Phone number for the person responsible for this organization? \*

435-587-2271

Please identify the Facility Location? \*

Please provide either Longitude and Latitude, address, or a written description of the location (with area or point).

37.86343520. -109.31011239

Are you a federal facility?

A federal facility is a military base, a national park, or a facility associated with a federal government organization (e.g., BLM, Forest Service, etc.)

No

## Financial Evaluation Section

As you begin this survey you must keep in mind which part of the wastewater system that you represent, unless you represent it all (e.g., collections, treatment, or both). If you only represent the collection system, please respond to each question, thinking only of collection system data as you proceed through this survey. The same goes for treatment and both. If you get a question that does not apply to the part of the system which you represent, then leave it unanswered. However, please try to answer as many questions as you possibly can.

This section is completed by:

George Rice

Are sewer revenues maintained in a dedicated purpose enterprise/district account?

Yes

Are you collecting 95% or more of your anticipated sewer revenue?

Yes

Are Debt Service Reserve Fund requirements being met?

Yes

Where are sewer revenues maintained?

Sewer revenues are maintained in a sewer specific fund.

What was the average MONTHLY User Charge for 2025?

\$275.00 This question was verbally corrected by George Rice to State Municipal Wastewater Planning Program and Monticello City Council to \$22.91

Do you have a water and/or sewer customer assistance program (CAP)?

No

Are property taxes or other assessments applied to the sewer systems?

No

What is the yearly amount of revenue that you receive from these taxes?

N/A

Are sewer revenues sufficient to cover operations & maintenance costs, and repair & replacement costs (OM&R) at this time?

No

Are projected sewer revenues sufficient to cover operation & maintenance, and repair and replacement costs for the next five years?

No

Does the sewer system have sufficient staff to provide proper operation & maintenance, and repair and replacement?

Yes

Has a repair and replacement sinking fund been established for the sewer system?

Yes

Is the repair & replacement sinking fund sufficient to meet anticipated needs?

No

Are sewer revenues sufficient to cover all costs of current capital improvements projects?

No

Has a Capital Improvements Reserve Fund been established to provide for anticipated capital improvement projects?

Yes

Are projected Capital Improvements Reserve Funds sufficient for the next five years?

No

Are projected Capital Improvements Reserve Funds sufficient for the next ten years?

No

Are projected Capital Improvements Reserve Funds sufficient for the next twenty years?

No

Have you completed a rate study within the last five years?

Yes

Do you charge Impact fees?

No

If you charged Impact Fees, how much were they? =

If not a flat fee, use total collected impact fees for the year divided by the total number of entities who paid fees that year.

N/A

Have you completed an impact fee study in accordance with UCA 11-36a-3 within the last five years?

Yes

Do you maintain a Plan of Operations?

Yes

Have you updated your Capital Facility Plan within the last five years?

No

In what year was the Capital Facility Plan last updated?

2020

Do you use an Asset Management system for your sewer systems?

No

Do you know the total replacement cost of your total sewer system capital assets?

Yes

Replacement Cost =

\$18,300,000.00

Do you fund sewer system capital improvements annually with sewer revenues at 2% or more of the total replacement cost?

No

What is the sewer/treatment system annual asset renewal cost as a percentage of its total replacement cost?

2

Describe the Asset Management System. Check all that apply:

GPS

Accounting Software

What is the 2025 Capital Assets Cumulative Depreciation for your facility?

\$52,000.00

What is the 2025 Capital Assets Book Value?

Book Value = (total cost) - (accumulated depreciation)

Unknown

Cost of projected capital improvements - Please enter a valid numerical value - 2025?

\$1,500,000

Cost of projected capital improvements - Please enter a valid numerical value - 2026 through 2030?

\$1,000,000

Cost of projected capital improvements - Please enter a valid numerical value - 2031 through 2035?

\$2,000,000

Cost of projected capital improvements - Please enter a valid numerical value - 2036 through 2040?

\$2,000,000

Cost of projected capital improvements - Please enter a valid numerical value - 2041 through 2045?

\$2,500,000

Purpose of Capital Improvements - 2025? Check all that apply.

Replace/Restore

Increased Capacity

Purpose of projected Capital Improvements - 2026 through 2030? - Check all that apply.

Replace/Restore

Increased Capacity

Purpose of projected Capital Improvements - 2031 through 2035 Check all that apply.?

Replace/Restore

New Technology

Increased Capacity

Purpose of projected Capital Improvements - 2036 through 2040? - Check all that apply.

Replace/Restore

New Technology

Increased Capacity

Purpose of projected Capital Improvements from 2041 through 2045? - Check all that apply.

Replace/Restore

New Technology

Increased Capacity

To the best of my knowledge, the Financial Evaluation section is completed and accurate.

True

Do you have a collection system? \*

Yes

Collection System

Including piping and lift stations.

This form is completed by [name]?

The person completing this form may receive Continuing Education Units (CEUs).

George Rice

#### Part I: SYSTEM DESCRIPTION

Please answer the following questions regarding SYSTEM DESCRIPTION.

What is the largest diameter pipe in the collection system?

