



## **Regular Meeting - Feb 24 2026 Minutes**

Tuesday, February 24, 2026 at 3:30 PM

Park City School District Offices

Page

### **1. Call to Order/Pledge of Allegiance**

#### **1.1 Call to Order and Pledge of Allegiance**

Board President Reed called the meeting to order at 3:31 p.m. and led the pledge of allegiance.

### **2. Closed Session**

The Board adjourned to Closed Session for the purpose of:

- a. A strategy session to discuss pending or reasonably imminent litigation
- b. Discuss the character, professional competence, or physical or mental health of an individual or personnel.

Member Hill made a motion to adjourn to Closed Session. Member Britton seconded the motion. Roll call vote: The Board adjourned to Closed Session. The Board adjourned at 3:33 p.m.

The Board reconvened at 4:00 p.m. Member Gallagher joined via Zoom. President Reed recognized Superintendent Huntsman for her first anniversary as Superintendent.

*Moved by:* Nick Hill

*Seconded by:* Kathleen Britton

**Carried**

### **3. Discussion**

### 3.1 School Highlight

9 - 17

Tricia Wilbourne, Trailside Elementary School Principal, presented some highlights of great things happening at Trailside Elementary this year. Two goals this year have been:

#### ***Growing ALL Students Academically***

MLL , Special Needs, DLI, and Grade Level Spectrums

#### ***Growing ALL Social Potentials***

Crayons to College, Counseling Services, Excellent Elk, PBIS, Blazer Bucks, and PTO.

Principal Wilbourn went on to say that it is important to develop the potential of every student through data-driven and best learning practices to be academically successful and prepared for life beyond graduation. Some of their strategies include:

#### ***Supporting Academic Success***

- Alignment with All ES
- Weekly PLCs
- Friday PD
- Weekly Grade Level Data Dive
- Coaches Meetings
- ES Principal Work Sessions
- Curriculum Walkthroughs
- MLL Walkthroughs
- Parent Teacher Conferences

Provide districtwide leadership that exhibits transparency, clarity, and accountability at all times and in all situations.

#### ***Student***

Excellent Elks, 5th Grade Jobs and Buddy Readers, Class Leaders, and Crayons to College

#### ***Staff***

Committee Leaders, PD, PCBL Leaders, Safety Committee, and Specialists

Community Alliances: ***We Love Our Community!***

LIA, Youth In Sports, Big Brother Big Sisters, EATS, Kimball Arts Center, Power Chess, Dancing Little Stars, Yoga with Randi Jo, PCEF, Rocky Mountain Therapy Dogs, Luna Lobos, Deputy Moody, Hope Alliance, Peoples Health Clinic, Summit County Health Dept

Twilight Rotary, Recycle Utah, Egyptian Youth Theater, and Brandon Bailey-Teeth First

Creating a culture of respect for all employees through recruiting, retaining, and providing professional development, while building the district’s leadership capacity.

Staff recognitions include:

Carolyn Jackson, 3rd/4th Grade ELA and Megan Luckan, Front Office Administrative Assistant. The gift to each employee was sponsored by Vail/Park City Mountain and PCEF.

[Trailside Report](#) 

**4. Consent Agenda**

Regular Session Minutes of January 20, 2026

Closed Session Minutes of January 20, 2026

Retreat Minutes of February 11, 2026

Arts and Letters Curriculum Adoption

School Leadership Alliance Contract

Rocky Mountain Easements

Travel Requests









Personnel

Board Revenue and Expenditures of January 2026

Classified Hires

Name	Location	Position	FTE
Axel Solander	PCAC	Lifeguard	.7375

Amber Mortensen	PPES	Instructional Assistant	.7375
Dana Feeny	TSES	Instructional Assistant - preschool	.875
Laura Wallace	PCEF	Senior Development Manager	1.0
Mackenzie Johnson	JRES	Instructional Assistant	.4875
Richard Putney	TRANSP	Sub Bus Driver	NA
Ashlee Jensen	PCHS	Admin Secretary - high school	1.0
Kathy Esquivel	PCHS	Counseling Secretary	1.0
Vicki Sime	PCHS	Attendance Secretary	1.0
Heather McCrory	MPES	Preschool Secretary	.7375
Phoebe Davenport	TSES	After School Coordinator	.70

- 4.1 Motion to approve Consent Agenda as presented and/or amended. 18 - 58
- [Regular Meeting - Jan 20 2026 - Minutes - Html](#) 
  - [Board Retreat - Feb 11 2026 - Minutes - Html](#) 
  - [Arts & Letters Curriculum Adoption](#)  [Contract](#) 
  - [Travel Request-Debate Kentucky](#) 
  - [Travel Request-Track Boston](#) 
  - [Rocky Mountain Easement](#)  [WO#7549945 - Easement Doc .pdf](#) 
  - [7549945 UT\\_gnsrv .pdf](#)  [007549945-Sketch.pdf](#) 

[Revenues](#)  [Expenses](#)  [Check Register](#) 

Member Hill made a motion to approve the Consent Agenda as presented. Member Britton seconded the motion. Motion passed unanimously.

*Moved by:* Nick Hill

*Seconded by:* Kathleen Britton


**Carried**

## **5. Monthly Reports**

Student on the Board-Lila Owens presented her monthly report to the Board. The Winter Formal was very well attended. Students want dances to last no more than 3 hours and perhaps a smaller space at dances so it feels like more students are there. Student Council sponsored a Sophomore and Junior Pickleball tournament this year, which was the most attended event they have had. Student Council has had conversations with Mr. Fine about the new Mascot. The Student Council would like to stick with Mannie and revamp him a bit. Mr. Miner has been cancelled, because not enough people wanted to participate. Wish Week will begin on March 1. Several events have been planned to raise money for Journey to go on her Wish Trip to Orlando.

Kristen Hall PCEA shared her monthly report via email. President Reed read the information for the Board. Thank you to the Board of Education and the district office for your continued support and responsiveness in addressing their concerns. We appreciate the time, communication, and collaboration you've shown with educators, and we value the positive working relationship we have built together. The Park City Education Association is looking forward to beginning the negotiations process for the Local Professional Agreement this week. We are hopeful for productive, transparent discussions that support our educators and ultimately benefit our students and schools. We are also closely watching the Utah legislative session and will continue to stay engaged at the state level on policies that impact public education and the educators we represent. Thank you again for your partnership and commitment to our school community.

**6. Decision****6.1 Go Miners Athletic Foundation 59 - 65**

Go Miners Athletic Foundation is seeking approval from the Board to move forward with its foundation. [MOU](#) 

Member Hill made a motion to approve the Memorandum of Understanding with the Go Miners Athletic Foundation as presented to the Board of Education, contingent on the IRS recognition as a 501C3 entity. Member Goldberg seconded the motion. Motion carried.

*Moved by:* Nick Hill

*Seconded by:* Susan Goldberg

**Carried**

**6.2 Open Enrollment Applications 66 - 87**

Randy Upton presented updated class sizes and out-of-boundary requests.

[10010 Student Enrollment](#)  [Open Enrollment Data](#) 

Member Hill made a motion to approve open enrollment for the 2026-2027 school year, allowing out-of-boundary students to attend Park City School District Schools with the following conditions.

1. The maximum number of out-of-boundary students allowed will be determined by space availability by grade at each school.
2. Priority will be given to out-of-boundary early enrollment applications received as of February 6, 2026.
3. If the Superintendent determines there is available space in a school/grade, and adequate teaching staff can be funded as presented with the proposed 2026-2027 budget, the Superintendent has authority to allow additional out-of-boundary students. Member Goldberg seconded the motion. Motion passed unanimously.

*Moved by:* Nick Hill

*Seconded by:* Susan Goldberg

**Carried**

6.3 FY27 School Fees-1st Reading 88 - 156

Business Administrator Randy Upton reviewed the proposed fees for the FY27 school year and provided the public with the opportunity to comment. The hearing was open for public comment on school fees. [School Fees](#) [Spend Plans](#)

Member Hill made a motion to approve the School Fees and Spend Plans for 1st reading. Member Goldberg seconded the motion. Motion carried.

*Moved by:* Nick Hill

*Seconded by:* Susan Goldberg

**Carried**

**7. Policies for Adoption**

7.1 The following policies have been posted for 20 days, and they are now before the Board of adoption. 157 - 178

[3004 Student Membership Policy and Procedure](#)

[7060 Sick Leave Bank](#)

[7090 Substitutes](#)

[7110 Resignations](#)

[10025 Home School, Private School, Charter School, and Dual Enrollment](#)

Member Hill made a motion to adopt the policies as presented. Member Goldberg seconded the motion. Motion passed unanimously.

*Moved by:* Nick Hill

*Seconded by:* Susan Goldberg

**Carried**

**8. Adjourn**

Member Hill made a motion to adjourn to the Regular Session on April 6, 2026. Member Britton seconded the motion. Motion passed unanimously

Meeting adjourned at 5:06 p.m.

*Moved by:* Nick Hill

*Seconded by:* Kathleen Britton

**Carried**

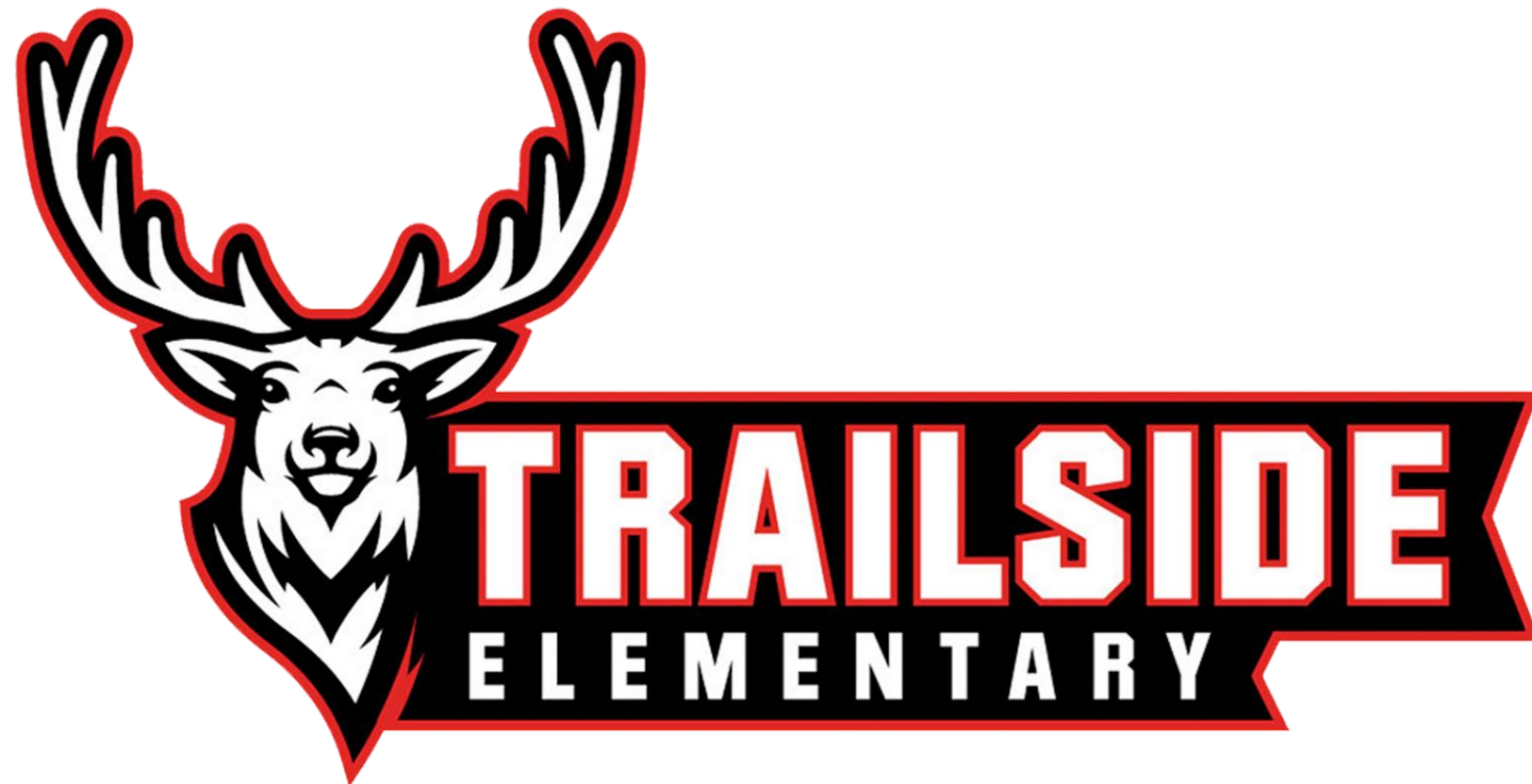
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Board President

Draft

# Trailside Elementary School

February 2026



**TSES**

## Mission & Vision

## Academic Success

## Excellent Personnel

## Leadership

## Communication

## Community Alliance



### MISSION

- Our mission is to inspire and support all students equitably to achieve their academic and social potential

### VISION

- Park City School District is student-centered with a focus and emphasis on the whole child – Our students are safe, supported, engaged, challenged, and healthy. We continuously deliver efficient, effective, and transparent communication about the District.

## Mission & Vision

*Our mission is to inspire and support all students equitably to achieve their academic and social potential*

### ***Growing ALL Students Academically***

MLL

Special Needs

DLI

Grade Level Spectrums

### ***Growing ALL Social Potentials***

Crayons to College

Counseling Services

Excellent Elk

PBIS

Blazer Bucks

PTO



**Where Learning is Personal and Every Path is Possible**

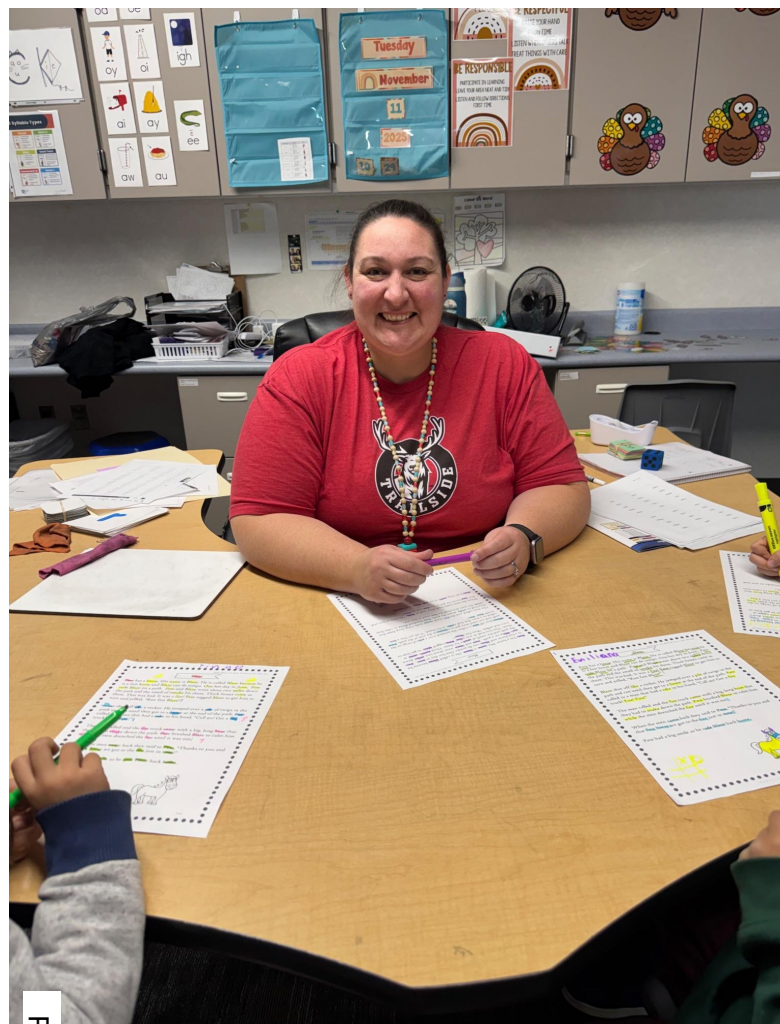
# Academic Success

*Develop the potential of every student through data-driven and best learning practices to be academically successful and prepared for life beyond graduation.*



## *Supporting Academic Success*

- Alignment with All ES
- Weekly PLCs
- Friday PD
- Weekly Grade Level Data Dive
- Coaches Meetings
- ES Principal Work Sessions
- Curriculum Walkthroughs
- MLL Walkthroughs
- Parent Teacher Conferences



**Where Learning is Personal and Every Path is Possible**

# Leadership

*Provide districtwide leadership that exhibits transparency, clarity and accountability at all times and in all situations.*

## **Student**

Excellent Elks  
5th Grade Jobs and Buddy  
Readers  
Class Leaders  
Crayons to College

## **Staff**

Committee Leaders  
PD  
PCBL Leaders  
Safety Committee  
Specialists



**Where Learning is Personal and Every Path is Possible**

# Communication

Continuously deliver efficient, effective and transparent communication about Park City School District.



## Have You "Herd"

November 17, 2025  
Character Trait: **Honesty**

Monday 17	Tuesday 18	Wednesday 19	Thursday 20	Friday 21
DUTY SCHEDULE 5th Grade Next Week: 4th Grade & Tracy Car/Bus 25...	LIAs on Campus ALL Staff Meeting 3:15-3:45 Library	Education Support Professional Day Happy Education Support Professionals Day	Standards Based Report Card Informational Meeting @ Ecker Hill MS 6-7pm	3rd Grade Data Dive
Mrs. Giblin's Birthday	PCSD School Board Meeting 5pm District Office			



Classroom Newsletters

Timely Correspondence

Leader Visibility

Trailside PTO

District Correspondance

**Where Learning is Personal and Every Path is Possible**

## Community Alliances

*Partner with families and the community for the general well-being and education of our collective student base while including a culture of inclusiveness and respect for the rich diversity of our community.*

### ***We Love Our Community!***

LIA	Rocky Mountain Therapy
Youth In Sports	Dogs
Big Brother Big Sisters	Luna Lobos
EATS	Deputy Moody
Kimball Arts Center	Hope Alliance
Power Chess	Peoples Health Clinic
Dancing Little Stars	Summit County Health Dept
Yoga with Randi Jo	Twilight Rotary
PCEF	Recycle Utah
	Egyptian Youth Theater
	Brandon Bailey-Teeth First



**Where Learning is Personal and Every Path is Possible**

# Excellent Personnel

*Create a culture of respect for all employees through recruiting, retaining, and providing professional development, while building the district's leadership capacity.*



Carolyn Jackson  
3rd/4th Grade ELA



Megan Luckan  
Front Office



**Where Learning is Personal and Every Path is Possible**

# Thank You

February 2026





## **Regular Meeting - Jan 20 2026 Minutes**

Tuesday, January 20, 2026 at 3:30 PM

Park City School District Offices

### **1. Call to Order/Pledge of Allegiance**

#### 1.1 Call to Order

Board President Reed called the meeting to order at 3:42 PM

#### 1.2 Pledge of Allegiance

### **2. Closed Session**

The Board adjourned to Closed Session for the purpose of:

A strategy session to discuss pending or reasonably imminent litigation

Discuss the character, professional competence, or physical or mental health of an individual, personnel.


### **3. Recognition**

Utah Music Educators Association Recognition

Bret Hughes, Fine Arts Coordinator, thanked PCEF for all of their support. This year, 22 students were selected for All-State. Brett turned the time over to Zack Giddings and Tyler Excell to introduce the students. Zack Giddings emphasized that success like this is not possible without a community like this.

Eva Marble had 5 students who made it to All State Orchestra.

Bret said this is an incredible process and not segregated by school size. In


both instances, Park City had the most students from any 4A high school make it into these ensembles. Park City School District is doing great things in the music department. Bret recognized Oskars Auzins, Percussion, was recognized for the Music for All Honor Band of America. [UMEA Presentation](#) 

## 4. Discussion

### 4.1 School Highlight


Isaiah Folau, Ecker Hiller Middle School Principal, provided some highlights from Ecker Hill Middle School. The vision for EHMS is to build cohesion through Unity, Efficiency, and Trust.

Some avenues for student leadership opportunities include: Compost Crew, Tech Remix, Peer Tutors, and Latinos in Action. Community alliances partner with families and the community for the general well-being and education of our collective student base. CHOMP, Latino Parent Night, School Resource Officer, Peace House, and Summit County Health Department are just a few of those alliances.


Excellent personnel create a culture of respect for all employees through recruiting, retaining, and providing professional development, while building the district's leadership capacity. Two outstanding employees at EHMS are Laura Glass, Special Education Teacher, and Andrea Sato, Counseling Secretary. Vail Resorts provided a gift to these employees and thanked them for all of their hard work. [EHMS Presentation](#) 

### 4.2 Athletic Foundation

Go Miners Athletic Foundation provided a brief overview of its proposed foundation. As explained by Jessica McCurdy and Sarah Elder, the mission of this organization is to strengthen and sustain Park City High School athletic programs so that all students can participate, build life skills, celebrate school pride, and thrive in a healthy, connected school community. Strategic objections include: capital campaign, reducing


barriers, streamlining fundraising, and centralized communication. Next Steps: Stakeholder Engagement, Official District Recognition, Secure 501(c)3 Status, Operational Launch, Capital Campaign Launch, Signature Fundraiser Events, Annual Giving Fund, and Donor Engagement and Grant Strategy. The Go Miners Foundation will ask for official approval from the district at the February Board of Education Meeting.. [Athletic Foundation Presentation](#) 

#### 4.3 Preschool Curriculum

Director Missy Tschabrun provided information for the new Preschool Curriculum. A consistent curriculum ensures equitable learning experiences for all students and instructional consistency regardless of the teacher or location. After presenting two different curricula to the committee, the committee chose Frog Street. [Preschool Curriculum Presentation](#) 

#### 4.4 Overview of Artificial Intelligence (AI)


Ryan Garey gave the Board an overview of AI. An AI Committee was created last year so that we have a representative group from the district. Their purpose is to support personalized learning, ensure academic integrity, and provide teachers with productivity tools. Licenses for MagicSchool have been purchased. MagicSchool provides AI tools for teachers, AI tools for students, responsible, guided AI integration, and a safe and privacy-focused AI platform.

Andrew Frink said that our district has been a bit slow-moving towards AI as we wanted to be cautious. Staff-only AI tools include Diffit, Gemini, Canva Adobe Express, and Nearpod to name a few. [AI Presentation](#) 

#### 4.5 Arts and Letters Migration

Amy Jenkins and Katie McGinn reviewed the Arts and Letters migration. They are recommending an update to our K-3 literacy materials because Great Minds published a newer version of their program. The District adopted Wit and Wisdom a couple of years ago, and now they want to bring K-3 up to the new version of Arts and Letters which is what 4-8 is

using. [A&L Presentation](#) 

- 4.6 Calendar Review  
Superintendent Huntsman reviewed the FY28 and FY29 calendars with the Board. [3-year Calendar-2026-2029.pdf](#) 













## 5. Consent Agenda

Member Hill made a motion to approve the consent agenda as presented. Member Goldberg seconded the motion. Motion passed unanimously.