Please enter the diameter in inches.

15

What is the average depth of the collection system?

Please enter the depth in feet.

7

What is the total length of sewer pipe in the collection system?

Please enter the length in miles.

23

How many lift/pump stations are there in the collection system?

0

What is the largest capacity lift/pump station in the collection system?

Please enter the design capacity in gpm.

N/A

Do seasonal daily peak flows exceed the average peak daily flow by 100 percent or more?

No

What year was your collection system first constructed?

This can be an approximate guess if you really are not sure.

1947

In what year was the largest diameter sewer pipe in the collection system constructed, replaced or renewed?

If more than one, cite the oldest.

1981

## Part II: DISCHARGES

Please answer the following questions regarding DISCHARGES.

How many days last year was there a sewage bypass, overflow or basement flooding in the system due to rain or snowmelt?

0

How many days last year was there a sewage bypass, overflow or basement flooding due to equipment failure, except plugged laterals?

0

### Sanitary Sewer Overflow (SSO)

Class 1 - a Significant SSO means a SSO backup that is not caused by a private lateral obstruction or problem that:

- (a) affects more than five private structures;
- (b) affects one or more public, commercial or industrial structure(s);
- (c) may result in a public health risk to the general public;

(d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or  
(e) discharges to Waters of the State.

Class 2 - a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria

How many Class 1 SSOs were there in Calendar year 2025?

0

How many Class 2 SSOs were there in Calendar year 2025?

0

Please indicate what caused the SSO(s) in the previous 2 questions.

N/A

Please specify whether the SSOs were caused by contract or tributary community, etc.

N/A

### Part III: NEW DEVELOPMENT

Please answer the following questions regarding NEW DEVELOPMENT.

Did an industry or other development enter the community or expand production in the past two years, such that flow or wastewater loadings to the sewerage system increased by 10% or more?

No

Are new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years that will increase flow or BOD5 loadings to the sewerage system by 25% or more?

No

What is the number of new commercial/industrial connections in 2025?

0

What is the number of new residential sewer connections added in 2025?

2

How many equivalent residential connections are served?

722

#### Part IV: OPERATOR CERTIFICATION

Please answer the following questions regarding OPERATOR CERTIFICATION.

How many collection system operators do you employ?

1

What is the approximate population served?

2000

State of Utah Administrative Rules requires all public system operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at least at the Facility's Grade. List the designated Chief Operator/DRC for the Collection System by: First and Last Name, Grade, and email.

Grades: SLS17-1, Grade I, Grade II, Grade III, and Grade IV.

George Rice, sls17-1, grade I, [george@monticelloutah.gov](mailto:george@monticelloutah.gov)

Please list all other wastewater collection system operators with DRC responsibilities in the field, by name and certification grade. Please separate names and certification grade for each operator by commas.

Grades: SLS17-1, Grade I, Grade II, Grade III, and Grade IV.

N/A

Please list all other wastewater collection system operators by name and certification grade. Please separate names and certification grades for each operator by commas.

Grades: SLS17-1, Grade I, Grade II, Grade III, and Grade IV.

Jesse Christensen, sls17-1

Is/are your collection DRC operator(s) currently certified at the appropriate grade for this facility?

Yes

#### Part V: FACILITY MAINTENANCE

Please answer the following questions regarding FACILITY MAINTENANCE.

Have you implemented a preventative maintenance program for your collection system?

Yes

Have you updated the collection system operations and maintenance manual within the past 5 years?

Yes

Do you have a written emergency response plan for sewer systems?

Yes

Do you have a written safety plan for sewer systems?

Yes

Is the entire collections system TV inspected at least every 5 years?

No

Is at least 85% of the collections system mapped in GIS?

Yes

#### Part VI: SSMP EVALUATION

Please answer the following questions regarding SSMP EVALUATION.

Have you completed a Sewer System Management Plan (SSMP)?

Yes

Has the SSMP been adopted by the permittees' governing body at a public meeting?

Yes

Has the completed SSMP been public noticed?

Yes

USMP Public Notice Date

Date of public notice?

03/13/2018

Continue 1

During the annual assessment of the SSMP, were any adjustments needed based on the performance of the plan?

No

What adjustments were made to the SSMP (i.e. line cleaning, CCTV inspections, manhole inspections, and/or SSO events)?

N/A

During 2025, was any part of the SSMP audited as part of the five-year audit?

No

If yes, what part of the SSMP was audited and were changes made to the SSMP as a result of the audit?

N/A

Have you completed a System Evaluation and Capacity Assurance Plan (SECAP) as defined by the Utah Sewer Management Plan?

Yes

Does the collection system have more than 2,000 connections?

No

Has a fats, oil, and grease (FOG) or fats, oil, sand, and grease program been developed by the collection system?

Yes

#### Part VII: NARRATIVE EVALUATION

Please answer the following questions regarding NARRATIVE EVALUATION.

Describe the physical condition of the sewerage system: (lift stations, etc. included)

Overall, system is in fair condition. Some older areas with some root infiltration, these areas get jetted on a regular basis. No lift stations.

What sewerage system capital improvements does the utility need to implement in the next 10 years?

Repair or replace older sections of the collection system.

What sewerage system problems, other than plugging, have you had over the last year?

None

Is your utility currently preparing or updating its capital facilities plan?

Yes

Does the municipality/district pay for the continuing education expenses of operators?  
The municipality pays 100% for the continuing education expenses of operators.

Is there a written policy regarding continued education and training for wastewater operators?

Yes

Do you have any additional comments?

No

To the best of my knowledge, the Collections System section is completed and accurate.  
True

### Wastewater Treatment Options

You have either just completed or just bypassed questions about a Collection System. If this section was bypassed by mistake, in the next question you will have the option to return to the questions on a Collection System. If you are good with the progress up to now, next you will determine what kind of Wastewater Treatment you have, or you can choose NO Wastewater Treatment.

What kind of wastewater treatment do you have in your wastewater treatment system?  
Non-Discharging Lagoon

Non-Discharging Lagoon

This form is completed by [name]?

The person completing this form may receive Continuing Education Units (CEUs).

George Rice

### Part I: INFLUENT INFORMATION

Please answer the following questions regarding INFLUENT into your lagoon.

What is the design basis or rated capacity for average daily flow in MGD?

1.893

What is the design basis or rated capacity for average daily BOD loading in lb/day?

660

What is the design basis or rated capacity for average daily TSS loading in lb/day?

300

What was the 2025 average daily flow in MGD?

.248

What was the 2025 average daily loading for BOD in lb/day?

Unknown

What was the 2025 average daily loading for TSS in lb/day?

Unknown

What was the percent capacity used by the 2025 average daily flow?

Unknown

What was the percent capacity used by the 2025 daily average BOD?

Unknown

What was the percent capacity used by the 2025 daily average TSS?

Unknown

### Part III: FACILITY AGE

Please answer the following questions about FACILITY AGE. If your plant does not have the treatment unit, please enter N/A.

In what year was your HEADWORKS most recently Evaluated?

2020

In what year was your HEADWORKS most recently constructed, upgraded, or renewed?

2003

What is the age of your HEADWORKS?

22 years

In what year was your LAGOONS (including aeration) evaluated?

2020

In what year was your LAGOONS (including aeration) most recently constructed, upgraded, or renewed?

1981

What is the age of your LAGOONS (including aeration)?

43 years

In what year was your DISINFECTION SYSTEM evaluated?

2020

In what year was your DISINFECTION SYSTEM most recently constructed, upgraded, or renewed?

2004

What is the age of your DISINFECTION SYSTEM?

20 years

In what year was your LAND APPLICATION/DISPOSAL evaluated?

N/A

In what year was your LAND APPLICATION/DISPOSAL most recently constructed, upgraded, or renewed?

N/A

What is the age of your LAND APPLICATION/DISPOSAL?

N/A

## Part II: DISCHARGES

Please answer the following questions regarding DISCHARGES.

How many days in the past year was there a bypass or overflow of wastewater at the facility due to high flows?

0

How many days in the past year was there a bypass or overflow of wastewater at the facility due to equipment failure?

0

## Part IV: NEW DEVELOPMENT

Please answer the following questions regarding NEW DEVELOPMENT.

How many commercial/industrial connections were added in 2025?

0

How many residential sewer connections were added in 2025?

2

How many equivalent residential connections did you serve in 2025?

722

#### Part V: OPERATOR CERTIFICATION

Please answer the following question regarding OPERATOR CERTIFICATION.

How many treatment operators do you employ?

1

Utah administrative rules require all public system operators with Direct Responsible Charge (DRC) to be appropriately certified at least at the facilities grade. Please list the designated Chief Operator/DRC for the wastewater treatment system below. Please give their first and last name, grade level, and email address.

Grades: SLS17-1, Grade I, Grade II, Grade III, and Grade IV.

George Rice, sls17-1,grade I,george@monticelloutah.gov

Please list all other wastewater treatment system operators with DRC responsibilities in the field, by name and certification grade. Please separate names and certification grade for each operator by commas.

Grades: SLS17-1, Grade I, Grade II, Grade III, and Grade IV.

N/A

Please list all other wastewater treatment operators by name and certification grade.

Please separate names and certification grades for each operator by commas.

Grades: SLS17-1, Grade I, Grade II, Grade III, and Grade IV. Include operators that are not certified.

Jesse Christensen,sls17-1

Is/are all your DRC operators currently certified at the appropriate grade level for this facility?

Yes

Part VI: FACILITY MAINTENANCE

Please answer the following questions regarding FACILITY MAINTENANCE.

Have you implemented a preventative maintenance program for your treatment system?

Yes

Have you updated the treatment system operations and maintenance manual within the past five years?

No

To the best of my knowledge, I certify the nondischarging lagoon portion of the MWPP survey to be correct and accurate.

True

Adopt & Sign

I have reviewed this report and to the best of my knowledge the information provided in this report is correct. \*

True

Has this been adopted by the Council? \*

No

What date will it be presented to the Council? \*

02/24/2026