*Moved by:* Nick Hill

*Seconded by:* Susan Goldberg

**Carried**

- 5.1 Motion to approve Consent Agenda as presented and/or amended.  
[Regular Meeting - Dec 16 2025 - Minutes - Html](#)   
Charter Bus Contracts [Snow Country](#)  [Innovative Transportation](#)   
Travel Requests [Swim Travel Virginia.pdf](#)   
[Swim Travel Oregon.pdf](#)   
[Boston Travel Request.pdf](#)   
[Baseball Travel Requests.pdf](#)   
[Track and Field Travel Requests.pdf](#)   
[Underground Right of Way Easement](#)   
[Corrective Action Plan-SLT Compliance Review 2024-2025](#)   
Personnel .  
[Check Registers of December 2025](#)   
[Board Revenue and Expenditures of December 2025](#) 

### Licensed Hires

Name	Location	Position	FTE
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Kelsey Cunningham	TSES	SPED Teacher	1.0
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Classified  
Hires

Name	Location	Position	FTE
Johnson Huynh	PCLC	Behavior Tech	.875
Rebecca Paulsen	TSES	Preschool Assistant - one year only	.50
Jessica Walters	DO	Substitute Nurse	NA
Cherish Zehner	PCLC	Behavior Tech	.875
Zechariah Czarnecki	EHMS	Instructional Assistant - SPED Mild/Mod	0.82 5
Elizabeth Ross	TSES	After School Assistant	.487 5
Ernesto Tapia	TSES	Instructional Assistant - SPED Complex Needs	.80
Jennifer Ivers	DO	Business Office Assistant	1.0
Bev Pacal	EHMS	Admin Assistant - school	1.0
Reid Kofford	PCAC	Lifeguard	.737 5
Drew Kofford	PCAC	Lifeguard	.737

## 6. **Public Comment 5:00 PM**

### 6.1 Public Comment

Shannon Michaels-Shannon has four children, one graduated last year, one this year, and two more coming up. Graduation at PCHS was a week later than anywhere else and this is a concern for her. She also has concerns about the two week long breaks because of the expectation of big trips. She asked that the district look at holding graduation a week earlier than the end of school and perhaps condensing some of the week-long breaks.

## 7. **Monthly Reports**

This time has been set aside for employee group reports.

PCEA-Kristin Hall On behalf of the Park City Education Association, we want to thank the Board of Education and the District Office for your time, hard work, and continued commitment to educators and students. We appreciate the effort that goes into supporting our schools and staff.

We would also like to thank Lyndsay and Veronica for their willingness to meet monthly.

We are looking forward to the upcoming negotiations and are grateful that there will be representation from elementary, middle, and high school educators.

As we look ahead to the 2026 legislative session, we are beginning to see bills being introduced and are gearing up to be involved at both the state and local levels. PCEA's Educator on the Hill Day will take place on February 20th or the 27th.

Student of the Board-Lila Owens Prom has been changed to May 30 at Deer Valley. The big over topic is recycling and they are looking for more support from everyone. Student Council is looking at new Mascot options. The student store is open. More seniors are deciding where they are going after graduation, which is very exciting.

## 8. Decision

### 8.1 Preschool Open Enrollment

It has been determined that it is possible to accept up to 20 students from outside the district for PreK. This would be based on first come first serve and the time frame will be very short, approximately 1.5 weeks.


Member Hill made a motion to open Pre-K enrollment with the restrictions. Member Gallagher seconded the motion.


*Moved by:* Nick Hill

*Seconded by:* Eileen Gallagher

**Carried**

### 8.2 Calendar Approval FY28 and FY29

After reviewing the proposed calendars, the Board approved the FY28 and FY29 school calendar. [3-year Calendar-2026-2029.pdf](#) 

Member Hill made a motion to adopt the FY28 and FY29 school calendar. [3-Year Calendar](#) 

*Moved by:* Nick Hill

*Seconded by:* Susan Goldberg

**Carried**

## 9. Policies for Posting

### 9.1 The following policies will be posted.

[3004 Student Membership Policy and Procedure](#) 

[7060 Sick Leave Bank](#) 

[7090 Substitutes](#) 

[7110 Resignations](#) 

[10025 Copy of Home School, Private School, Charter School, and Dual Enrollment](#) 

Member Hill made a motion to post the policies as presented.

Member Goldberg seconded the motion.

*Moved by:* Nick Hill

*Seconded by:* Susan Goldberg

**Carried**

**10. Adjourn**

Member Hill made a motion to adjourn until February 10, 2026. Member Gallagher seconded the motion. Meeting adjourned at 6:02 pm

*Moved by:* Nick Hill

*Seconded by:* Eileen Gallagher

**Carried**

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Board President



## **Board Retreat - Feb 11 2026 Minutes**

Wednesday, February 11, 2026 at 10:30 AM

Blair Educational Center

### **1. Call to Order**

Member Reed called the Board Retreat to order.

### **2. Discussion**

School Leadership Alliance

#### **2.1 School Leadership Alliance**

District leadership and building principals joined the Board for their retreat. Amy Jenkins started the meeting with an Icebreaker, What's the best vacation you've ever been on?

Norms help everyone contribute to the conversation

Vision and success is to strengthen leadership capacity.

Superintendent Huntsman reviewed the principal's feedback. The three questions asked were: Strengths, Opportunities and Efficiencies.

Themes for strength included: Increased connectivity and visibility, and direct engagement. Principal Howe and Principal Fine both agree that with the accessibility to the Superintendent, they feel very supported this year. Board Member Hill and Board President Reed are thrilled that we are heading in the right direction.

Themes for opportunities: Structural Alignment and "Less is More". Principal Dufner believes that everyone has done a great job of understanding the goals and clarification of the supervision of roles. Principal Howe talked about the dual supporting roles and the fact that principals need the information or to be looped in. Principal Fine said that the dual supervised roles can cause frustration. Board President Reed understands this and said some of these things just take time. Principal Wilbourne said that instructional realignment causes frustration, and less is more.

Themes for Efficiencies include: The Trail Report, Centralized Messaging, and Departmental Improvements. Principal Folau expressed that we have the right people in place and the ship is turning in the right direction. We are on the right track. Principal Howe said it is incredible to feel an army behind you to help when needed is incredible.

Superintendent Huntsman asked principals what they need now for next year. Principal Dufnerr said the conversation regarding technology use is going to be a big topic in the community. We need to be thinking about how this is going to affect our district. Principal Fine said he thinks technology has to be balanced. Board Member Gallagher said that the Board's job is to communicate to the community. Can the principals send them the talking points?

An activity, What do you wish they knew was introduced to the three groups: Board, Executive Leadership, and Principals. The group reconvened after a break and reviewed the responses.

A couple of common themes were that everyone is working hard, and we all share the common goal of educating our students. ..

Principal Howe explained the negative impact of the DLI discrepancies. Traditional vs. DLI. We're excited for more community partnerships and collaboration. We appreciate

you being here with us and on our side... The DLI discrepancy is impacting the ability to be successful. We are not able to evenly split classrooms, so we have a school within a school. With only one traditional class, it is much like a one-room schoolhouse until 5th grade. The families in the traditional classes are having negative conversations in the community. They want it to be equitable, but there is no ability with only one traditional class.

Superintendent Huntsman said the district will look at DLI next year and hopefully have a plan for the 27/28 school year.

Principal Huntsman indicated that they will begin identifying strategic priorities for 26/27.

Principals were excused at 1:25 p.m.

Dr. Synan presented the Recap for Executive Leadership sessions. She wanted to point out just four of the bullet points, which included:

Building our team, Accountability, PCBL, and Budget.

Executive Leadership has identified key indicators, which include:

The Why:

Student Success

Establish structures & systems that will outlast us

System-wide vision

Accountability

Human centered

What We Do:

Improving practices

Managing resources

Hand-holding, scaffolding, building capacity

Mitigating emotions & perceptions

What's most important:

Urgent-Clarify priorities for the budget

Gap analysis in the system

Accountability

Jim Quigley, Founder, School Leadership Alliance provided some perspective. If you want to connect with someone, you need to go where they are, and he emphasized key strategies on the pyramid:

Clarity Culture Communication Courage Capability

Believe Belong Behave

As one behavior

Out of 350 top schools, four main drivers are: belief that all students can learn; high expectations; leaders who can inspire; and teachers who support and mentor.

Member Britton asked, when time is limited, how to get everyone on the same team, as one. Jim said that comes with engagement and commitment to executing the strategy.

NUES Executive Director, Piper Riddell, presented next and shared How Will We Succeed? People who use their strengths every day are: 6X more likely to be engaged, 8% more productive, and 15% less likely to quit their jobs. Important to recognize your strengths. Challenge yourself to leverage your strength.

Member Reed was excused at 3:15 p.m.

Superintendent Huntsman thanked everyone for taking the time to meet today. We have done a lot in a year, but our work is not done. Everything should be centered around our students. What is best for kids?

### **3. Adjourn**

Member Gallagher made a motion to adjourn. Member Goldberg seconded the motion. Motion passed

*Moved by:* Eileen Gallagher  
*Seconded by:* Susan Goldberg

**Carried**

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Board President

Meeting adjourned at 3:30 p.m.

Draft



every child  
is capable of  
greatness

**Great Minds Quote**

Date	February 13, 2026	Quote Number	00533874
Expiration Date	May 13, 2026	Contact Name	Katie McGinn
Prepared By	Shawn Walker	Phone	(435) 645-5600 x 1462
Email	shawn.walker@greatminds.org	Email	kmcginn@pcschoos.us
Bill to Name	Katie McGinn	Ship to Name	Katie McGinn
Bill To	2700 Kearns Boulevard Park City, UT 84060	Ship To	2700 Kearns Blvd Park City, UT 84060
		End User	Park City School District

**Make Payment to:**  
Great Minds PBC Tax ID: 84-3785772  
**Mail payment to:**  
Great Minds PBC  
P.O. Box 200283  
Pittsburgh, PA 15251-0283

**Phone:** 202.223.1854  
**Email:** ordertracking@greatminds.org

**Wire/ACH** details are available by visiting this link: <https://digitalsupport.greatminds.org/s/ach-instructions>

Arts and Letters - Kit	ISBN	Quantity	List Price	Total Price
Grade K				
Arts & Letters Year 1 Teacher Bundle Level K	979-8-89191-956-3	12.00	\$350.00	\$2,100.00
Grade 1				
Arts & Letters Year 1 Teacher Bundle Level 1	979-8-89191-957-0	13.00	\$350.00	\$2,275.00
Grade 2				
Arts & Letters Year 1 Teacher Bundle Level 2	979-8-89191-958-7	15.00	\$350.00	\$2,625.00
Grade 3				
Arts & Letters Year 1 Teacher Bundle Level 3	979-8-89191-959-4	15.00	\$350.00	\$2,625.00

Core Text - Kit	ISBN	Quantity	List Price	Total Price
Grade K				
Arts & Letters Migration Text Library Grade K (Migrate 24 to 24)	979-8-89417-100-5	12.00	\$3,182.98	\$24,827.24
Grade 1				
Arts & Letters Migration Text Library Grade 1 (Migrate 24 to 24)	979-8-89417-101-2	13.00	\$2,696.71	\$22,787.20
Grade 2				
Arts & Letters Migration Text Library Grade 2 (Migrate 24 to 24)	979-8-89417-102-9	15.00	\$2,404.70	\$23,445.83
Grade 3				
Arts & Letters Migration Text Library Grade 3 (Migrate 24 to 24)	979-8-89417-103-6	15.00	\$3,366.83	\$32,826.59

Kit \$179,075.94

Solution Subtotal	\$179,075.94
Shipping and Handling	\$17,012.21
<b>*Pre-Tax Solution Total</b>	<b>\$130,524.08</b>
Estimated Sales Tax	\$0.00
Estimated S&H Tax	\$0.00
<b>Total Solution:</b>	<b>\$130,524.08</b>

This Quote is governed by the Terms and Conditions at <https://greatminds.org/customer-quote-terms> which are hereby incorporated by reference as if fully set forth herein.

*\*The estimated tax amounts provided in this quote are based on the state and local tax rates applicable at the time of quotation. These rates are subject to change by relevant tax authorities. The final tax amount on the invoice will reflect the applicable rates at the time of invoicing. If Customer is tax-exempt, valid exemption documentation must be provided prior to invoicing in order for the exemption to be applied.*

MEMORANDUM

TO: Randy Upton, Business Administrator

FROM: Amy Jenkins, Executive Director of Teaching and Learning

DATE: December 19, 2025

SUBJECT: Transition to *Arts and Letters* Curriculum (K–3) and Contract Alignment

This memorandum serves to formally outline our intent to transition the K–3 English Language Arts (ELA) curriculum from *Wit and Wisdom* to *Arts and Letters*, pending Board approval.

This transition is designed to improve instructional cohesion and ensure our primary grade levels are utilizing the most effective resources available. We plan to present this transition to the Board in January to ensure implementation remains on schedule for the upcoming school year.

The total financial commitment for this transition includes both the procurement of new instructional materials and a strategic extension of our existing partnership with Great Minds.

- **New Materials Cost:** The estimated cost for the K–3 Arts and Letters materials is \$113,511 (plus shipping from Mountain States).
- **Contract Extension:** An additional \$14,126 is required to extend the current K–3 contract by one year.

Currently, the K–3 contract with Great Minds is scheduled to expire in 2028, while the grades 4–8 contract extends through 2029. By investing the \$14,126 to extend the K–3 agreement, we will align the entire K–8 ELA curriculum to a single expiration date in 2029.

Aligning these contracts streamlines future procurement cycles and ensures that the district can evaluate its comprehensive K–8 ELA programming simultaneously in 2029.

**DISTRICT SPONSORED ATHLETIC AND ACADEMIC STUDENT TRAVEL  
POLICY 9045**

**\*Overnight trips of one night require approval from the superintendent and overnight trips of two or more nights require Board approval.**

Approval form for out of state travel     Approval form for in-state travel over 150 miles     UHSAA 150 miles contest approval form

**(All travel forms must be submitted at least 6 weeks prior to travel)**

Date Submitted: 12/14/2025      Date(s) of Field Trip\*: April 11-13, 2026

School: Park City HS

Staff Member Requesting Trip: Anna Williams

Grade Level(s): 10-12      Number Students Involved: Unknown at this time

Destination of Trip: University of Kentucky Tournament of Champions  
for Speech and Debate

Number of Miles One Way: 1638 miles

Is there a comparable alternative available closer to Park City? No. This is the premier speech and debate tournament in the nation.

Purpose of Trip and a clear nexus between the goals of the trip and the curriculum: \_\_\_\_\_  
Very few students qualify. If they do, it broadens scholarship options for these students.

We don't know which of our students will qualify (if any), but we want them to have the ability to attend and compete if they do qualify.

Written itinerary, time schedules, travel plans \_\_\_\_\_  
Competition will be at the U of Kentucky and will take place during Spring Break.

Fly to Lexington, KY on April 10th and return on April 13th

Anticipated maximum cost per participant including travel, meals, housing and registration/admission fees \_\_\_\_\_

It will cost about \$800 per student, and students will pay their own way, unless on fee waiver.

District approved fundraisers that will help to offset cost of travel (attach approval): \_\_\_\_\_

PCEF Grant

Estimated cost to district including substitute and transportation costs if any: \_\_\_\_\_

Cost of registration and coach travel

School account code for funding: \_\_\_\_\_

Type of transportation: Airplane \_\_\_\_\_


Ground travel arrangements: Rental car will be needed. \_\_\_\_\_

Minimum number of adults who will be serving as chaperones, including the names of any staff members involved  
1 coach - Anna Williams

**I have read and understand all of the guidelines in Policy 9045 – District Sponsored Athletic and Academic 6-12 Student Travel.**

 12/15/2026  
Signature of Staff Member Requesting Trip Date

I have completed the district required driver training Yes  No

 1/20/26  
Signature of Building Principal (Must be signed before submitting to superintendent) Date

\_\_\_\_\_  
Signature of Superintendent (In State Only) Date

\_\_\_\_\_  
Signature of Board of Education (Out of state) Date

DISTRICT SPONSORED ATHLETIC AND ACADEMIC STUDENT TRAVEL  
POLICY 9045

\*Overnight trips of one night require approval from the superintendent and overnight trips of two or more nights require Board approval.

Approval form for out of state travel  Approval form for in-state travel over 150 miles  UHSAA 150 miles contest approval form

(All travel forms must be submitted at least 6 weeks prior to travel)

Date Submitted: 2/9/2026 Date(s) of Field Trip\*: March 13-15

School: Park City High School

Staff Member Requesting Trip: Dave Yocum

Grade Level(s): 12 Number Students Involved: 1

Destination of Trip: Boston, Massachusetts

Number of Miles One Way: 2350

Is there a comparable alternative available closer to Park City? No

Purpose of Trip and a clear nexus between the goals of the trip and the curriculum: ATHLETE  
Has qualified for indoor national meet in  
the 60 meter dash.

Written itinerary, time schedules, travel plans Leave Friday the 13<sup>th</sup> early  
a.m. Fly to Boston. Compete Saturday. If  
athletes makes finals come back Sunday. If not  
Saturday night.

Anticipated maximum cost per participant including travel, meals, housing and registration/admission fees 0

District approved fundraisers that will help to offset cost of travel (attach approval): NA.

Student paying his own way

Estimated cost to district including substitute and transportation costs if any: NA

School account code for funding: \_\_\_\_\_

Type of transportation: Air

Ground travel arrangements: Car rental

Minimum number of adults who will be serving as chaperones, including the names of any staff members involved 2. Dave Yocum + Rick Warner (parent)

**I have read and understand all of the guidelines in Policy 9045 – District Sponsored Athletic and Academic 6-12 Student Travel.**

Dave Yocum 2/19/2026  
Signature of Staff Member Requesting Trip Date

I have completed the district required driver training Yes  No

[Signature] 2/10/26  
Signature of Building Principal (Must be signed before submitting to superintendent) Date

\_\_\_\_\_  
Signature of Superintendent (In State Only) Date

\_\_\_\_\_  
Signature of Board of Education (Out of state) Date

REV05042015

Return to:

Rocky Mountain Power  
Lisa Louder/Michael Stone  
1407 West North Temple Ste. 110  
Salt Lake City, UT 84116

Project Name: ACC/SIL12/PARK CITY SCHOOL/2530 KEARNS  
WO#: 7537537

### UNDERGROUND RIGHT OF WAY EASEMENT

For value received, **BD OF EDUCATION OF PC SCHOOL** ("Grantor"), hereby grants Rocky Mountain Power, an unincorporated division of PacifiCorp its successors and assigns, ("Grantee"), an easement for a right of way 10 feet in width and 1,080 feet in length, more or less, for the construction, reconstruction, operation, maintenance, repair, replacement, enlargement, and removal of underground electric power transmission, distribution and communication lines and all necessary or desirable accessories and appurtenances thereto, including without limitation: wires, fibers, cables and other conductors and conduits therefor; and pads, transformers, switches, cabinets, and vaults on, across, or under the surface of the real property of Grantor in **Summit** County, State of **Utah** more particularly described as follows and as more particularly described and/or shown on **Exhibit(s) A** attached hereto and by this reference made a part hereof:

#### **Legal Description:**

**BEG AT THE SW COR OF SEC 3,T2S R4E, SLBM & RUN THENCE N 0°18'38" E ALG TH SEC LN 2094.98 FT; TH S 89°41'22" E 322.59 FT;TH S 30°06'00" E 135.50 FT; TH S 7°39'03" E 239.50 FT; TH S 29°20'53" E 701.07 FT; TH S 28°55'47" E 842.01 FT; TH S 52°48'40" E 181.41 FT; TH DUE S 219.86 FT TO PT ON N'LY R/W LN OF ST HWY U-248; TH ALG SD N'LY R/W LN S 84°16'00" W 1336 FT TO PT ON THE W LN OF SEC 10, T2S R4E, SLBM, TH N 0°04'58" E ALGSD SEC LN 72.40 FT TO PT OF BEG CONT 40.00 AC (LESS 0.18 AC 1264-720 UDOT PCA-98-A-1-X)(LESS 0.01 AC 1264-722 UDOT PCA-98-A-1-X) BAL 39.81 AC TOGETHER WITH 15.39% OF RIGHT #825 WEBER RIVER WATER DECREEM 188-558 SUBJECT TO 16 FT R/W UP&LM 208-417 NOW MIDDLE SCHOOL ANNEXATION TO PARK CITY 356-332-A**

#### **Assessor Parcel No. PCA-98-A-X**

Together with the right of access to the right of way from adjacent lands of Grantor for all activities in connection with the purposes for which this easement has been granted; and together with the present and (without payment therefor) the future right to keep the right of way clear of all brush, trees, timber, structures, buildings and other hazards which might endanger Grantee's facilities or impede Grantee's activities.

At no time shall Grantor place or store any flammable materials (other than agricultural crops), or light any fires, on or within the boundaries of the right of way. Subject to the foregoing limitations, the surface of the right of way may be used for agricultural crops and other purposes not inconsistent, as determined by Grantee, with the purposes for which this easement has been granted.

The rights and obligations of the parties hereto shall be binding upon and shall benefit their respective heirs, successors and assigns.

To the fullest extent permitted by law, each of the parties hereto waives any right it may have to a trial by jury in respect of litigation directly or indirectly arising out of, under or in connection with this agreement. Each party further waives any right to consolidate any action in which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**BD OF EDUCATION OF PC SCHOOL - GRANTOR**

**Acknowledgment by a Corporation, LLC, or Partnership:**

STATE OF UTAH)  
) ss.  
County of Summit)

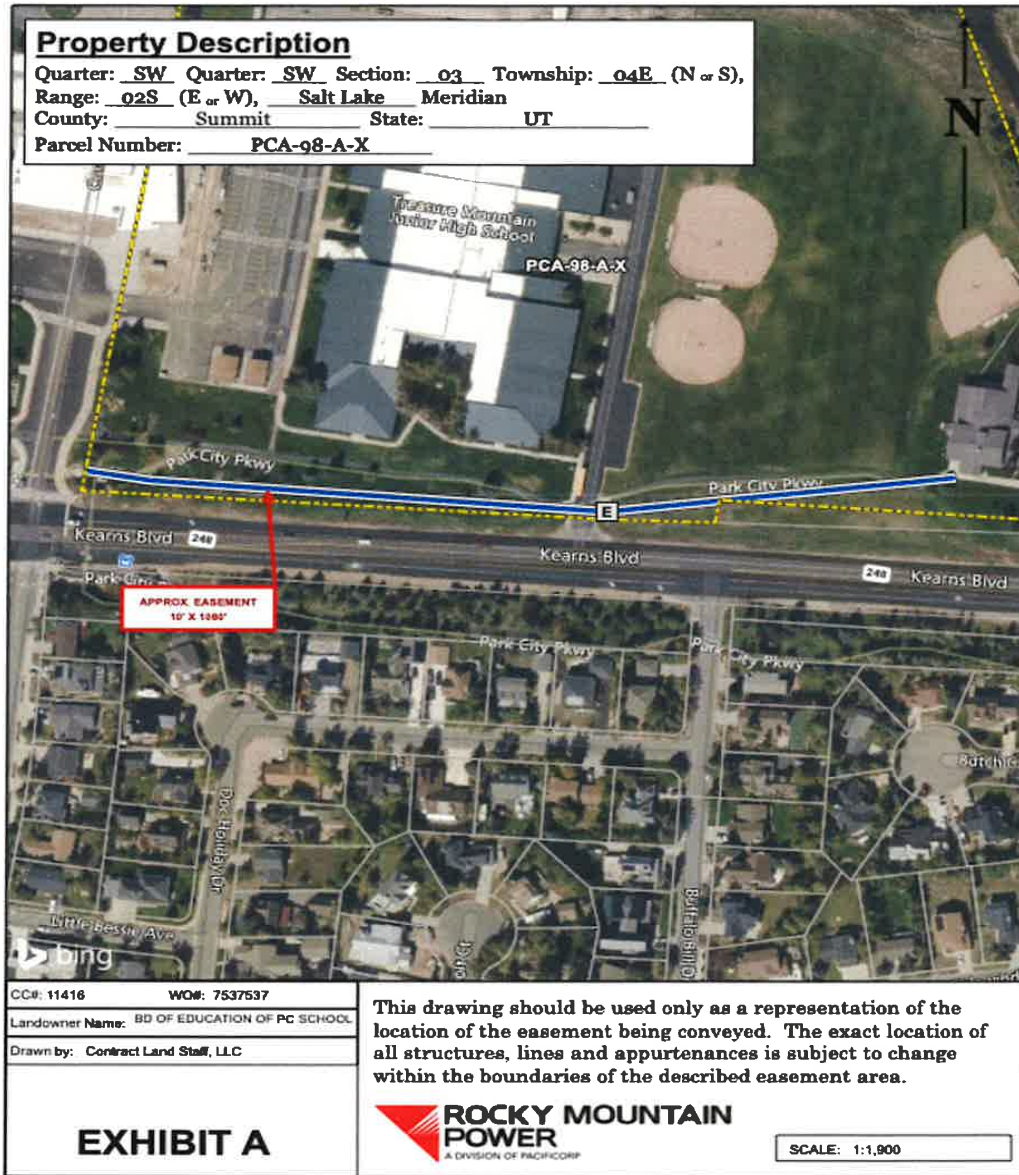
On this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, before me, the undersigned Notary Public in and for said State, personally appeared \_\_\_\_\_ (name), known or identified to me to be the \_\_\_\_\_ (president / vice-president / secretary / assistant secretary) of the corporation, or the (manager / member) of the limited liability company, or a partner of the partnership that executed the instrument or the person who executed the instrument on behalf of \_\_\_\_\_ (entity name), and acknowledged to me that said entity executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

\_\_\_\_\_  
(notary signature)

NOTARY PUBLIC FOR \_\_\_\_\_ (state)  
Residing at: \_\_\_\_\_ (city, state)  
My Commission Expires: \_\_\_\_\_ (d/m/y)

EXHIBIT A



REV05042015

Return to:

Rocky Mountain Power  
Lisa Louder/Michael Stone  
1407 West North Temple Ste. 110  
Salt Lake City, UT 84116

Project Name: NGW/SIL12/PARK CITY SCHOOL/600A SVC  
WO#: 7549945

### **UNDERGROUND RIGHT OF WAY EASEMENT**

For value received, **PARK CITY BOARD OF EDUCATION** ("Grantor"), hereby grants Rocky Mountain Power, an unincorporated division of PacifiCorp its successors and assigns, ("Grantee"), an easement for a right of way 10 feet in width and 124 feet in length, more or less, for the construction, reconstruction, operation, maintenance, repair, replacement, enlargement, and removal of underground electric power transmission, distribution and communication lines and all necessary or desirable accessories and appurtenances thereto, including without limitation: wires, fibers, cables and other conductors and conduits therefor; and pads, transformers, switches, cabinets, and vaults on, across, or under the surface of the real property of Grantor in **Summit** County, State of **Utah** more particularly described as follows and as more particularly described and/or shown on **Exhibit A** attached hereto and by this reference made a part hereof:

#### **Legal Description:**

**BEG AT A PT N 89°49'35" E ALG THE SEC LN 2654.06 FT & S 0°13'40" W ALG THE CTR OF SEC LN 1323.67 FT FR THE NW COR OF SEC 9, T2 SR 4E, SLBM TO THE ONE SIXTEENTH COR & S 0.48 FT & E 623.88 FT TO THE PT OF BEG & RUN TH N 16°15'53" W 1003.92 FT TO A PT ON A CUR TO THE L; TH RAD PT OF WH IS N 8°16'36" W 983 FT; TH NE'LY ALG THE ARC OF SD CUR 379.27 FT TO A PT OF TANGENCY; TH N 59°37' E 783.13 FT TO A PT OF A 733 FT RAD CUR TO THE L; TH NE'LY ALG THE ARC OF SD CUR 377.15 FT; TH N 89°59'38" E 957.425 FT; TH S 0°18'38" W 496 FT TO A PT ON THE N'LY R/W LN OF ST HWY U-248 (US ALT 40) TH S 84°16' W ALG SD R/W LN 56.86 FT TO A PT OF A 1482.40 FT RAD CUR TO THE L; TH SW'LY ALG THE ARC OF SD CUR & SD R/W LN 365.37 FT; TH S 89°49'35" W 265.87 FT; TH S 0°04'58" W 126.46 FT TO A PT ON THE N'LY R/W LN OF ST HWY U-248 (US ALT 40) SD PT BEING ON A CUR TO L; TH RAD PT OF WH IS S 31°16'23" E 1482.40 FT; TH SW'LY ALG THE ARC OF SD CUR & SD R/W LN 293.92 FT; TH S 47°22' W ALG SD R/W LN 1274.26 FT; TH N 89°57'18" W 118 FT TO PT OF BEG THEN LESS 2.60 AC M256-108 (PCA-2-2307) LESS 0.43 AC 409-650 (PCA-2-2305-X) BAL 38.97 AC**

**Assessor Parcel No. PCA-2-2300-X**

Together with the right of access to the right of way from adjacent lands of Grantor for all activities in connection with the purposes for which this easement has been granted; and together with the present and (without payment therefor) the future right to keep the right of way clear of all brush, trees, timber, structures, buildings and other hazards which might endanger Grantee's facilities or impede Grantee's activities.

At no time shall Grantor place or store any flammable materials (other than agricultural crops), or light any fires, on or within the boundaries of the right of way. Subject to the foregoing limitations, the surface of the right of way may be used for agricultural crops and other purposes not inconsistent, as determined by Grantee, with the purposes for which this easement has been granted.

The rights and obligations of the parties hereto shall be binding upon and shall benefit their respective heirs, successors and assigns.

To the fullest extent permitted by law, each of the parties hereto waives any right it may have to a trial by jury in respect of litigation directly or indirectly arising out of, under or in connection with this agreement. Each party further waives any right to consolidate any action in which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

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**PARK CITY BOARD OF EDUCATION - GRANTOR**

**Acknowledgment by a Corporation, LLC, or Partnership:**

STATE OF UTAH)  
) ss.  
County of Summit)

On this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, before me, the undersigned Notary Public in and for said State, personally appeared \_\_\_\_\_(name), known or identified to me to be the \_\_\_\_\_ (president / vice-president / secretary / assistant secretary) of the corporation, or the (manager / member) of the limited liability company, or a partner of the partnership that executed the instrument or the person who executed the instrument on behalf of \_\_\_\_\_ (entity name), and acknowledged to me that said entity executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

\_\_\_\_\_  
(notary signature)

NOTARY PUBLIC FOR \_\_\_\_\_ (state)

Residing at: \_\_\_\_\_ (city, state)

My Commission Expires: \_\_\_\_\_ (d/m/y)

**EXHIBIT A**



(UT Mar2023)  
Account #:35318466.001  
Service ID #:629554463.003  
**Monthly**

Michael Stone  
C/C: 11416  
Request #: 7549945  
Contract #:

**GENERAL SERVICE CONTRACT  
(1000 KVA OR LESS)  
between  
ROCKY MOUNTAIN POWER  
and  
PARK CITY SCHOOL DISTRICT**

This General Service Contract ("Contract"), dated February 6, 2026, is between Rocky Mountain Power, an unincorporated division of PacifiCorp ("Company"), and **PARK CITY SCHOOL DISTRICT** ("Customer"), for electric service for Customer's Dozier Stadium operation at or near 1750 Kearns Boulevard, Park City, Utah.

Company's filed tariffs (the "Electric Service Schedules" and the "Electric Service Regulations") and the rules of the Utah Public Service Commission ("Commission"), as they may be amended from time to time, regulate this Contract and are incorporated in this Contract. In the event of any conflict between this Contract and the Electric Service Schedules or the Electric Service Regulations, such schedule and rules shall control. They are available for review at Customer's request.

1. **Delivery of Power.** Company will provide 277/480 volt, three-phase electric service to the Customer facilities.
2. **Contract Demand.** The demand in kVA that Customer requires to meet its load requirement and Company agrees to supply and have available for delivery to Customer, shall be 147 kVA (diversified, based on Customer's submitted load prior to the signing of this Contract)(the "Contract Demand").

After 36 months of service the Company may reduce Contract Demand to the maximum recorded and billed demand in the previous 36 months. The reduction in Contract Demand shall become effective thirty (30) days after the Company provides notice.

Within fifteen (15) days of Customer's written request for capacity above the Contract Demand, Company shall advise Customer in writing whether the additional power and energy is currently available, or if not currently available, initiate the processes to determine the costs to make it available.

3. **Extension Costs.** Company agrees to invest \$51,052.64 (the "Extension Allowance") to fund a portion of the cost of the improvements (the "Improvements") as per tariff. Customer agrees to pay Company the estimated construction costs in excess of the Extension Allowance ("Customer Payment"). Customer trenching, conduit, vault and/or right-of-way ("TCVR"), when provided for Company lines and equipment, may also be subject to refund as calculated using Company standard costs. (**Customer must initial** selected option on the blank space at the beginning of the option and pay the balance due given in that option.)

— **Refund Option.** The total Customer Payment for this work is \$9,558.36, and the **balance due is \$9,558.36**, and Customer remains eligible for refunds. Company will refund part of the Customer Payment if additional customers connect to the Improvements within ten (10) years of the date Company is ready to supply service.

Company will refund 20% of the refundable Customer Payment allocable to the **shared** Improvements for four additional applicants. Company will try to inform Customer when a refund is due. However, in the event Company is unable to locate Customer or has not identified that a refund is due, **Customer is responsible for requesting a refund** within twenty-four (24) months of the additional applicant connecting to the Improvements.

— **Contract Administration Credit Option.** Customer chooses to receive a Contract Administration Credit of **\$250 and waives their right to refunds should additional applicants connect to the Improvements. Accordingly, the balance due is \$9,308.36.**

4. **Contract Minimum Billing.** Customer agrees to pay a contract minimum billing (the "Contract Minimum Billing") during the first sixty (60) months beginning from the date Company is ready to supply service. The Contract Minimum Billing shall be the greater of: (1) the **Customer's monthly bill**; or, (2) \$657.45 (the **monthly facilities charge**) plus eighty percent (80%) of the **Customer's monthly bill**. Billings will be based on Rate Schedule No. 6 and superseding schedules. Company will reduce the minimum charges by the amount of the facilities charges associated with refunds due from additional applicants connecting to the Improvements.
5. **Effective.** This Contract will expire unless Customer signs and returns an original of this Contract along with any required payment to Company within ninety (90) days of the Contract date shown on page 1 of this Contract.
6. **Contract Minimum Billing Term.** This Contract becomes binding when both Company and Customer have signed it, and will remain in effect for five (5) years following the date when Company is ready to supply service (the "Term").

Following execution of Contract but prior to completion of installation of Company's Improvements, Customer may terminate Contract by notifying Company of their intent to not take service. If Customer is not ready to receive service from Company within one-hundred fifty (150) days of the date Customer signs this Contract, then Company may terminate this Contract. Upon Customer or Company termination of Contract, Customer shall pay Company costs incurred for design, permitting, surveying, cancellation orders, Improvements installed and other associated Contract costs. Customer's Advance, if any, will be applied to costs incurred, and Customer will promptly pay Company any costs in excess of the Advance upon receipt of notice. If the Advance exceeds the costs incurred, Company will promptly refund the portion of the Advance in excess of costs incurred.

However, if Company has completed installation of Improvements and does not terminate Contract, Customer shall be responsible for paying the Contract Minimum Billing for the full Term irrespective of Customer taking, not taking, or terminating service.

7. **Customer Obligations.** Customer agrees to:
  - a) Provide legal rights-of-way to Company, at no cost to Company, using Company's standard forms. This includes rights-of-way on Customer's property and/or third party property and any permits, fees, etc. required to cross public lands;
  - b) Prepare the route to Company's specifications;
  - c) Install all Customer provided trench, conduit, equipment foundations, or excavations for equipment foundations within the legal rights-of-ways;

- d) Repair, or pay for the repair of, any damage to Company's facilities except damage caused by the negligence of Company; and,
- e) Comply with all of Company's tariffs, procedures, specifications and requirements.

**8. Special Provisions:** None

- 9. Underground Facilities.** If service is provided by an underground line extension, Customer will provide, or Company will provide at Customer's expense: all trenching and backfilling, imported backfill material, conduit and duct, and furnish and install all equipment foundations, as designed by Company. Company may abandon in place any underground cables installed under this Contract that are no longer useful to Company.

Customer warrants that all Customer provided trench and excavations for equipment foundations, and Customer installed conduit and equipment foundations are installed within legal rights-of-way, and conform to the specifications in Company's Electric Service Requirements Manual, and other specifications as otherwise provided by Company. In the event Customer fails to comply with the foregoing, Customer shall be liable for the cost to Company for relocating the facilities within a legal right-of-way, acquiring right-of-way for Company facilities, repair or replacement of improperly installed conduit or foundations, and paying costs for damages that may arise to any third party as a result of Company facilities being located outside of a legal right-of-way. The provisions of this paragraph 9 shall survive the termination of this Contract.

- 10. Design, Construction, Ownership and Operation.** Company shall design, construct, install, and operate the Improvements in accordance with Company's standards. Company will own the Improvements, together with Company's existing electric utility facilities that serve or will serve Customer. Construction of the Improvements shall not begin until (1) both Company and Customer have executed (signed) this Contract, and (2) all other requirements prior to construction have been fulfilled, such as permits, payments received, inspection, etc. Any delays by the Customer concerning site preparation and right-of-way acquisition or trenching, inspection, permits, etc. may correspondingly delay completion of the Improvements.

Company warrants that its work in constructing and maintaining the Improvements shall be consistent with prudent utility practices. **COMPANY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE WARRANTY OF MERCHANTABILITY, FITNESS FOR PARTICULAR PURPOSE, AND SIMILAR WARRANTIES.** Company's liability for breach of warranty, defects in the Improvements, or installation of the Improvements shall be limited to repair or replacement of any non-operating or defective portion of the Improvements or Company's other electric utility facilities. Under no circumstances shall Company be liable for other economic losses, including but not limited to consequential damages. Company shall not be subject to any liability or damages for inability to provide service to the extent that such failure shall be due to causes beyond the reasonable control of Company.

No other party, including Customer, shall have the right to operate or maintain Company's electric utility facilities or the Improvements. Customer shall not have physical access to Company's electric utility facilities or the Improvements and shall engage in no activities on or related to Company's electric utility facilities or the Improvements.

- 11. Payments.** All bills shall be paid by the date specified on the bill, and late charges shall be imposed upon any delinquent amounts. Company reserves the right to require customer

payments be sent by wire or ACH with remittance detail. If Customer disputes any portion of Customer's bill, Customer shall pay the total bill and shall designate the disputed portion. Company shall decide the dispute within sixty (60) days after Customer's notice of dispute. Any refund Company determines Customer is due shall bear interest at the rate then specified by the Commission or, if no rate is specified, the then effective prime rate as quoted in The Wall Street Journal.

Company may request deposits from Customer to the extent permitted under the applicable Electric Service Regulations and the applicable Electric Service Schedule. In the event of a default by Customer in any of its obligations, Company may exercise any or all of its rights and remedies with respect to any such deposits.

**12. Furnishing Information and Deposits.** Customer represents that all information it has furnished or shall furnish to Company in connection with this Contract shall be accurate and complete in all material respects. Company will base its decision with respect to credit, deposits, allowances or any other material matter on information furnished under this section by Customer. Should such information be inaccurate or incomplete, Company shall have the right to revoke or modify this Contract and/or its decision to reflect the determination Company would have made had Company received accurate and complete information. Company may request deposits, for the purpose of guaranteeing payment of electric service bills, as permitted under the Company's Utah Electric Service Regulation No. 9.

**13. Governing Law; Venue.** All provisions of this Contract and the rights and obligations of the parties hereto shall in all cases be governed by and construed in accordance with the laws of the State of Utah applicable to contracts executed in and to be wholly performed in Utah by persons domiciled in the State of Utah. Each party hereto agrees that any suit, action or proceeding in connection with this Contract may only be brought before the Commission, the Federal courts located within the State of Utah, or state courts of the State of Utah, and each party hereby consents to the exclusive jurisdiction of such forums (and of the appellate courts therefrom) in any such suit, action or proceeding.

**14. Assignment.** The obligations under this Contract are obligations at all times of Customer, and may not be assigned without Company's consent except in connection with a sale, assignment, lease or transfer of Customer's interest in Customer's facility. Any such assignment also shall be subject to (i) such successor's qualification as a customer under Company's policies, the Electric Service Regulations, and the applicable Electric Service Schedule, and (ii) such successor being bound by this Contract and assuming the obligation of Customer from the date of assignment, which may be evidenced by written agreement of such successor or other means acceptable to Company. Company may condition this assignment by the posting by the successor of a deposit as permitted under the applicable Electric Service Regulations and the applicable Electric Service Schedule.

Company may at any time assign its rights and delegate its obligations under this Contract to any: affiliate; successor in interest; corporation; or any other business entity in conjunction with a merger, consolidation or other business reorganization to which Company is a party.

**15. Remedies; Waiver.** Either party may exercise any or all of its rights and remedies under this Contract, the applicable Electric Service Regulations, the applicable Electric Service Schedule and under any applicable laws, rules and regulations. No provision of this Contract, the Electric Service Regulations, or the applicable Electric Service Schedule shall be deemed to have been waived unless such waiver is expressly stated in writing and signed by the waiving party.

**16. Attorneys' Fees.** If any suit or action arising out of or related to this Contract is brought by any party, the prevailing party or parties shall be entitled to recover the costs and fees (including, without limitation, reasonable attorneys' fees, the fees and costs of experts and consultants, copying, courier and telecommunication costs, and deposition costs and all other costs of discovery) incurred by such party or parties in such suit or action, including, without limitation, any post-trial or appellate proceeding, or in the collection or enforcement of any judgment or award entered or made in such suit or action.

**17. Waiver of Jury Trial.** TO THE FULLEST EXTENT PERMITTED BY LAW, EACH OF THE PARTIES HERETO WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF LITIGATION DIRECTLY OR INDIRECTLY ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS CONTRACT. EACH PARTY FURTHER WAIVES ANY RIGHT TO CONSOLIDATE ANY ACTION IN WHICH A JURY TRIAL HAS BEEN WAIVED WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT BE OR HAS NOT BEEN WAIVED.

**18. Entire Agreement.** This Contract contains the entire agreement of the parties with respect to the subject matter, and replaces and supersedes in their entirety all prior agreements between the parties related to the same subject matter. **This Contract may be modified only by a subsequent written amendment or agreement executed by both parties.**

**PARK CITY SCHOOL DISTRICT**

**ROCKY MOUNTAIN POWER**

By \_\_\_\_\_  
signature

By \_\_\_\_\_  
signature

\_\_\_\_\_  
NAME (type or print legibly) TITLE

\_\_\_\_\_  
NAME (type or print legibly) TITLE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

Customer's Mailing Address for Executed Contract

Rocky Mountain Power's Mailing Address for Executed Contract

Park City School District  
ATTENTION OF

6280 North Silver Creek Drive  
ADDRESS

2700 Kearns Boulevard  
ADDRESS

Park City Utah 84098  
CITY, STATE, ZIP

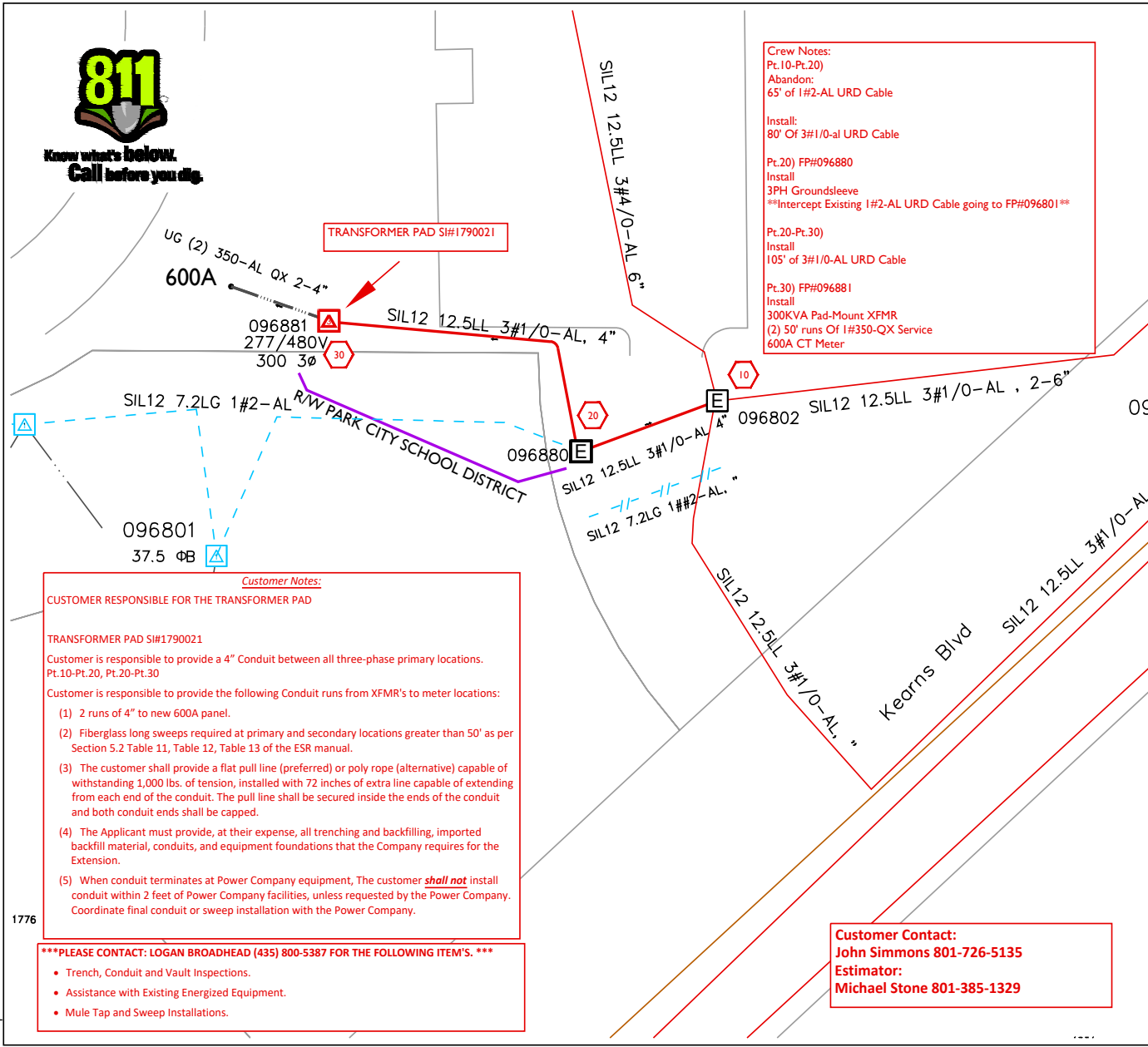
Park City, Utah 84060  
CITY, STATE, ZIP

Michael.Stone@pacificorp.com  
EMAIL ADDRESS

\_\_\_\_\_  
EMAIL ADDRESS



Know what's below.  
Call before you dig.



**Crew Notes:**  
 Pt.10-Pt.20)  
 Abandon:  
 65' of 1#2-AL URD Cable  
  
 Install:  
 80' Of 3#1/0-al URD Cable  
  
 Pt.20) FP#096880  
 Install  
 3PH Groundsleeve  
 \*\*Intercept Existing 1#2-AL URD Cable going to FP#096801\*\*  
  
 Pt.20-Pt.30)  
 Install  
 105' of 3#1/0-AL URD Cable  
  
 Pt.30) FP#096881  
 Install  
 300KVA Pad-Mount XFMR  
 (2) 50' runs Of 1#350-QX Service  
 600A CT Meter

**Customer Notes:**  
 CUSTOMER RESPONSIBLE FOR THE TRANSFORMER PAD  
  
 TRANSFORMER PAD SI#1790021  
 Customer is responsible to provide a 4" Conduit between all three-phase primary locations.  
 Pt.10-Pt.20, Pt.20-Pt.30  
 Customer is responsible to provide the following Conduit runs from XFMR's to meter locations:  
 (1) 2 runs of 4" to new 600A panel.  
 (2) Fiberglass long sweeps required at primary and secondary locations greater than 50' as per Section 5.2 Table 11, Table 12, Table 13 of the ESR manual.  
 (3) The customer shall provide a flat pull line (preferred) or poly rope (alternative) capable of withstanding 1,000 lbs. of tension, installed with 72 inches of extra line capable of extending from each end of the conduit. The pull line shall be secured inside the ends of the conduit and both conduit ends shall be capped.  
 (4) The Applicant must provide, at their expense, all trenching and backfilling, imported backfill material, conduits, and equipment foundations that the Company requires for the Extension.  
 (5) When conduit terminates at Power Company equipment, The customer **shall not** install conduit within 2 feet of Power Company facilities, unless requested by the Power Company. Coordinate final conduit or sweep installation with the Power Company.

**\*\*\*PLEASE CONTACT: LOGAN BROADHEAD (435) 800-5387 FOR THE FOLLOWING ITEM'S.\*\*\***

- Trench, Conduit and Vault Inspections.
- Assistance with Existing Energized Equipment.
- Mule Tap and Sweep Installations.

**Customer Contact:**  
 John Simmons 801-726-5135  
 Estimator:  
 Michael Stone 801-385-1329

 A BERKSHIRE HATHAWAY ENERGY COMPANY		I OF I 					
				EST ID#	P63720	Print Date	1/16/2026
Foreman	Emp #	Job Start Date	Job Complete Date	Circuit	SIL12	Post Jobs RQII	Posted
CC#	WO# / REQ#	Map String	11402004.0	Post Jobs RQII	Posted		
Customer :		PARK CITY SCHOOL DISTRICT					
Address :		1750 KEARNS BLVD PARK CITY, UT 84060-					

# PARK CITY SCHOOL DISTRICT



## PARK CITY SCHOOL DISTRICT BOARD REVENUE REPORT - JAN 31, 2026

FOR 2026 06

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
<b>1000 GENERAL FUND</b>						
41 REV LOCAL SOURCES	-102,659,450	-105,372,750	-98,191,862.27	-91,161,565.01	-7,180,887.73	93.2%
42 REV INTRMDIATE SRCE	-150,000	-150,000	-92,840.15	-1,418.50	-57,159.85	61.9%
43 REV STATE SOURCES	-9,629,763	-10,590,323	-6,199,301.63	-611,263.09	-4,391,021.37	58.5%
44 REV FED SOURCES	-5,798,967	-5,505,847	-2,258,210.94	-368,011.91	-3,247,636.06	41.0%
45 REV FED RESTRICTED	2,385,000	2,385,000	.00	.00	2,385,000.00	.0%
TOTAL GENERAL FUND	-115,853,180	-119,233,920	-106,742,214.99	-92,142,258.51	-12,491,705.01	89.5%
<b>2600 PASS-THROUGH TAXES FUND</b>						
41 REV LOCAL SOURCES	-39,000,000	-39,000,000	.00	.00	-39,000,000.00	.0%
TOTAL PASS-THROUGH TAXES FUND	-39,000,000	-39,000,000	.00	.00	-39,000,000.00	.0%
<b>3200 CAPITAL OUTLAY FUND</b>						
41 REV LOCAL SOURCES	-9,812,038	-9,812,038	-7,525,126.65	-6,615,670.92	-2,286,911.35	76.7%
42 REV INTRMDIATE SRCE	0	0	-71,715.55	-51,909.96	71,715.55	100.0%
45 REV FED RESTRICTED	-1,028,000	-1,028,000	.00	.00	-1,028,000.00	.0%
TOTAL CAPITAL OUTLAY FUND	-10,840,038	-10,840,038	-7,596,842.20	-6,667,580.88	-3,243,195.80	70.1%
<b>4100 DEBT SERVICE FUND</b>						
41 REV LOCAL SOURCES	-5,313,051	-5,313,051	-3,947,695.46	-3,757,760.50	-1,365,355.54	74.3%
TOTAL DEBT SERVICE FUND	-5,313,051	-5,313,051	-3,947,695.46	-3,757,760.50	-1,365,355.54	74.3%
<b>5100 FOOD SERVICE FUND</b>						
41 REV LOCAL SOURCES	-841,979	-841,979	-288,070.57	-2,843.63	-553,908.43	34.2%
43 REV STATE SOURCES	-278,188	-278,188	-76,580.92	-17,916.00	-201,607.08	27.5%

# PARK CITY SCHOOL DISTRICT



## PARK CITY SCHOOL DISTRICT BOARD REVENUE REPORT - JAN 31, 2026

FOR 2026 06

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
44 REV FED SOURCES	-465,309	-465,309	-175,436.13	-41,341.02	-289,872.87	37.7%
45 REV FED RESTRICTED	-1,205,000	-1,205,000	-4,698.65	-1,103.34	-1,200,301.35	.4%
TOTAL FOOD SERVICE FUND	-2,790,476	-2,790,476	-544,786.27	-63,203.99	-2,245,689.73	19.5%
<b>6100 STUDENT ACTIVITIES</b>						
41 REV LOCAL SOURCES	-900,000	-1,600,000	-723,424.65	-87,670.70	-876,575.35	45.2%
TOTAL STUDENT ACTIVITIES	-900,000	-1,600,000	-723,424.65	-87,670.70	-876,575.35	45.2%
<b>8100 EDUCATION FOUNDATION</b>						
41 REV LOCAL SOURCES	-4,725,000	-4,725,000	-314,548.73	-69,754.08	-4,410,451.27	6.7%
45 REV FED RESTRICTED	-185,000	-185,000	.00	.00	-185,000.00	.0%
TOTAL EDUCATION FOUNDATION	-4,910,000	-4,910,000	-314,548.73	-69,754.08	-4,595,451.27	6.4%
<b>9100 SELF INSURANCE SERVICE FUND</b>						
40 REV CARRY FWRD BAL.	-127,606	-127,606	-248,226.26	-111,931.46	120,620.26	194.5%
41 REV LOCAL SOURCES	-10,266,930	-10,266,930	-3,670,184.60	-842,404.13	-6,596,745.40	35.7%
TOTAL SELF INSURANCE SERVICE FUND	-10,394,536	-10,394,536	-3,918,410.86	-954,335.59	-6,476,125.14	37.7%
GRAND TOTAL	-190,001,281	-194,082,021	-123,787,923.16	-103,742,564.25	-70,294,097.84	63.8%

\*\* END OF REPORT - Generated by Austin Harris \*\*

# PARK CITY SCHOOL DISTRICT



## PARK CITY SCHOOL DISTRICT BOARD EXPENSE REPORT - JAN 31, 2026

FOR 2026 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>1000 GENERAL FUND</b>							
1000A INSTRUCTION	67,955,973	63,699,315	20,593,128.33	5,006,861.66	117,209.84	42,988,976.83	32.5%
2100B SUPPORT SERVICES-STUDENTS	10,866,047	11,191,760	3,926,690.03	867,158.93	23,876.01	7,241,193.96	35.3%
2200C SUPPORT - INSTR STAFF ASSIST	7,576,464	7,800,088	2,764,990.50	664,741.28	73,392.21	4,961,705.29	36.4%
2300D BOARD SUPT	1,155,848	1,215,108	662,242.02	110,808.93	.00	552,865.98	54.5%
2400E SCHOOL ADMINISTRATION	5,981,744	5,568,149	2,173,723.26	471,016.01	.00	3,394,425.74	39.0%
2500F CENTRAL SERVICES	7,631,416	7,871,929	3,851,493.03	271,230.00	24,319.44	3,996,116.53	49.2%
2600G OPERATION & MAINT OF PLANT	9,581,243	9,893,228	3,918,161.09	815,242.23	615.88	5,974,451.03	39.6%
2700H TO AND FROM TRANSPORTATION	3,565,909	3,296,443	1,294,059.15	253,534.55	.00	2,002,383.85	39.3%
2900 ED FOUNDATION "T" FUNC	0	0	133.09	.00	.00	-133.09	100.0%
3300M COMMUNITY SERVICES	3,083,559	3,154,687	1,348,423.67	248,289.27	7,649.22	1,798,614.11	43.0%
4000N FACILITIES ACQ & CONSTRUCTION	1,094,640	1,376,578	1,475,175.19	.00	.00	-98,597.19	107.2%
8000Z INC/DEC FD BALANCE	-2,639,663	3,741,635	.00	.00	.00	3,741,635.00	.0%
<b>TOTAL GENERAL FUND</b>	<b>115,853,180</b>	<b>118,808,920</b>	<b>42,008,219.36</b>	<b>8,708,882.86</b>	<b>247,062.60</b>	<b>76,553,638.04</b>	<b>35.6%</b>
<b>2600 PASS-THROUGH TAXES FUND</b>							
3390M INCREMENTAL TAX RDA COM DEV.	39,000,000	39,000,000	.00	.00	.00	39,000,000.00	.0%
<b>TOTAL PASS-THROUGH TAXES FUND</b>	<b>39,000,000</b>	<b>39,000,000</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>39,000,000.00</b>	<b>.0%</b>
<b>3200 CAPITAL OUTLAY FUND</b>							
4000N FACILITIES ACQ & CONSTRUCTION	65,090,810	64,413,587	16,590,050.91	3,227,493.81	6,758,750.08	41,064,786.01	36.2%
8000Z INC/DEC FD BALANCE	-54,250,772	-53,573,549	.00	.00	.00	-53,573,549.00	.0%
<b>TOTAL CAPITAL OUTLAY FUND</b>	<b>10,840,038</b>	<b>10,840,038</b>	<b>16,590,050.91</b>	<b>3,227,493.81</b>	<b>6,758,750.08</b>	<b>-12,508,762.99</b>	<b>215.4%</b>
<b>4100 DEBT SERVICE FUND</b>							
5100P DEBT SERVICE	5,064,850	5,064,850	1,243,675.00	.00	.00	3,821,175.00	24.6%
8000Z INC/DEC FD BALANCE	248,201	248,201	.00	.00	.00	248,201.00	.0%
<b>TOTAL DEBT SERVICE FUND</b>	<b>5,313,051</b>	<b>5,313,051</b>	<b>1,243,675.00</b>	<b>.00</b>	<b>.00</b>	<b>4,069,376.00</b>	<b>23.4%</b>
<b>5100 FOOD SERVICE FUND</b>							

# PARK CITY SCHOOL DISTRICT



## PARK CITY SCHOOL DISTRICT BOARD EXPENSE REPORT - JAN 31, 2026

FOR 2026 06

5100	FOOD SERVICE FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3100K	FOOD SERVICES	2,893,411	2,893,411	1,080,173.53	249,385.72	509,000.00	1,304,237.47	54.9%
8000Z	INC/DEC FD BALANCE	-102,935	-102,935	.00	.00	.00	-102,935.00	.0%
	TOTAL FOOD SERVICE FUND	2,790,476	2,790,476	1,080,173.53	249,385.72	509,000.00	1,201,302.47	56.9%
<b>6100 STUDENT ACTIVITIES</b>								
1000A	INSTRUCTION	900,000	2,331,544	513,452.13	39,802.69	.00	1,818,091.87	22.0%
2400E	SCHOOL ADMINISTRATION	0	0	37,830.79	9,180.48	.00	-37,830.79	100.0%
8000Z	INC/DEC FD BALANCE	0	-731,544	.00	.00	.00	-731,544.00	.0%
	TOTAL STUDENT ACTIVITIES	900,000	1,600,000	551,282.92	48,983.17	.00	1,048,717.08	34.5%
<b>8100 EDUCATION FOUNDATION</b>								
2900	ED FOUNDATION "T" FUNC	5,067,340	5,067,340	467,440.00	77,891.27	.00	4,599,900.00	9.2%
	TOTAL EDUCATION FOUNDATION	5,067,340	5,067,340	467,440.00	77,891.27	.00	4,599,900.00	9.2%
<b>9100 SELF INSURANCE SERVICE FUND</b>								
00000	UNDEFINED	11,194,536	11,194,536	5,667,643.65	711,060.84	.00	5,526,892.35	50.6%
8000Z	INC/DEC FD BALANCE	-800,000	-800,000	.00	.00	.00	-800,000.00	.0%
	TOTAL SELF INSURANCE SERVICE FUND	10,394,536	10,394,536	5,667,643.65	711,060.84	.00	4,726,892.35	54.5%
	GRAND TOTAL	190,158,621	193,814,361	67,608,485.37	13,023,697.67	7,514,812.68	118,691,062.95	38.8%

\*\* END OF REPORT - Generated by Austin Harris \*\*

CHECK NUMBER	CHECK DATE	CHECK TYPE	VENDOR NUMBER	VENDOR NAME
65357	01/09/2026	PRINTED	3040	AIG RETIREMENT
65358	01/09/2026	PRINTED	1069	ALSCO
65359	01/09/2026	PRINTED	1078	AMERICAN FAMILY LIFE
65360	01/09/2026	PRINTED	1138	AXA EQUITABLE
65361	01/09/2026	PRINTED	7907	BLUE STAR GAS
65362	01/09/2026	PRINTED	4329	VARISITY BRANDS HOLDING CO, INC.
65363	01/09/2026	PRINTED	3881	CARSON ELEVATOR, LLC
65364	01/09/2026	PRINTED	2488	CENTURYLINK
65365	01/09/2026	PRINTED	2488	CENTURYLINK
65366	01/09/2026	PRINTED	5290	CENTURYLINK
65367	01/09/2026	PRINTED	1345	CHILD SUPPORT SERVICES ~ORS
65368	01/09/2026	PRINTED	8944	CHUBB WORKPLACE BENEFITS
65369	01/09/2026	PRINTED	9600	CLAIRE SONDAZ
65370	01/09/2026	PRINTED	8770	KATIE CLOUSE
65371	01/09/2026	PRINTED	7685	COMFORT SYSTEMS INTERMOUNTAIN
65372	01/09/2026	PRINTED	8468	LAURA DE BACKER
65373	01/09/2026	PRINTED	1465	DELTA DENTAL INSURANCE CO.
65374	01/09/2026	PRINTED	7210	DESERET FENCE & CONSTRUCTION
65375	01/09/2026	PRINTED	9200	ASHLEY ECKENROD
65376	01/09/2026	PRINTED	1544	EDUCATORS MUTUAL INSURANCE ASSOCIATION
65377	01/09/2026	PRINTED	1544	EMI HEALTH
65378	01/09/2026	PRINTED	9123	NATHANIEL EGGLESTON
65379	01/09/2026	PRINTED	2479	ENBRIDGE GAS UT WY ID
65380	01/09/2026	PRINTED	2479	ENBRIDGE GAS UT WY ID
65381	01/09/2026	PRINTED	7437	ENSIGN ENGINEERING AND LAND SURVEYING
65382	01/09/2026	PRINTED	1664	GALIC DISBURSING COMPANY
65383	01/09/2026	PRINTED	8528	GARRETT AND COMPANY, INC
65384	01/09/2026	PRINTED	5239	ALANE GASPARI
65385	01/09/2026	PRINTED	9231	GBS BENEFITS INC
65386	01/09/2026	PRINTED	9550	SHANNEL GOSAIN
65387	01/09/2026	PRINTED	5035	RANDI JO GREENBERG
65388	01/09/2026	PRINTED	9080	KRISTIN HARMAN
65389	01/09/2026	PRINTED	6942	HOGAN & ASSOCIATES CONSTRUCTION INC
65390	01/09/2026	PRINTED	9280	HOWARD INDUSTRIES INC
65391	01/09/2026	PRINTED	1842	HUGHES GENERAL CONTRACTORS INC
65392	01/09/2026	PRINTED	1881	INTERMOUNTAIN LOCK & SECURITY SUPPLY
65393	01/09/2026	PRINTED	2004	LAYTON ROOFING COMPANY
65394	01/09/2026	PRINTED	8444	ALEX LEWIS
65395	01/09/2026	PRINTED	9599	MAELIS VERDOUX
65396	01/09/2026	PRINTED	4113	ROBERT I. MERRILL CO
65397	01/09/2026	PRINTED	8571	MOMENTUM RECYCLING, LLC
65398	01/09/2026	VOID	9243	NUVVE
65399	01/09/2026	PRINTED	5750	ONE STOP HOUSE CLEANING
65400	01/09/2026	PRINTED	2328	PARK CITY ED. FOUNDATION
65401	01/09/2026	PRINTED	2336	PARK CITY LOCK & KEY INC.
65402	01/09/2026	VOID	2336	PARK CITY LOCK & KEY INC.
65403	01/09/2026	PRINTED	2340	PARK CITY MUNICIPAL CORP
65404	01/09/2026	PRINTED	2366	PC PRINTINK INC.
65405	01/09/2026	PRINTED	8692	PSI
65406	01/09/2026	PRINTED	2524	RELIASTAR LIFE INSURANCE CO.
65407	01/09/2026	PRINTED	1061	REPUBLIC SERVICES #864
65408	01/09/2026	PRINTED	9580	RMEC ENVIROMENTAL,INC
65409	01/09/2026	PRINTED	2560	ROCKY MOUNTAIN POWER
65410	01/09/2026	PRINTED	2561	ROCKY MOUNTAIN POWER

CHECK NUMBER	CHECK DATE	CHECK TYPE	VENDOR NUMBER	VENDOR NAME
65411	01/09/2026	PRINTED	6338	JENNIFER SCHWENDIMAN
65412	01/09/2026	PRINTED	2659	SECURITY BENEFIT GROUP OF CO.
65413	01/09/2026	PRINTED	8116	SNOW COUNTRY LIMOUSINE, INC.
65414	01/09/2026	PRINTED	2768	STEP SAVER INC.
65415	01/09/2026	PRINTED	4626	SUMMIT COUNTY LANDFILLS
65416	01/09/2026	PRINTED	2816	SWIRE COCA-COLA USA-#413121
65417	01/09/2026	PRINTED	7571	T-MOBILE
65418	01/09/2026	PRINTED	8058	DAVID R TIDWELL
65419	01/09/2026	PRINTED	7482	MELISSA TSCHABRUN
65420	01/09/2026	PRINTED	9428	DAWN ULVI
65421	01/09/2026	PRINTED	6208	UNITED FIRE, INC
65422	01/09/2026	PRINTED	6575	UPEHRA (UT PUBLIC ED HUMAN RESOURCES ASSOCIATION)
65423	01/09/2026	PRINTED	8994	USAbLe Life
65424	01/09/2026	PRINTED	2982	UTAH EDUCATION ASSOCIATION
65425	01/09/2026	PRINTED	3004	UTAH SCHOOL EMPLOYEES ASSOCIATION
65426	01/09/2026	PRINTED	5739	ANNE WALLACE
65427	01/09/2026	PRINTED	1393	WASHINGTON NATIONAL INSURANCE CO.
65428	01/09/2026	PRINTED	1630	WEX BANK
65429	01/09/2026	PRINTED	9234	RITA ZIMMERMAN
65430	01/16/2026	PRINTED	8999	95 PERCENT GROUP LLC
65431	01/16/2026	PRINTED	1040	AIRGAS USA, LLC
65432	01/16/2026	PRINTED	1069	ALSCO
65433	01/16/2026	PRINTED	1082	AMERICAN MAILING SERVICES
65434	01/16/2026	PRINTED	1099	ANDIGO CARPETS INC
65435	01/16/2026	PRINTED	9146	CLAYTON ANGELL
65436	01/16/2026	PRINTED	9520	ROBERT BEDONT
65437	01/16/2026	PRINTED	9604	BJORN SWANSON
65438	01/16/2026	PRINTED	7907	BLUE STAR GAS
65439	01/16/2026	PRINTED	8996	ERIKA BRIGHT
65440	01/16/2026	PRINTED	9551	BURBRIDGE, VANKOMEN, TANNER & SCRUGGS, LLC
65441	01/16/2026	PRINTED	1292	CANYON OVERHEAD DOORS
65442	01/16/2026	PRINTED	7135	CCI MECHANICAL
65443	01/16/2026	PRINTED	2488	CENTURYLINK
65444	01/16/2026	PRINTED	9587	DENNIS LEE CHART
65445	01/16/2026	PRINTED	1370	CLOCKWORK CAFE
65446	01/16/2026	PRINTED	8957	UNVC A DBA OF CMB CONSULTANTS
65447	01/16/2026	PRINTED	7685	COMFORT SYSTEMS INTERMOUNTAIN
65448	01/16/2026	PRINTED	7921	THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS
65449	01/16/2026	PRINTED	9567	CRIPPLE CREEK CONSULTING & ENVIROMENTAL
65450	01/16/2026	PRINTED	9588	TAYLER DUBY
65451	01/16/2026	PRINTED	4647	EMPLOYER ADVOCATES, LLC
65452	01/16/2026	PRINTED	2479	ENBRIDGE GAS UT WY ID
65453	01/16/2026	PRINTED	8846	AKTIVATE
65454	01/16/2026	PRINTED	1706	GORGOZA WATER COMPANY
65455	01/16/2026	PRINTED	9602	GRACEANNE MOE
65456	01/16/2026	PRINTED	8841	IHS
65457	01/16/2026	PRINTED	9605	JODI ALANA HSIEH
65458	01/16/2026	PRINTED	4934	JOSTENS
65459	01/16/2026	PRINTED	9372	KARL MALONE CHEVROLET PAR
65460	01/16/2026	PRINTED	9387	KEV GROUP INC
65461	01/16/2026	PRINTED	9201	KNOWLEDGEWORKS FOUNDATION
65462	01/16/2026	PRINTED	7584	JASON MECHAM
65463	01/16/2026	PRINTED	9504	SCHIEMER DESIGN STUDIOS
65464	01/16/2026	PRINTED	7478	MEP EDUCATION INC

CHECK NUMBER	CHECK DATE	CHECK TYPE	VENDOR NUMBER	VENDOR NAME
65465	01/16/2026	PRINTED	5193	MULTI-HEALTH SYSTEMS, INC.
65466	01/16/2026	PRINTED	8429	MOCA SYSTEMS, INC.
65467	01/16/2026	PRINTED	2182	MOUNTAIN REGIONAL WATER
65468	01/16/2026	PRINTED	8070	MOUNTAINLAND SUPPLY COMPANY
65469	01/16/2026	PRINTED	2208	NATIONAL ABILITY CENTER
65470	01/16/2026	PRINTED	6629	NATURE CONCEPTS
65471	01/16/2026	PRINTED	2336	PARK CITY LOCK & KEY INC.
65472	01/16/2026	PRINTED	2340	PARK CITY MUNICIPAL CORP
65473	01/16/2026	PRINTED	8696	CULLIGAN QUENCH USA INC
65474	01/16/2026	PRINTED	9607	TIMOTHY ROHWER
65475	01/16/2026	PRINTED	8261	UNIVERSITY OF UTAH
65476	01/16/2026	PRINTED	8261	UNIVERSITY OF UTAH
65477	01/16/2026	PRINTED	2710	SNYDERVILLE BASIN RECREATION
65478	01/16/2026	PRINTED	2711	SNYDERVILLE BASIN WATER
65479	01/16/2026	PRINTED	9598	STAR AUTISM HOLDINGS, LLC
65480	01/16/2026	PRINTED	2768	STEP SAVER INC.
65481	01/16/2026	PRINTED	8243	STRATTON AND BRATT LANDSCAPES, LLC
65482	01/16/2026	PRINTED	6929	SUMMIT ENERGY, LLC
65483	01/16/2026	PRINTED	2796	SUMMIT WATER DISTRIBUTION
65484	01/16/2026	PRINTED	6195	SYSCO CORPORATION
65485	01/16/2026	PRINTED	7933	GAME ONE
65486	01/16/2026	PRINTED	8905	RANDALL J UPTON
65487	01/16/2026	PRINTED	9603	UTAH AQUATICS
65488	01/16/2026	PRINTED	2986	UTAH HIGH SCHOOL ACTIVITIES
65489	01/16/2026	PRINTED	3963	UTAH SWIMMING - UTAGS ENTRIES
65490	01/16/2026	PRINTED	5739	ANNE WALLACE
65491	01/16/2026	PRINTED	1630	WEX BANK
65495	01/26/2026	VOID	1104	APPLE COMPUTER INC.
65496	01/26/2026	VOID	1104	APPLE COMPUTER INC.

**Memorandum of Understanding**  
**Go Miners Athletic Foundation and Park City School District**  
**Effective as of February 24th, 2026 - June 30, 2028**

This Memorandum of Understanding (this "MOU") is entered into by the Board of Education of Park City School District (the "Board" and "PCSD," respectively) and the Go Miners Athletic Foundation ("GMAF") to establish the terms under which PCSD and GMAF may collaborate to support PCSD athletic programs and student-athletes.

This MOU is intended solely to define the relationship and responsibilities of the parties. It does not create a partnership, joint venture, agency relationship, or financial obligation except as expressly stated herein.

**RECITALS**

WHEREAS, GMAF is an independent nonprofit corporation organized under Utah law for the following purposes stated in the GMAF Articles of Incorporation dated February 1, 2026: "to strengthen and sustain Park City high school athletic programs and facilities so all students can participate, build life skills, celebrate school pride, and thrive in a healthy, connected school community;"

WHEREAS, GMAF is a nonprofit corporation organized under the laws of the State of Utah and has applied for recognition of tax-exempt status under Internal Revenue Code ("Code") Section 501(c)(3). GMAF represents that it is operating in a manner consistent with Code Section 501(c)(3) requirements and agrees to promptly notify PCSD upon receipt of its IRS determination;

WHEREAS, GMAF was not established under, or subject to, Utah Code 53E-3-403 and is not a department, instrumentality, agent, or employee of PCSD, and PCSD retains full and exclusive authority over its operations, personnel, programs, facilities, and students;

WHEREAS, the parties desire to clarify their supportive partnership in this MOU in an effort to promote clarity, accountability, and mutual understanding for both parties, and as a starting point for a collaborative process for assessment and strategic thinking about how GMAF and PCSD can most effectively continue working together in furtherance of GMAF's charitable purposes and the mission and purposes of PCSD; and

WHEREAS, GMAF agrees to operate in compliance with:

- A. All applicable federal and Utah laws;
- B. Utah State Board of Education administrative rules, including but not limited to R277-408 (Fundraising) and R277-113 (Cash Handling and School Accounting);
- C. Park City School District policies governing fundraising, school support organizations, and financial controls; and

D. Federal nondiscrimination and Title IX requirements.

### AGREEMENT

Based on the foregoing recitals, and in consideration of the obligations, duties, and acknowledgments herein, the parties agree as follows:

#### **A . PCSD Responsibilities**

As the governing body of PCSD, the Board agrees as follows:

1. PCSD will share with GMAF appropriate documentation that identifies priorities and projects, along with resource requirements, so that GMAF may align its campaigns with the strategic direction of the Board and PCSD. Planning and strategy sharing will take place each spring as budget conversations occur.
2. PCSD shall provide information, input, and support to GMAF on all GMAF campaigns intended to benefit current PCSD students and coaches, in an effort to maximize opportunities for enhancing gift potential and donor relations.
3. PCSD shall allow GMAF to use its facilities for GMAF activities, consistent with PCSD policies and procedures.
4. PCSD shall grant GMAF a limited, revocable, non-exclusive, non-transferable license to use approved PCSD names, logos, and marks solely for the purpose of promoting GMAF activities that directly support PCSD. GMAF shall comply with PCSD brand guidelines. PCSD may revoke permission to use its name or logos at any time, with or without cause.
5. Subject to applicable law and PCSD policies, PCSD shall support GMAF operations by:
  - a. Designating a PCSD liaison to coordinate with GMAF.
  - b. Sharing information about GMAF's approved activities through PCSD communication channels.
  - c. Identifying athletic program needs to guide GMAF fundraising priorities.
  - d. Accepting and administering GMAF donations in accordance with Board policy.
  - e. Recognizing GMAF contributions consistent with PCSD sponsorship and recognition guidelines.
  - f. Identifying PCSD personnel (referred to herein as "Allocated Staff") to assist with the management, contracting, subscription and/or payment of and for shared services and platforms, including the [parkcityminers.us](http://parkcityminers.us) website; Hudl; athletic program subscriptions; photo nodes; team photographers; and donor information and education.

6. PCSD shall share program data on GMAF's top investments—to be identified as requested by GMAF—to facilitate conversations with donors, supporters, and PCSD/GMAF team members.

7. PCSD shall support GMAF's investments in PCSD by identifying a single point-person to support the management of program investments or by assigning responsibilities to Allocated Staff. The purpose of this is to increase communication, collaboration, problem-solving, and accountability.

8. Subject to any limitations of federal or state law and PCSD policy, PCSD shall provide GMAF with annually updated directory information for students and their parents/guardians. In the event GMAF requests personally identifiable student data that has not been designated as directory information, PCSD shall collaborate with GMAF in good faith to determine whether such information can be shared, and if so, under what circumstances, and what additional controls are necessary to appropriately safeguard the privacy of such information consistent with applicable law.

9. PCSD shall, at its sole discretion, encourage donors to make their gifts of any amount through GMAF for programs funded by GMAF. PCSD shall use reasonable efforts to recognize GMAF-funded programs in PCSD-created collateral, including but not limited to social media and newsletters, and will coordinate with GMAF regarding the same.

## **B. GMAF Responsibilities**

The Board of Directors of GMAF agrees to the following:

1. Following receipt of the IRS determination letter recognizing GMAF as a Utah non-profit corporation exempt from taxation under Code Section 501(c)(3) and a public charity under Code Section 509(a), GMAF will at all times maintain its 501(c)(3) status in good standing and will comply with all applicable federal and state requirements necessary to preserve such status.

2. GMAF agrees to use its best efforts to solicit, collect, invest, and administer funds for GMAF, which shall be used to support athletic programs in PCSD.

3. GMAF agrees that it will contribute more to PCSD than PCSD contributes to the support of GMAF and will otherwise maintain sufficient independence from PCSD so as to accomplish its mission of supporting PCSD without being, itself, a government instrumentality.

4. GMAF recognizes PCSD, including its students, teachers, coaches, alumni, and families of PCSD students, as the sole beneficiaries of its charitable programs and

activities. GMAF represents that it shall take such steps as may be necessary to ensure that its charitable activities are consistent with, and not contrary to, its Articles of Incorporation and Bylaws.

5. GMAF acknowledges that each member of its Board of Directors has fiduciary responsibility with respect to the operation of GMAF.

6. GMAF shall, in GMAF's sole discretion, make independent decisions regarding program investments, all of which will strictly adhere to PCSD and GMAF policies and all applicable laws.

7. GMAF shall, at GMAF's sole discretion, support PCSD-sponsored programs by accepting gifts and grants for amounts in excess of \$10,000, for programs that are not already supported by GMAF investments. GMAF may apply a reasonable pass-through fee to such gifts and grants; provided, however, that GMAF may not impose or subject any such gifts or grants to a pass-through fee without the prior approval of the PCSD Superintendent or Business Administrator.

8. GMAF will comply with all policies, procedures, or requirements of PCSD as it relates to the use of student personally identifiable information, including but not limited to directory information, and if necessary, enter into a student data privacy agreement in the event the parties mutually determine that it is in the parties' best interests, and that of students, to share additional, non-directory, information.

9. GMAF will provide an annual proposal for the expenses to be covered by PCSD pursuant to Subsection A(5)(f) above by January 31 of each calendar year.

### **C. Shared Understanding Regarding Employment and Fiscal**

**Responsibilities** GMAF and the Board mutually agree to the following:

1. GMAF will cover all of its own operating expenses with the exception of those expenses expressly identified in this MOU as a responsibility of PCSD.

2. GMAF shall make best efforts, through collaboration and communication, to ensure program investments support the Board/PCSD mission, vision, and strategic goals and learning plan.

3. GMAF shall make best efforts to ensure proper communication and collaboration to ensure investments follow PCSD policies and procedures.

4. GMAF shall work in collaboration with PCSD when accepting any gift for the benefit

of PCSD that contains restrictive terms or conditions. Neither GMAF nor PCSD shall enter into any gift agreement that purports to bind or otherwise place restrictions on the other party without the express written approval of that other party.

5. GMAF shall participate in PCSD's annual audit to the extent necessary in the fulfillment of this MOU.

6. GMAF shall have no power or authority to incur contractual obligations or liabilities that constitute a claim against the public funds of PCSD; GMAF may not exercise executive, administrative, policy, or rulemaking authority over the programs of PCSD. Similarly, PCSD shall not have the power to incur contractual obligations on behalf of GMAF or liabilities that constitute a claim against GMAF's funds. PCSD may not exercise executive, administrative, policy, or rulemaking authority over the programs of GMAF.

#### **D. Shared Understanding Regarding Expected Communications, Confidentiality, and Access to Information**

1. GMAF and PCSD will participate in scheduled collaboration meetings, and/or GMAF's President shall participate in PCSD Executive Leadership meetings. It is the Superintendent's responsibility to invite GMAF to Executive Leadership meetings. Notwithstanding the foregoing, PCSD may exclude GMAF from Executive Leadership meetings, or portions thereof, that are confidential and/or not related to the work of GMAF.

2. PCSD's Superintendent or Superintendent's designee shall serve as a non-voting member of GMAF's Board of Directors. GMAF represents that it shall take such steps as may be necessary to ensure that this provision is consistent with, and not contrary to, its Bylaws, and if necessary, GMAF's Bylaws shall be amended to reflect the same.

3. GMAF's President will attend leadership and strategic planning sessions with the Board and PCSD administrators, as requested by the Superintendent.

4. The parties acknowledge that they may obtain certain "Confidential Information" from each other party by virtue of this MOU. They agree to keep such information private and not to disclose such information to any other individual or entity except as may be required by law. "Confidential Information" means all non-public information relating to or arising from each party's operations, including, without limitation, trade secrets used, developed or acquired by such party in connection with its activities, or that of any affiliates; information concerning the manner and details of such party's operation, organization and management; financial information and/or documents and nonpublic policies; and all other information concerning such party's concepts, developments, contracts, prospects, donors, employees, agents, contractors, earnings, products, services, equipment, systems, and/or prospective and executed contracts and other

business arrangements.

Notwithstanding the foregoing, "Confidential Information" shall not include information: (1) Known to the general public; (2) Made available to the public by act or omission of a third party through no breach of any contractual obligation or other duty of a Party, its directors, officials, officers, or employees; or (3) Received by a Party, its directors, officials, officers, or employees, from an unrelated third party, under no obligation to keep such information confidential, through no breach of any contractual obligation or other duty of a Party. The Parties acknowledge that PCSD is subject to the Government Records Access and Management Act, Utah Code, Title 63G, Chapter 2, as amended ("GRAMA") and that nothing in this MOU shall alter the duties and obligations of PCSD set forth therein. However, in the event PCSD receives any GRAMA request from any party relating to GMAF's operations or communications, PCSD shall notify GMAF and allow it to determine and confirm the confidentiality of the requested information to the extent applicable under Utah Code Section 63G-2-309.

#### **E. Shared Understanding Regarding Staff Roles and Miscellaneous**

1. This MOU shall be governed by Utah law.
2. The initial term of this MOU shall be approximately 28 months, from February 24, 2026, to June 30, 2028. GMAF and PCSD shall review this MOU bi-annually, prior to June 30 in odd calendar years. Unless either party provides written notice of termination prior to December 31 of an odd-numbered calendar year, the MOU shall be deemed automatically renewed for an additional subsequent two-year term, until terminated or modified by the parties.
3. GMAF Allocated Staff facilitate donor engagement with the support of PCSD. This includes but is not limited to: program implementation, assessment, data review, and conflict resolution. PCSD employees are accountable for this information. GMAF Allocated Staff are accountable for providing this information to donors.

#### **F. Dispute Resolution**

1. In the event the Board/PCSD and/or GMAF have concerns regarding the operation of this MOU or other elements of the relationship delineated herein, the GMAF President, GMAF Board Chair, PCSD Superintendent, and PCSD Board President or designated Board member shall convene in a good faith effort to resolve those concerns.
2. In the event resolution efforts are unsuccessful, either party may terminate this MOU, with or without cause, upon 30 days advance written notice.

Signatures:

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Jess McCurdy, President GMAF

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Lyndsay Huntsman, PCSD Superintendent of Schools

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Meredith Reed, President PCSD Board of Directors



**Policy: 10010**

**Section: SECTION 10 - STUDENTS**

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**STUDENT ENROLLMENT**

**I. Board Policy**

The Board of Education acknowledges the Utah and Federal laws that govern enrollment of students who reside in the district and who reside within Utah but outside of the district. The guidelines govern the enrollment of resident and non-resident students and intra-district transfers of resident students. The objective is to establish student enrollment and school transfer procedures in accordance with Utah law, ensuring legally compliant, consistent, and equitable practices.

**II. DEFINITIONS**

- A. Custodial Parent or Legal Guardian: The individual with whom a minor child resides, whose primary residence falls within the boundaries of the Park City School District, and who has the right under Utah law and/or an applicable court order to make enrollment decisions for the student.
- B. Emancipated Minor: A minor child who is married or has been determined to be an emancipated minor by a court of law or by a state administrative agency authorized to make that determination.
- C. Early Open Enrollment Period: The period between November 15 and the first Friday in February of the year preceding the school year for which enrollment is desired, during which applications for intra-district transfers or in-state non-resident enrollment are accepted.
- D. Exigent Circumstances: Circumstances that do not allow a case to be appropriately addressed under normal open enrollment procedures, necessitating a determination that a child's physical, moral, or emotional health will be best served by considering them a resident for school purposes. (For further clarification, this term generally refers to circumstances beyond an individual's control.)

- E. Foreign Exchange Student: A student from a foreign country who is eligible for state reimbursement of educational costs, is in grades 9-12, has not graduated from high school in their native country, is not a U.S. citizen, and intends to return to their native country after their approved stay, with no diploma issued from Park City High School.
- F. Health Care Facility: A facility providing health care services.
- G. Human Services Program: A program providing human services.
- H. Late Enrollment Period: Applications submitted after the first Friday in February for admission for the next school year or for admission during the current school year.
- I. Minor Child: A child who has not reached the age of eighteen (18) years.
- J. Newcomer Student: A student who is between the ages of three and 21 years old, who was not born in any state of the United States and who has not attended one or more schools in one or more states for more than three full academic years.
- K. Non-resident Student: A student whose custodial parent or legal guardian resides outside the boundaries of the Park City School District but within Utah. (More generally, this refers to a student who lives outside the boundaries of their assigned school attendance area.)
- L. Open Enrollment Threshold: The maximum capacity or projected enrollment level at which continued enrollment of non-resident students may lead to exceeding 90% of the maximum capacity, or an inability to maintain reduced class sizes in Title I schools or schools using trust money for class size reduction.
- M. Power of Attorney: A legal document that gives one person, the agent or attorney-in-fact, the authority to act on behalf of another person, called the principal, in legal, financial, medical or other matters.
- N. Responsible Adult Resident: An adult resident within the boundaries of the Park City School District with whom a minor child resides, and for whom a determination has been made that the child's physical, moral, or emotional health will be best served by considering the child a resident for school purposes. (More generally, this refers to an individual twenty-one (21) years of age or older who is willing and able to provide reasonably adequate food, clothing, shelter, and supervision for a minor student.)
- O. Resident Student: A student who meets the criteria for enrollment as a resident of the Park City School District, typically residing with their custodial parent or legal guardian within district boundaries, or meeting specific exceptions detailed in this policy.

- P. School-age Child: A minor who (a) is at least six years old but younger than 18 years old; and (b) who is not emancipated.
- Q. Utah State Agency: A state agency in Utah that has custody and supervision of a minor child who resides within the boundaries of the Park City School District.
- R. Employee: is defined for as an individual who is currently employed by the Park City School District and the individual is an administrative or certified employee who is employed as:
  - 1. a 0.75 or more Full Time Equivalent (FTE); OR
  - 2. the individual is a classified employee who is employed to work thirty (30) hours or more per week; OR
  - 3. the individual is a certified or classified employee who has been employed the past two (2) consecutive years or since the inception of the school.
- a. REQUIREMENT OF BIRTH CERTIFICATE FOR INITIAL ENROLLMENT OF STUDENTS
- S. Upon enrollment of a student for the first time in a Park City School District, that school shall notify in writing the person enrolling the student that within 30 days the enroller shall provide to the school either:
  - 1. a certified copy of the student's birth certificate; or
  - 2. other reliable proof of the student's identity, age, and relationship to the student's parent or legal guardian.
  - 3. If a certified copy of the birth certificate is not available, the enroller shall provide an affidavit explaining the enroller's inability to provide a copy of the student's birth certificate.
  - 4. If the documentation provided does not accurately reflect the student's age the enroller shall provide an affidavit explaining the reasons for the inaccuracy, together with documentation that establishes the student's biological age. Supporting documentation may include:
    - a. a religious, hospital, or physician certificate showing the student's date of birth;
    - b. an entry in a family religious text;
    - c. an adoption record;
    - d. previously verified school records;
    - e. previously verified immunization records;
    - f. documentation from a social service provider; or

- g. other legal documentation, including from a consulate, that reflects the student's biological age.
- T. If the supporting documentation is not available, the school shall assign a review team to work with the enroller to determine the student's biological age for an LEA to use for a student's enrollment and appropriate placement in a public school.
- U. The review team may include:
  1. an appropriate district administrator;
  2. the student's teacher or teachers;
  3. the school principal;
  4. a school counselor;
  5. a school social worker;
  6. a school psychologist;
  7. a culturally competent and trauma-informed community representative;
  8. a school nurse or other school health specialist;
  9. an interpreter, if necessary; or
  10. a relevant educational equity administrator; and
  11. shall include at least three members, at least one of which has completed the instruction described in no more than two years prior to the member's appointment to the review team.

**III. Student Enrollment as a Resident of the School District**

Criteria for Resident Enrollment the Park City School District may not deny enrollment to a resident student-aged child who meets at least one of the following criteria.

- A. Residency with Custodial Parent/Legal Guardian: The minor child resides with their custodial parent or legal guardian, whose primary residence is within the boundaries of the Park City School District.
- B. Custody by Utah State Agency: The minor child resides within the boundaries of the Park City School District under the custody and supervision of a Utah state agency.
- C. Supervision by Authorized Agency: The minor child resides within the boundaries of the Park City School District under the supervision of a private or public agency that is in compliance with and is authorized to provide child placement services by the state.
- D. Residency with Responsible Adult due to Exigent Circumstances: The minor child resides with a responsible adult resident and who is the child's noncustodial parent, grandparent, brother, sister, uncle or aunt, living within the boundaries of the Park City School District, and

pursuant to State Board of Education Rules, a determination has been made by the Executive Director of Student Services that:

1. the child's physical, moral, or emotional health will be best served by considering the child to be a resident for school purposes; and
  2. exigent circumstances exist that do not allow the case to be appropriately addressed under normal open enrollment procedures; and considering the child to be a resident of the District will not violate any other law or State Board of Education rule.
  3. The responsible adult resident is issued a Power of Attorney by the individual(s) who has legal custody of the minor student granting the responsible adult full authority to take any appropriate action, including authorization for educational or medical services, in the interest of the child.
  4. A Power of Attorney issued by the party who has legal custody of the minor student designating the “responsible adult” as the student’s custodian and granting the “responsible adult” authority to take any appropriate action on behalf of the student, including authorization for education and medical services in the interest of the student. A Power of Attorney does not confer legal guardianship. Both the granting party and the “responsible adult” empowered by the Power of Attorney shall agree to:
    - a. Assume responsibility for any fees or other charges relating to the child’s education; AND
    - b. If eligibility for fee waivers is claimed, provide the Park City School District with all financial information requested by the Park City School District for purposed of determining eligibility for fee waivers;
    - c. The student is prepared to abide by Park City School District and school policies and rules.
- E. Receiving Services from Health/Human Services Facility due to Exigent Circumstances: The minor child is receiving services from a health care facility or human services program and pursuant to State Board of Education Rules, a determination has been made that:

1. the child's physical, moral, or emotional health will be best served by considering the child to be a resident for school purposes; and
2. exigent circumstances exist that do not allow the case to be appropriately addressed under normal open enrollment procedures; and
3. considering the child to be a resident of the District will not violate any other law or State Board of Education rule.

F. Custodial Parent Lives Outside of Utah:

1. A minor student is a resident if the student lives in the Park City School District with a responsible adult who is a resident of the Park City School District and is the child's noncustodial parent, grandparent, brother, sister, uncle or aunt and a determination has been made by the Executive Director of School Services that all of the following criteria are satisfied:
  - a. the student's presence in the Park City School District is not for the primary purpose of attending school;
  - b. the responsible adult is given authority by a Power of Attorney by the individual (s) who has legal custody of the minor student;
  - c. the student's physical, mental, moral, or emotional health is best served;
  - d. the student is prepared to abide by district and school policies and rules.
2. Parents Moved from Utah: A minor student is a resident if the student lives in the Park City School District with a responsible adult and a determination has been made by the Executive Director of Student Services that all of the following criteria are satisfied:
  - a. The student and the student's custodial parent or guardian previously lived within the geographical boundaries of the Park City School District, the student was enrolled in and attending a district school, and the student's custodial parent or guardian has moved from Utah but left the student living within the Park City School District's geographical boundaries without unenrolling the student from a district school.

- b. The student’s parent or guardian has executed a Power of Attorney that delegates powers regarding care, custody, property, and schooling to a responsible adult with whom the student resides;
  - c. The responsible adult with whom the student resides is a resident of the Park City School District.
  - d. The student’s physical, mental moral or emotional health is best served by considering the student to be a resident for school purposes;
    - i. The student is prepared to abide by Park City School District and school policies and rules.
    - ii. The student’s attendance in the school will not be detrimental to the school or Park City School District.
3. Homeless Students: A minor student is a resident if the student lives in the Park City School District and is deemed “homeless” under the Steward B. McKinney Homeless Assistance Act, 42 U.S.C. 11431 and Utah Admin Code R277-616. All “homeless” determinations shall be approved by the Executive Director of Student Services.
4. Married or Emancipated Minor: The child is married or has been determined to be an emancipated minor by a court of law or by a state administrative agency authorized to make that determination and resides within the boundaries of the Park City School District.

G. Consequences of Non-Residency If information becomes available that an enrolled student does not meet any of the criteria listed above and cannot furnish the necessary documentation of residency, that student will **not be considered a legal resident of the district and will be immediately removed from the rolls.**

#### IV. School Choice and Transfers

##### A. Availability of Schools/Programs

- 1. Enrollment availability based on school capacity may be obtained from the office of the district superintendent after November 15.
- 2. Enrollment availability is subject to boundary changes or grade level changes that may be made by the Park City Board of Education at any time.

## B. Resident Student Intra-district Transfers

1. Students who meet the requirements for enrollment as a resident student of the Park City School District have first priority for openings at schools within the school district until the first Friday in February of the year preceding the school year in which enrollment is desired.
2. Application Process: The parent or legal guardian of a resident student who wishes to attend a Park City School District school outside of their assigned attendance zone may request such enrollment by:
  - a. completing the transfer application form and sending it to the superintendent of schools.
  - b. Ensuring the completed application is received in the office of the district superintendent during the open enrollment period, which is between November 15 and the first Friday in February of the year preceding the school year in which enrollment is desired.
  - c. The written application should include a reason for the request.
3. Notification and Confirmation: The parent or legal guardian submitting the application will be notified of the status of their application by March 31. The parent or legal guardian of a student selected and notified that their application has been approved must inform the district in writing of the student's intentions to attend by April 15. If such written confirmation is not received, the district may assume that the student will not be transferring.
4. Late Applications: Applications for intra-district transfers may be submitted later in the school year; however, if the application is not submitted by the first Friday in February, the resident student will not have priority over non-resident students.
5. Transportation Services: Students attending a school outside of their boundary school area will not be offered district transportation services.
6. Change of Residency within District: An enrolled student who moves outside of his or her boundary school area during the school year must declare the change of residence to the school principal and district immediately. Where possible, students who move within the District are allowed to remain in their

current school for the remainder of the school year. An application for an intra-district transfer needs to be submitted for the following year if the student wishes to remain at the school associated with a prior residence.

C. In-state Non-resident Student Open Enrollment in the Park City School District

1. The Open Enrollment option is available only to in-district students and out of district students whose custodial parent(s) or legal guardian(s) live in the State of Utah. Application for Open Enrollment may be made during open enrollment periods as determined by the Park City Board of Education and Superintendent.
2. Information Availability: Information about Park City School District and its individual schools will be maintained on the district's website, along with information about applying for in-state non-resident student enrollment.
3. Application Process: The parent or guardian of an in-state non-resident student who wishes to attend a Park City School District school is required to submit a completed application form to the district superintendent.
  - a. The completed application must be received in the office of the district superintendent during the early open enrollment period which is November 15 through the first Friday in February of the year preceding the school year in which enrollment is desired. Late enrollment applications will be accepted after that date.
  - b. If approved, student records for in-state non-resident student enrollment will be requested by the district for enrollment.
  - c. Disclosure of additional services required by the student, including but not limited to 504 and IEP services will be requested to determine program availability and staffing needs. The Park City School District shall designate which schools and programs will be available for Open Enrollment during the coming school year. The Park City School District, in its sole and absolute discretion may allow a specified number of students openings available through Open Enrollment in certain schools, programs, classes and/or grade levels which are deemed "closed" per this policy.

4. Notification and Confirmation:
  - a. Early Open Enrollment: The parent or guardian submitting the application will be notified in writing of the acceptance or non-acceptance of the application and of the assigned school, if applicable, by March 31.
  - b. Late Open Enrollment: If the application is received during the late enrollment period the parent or guardian will be notified of acceptance or non-acceptance within two weeks after receipt of the application by the district or by the Friday before the new school year begins.
  - c. Parents or legal guardians of a student selected and notified to attend the Park City School District must inform the Park City School District of the student's intentions in writing to attend by March 15. If such confirmation is not made by March 15, the Park City School District may assume that the student will not be attending.
5. Transportation Services: An in-state non-resident student who is accepted for enrollment in the school district will not be eligible for district transportation services.
6. Rules and Standards: An in-state non-resident student who is accepted for enrollment in the school district will be subject to the same rules, standards, and policies as resident students. Permission to attend a Park City school may be revoked during a school year if:
  - a. the student does not follow the rules and standards of the school, or
  - b. the student does not maintain at least a 93% attendance rate or
  - c. the number of tardies to school exceeds ten in a school year. or
  - d. the student is no longer a resident of Utah.
7. Continuation of Enrollment: An enrolled non-resident student shall be permitted to remain enrolled in the approved school, subject to the same rules and standards as resident students, (see 3b.) without renewed applications in subsequent years unless one of the following occurs:
  - a. the student graduates;
  - b. the student is no longer a Utah resident;

- c. the student is suspended or expelled from school;
  - d. the district determines that enrollment within the school will exceed the school's open enrollment threshold, including the inability to maintain the district's reduced class sizes in Title I schools or in schools using trust money to reduce class sizes.
8. Exclusion Due to Exceeding Threshold: If non-resident students will not be permitted to continue their enrollment at a school in a subsequent year due to the school's open enrollment threshold being exceeded, the determination of who will be excluded is based on:
- a. the number of school days the non-resident students have been enrolled at the school. The most recently enrolled non-resident students shall be excluded first.
  - b. If multiple non-resident students have been enrolled the same number of school days, a lottery system will be used to determine who will be excluded.
9. Notification of Exclusion: Enrolled non-resident students who will not be permitted to continue their enrollment shall be notified no later than March 15 of the current school year.
10. Notification to Resident District: The Park City School District will notify the student's school district of residence when the student is released from enrollment, or upon acceptance of a non-resident student.
11. Allowable enrollments beyond the Open Enrollment Threshold: A student may be allowed to enroll in a nonresident school that is determined to be "closed by the Park City School District due to the Open Enrollment Threshold if:
- a. In the judgement of district personnel, enrollment in a specific school is necessary to protect the emotional or physical safety of a student.
  - b. If a sibling currently attends that school; OR if a parent/legal guardian is an employee of the school.
  - c. Any school enrollments permitted under the provisions of this paragraph are in the sole and absolute discretion of the Park City School District.
12. Transition Students: A nonresident student transitioning from one school to another within the district—such as from preschool to kindergarten, elementary to middle school, or middle school to high school—must complete an Open Enrollment Application before enrollment is approved.

13. Becoming a Non-Resident During School Year: An enrolled student who becomes a non-resident during the school year must declare the change of residence to the school principal and district immediately. If they wish to continue attending the school -for the remainder of the school year, they must fill out the open enrollment form and apply for an out of district waiver to be reviewed and/or approved by the Park City School District.

14. High School Athletics and Activities: Utah High School Activities Association guidelines and policies are controlling for students who participate in high school athletics and activities.

D. In-state Non-resident Students with disabilities in the Park City School District

1. Space Availability Determination Process: The space available for students with disabilities will be determined through the following process:
  - a. The District Registrar shall have the parent sign a release of records form from the school that the student is currently attending.
  - b. The school will request the student's current and previous Individualized Education Plan (IEP) or Section 504 Plan.
  - c. Upon receipt of the IEP/504 Plan, the Park City School District's Special Education Department or 504 Department as applicable, will review the accommodations, goals, placement, and current services provided under the IEP/504 Plan.
  - d. Upon review of the IEP/504 Plan, the Park City School District's Special Education Department or 504 Department as applicable will determine how the student would be served at their school based on the accommodations goals, placement, and services identified.
  - e. For open enrollment purposes, the maximum capacity of the district's self-contained special education classrooms shall be determined by the Special Education Department, based on students per class, as defined by USBE and federal special education standards.

- f. If the student can be served based on the current staffing pattern without the addition of staff or services, the student will be accepted for enrollment if space is available at the school and the grade level.
- g. If the student cannot be served based on the current staffing pattern without the addition of staff or services, the student will not be accepted for enrollment and will be placed on a waiting list based on the date of their submission of the application.

E. Acceptance and Rejections of Applications

1. Criteria for the acceptance or rejection of Open Enrollment applications include the following:

- a. For an elementary school, the capacity of a grade level.
- b. For a secondary school, the capacity of a comprehensive program.
- c. The ability to maintain a heterogeneous student population.
- d. Maintenance of reduced class sizes in a Title 1 school that uses federal, state, and local monies to reduce class sizes for the purpose of improving student achievement, or in a school that uses school trust monies to reduce class size.
- e. Not offering, or having capacity in, an elementary or secondary special education class or other special programs the student requires.
- f. The willingness of a prospective student to comply with district and school policies.
- g. Giving priority to intradistrict transfers over interdistrict transfers.
- h. Serious infractions of law or school rules, chronic misbehavior which is likely to endanger persons, property, cause serious disruptions in the school, or place unreasonable burdens on the school staff.
- i. No student who resides in the attendance area of a school within the Park City School District shall be displaced or excluded because of students transferring from outside the school attendance area under these Open Enrollment procedures.

2. Criteria for the acceptance or rejection of Open Enrollment applications may not include the following:

- a. Previous academic achievement.
  - b. Athletic or other extracurricular ability.
  - c. Special education services for which space is available.
  - d. Proficiency in the English language.
  - e. The student's race, color, religion, gender, national origin, disability or any other classification protected by law.
  - f. Previous disciplinary proceedings, except as provided in E.1.h. Notwithstanding the foregoing, the Park City School District may, in its sole and absolute discretion, provide for provisional enrollment of a student with prior behavior problems and establish terms and conditions under which enrollment of the student would be permitted or continued.
3. The Park City School District office shall provide written notification to the student's parent(s)/legal guardian(s) of acceptance or justification for the rejection of any Early enrollment applications and Late Enrollment applications within the time periods set forth above.
4. A student who transfers between schools, whether effective on the first day of the school year or after the school year has begun, by exercising an Open Enrollment option under this policy may not transfer to a different school during the same school year by exercising an Open Enrollment option. This restriction on transfer does not apply to a student transfer made for health or safety reasons. For purposes of health or safety in which enrollment in a specific school/program is necessary:
- a. To protect the health of the student as determined by a specific medical recommendation from a medical doctor; or
  - b. To protect the emotional or physical safety of a student, based on documentation/evidence provided by the student's previous school, the custodial parent(s)/legal guardian(s), a clinical psychologist who is tracking the student, or cumulative information.

5. Appeals of Denial Decisions

In the event of a denial decision, a nonresident student or their parent/guardian may appeal the decision following the process outlined below.

**1. Level 1 Appeal**

- a. The appealing party has 10 school days from the date of the denial to submit a written notice of appeal to the Executive Assistant to the Superintendent.
- b. Upon receipt, the appeal will be reviewed by a District Appeals Committee.
- c. The committee will issue a decision within 10 business days of receiving the appeal.
- d. The appealing party will be notified in writing of the committee's decision

## **2. Level 2 Appeal**

- a. If the appealing party disagrees with the Level 1 decision, they may submit a Level 2 appeal to the School Board within 10 school days of receiving the written decision.
- b. The School Board may choose to review the appeal in one of the following ways:
  - a. The entire Board or a subcommittee appointed by the Board president may review the appeal.
  - b. The decision may be made without a hearing, based solely on the written record.
  - c. The Board may determine that a hearing is necessary.
  - d. If warranted by the facts and circumstances, the appeal may be discussed in a closed meeting.
- c. A final decision will be rendered within 10 school days of receiving the appeal, unless extended by the Board for good cause.
- d. If an extension is required, the Board will notify the appealing party in writing and will ensure the extension is for the shortest period necessary.
- e. Notice of the Board's final decision will be mailed to the appealing party and will constitute the District's final action.
- f. The decision of the School Board is final.
- g. For any questions regarding the appeal process, please contact the Executive Director of Student Services at [csynan@pcschools.us](mailto:csynan@pcschools.us).

V. Monitoring Students Enrolled Under This Policy

A list of non-resident students enrolled in the district and in each school under any of the provisions of this policy on school choice shall be maintained within each school. The list from each school shall be part of a yearly report to the school board by December of each year

VI. Exceptions

A. Enrollment and Transfer of Charter School Students

1. Compliance with Utah Code: Students shall be enrolled in and transferred from charter schools in accordance with applicable Utah law and regulations.
2. Information Exchange: Both charter schools and district schools shall enroll students and exchange student information consistent with Utah Code sections 53G-6-503(4).
  - a. A charter school shall report to the District, by the last business day of each month, the aggregate number of new students, sorted by their school of residence and grade level, who have accepted enrollment in the charter school for the following school year.
  - b. The school district shall report to a charter school, by the last business day of each month, the aggregate number of students enrolled in the charter school who have accepted enrollment in the school district in the following school year, sorted by grade level.
3. Withdrawal from Charter School for District Enrollment: The parent of a student enrolled in a charter school may withdraw the student from the charter school for enrollment in the student's school of residence in the following school year if an application of admission is submitted to the school district of residence by June 30.
  - a. If the application is submitted after June 30 for the following school year, the student may enroll in a school of the school district of residence that has adequate capacity in their grade level (elementary) or core classes (secondary)
4. Notification Upon Release: Unless provisions have previously been made for enrollment in another school, a charter school releasing a student from enrollment shall immediately notify the school of residence which shall enroll the student and take such additional steps as may be necessary to ensure compliance with laws governing school attendance.

5. Excluded Students: Neither District schools nor charter schools shall be required to enroll students who have been properly excluded from public schools. (53G-8-205)

B. Enrollment of In-State Non-Resident Twelfth Grade Students

1. Discretionary Enrollment for Seniors: If the parent/legal guardian of a high school student moves outside of the Park City School District boundaries but remains a resident of Utah after the end of the student's eleventh grade year, and if the student is going into the twelfth grade, is in line for graduation, and has attended Park City schools for a minimum of the immediate past two consecutive years, he or she may be allowed to enroll for their senior year in Park City at the discretion of the superintendent. Such discretion may include a waiver of the school's designation as a school closed to in-state non-resident transfers.
2. Application Procedure: The parent/legal guardian may request such enrollment by submitting a completed application form to the superintendent before the school year begins or prior to the move of the parent/legal guardian outside of the Park City School District boundaries.
3. Admission Standards: Senior students who are enrolled under this provision but do not reside with a custodial parent or legal guardian must meet the in-state non-resident student admission standards,
4. Limitations: Senior students enrolled under this provision are subject to the limitations of II.C.4.5. and 8. of this policy.

C. Enrollment of the Children of Employees of the Park City School District

1. Purpose: to enhance the district's ability to attract and retain qualified employees from outside district boundaries, the children of employees who work at least three-quarter time shall be allowed to apply to attend schools within the district.
2. Application Period: Between November 15 and the first Friday in February, non-resident employees may complete the transfer application form and send it to the superintendent of schools. Employees hired after this deadline may submit an application form within **30 days** of the date their contract was signed.
3. No Guarantee of Admission to Closed Schools: The exception is not a guarantee of admission to an otherwise closed school. Applications under this section to schools declared as closed

may be denied after consideration of relevant factors set forth elsewhere in this policy including, but not limited to:

- a. Overall school, class, grade, program, or special program capacity.
  - b. For students with disabilities, the ability to serve the student based on the current staffing pattern without the addition of staff or services, as contemplated by Section III.D.
4. Request for Different Open School: If a school that has been declared closed to open enrollment is unable to accommodate an employee's child under this exception, the employee shall be given the opportunity to request admission to a different school within the district that has been designated as open for enrollment.
  5. Ongoing Enrollment and Revocation: Ongoing enrollment and/or revocation of enrollment shall be governed as set forth elsewhere in this policy for all other non-resident students admitted under Section III.

#### D. Enrollment of Foreign Exchange Programs

1. Policy Statement: The Park City Board of Education recognizes that foreign exchange students contribute to the high school experience. However, the Park City Board of Education is also very concerned when additional costs or inadequate home supervision occur as a result of district acceptance of a foreign exchange student.
2. Enrollment Limit: Openings will be determined by the total enrollment of Park City High School and will not exceed four students per year.
3. Exception Conditions: An exception may be granted for Foreign Exchange Students under the conditions listed below:
  - a. The student is in grade 9-12, has not yet graduated from high school in his/her native country, is not a citizen of the United States, intends to return to his/her native country after the current school year or after his/her approved stay is granted no diploma will be issued from Park City High School.
  - b. An application proposal has been accepted by the superintendent in consultation with the high school principal.

4. Application Proposal Requirements: To be considered for enrollment as a foreign exchange student, an application proposal must be received by the superintendent's office by April 30 of the year preceding the year for which enrollment is sought. To be considered, the proposal must include the following information:
  - a. Reliable assurance that the sponsoring agency is licensed, bonded, and capable of providing adequate placement and continuing supervision of the student
  - b. Dates of proposed enrollment in the district. Sophomores, Juniors, and year-long proposals will be considered first.
  - c. An official transcript from the school last attended.
  - d. A recent health certificate indicating qualifications of examiner, immunizations, personal health history in English
  - e. Acknowledgment that the student is responsible for the same fees as those required of resident students
  - f. Test results indicating student's level of English proficiency
  - g. Intentions regarding participation in activities
5. Sponsoring Agency Compliance: The Park City School District shall receive, prior to accepting students through the foreign exchange student agency, a sworn affidavit of compliance that the agency has complied with all applicable policies including the following:
  - a. In order to assure that the exchange student will receive proper care and supervision in a safe environment, a household study, including a background check complying with 53G-6-707 of the Utah Code of all adult residents has been completed of each household where foreign exchange students will reside.
  - b. Host parents have received training appropriate to their positions, including information about enhanced criminal penalties under Subsection 76-5-406(10) for persons who are in a position of special trust;
  - c. A representative of the exchange student agency shall visit each student's place of residence at least monthly during the student's stay in Utah;
  - d. The agency will cooperate with school and other public authorities to ensure that no exchange student becomes

- an unreasonable burden upon the public schools or other public agencies;
- e. Each exchange student will be given, in the exchange student's native language, names and telephone numbers of agency representatives and others who could be called at any time if a serious problem occurs; and
  - f. Alternate placements are readily available so that no student is required to remain in a household if conditions appear to exist which unreasonably endanger the student's welfare.
6. District Provided Contact List: Each school district that accepts foreign exchange students shall provide each approved foreign exchange student agency with a list of names and telephone numbers of individuals not associated with the agency who could be called by an exchange student in the event of a serious problem. The agency shall make a copy of the list provided by the school district/charter school to each foreign exchange student in the student's native language.
7. Approval Authority: Approval of proposals is delegated to the superintendent in consultation with the principal of the high school.
8. Rules and Standards: Foreign exchange students are subject to the same rules and standards as resident students. Failure to abide by those rules and standards will result in disciplinary action, which may include expulsion from school.
9. The Park City School District does not support F-1 Visa Students.

References:

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Forms:

Open Enrollment Form is available at the Park City website or by using the links below

<http://www.pcschools.us/index.php?page=204.1&showfile=thefile&rowid=12>

[Open Enrollment Form](#)

Legal References: Utah Code Ann. 53G-6-301-306 School District Residency  
Utah Code Ann. 53G-6-401-407 School District Enrollment  
Utah Code Ann. 53G-6-503 Charter School Students-Admission Procedures-Transfers  
Utah Code Ann. 53G-6-707 Foreign Exchange Students  
Utah Code Ann. 53G-8-205 Grounds for suspension or expulsion from a public school  
Utah Code Ann. Subsection 53G-9-207(3)(a): Child Sexual Abuse Prevention  
Utah Admin. Code R277-437, Open Enrollment  
Utah Administrative Code R277-472- Charter School Enrollment and Transfers and School District Capacity Information  
Utah Code section 53G-6-503  
Utah Admin Code R277-616

Adoption Date: **September 27, 1988**  
Last Revised: **December 16, 2025**

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Space Availability By School By Grade								Space Availability By School By Grade							
School	Grade	Classrooms	Class Size	Space Available	Projection	OOB Req	Avail - Proj	School	Grade	Classrooms	Class Size	Space Available	Projection	OOB Req	Avail - Proj
JRES	K	3	20	60	59	13	-12	EHMS	6-8	48	25	1200	950	35	215
	1	3	23	69	64	3	2	PCHS	9-12	70	25	1750	1525	52	173
	2	3	23	69	63	1	5								
	3	4	23	92	62	5	25								
	4	4	23	92	61	2	29								
	5	4	23	92	81	2	9								
PPES	K	3	20	60	50	7	3								
	1	3	23	69	53	3	13								
	2	3	23	69	60	5	4								
	3	3	23	69	64	1	4								
	4	4	23	92	59	5	28								
	5	4	23	92	76	1	15								
MPES	K	3	20	60	73	20	-33								
	1	4	23	92	72	1	19								
	2	4	23	92	65	1	26								
	3	4	23	92	66	0	26								
	4	4	23	92	56	2	34								
	5	4	23	92	79	3	10								
TSES	K	3	20	60	56	14	-10								
	1	3	23	69	54	1	14								
	2	3	23	69	58	3	8								
	3	3	23	69	62	3	4								
	4	3	23	69	59	2	8								
	5	4	23	92	67	2	23								

PCSD Fee Schedule FY2027 Proposed						
Updated	2/20/2026					
Grade	Fee Type	Course	FY26 Approved Fee	FY27 Proposed Fee	Change Amount	Change Percent
<b>Preschool</b>						
	<b>Registration Fee</b>		\$ 50	\$ 100	\$ 50	100%
	Half Day Program 5 Days Per Week					
		<b>Full Tuition (Sept-May)</b>	\$ 400	\$ 475	\$ 75	19%
		<b>August Tuition</b>		\$ 235		
		<b>June Tuition</b>		\$ 120		
		<b>Multi-student Tuition</b>	\$ 360	\$ 428	\$ 68	19%
		<b>Scholarship 1*</b>	\$ 100	\$ 125	\$ 25	25%
		<b>Scholarship 2**</b>	\$ 100	\$ 200	\$ 100	100%
		<b>Scholarship 3***</b>	\$ 100	\$ 250	\$ 150	150%
		<b>Speech only</b>	\$ 390	\$ 428	\$ 38	10%
	Full Day Program 5 Days Per Week					
		<b>Full Tuition (Sept - May)</b>	\$ 810	\$ 950	\$ 140	17%
		<b>August Tuition</b>		\$ 400	\$ 400	0%
		<b>June Tuition</b>		\$ 235	\$ 235	0%
		<b>Multi-student Tuition</b>	\$ 729	\$ 855	\$ 126	17%
		<b>Scholarship 1*</b>	\$ 125	\$ 125	\$ -	0%
		<b>Scholarship 2**</b>	\$ 125	\$ 240	\$ 115	92%
		<b>Scholarship 3***</b>	\$ 125	\$ 475	\$ 350	280%
		<b>Speech only</b>	\$ 730	\$ 855	\$ 125	17%
					\$ -	
<b>After School</b>						
		Monday - Friday	\$ 400	\$ 400	\$ -	0%
		Monday - Thursday	\$ 300	\$ 300	\$ -	0%
		Friday Only	\$ 200	\$ 200	\$ -	0%
	<b>Scholarship Rate</b>					
		<b>Monday-Friday</b>	\$ 65	\$ 85	\$ 20	31%
		<b>Monday - Thursday</b>	\$ 55	\$ 75	\$ 20	36%
		<b>Friday only</b>	\$ 45	\$ 65	\$ 20	44%
<b>*Application to DWS and PC Municipal and Free/Reduced</b>						
<b>**Application to PC Municipal and Free/Reduced</b>						
<b>***Application to Free/Reduced only</b>						

<b>PCSD Fee Schedule FY2027 Proposed</b>						
Fees listed are the <b>MAXIMUM</b> amount allowed for each activity.						
The maximum aggregate per year for each <b>student</b> is <b>\$6,000</b> .						
The maximum aggregate per year for each family is \$12,000.						
See attached Spend Plans for more details on activity fees.						
District fee waiver applications and appeal process can be found at <a href="https://www.pcschools.us/enrollment/school-fees">https://www.pcschools.us/enrollment/school-fees</a>						
Updated	2/20/2026					
			FY26			
Grade	Fee Type	Course	Fee Amount	Group Fundraising Amount	Other Costs	Total Maximum Fee
<b>Middle School</b>						
		Yondr Puch Replacement	\$ 48			\$ 48
		Honor Choir	\$ 105			\$ 105
		Musical	\$ 105			\$ 105
		Technology Student Association	\$ 142			\$ 142
		National Junior Honor Society	\$ 27			\$ 27
		<b>PE Uniform Replacement</b>	<b>\$ 27</b>			<b>\$ 27</b>
		7th Grade Science Field Trip (Donation)			\$ 21	\$ 21
		<b>Yearbook</b>	<b>\$ 37</b>			<b>\$ 37</b>
		Leadership-Sweatshirt	\$ 42			\$ 42
		<b>Music (Festival in the Park)</b>	<b>\$ 86</b>			<b>\$ 86</b>
		<b>Extra Curricular - Intra Mural Activities</b>	<b>\$ 142</b>			<b>\$ 142</b>

### PCSD Fee Schedule FY2027 Proposed

Fees listed are the **MAXIMUM** amount allowed for each activity.

The maximum aggregate per year for each **student** is **\$6,000**.

The maximum aggregate per year for each family is \$12,000.

See attached Spend Plans for more details on activity fees.

District fee waiver applications and appeal process can be found at <https://www.pcschools.us/enrollment/school-fees>

Updated

2/20/2026

Grade	Fee Type/Activity	Course/Purpose (See Spend Plan)	FY27		
			Fee Amount	Group Fundraising Amount	Other Costs
<b>High School</b>					
		Yearbook	\$ 79		\$ 79
		<b>Parking Permit</b>	<b>\$ 158</b>		<b>\$ 158</b>
		Parking Penalty	\$ 27		\$ 27
		Student Badge/ID Replacement	\$ 6		\$ 6
		Yondr Pouch Replacement	\$ 48		\$ 48
	Curricular	Concurrent Enrollment application	\$ 42		\$ 42
		Concurrent Enrollment credit hour	\$ 6		\$ 6
		Remediation/Study Skills	\$ 42		\$ 42
		AP Placement Tests	\$ 105		\$ 105
		AP Change Fee	\$ 42		\$ 42
		Food Handlers Permit	\$ 27		\$ 27
		ServSafe Certificate	\$ 163		\$ 163
		<b>CNA Program (Optional)</b>	<b>\$ 174</b>		<b>\$ 174</b>
		<b>CNA Certificate (Optional)</b>	<b>\$ 116</b>		<b>\$ 116</b>
		EMT Program Fee	\$ 473		\$ 473
		EMT Certificate (Optional)	\$ 103		\$ 103
		PCCAPS professional attire (optional)	\$ 25		\$ 25
		<b>Teach as A Profession Capstone</b>	<b>\$ 16</b>		<b>\$ 16</b>
		<b>Drivers Education Fee</b>	<b>\$ 473</b>		<b>\$ 473</b>
	Academic Decathlon	Program Cost	\$ 259		\$ 259
	<b>Baseball</b>	<b>Program Cost</b>	<b>\$ 1,066</b>	\$ 750	<b>\$ 1,816</b>
		Fall camp (optional)	\$ 210		\$ 210
		Summer camp (optional)	\$ 315		\$ 315
	<b>Boys Basketball</b>	<b>Program Costs</b>	<b>\$ 641</b>	\$ 40	<b>\$ 681</b>
	<b>Boys Golf</b>	<b>Program Costs</b>	<b>\$ 1,129</b>	\$ 400	<b>\$ 1,529</b>
	<b>Boys Lacrosse</b>	<b>Program Costs</b>	<b>\$ 630</b>	\$ 220	<b>\$ 850</b>
	<b>Boys Soccer</b>	<b>Program Costs</b>	<b>\$ 588</b>	\$ 75	<b>\$ 663</b>
	<b>Boys Tennis</b>	<b>Program Costs</b>	<b>\$ 583</b>		<b>\$ 583</b>
	<b>Boys Volleyball</b>	<b>Program Costs</b>	<b>\$ 552</b>		<b>\$ 552</b>
		Summer Camp (Optional)	\$ 105		\$ 105
	<b>Cheerleading</b>	<b>Program Costs</b>	<b>\$ 1,287</b>	\$ 625	<b>\$ 1,912</b>
		Nationals	\$ 525		\$ 525
		Camp	\$ 315		\$ 315
	<b>Color Guard</b>	<b>Program Costs</b>	<b>\$ 384</b>	\$ 350	<b>\$ 734</b>
	<b>Cross Country</b>	<b>Program Costs</b>	<b>\$ 368</b>		<b>\$ 368</b>
		Camp (optional)	\$ 210		\$ 210
		Qualifying Competitions (optional)	\$ 315		\$ 315
	<b>Dance Company</b>	<b>Program Costs</b>	<b>\$ 473</b>	\$ 600	<b>\$ 1,073</b>
		Camp (Optional)	\$ 420		\$ 420
	<b>Football</b>	<b>Program Costs</b>	<b>\$ 449</b>	\$ 250	<b>\$ 699</b>
		Summer camp (optional)	\$ 53		\$ 53
	<b>Girls Basketball</b>	<b>Program Costs</b>	<b>\$ 483</b>	\$ 175	<b>\$ 658</b>
	<b>Girls Golf</b>	<b>Program Costs</b>	<b>\$ 418</b>	\$ 200	<b>\$ 618</b>
	<b>Girls Lacrosse</b>	<b>Program Costs</b>	<b>\$ 562</b>	\$ 620	<b>\$ 1,182</b>

**PCSD Fee Schedule FY2027 Proposed**

Fees listed are the **MAXIMUM** amount allowed for each activity.

The maximum aggregate per year for each **student** is **\$6,000**.

The maximum aggregate per year for each family is \$12,000.

See attached Spend Plans for more details on activity fees.

District fee waiver applications and appeal process can be found at <https://www.pcschools.us/enrollment/school-fees>

Updated

2/20/2026

Grade	Fee Type/Activity	Course/Purpose (See Spend Plan)	FY27			Total Maximum Fee
			Fee Amount	Group Fundraising Amount	Other Costs	
	<b>Girls Soccer</b>	<b>Program Costs</b>	\$ 636	\$ 75		\$ 711
	<b>Girls Tennis</b>	<b>Program Costs</b>	\$ 531			\$ 531
	Marching Band	Program Costs	\$ 662	\$ 150		\$ 812
	<b>Softball</b>	<b>Program Costs</b>	\$ 709			\$ 709
	<b>Speech &amp; Debate</b>	<b>Program Costs</b>	\$ 494			\$ 494
		National Competitions (optional)	\$ 525			\$ 525
	Student Council	Sweater (optional)	\$ 63	\$ 50		\$ 113
	<b>Swimming</b>	<b>Program Costs</b>	\$ 468	\$ 1,000		\$ 1,468
	Theatre	Program Costs	\$ 126	\$ 235	\$ 27	\$ 388
	<b>Track</b>	<b>Program Costs</b>	\$ 399			\$ 399
		<b>Qualifying Competitions (optional)</b>	\$ 630			\$ 630
	<b>Girls Volleyball</b>	<b>Program Costs</b>	\$ 567			\$ 567
		Camp (Optional)	\$ 105			\$ 105
	<b>Wrestling</b>	<b>Program Costs</b>	\$ 536	\$ 300		\$ 836
		Camp (Optional)		\$ 100		\$ 100
	<b>E-Sports</b>	<b>Program Costs</b>	\$ 289			\$ 289
	Choir - Chamber	Performance Attire			\$ 105	\$ 105
		Festivals (optional)	\$ 105			\$ 105
		Travel (Optional)	\$ 53			\$ 53
		All State Honor Choir (optional)	\$ 74			\$ 74
	Choir - Concert	Performance Attire			\$ 105	\$ 105
		Festivals (optional)	\$ 105			\$ 105
		Travel (optional)	\$ 32			\$ 32
	Orchestra	Program Costs	\$ 126		\$ 473	\$ 599
		Student Supplies (optional)			\$ 157	\$ 157
		Festivals (optional)	\$ 48			\$ 48
		All State Orchestra (optional)	\$ 100			\$ 100
	Band (Bands, Jazz, Percussion)	Performance Attire (not to exceed)			\$ 105	\$ 105
		Student Specific Supplies (not to exceed)			\$ 157	\$ 157
		Classroom Supplies		\$ 40		\$ 40
		All-State Band/Orchestra (Optional)	\$ 100			\$ 100
		Travel Costs - meals (optional)	\$ 95			\$ 95
		Music Department Tour (Optional)	\$ 2,100			\$ 2,100
		Instrument Usage (Variable/Optional)	\$ 126			\$ 126
	Career and Technical Student Organizations (CTSOs) - Fee per organization	Program Costs	\$ 489			\$ 489
		National Competition (optional)	\$ 1,260			\$ 1,260
	Student Council Run Activities	Homecoming Dance	\$ 53			\$ 53
		Zombie Night	\$ 6			\$ 6
		Themed Dance	\$ 16			\$ 16
		Open Mic Night	\$ 11			\$ 11
		Spring Activity	\$ 10			\$ 10
		Winter Fomal	\$ 42			\$ 42
		Senior Water Wars	\$ 10			\$ 10

**PCSD Fee Schedule FY2027 Proposed**

Fees listed are the **MAXIMUM** amount allowed for each activity.

The maximum aggregate per year for each **student** is **\$6,000**.

The maximum aggregate per year for each family is \$12,000.

See attached Spend Plans for more details on activity fees.

District fee waiver applications and appeal process can be found at <https://www.pcschools.us/enrollment/school-fees>

Updated 2/20/2026

Grade	Fee Type/Activity	Course/Purpose (See Spend Plan)	FY27			Total Maximum Fee
			Fee Amount	Group Fundraising Amount	Other Costs	
		Senior Gala	\$ 32			\$ 32
		Prom	\$ 63			\$ 63
		Spring Fling	\$ 10			\$ 10
		Wish Week		\$ 4		\$ 4
		Fall Charity Drive		\$ 4		\$ 4
	National Honor Society	Program Costs	\$ 27			\$ 27
	<b>Model United Nations</b>	<b>Program Costs</b>	<b>\$ 263</b>			<b>\$ 263</b>
		<b>Travel (Optional)</b>	<b>\$ 315</b>			<b>\$ 315</b>

PCSD Fee Schedule FY2027 Proposed						
Updated	2/20/2026					
Grade	Fee Type	Course	FY25 Maximum Fee	FY26 Proposed Fee	Change Amount	Change Percent
<b>Food Programs</b>						
	Lunch					
		All Elementary Schools	\$ 3.15	\$ 3.40	\$ 0.25	8%
		Ecker Hill	\$ 3.65	\$ 3.90	\$ 0.25	7%
		Park City High School	\$ 3.65	\$ 3.90	\$ 0.25	7%
		Adults	\$ 4.75	\$ 5.25	\$ 0.50	11%
		Student Second Meal (PK-5)	\$ 3.75	\$ 4.00	\$ 0.25	7%
		Student Second Meal (5-12)	\$ 3.75	\$ 4.25	\$ 0.50	13%
		Student Guest	\$ 4.00	\$ 4.00	\$ -	0%
		Reduced	\$ -	\$ -	\$ -	0%
	Breakfast					
		All Elementary Schools	\$ 2.00	\$ 2.25	\$ 0.25	13%
		Ecker Hill	\$ 2.00	\$ 2.25	\$ 0.25	13%
		Park City High School	\$ 2.00	\$ 2.25	\$ 0.25	13%
		Adults	\$ 2.75	\$ 3.00	\$ 0.25	9%
		Student Guest	\$ 2.00	\$ 2.25	\$ 0.25	13%
		Student Second Meal	\$ 2.50	\$ 2.75	\$ 0.25	10%
		Reduced	\$ -	\$ -	\$ -	0%

PCSD Fee Schedule FY2027 Proposed						
Updated	2/20/2026					
Grade	Fee Type	Course	FY26 Approved Fee	FY27 Proposed Fee	Change Amount	Change Percent
<u>Transportation</u>						
	Bus Pass Replacement					
		First time	\$ 5	\$ 5	\$ -	0%
		Second time	\$ 10	\$ 10	\$ -	0%
		Third time	\$ 15	\$ 15	\$ -	0%

PCSD Fee Schedule FY2027 Proposed						
Updated	2/20/2026					
Grade	Fee Type	Course	FY26 Approved Fee	FY27 Proposed Fee	Change Amount	Change Percent
<b>Administration</b>						
	Fingerprinting		\$ 50.00	\$ 50.00	\$ -	0%
	Transcripts		\$ 5.00	\$ 5.00		
	Open Enrollment Application		\$ 5.00	\$ 5.00	\$ -	0%
	Damaged Laptop Fee					
		1st Occurrence	\$ 100.00	\$ 100.00	\$ -	0%
		2nd Occurrence	\$ 200.00	\$ 200.00	\$ -	0%
	Deductible for lost/stolen laptop					
		2nd Occurrence	\$ 500.00	\$ 500.00	\$ -	0%
	Library Fines (up to)		\$ 75	\$ 75	\$ -	0%
	Damaged Property Fine		Replacement	Replacement	\$ -	0%
	Lost PE Lock		\$ 10	\$ 10	\$ -	0%
	<b>GRAMA</b>					
		<b>Photocopies per page</b>	\$ 0.25	\$ 0.30	\$ 0.05	20%
		<b>Research/Preparation per hour</b>	\$ 32.58	\$ 34.21	\$ 1.63	5%

**Spend Plan Form 2027**

Course/Activity/Fee Name: <u>Honor Choir (EHMS)</u>			
<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
Festival fee	25		
Travel	15		
Shirt	15		
Music	20		
Accompanist	10		
Stipend	15		
Transaction Fee	5		
Subtotals	105	0	0
Grand Total	105		

Spend Plan Form 2027

Course/Activity/Fee Name:		<u>Musical (EHMS)</u>		
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	Royalties	25		
	Costumes and props	20		
	Stets/Lights/Sound	20		
	Scripts	20		
	Stipend	15		
	Transaction Fee	5		
	Subtotals	105	0	0
	Grand Total	105		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Tech Student Association (EHMS)</u>			
Fee Use	Fee Amount	Fundraising Amount	Other
Participation/Supplies	75		
Competition	60		
Transaction Fee	7		
Subtotals	142	0	0
Grand Total	142		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>National Junior Honor Society (EHMS)</u>			
<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
Membership dues	25		
Transaction Fee	2		
Subtotals	27	0	0
Grand Total	27		

Spend Plan Form 2027

Course/Activity/Fee Name: PE Uniform Replacement Fee			
Fee Use	Fee Amount	Fundraising Amount	Other
PE Shorts	15		
PE Shirt	10		
Transaction Fee	2		
Subtotals	27	0	0
Grand Total	27		

Spend Plan Form 2027

Course/Activity/Fee Name: 7th Grade Science Field Trip (Donation) (EHMS)				
Fee Use	Fee Amount	Fundraising Amount	Other	
Travel				20
Transaction Fee	1			
Subtotals	1		0	20
Grand Total	21			

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Yearbook (EHMS)</u>			
Fee Use	Fee Amount	Fundraising Amount	Other
Cost of Book	35		
Transaction Fee	2		
Subtotals	37	0	0
Grand Total	37		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Leadership T-Shirt (EHMS)</u>				
Fee Use	Fee Amount	Fundraising Amount	Other	
T-shirt	40			
Transaction Fee	2			
Subtotals	42		0	0
Grand Total	42			

**Spend Plan Form 2027**

Course/Activity/Fee Name: <u>Music (Festival in the Park) (EHMS)</u>			
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>
	1 Park Entrance	81	
	2 Transaction Fee	5	
	3		
	4		
	5		
	Subtotals	86	0
	Grand Total	86	

Other
0

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Intramural Activities</u>			
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>
	1 District Operations	100.00	
	2 Participant supplies	35.00	
	3 Transaction Fee	7.00	
	4		
	5		
	Subtotals	142.00	0
	Grand Total	142.00	

Other
0

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Yearbook (PCHS)</u>			
Fee Use	Fee Amount	Fundraising Amount	Other
Publication	75		
Transaction Fee	4		
Subtotals	79	0	0
Grand Total	79		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Parking Permit</u>				
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	Ops/Safety/Security	150		
	Transaction Fee	8		
	Subtotals	158	0	0
	Grand Total	158		

Spend Plan Form 2027

Course/Activity/Fee Name:		<u>Concurrent Enrollment</u>		
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
1	University application fee	40		
2	University per credit fee	5		
3	Transaction Fee	3		
4				
5				
	Subtotals	48	0	0
	Grand Total	48		

**Spend Plan Form 2027**

Course/Activity/Fee Name:		<u>Remediation</u>		
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	1 Materials	40		
	2 Transaction Fee	2		
	3			
	4			
	5			
	Subtotals	42	0	0
	Grand Total	42		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>AP Placement Tests/AP Change Fee</u>				
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	1 Test application	100		
	2 Change Costs	40		
	3 Transaction Fee	7		
	4			
	5			
	Subtotals	147	0	0
	Grand Total	147		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Food Handlers Permit (PCHS)</u>			
Fee Use	Fee Amount	Fundraising Amount	Other
1 License	25		
2 Transaction Fee	2		
3			
4			
5			
Subtotals	27	0	0
Grand Total	27		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Serv Safe Certificate</u>			
Fee Use	Fee Amount	Fundraising Amount	Other
1 License	155		
2 Transaction Fee	8		
3			
4			
5			
Subtotals	163	0	0
Grand Total	163		

**Spend Plan Form 2027**

Course/Activity/Fee Name: <u>CNA Program Fee and Certificate</u>				
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	1 Program (Optional)	165		
	2 Certificate (Optional)	110		
	3 Transaction Fee	15		
	4			
	5			
	Subtotals	290	0	0
	Grand Total	290		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>EMT Program</u>				
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	1 Program Fee	450		
	2 Certificate (Optional)	98		
	3 Transaction Fee	28		
	4			
	5			
	Subtotals	576	0	0
	Grand Total	576		

**Spend Plan Form 2027**

Course/Activity/Fee Name: <u>PCCAPS</u>				
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	1 Prof Attire (Optional)	25		
	2			
	3			
	4			
	5			
	Subtotals	25	0	0
	Grand Total	25		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Teach as a Profession Capstone</u>			
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>
	1 Paraprofessional Cert	15	
	2 Transaction Fee	1	
	3		
	4		
	5		
	Subtotals	16	0
	Grand Total	16	

Other
0

**Spend Plan Form 2027**

Course/Activity/Fee Name: <u>Drivers Education</u>			
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>
	1 Wages	350	
	2 Curriculum	85	
	3 Operating Costs	15	
	4 Transaction Fee	23	
	5		
	Subtotals	473	0
	Grand Total	473	

Other
0

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Academic Decathlon</u>			
<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
Competition Fees	56		
Team Sweatshirt	40		
Travel	150		
Transaction Fee	13		
Subtotals:	259	0	0
Grand Total	259		

Spend Plan Form 2027

Course/Activity/Fee Name:		Baseball		
	Fee Use	Fee Amount	Fundraising Amount	Other
	Equipment /Supplies	120		
	Uniforms	120		
	Player pack	200		
	Helmets	50		
	Field Equipment	75		
	Coach Gear	50		
	Team Meals/Travel	200		
	Banquet/Awards	25		
	Basin Rec rental	100		
	Team Pics/Senior Banners	50		
	Sports Med	25		
	Uni/Equip/Supplies	0	750	
	Fall Camp (Optional)	200		
	Summer Camp (Optional)	300		
	Transaction Fee - Up to	76		
	Subtotals	1591	750	0
	Grand Total	2341		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Boys Basketball</u>				
	Fee Use	Fee Amount	Fundraising Amount	Other
	Uniforms/Spirit Pack	200	40	
	Equipment/Balls	50		
	Travel	50		
	Other	110		
	Team Meals/Snacks	50		
	Hudl	50		
	Team Pictures/Senior Banner	50		
	Sports Med	25		
	Banquet/Awards	25		
	Transaction Fee	31		
	Subtotals	641	40	0
	Grand Total	681		

Spend Plan Form 2027

Course/Activity/Fee Name:		<u>Boys Golf</u>		
	Fee Use	Fee Amount	Fundraising Amount	Other
	Uniforms/clothing	200		
	Equipment	50	250	
	Competition fees	500		
	Travel	200	150	
	Meals/Snacks	25		
	Team Pics/Senior	50		
	Sports Med	25		
	Banquet/Awards	25		
	Transaction Fee	54		
	Subtotals	1129	400	0
	Grand Total	1529		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Boys Lacrosse</u>			
<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
Uniforms	0	170	
Practice gear for team	125		
Meals/Snacks	50		
Coaches Training	35		
Equipment	60		
Travel	150	50	
Indoor facility rental	30		
Hudl	50		
Team Pics/Senior			
Banners	50		
Sports Med	25		
Banquet/Awards	25		
Transaction Fee	30		
Subtotals	630	220	0
Grand Total	850		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Boys Soccer</u>				
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	Uniform/Spirit Pack	150	75	
	Equipment/Balls	50		
	Travel	50		
	Hudl	50		
	Meals/Snacks	75		
	Other	60		
	Team Pics/Senior Banners	50		
	Sports Med	25		
	Banquets/Awards	50		
	Transaction Fee	28		
	Subtotals	588	75	0
	Grand Total	663		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Boys Tennis</u>				
	Fee Use	Fee Amount	Fundraising Amount	Other
	Uniform/Equipment/Supplies	200		
	Travel	75		
	Balls and equipment	50		
	PC MARC Rental	100		
	Meals/Snacks	25		
	Team Pics/Senior Banners	50		
	Athletic Trainer	25		
	Banquet/Awards	30		
	Transaction Fee	28		
	Subtotals	583	0	0
	Grand Total	583		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Boys Volleyball</u>				
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	Uniforms	100		
	Tournament Registration	50		
	Equipment/Balls	75		
	Spirit Pack	125		
	Hudl	50		
	Team Meals/Snacks	25		
	Team Pics/Senior Banners	50		
	Banquet/Awards	25		
	Athletic Trainer	25		
	Summer Camp (optional)	100		
	Transaction Fee - Up to	32		
	Subtotals	657	0	0
	Grand Total	657		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Cheer</u>			
Fee Use	Fee Amount	Fundraising Amount	Other
Gear/uniforms	650	225	
Sports Med	25		
Equipment	100		
Reg/Comp Fees	350		
Team Pics/Senior Ba	50		
Meals/Snacks	25		
Banquet/Awards	25	400	
Transaction Fee	62		
Subtotals	1287	625	0
Grand Total	1912		

Course/Activity/Fee Name: <u>Cheer Travel Nationals</u>			
Fee Use	Fee Amount	Fundraising Amount	Other
Travel	500	0	
Transaction Fee	25		
		0	
Subtotals	525	0	0
Grand Total	525		

Course/Activity/Fee Name: <u>Cheer Camp</u>			
Fee Use	Fee Amount	Fundraising Amount	Other
Registration	300		
Transaction Fee	15		
Subtotals	315	0	0
Grand Total	315		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Color Guard</u>				
	Fee Use	Fee Amount	Fundraising Amount	Other
	Uniforms	75	350	
	Equipment	100		
	Registration	80		
	Tech Fee	110		
	Transaction Fee	19		
	Subtotals	384	350	0
	Grand Total	734		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Cross Country</u>			
Fee Use	Fee Amount	Fundraising Amount	Other
Unifrom	100		
Equipment	125		
Sports Med	25		
Team Pics/Senior Banners	50		
Banquet/Awards	25		
Meals/Snacks	25		
Transaction Fee	18		
Subtotals	368	0	0
Grand Total	368		

Course/Activity/Fee Name: <u>Cross Country Camp - Optional</u>			
Fee Use	Fee Amount	Fundraising Amount	Other
Food, Lodging, National Park Fees, Transportation, T-shirts at camp, Incidentals	0		200
Transaction Fee			10
Subtotals	0	0	210
Grand Total	210		

Course/Activity/Fee Name: <u>Cross Country Post Season - Optional</u>			
Fee Use	Fee Amount	Fundraising Amount	Other
Transportation,	0		300
Transaction Fee			15
Subtotals	0	0	315
Grand Total	315		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Dance Company</u>				
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	Clothing & Uniforms	250	80	
	Festival fees	150	180	
	Guest Choreo fees	50	20	
	Travel		100	
	Equipment/supplies		170	
	Meals/awards/gifts		50	
	Transaction Fee	23		
	Subtotals	473	600	0
	Grand Total	1073		

Course/Activity/Fee Name: <u>Dance Camp (Optional)</u>				
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	Registration			400
	Transaction Fee			20
	Subtotals	0	0	420
	Grand Total	420		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Football</u>				
Fee Use	Fee Amount	Fundraising Amount	Other	
Helmet Recon.	35			
Spirit Packs	40			
Decals	15			
Hudl	25			
Banquet/Awards	25			
Technology	55			
Senior Night	15			
Replay	20			
Helmets	0	110		
Meals/Snacks	20			
Team Pics/Senior	30			
Sports Med	25	70		
Shoulder Pads		70		
Misc Equip	50			
Other	72			
Transaction Fee	22			
Subtotals	449	250		0
Grand Total	699			

Course/Activity/Fee Name: <u>Summer Camp Camp (Optional)</u>				
Fee Use	Fee Amount	Fundraising Amount	Other	
Registration				50
Transaction Fee				3
Subtotals	0	0		53
Grand Total	53			

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Girls Basketball</u>			
Fee Use	Fee Amount	Fundraising Amount	Other
Equipment/Balls	25		
Supplies	10		
Uniform/Spirit Pack	250	15	
Sports Med	25		
Hudl	25		
Team Pics/Senior Banners	50		
Banquet/Awards	25	50	
Meals/Snacks	50	110	
Transaction Fee	23		
Subtotals	483	175	0
Grand Total	658		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Girls Golf</u>		Fee Amount	Fundraising Amount	Other
Fee Use				
Uniforms/Spirit Pack		150		
Reg/Competition Fees		50		
Travel		25	25	
Meals/Snacks		25		
Banquet/Awards		25		
Team Pics/Senior Banquet		50		
Sports Med		25		
Equipment		50	175	
Transaction Fee		18		
	Subtotals	418	200	0
	Grand Total	618		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Girls Lacrosse</u>			
<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
Uniforms/Spirit Pack	250	170	
Equipment/Balls	50		
Meals/Snacks	110		
Travel		450	
Hudl	25		
Team Pics/Senior Banne	50		
Sports Med	25		
Banquet/Awards	25		
Transaction Fee	27		
Subtotals	562	620	0
Grand Total	1182		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Girls's Soccer</u>				
	Fee Use	Fee Amount	Fundraising Amount	Other
	Uniform/Spirit Pack	200	75	
	Equipment/Balls	25		
	Travel	100		
	Video/Photo/Media Services	75		
	Snacks/Meals	75		
	Sports Performance / Injury P	35		
	Team Pics/Senior Banners	30		
	Sports Med	25		
	Banquet/Awards	40		
	Transaction Fee	31		
	Subtotals	636	75	0
	Grand Total	711		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Girl's Tennis</u>				
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	Uniform/Spirit Pack	200		
	Equipment/Balls	50		
	Travel	125		
	Meals/Snacks	50		
	Team Pics/Senior Banners	30		
	Athletic Trainer	25		
	Banquet/Awards	25		
	Transaction Fee	26		
	Subtotals	531	0	0
	Grand Total	531		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Marching Band</u>			
Fee Use	Fee Amount	Fundraising Amount	Other
Show Design and Equipment	550	150	
Travel	60		
Contest Registration fees	20		
Transaction Fee	32		
Subtotals	662	150	0
Grand Total	812		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Softall</u>				
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	Uniforms/Spirt Pack	250		
	Tournaments	120		
	Equipment/Balls	120		
	Supplies	20		
	Coaches' Gear	20		
	Meals/Snacks	25		
	Sports Med	25		
	Team Pics/Senior Banners	50		
	Banquet/Awards	25		
	Field Mainten.	20		
	Transaction Fee	34		
	Subtotals	709	0	0
	Grand Total	709		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Speech &amp; Debate</u>			
Fee Use	Fee Amount	Fundraising Amount	Other
Banquet	15		
Awards	30		
Meals	45		
Professional Services - consult, judging	60		
Gear (warmups, etc.)	30		
ASU Tournament	175		
Travel for Chaperones	30		
Dropbox, Verbatim, Word	25		
Team Snacks	15		
Tournament Registration	30		
Supplies	15		
National Cometicion (Optional)			500
Transaction Fee	24		25
	Subtotals	494	0
	Grand Total	1019	525

**Spend Plan Form 2027**

Course/Activity/Fee Name: <u>Student Council</u>				
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	Sweater (optional)	60	50	
	Transaction Fee - up to	3		
	Subtotals	63	50	0
	Grand Total	113		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Swimming</u>			
Fee Use	Fee Amount	Fundraising Amount	Other
Registration	200	1000	
Uniform	75		
Equipment	30		
Athletic Trainer	25		
Meals/Snacks	25		
Team Pics/Senior Banners	40		
Banquet/Awards	25		
Other	25		
Transaction Fee	23		
Subtotals	468	1000	0
Grand Total	1468		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Theatre</u>				
Fee Use	Fee Amount	Fundraising Amount	Other	
Thespian Society fee	45			
Musical		235		25
Travel	75			
Transaction Fee	6			2
Subtotals	126	235		27
Grand Total	388			

Spend Plan Form 2027

Course/Activity/Fee Name:		Track		
	Fee Use	Fee Amount	Fundraising Amount	Other
	Uniform	185		
	Player Pack	25		
	Meet fees	45		
	Sports Med	25		
	Travel	50		
	Meals/snack	20		
	Awards	5		
	Team Pics/Senior Banne	20		
	State/region fee	5		
	Transaction Fee	19		
	Subtotals	399	0	0
	Grand Total	399		

Course/Activity/Fee Name:		Track Qualifying Competition (Optional)		
	Fee Use	Fee Amount	Fundraising Amount	Other
	Qual Comp (optional)	600		
	Transaction Fee	30		
	Subtotals	630	0	0
	Grand Total	630		

Spend Plan Form 2027

Course/Activity/Fee Name:		<u>Girls Volleyball</u>		
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	Uniforms	100		
	Tourn Registration	50		
	Equipment/Balls	50		
	Spirit Pack	200		
	Meals/Snacks	50		
	Team Pics/Senior Banners	40		
	Banquet/Awards	25		
	Sports Med	25		
	Summer Camp (optional)	100		
	Transaction Fee	32		
	Subtotals	672	0	0
	Grand Total	672		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Wrestling</u>				
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	Uniform/Spirit Gear	200		
	Travel	150		
	Supplies	25	300	
	Sports Med	25		
	Hudl	25		
	Meals/Snacks	25		
	Team Pics/Senior Banners	35		
	Banquet/Awards	25		
	Wrestling Camp (optional)		100	
	Transaction Fee- Up To	26		
	Subtotals	536	400	0
	Grand Total	936		

Spend Plan Form 2027

Course/Activity/Fee Name:		<u>E Sports PCHS</u>		
Fee Use	Fee Amount	Fundraising Amount	Other	
Uniforms	100			
Tourn Reg	50			
Equipment	50			
Banquet	25			
Meals/Snacks	25			
Misc Supplies	25			
Transaction Fee	14			
Subtotals	289		0	0
Grand Total	289			

**Spend Plan Form 2027**

Course/Activity/Fee Name:		Chamber Choir (PCHS)			
	Fee Use	Fee Amount	Fundraising Amount	Other	
	Performance Attire				100
(OPTIONAL)	All State Honor Choir	70			
(OPTIONAL)	Contest meals	50			
(OPTIONAL)	Lagoon Festival	100			
	Transaction Fee - up	12			5
	Subtotals	232		-	105
	Grand Total	337			

1. not to exceed \$100. There is a tuxedo and concert dress currently purchased directly from a company. Guys tux and Girls dress have slightly different prices. One time purchase--attire can be reworn 4-5 years of high school, and beyond.
2. 4-8 students are nominated for this honor and encouraged to take part when they meet all requirements.
3. includes meals for five field trips/contests that could possibly occur during a meal time (these will vary depending on contest time assignments)
4. Students have the option of competing in the Lagoon Music Festival. Price includes contest fees and ticket to Lagoon

**SPEND PLAN FORM**

Course/Activity/Fee Name:		Concert Choir (PCHS)			
	Fee Use	Fee Amount	Fundraising Amount	Other	
	Performance Attire				100
(OPTIONAL)	Lagoon Festival	100			
(OPTIONAL)	Contest meals	30			
	Transaction Fee - Up	7			5
	Subtotals	137		-	105
	Grand Total	242			

1. most performance attire can be bought for \$50-60.
2. Students have the option of competing in the Lagoon Music Festival. Price includes contest fees and ticket to Lagoon
3. includes meals for three field trips/contests that could possibly occur during a meal time (these will vary depending on contest time assignments)
4. Four students are nominated for this honor and encouraged to take part when they meet all requirements.

Spend Plan Form 2027

Course/Activity/Fee Name: <u>PCHS Orchestras</u>				
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	Performance Attire			150
	Violin/Viola			300
	Cello/Bass Rental	120		
Optional	Festival Meals	45		
Optional	All-State Orchestra	95		
Optional	Instrument Maintenance			150
	Transaction Fee - Up To	14		30
	Subtotals	274	0	630
	Grand Total	904		

1. Students are expected to perform wearing concert black. Students are provided guidance on acceptable options to meet this requirement, and are expected to secure these items individually. A student likely will not need to purchase this item annually as the outfit can be used for multiple years, including beyond high school in a college music ensemble.

2. Students will be encouraged to own their own instrument as they will need an instrument to take to multiple performances, both school related and for individual purposes. Most students want to own their own instrument as it will become a means for them to carry on their music interests into the university ensembles should they choose to pursue music after high school. For those that cannot purchase or rent their instrument, I have a very limited amount of instruments for use.

3. All cellos and basses at the jr high level are made available to students. It is the responsibility of the student and family for all major repairs should damage occur during the school year. Otherwise, basic instrument maintenance will be controlled by teacher.

4. The orchestra ensembles travel to three competitions during the year (Region Orchestra Festival, State Orchestra Festival and Region Solo & Ensemble Festivals). Due to travel times for these festivals, students are requested to bring money for a meal stop while traveling,. Students may elect to pack a meal from home in lieu of bringing money to purchase food.

5. Each year 9th -12th grade students have the option of auditioning for All State Orchestra, a separate festival apart from UHSAA sponsored events. The audition fee is \$15 and participation fee is \$70. Students are required to provide their own transportation to rehearsals and the performance.

6. Students that own their own instruments will need to replace strings on occasion, either because they sometimes break or wear out. Other items of need include rosin, a metronome and music stand for personal use at home. Some students may also want or need to purchase sheet music for their own personal enjoyment or to help their playing abilities improve.

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Band (PCHS 9-12)</u>			
	Fee Use	Fee Amount	Fundraising Amount Other
(OPTIONAL)	Performance Attire		not to exceed 100.00
	Student-Owned Supplies		not to exceed 150.00
	Classroom Supplies		40.00
(OPTIONAL)	All State Band/Orchestra	95.00	
(OPTIONAL)	Meals while Traveling	90.00	
(OPTIONAL)	Music Department Tour	2,000.00	
(VARIABLE)	Instrument Usage	120.00	see below
	Transaction Fee - Up To	116.00	\$12.00
	Subtotals	\$2,421.00	\$40.00 \$262.00
	Grand Total	\$2,723.00	

1. Students are expected to perform wearing black dress clothes. Students are provided guidance
2. Students will need to purchase appropriate supplies for their instrument (including but not
3. All parents and students are asked to help with the execution of the annual music department
4. All students in the band program are eligible to audition for All-State Band and Orchestra. The
5. The students of the band program are required to travel to region and state level competitions
6. In various years, the music department may elect to participate in an optional music tour/festival.
7. All students in the band program are expected to have an instrument to use. This instrument can be secured one of three ways.
  - A. Students can use an instrument the family purchased or has previously owned
  - B. Students can rent an instrument from a private vendor (most rentals will be less than \$50/mo
  - C. Students can rent an instrument from the school. The school only has certain instruments available for rent. Cost for instrument rental is \$120 per year if it is the student's primary instrument. If the student needs a secondary instrument to rent, that cost is \$60 per year. The total cost will not exceed \$120 per student per year.

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Career and Technical Student Organizations (CTSOs) - Fee per organization</u>			
<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
Membership	\$50.00		
Professional Attire	\$25.00		
Leadership Conference	\$100.00		
Region Competition	\$40.00		
State Competition	\$250.00		
National Competition	\$1,200.00		
Transaction Fee	\$84.00		
Subtotals	\$1,749.00		0
Grand Total	\$1,749.00		0

Spend Plan Form 2027

Course/Activity/Fee Name: <u>Student Council Run Activities</u>			
Fee Use	Fee Amount	Fundraising Amount	Other
Homecoming Dance	50		
Zombie Night	5		
Themed Dance	15		
Open Mic Night	10		
Spring Activity	10		
Winter Formal	40		
Senior Water Wars	10		
Senior Gala	30		
Prom	60		
Spring Fling	10		
Wish Week			4
Fall Charity Drive			4
Transaction Fee	13		
Subtotals	253	8	0
Grand Total	261		

Spend Plan Form 2027

Course/Activity/Fee Name: <u>National Honor Society</u>				
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	Service projects throughout the			
	1 year	25		
	2			
	3			
	4			
	5 Transaction Fee	2		
	Subtotals	27	0	0
	Grand Total	27		

**Spend Plan Form 2027**

Course/Activity/Fee Name: <u>Model United Nations</u>				
	<u>Fee Use</u>	<u>Fee Amount</u>	<u>Fundraising Amount</u>	<u>Other</u>
	Competition Fees	50		
	Travel	200		
	Travel (optional)	300		
	Transaction Fee - Up To	28		
	Subtotals	578	0	0
	Grand Total	578		



## **Policy: 3004**

### **Section: SECTION 03-GENERAL SCHOOL ADMINISTRATION**

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#### **Student Membership Policy and Procedures**

##### **Purpose**

The Board recognizes the importance of accurate data and pupil accounting procedures because these data are the basis of the State and Federal governments' apportioning and distribution of funds, as well as the basis of tracking student membership. This policy establishes PCSD's compliance with R277-419, R277-607, and 53A-11-101 related to pupil accounting procedures, student membership, and student truancy prevention.

##### **School Calendars and School Days**

The Board approves a school calendar that includes at least ~~990 instructional hours and~~ 180 school days during a "school year" designated as the 12-month period beginning July 1 and ending June 30. The board also recognizes that a school day should be at least two hours per day per session in kindergarten and at least four hours per day in first through eighth grades.

The Board plans in their calendar for emergency or weather-related days during which school may need to be cancelled; and that, if the school is closed for any reason, the instructional time missed must be made up in order to qualify for full Minimum School Program ("MSP") funding. The board approves total instructional time and the yearly school calendar in an open and public meeting each year.

##### **Emergency Waivers and Exemptions**

The Board acknowledges that city, county, state, and federal officials are authorized to declare public health emergencies or to take certain actions under

laws governing disasters, emergencies, or acts of God that effectively limit the school's ability to comply with certain statutory requirements related to school calendars, school days, regular procedures for taking student attendance, and regular procedures for the monitoring of teacher attendance.

When waivers or modifications to statutory requirements are not given as a matter of course under such circumstances, the Board will seek such waivers, exemptions, or relief as allowed by law, while seeking to comply in good faith by all feasible measures.

### **Considerations and Acknowledgements**

In considering the school calendar each year, the Board acknowledges the following:

- The State Board of Education or the State Superintendent, under the direction of the State Board, may issue a waiver for the school day and hour requirement in extreme circumstances such as a Health Department emergency or pandemic.
- The Board may make an exception for school attendance for students with compelling circumstances. This exception should be established by the student's IEP or SEOP, or other appropriate documentation.
- State Board Rule R277-419-7-C allows schools to conduct parent-teacher and student education plan conferences during the school day. Such conferences may only be held for a total of the equivalent of three full school days or a maximum of 16.5 hours for the school year. Student membership for these days should be counted as that of the previous school day.
- ~~Local Education Agencies ("LEAs"), including local school boards, public school districts, and charter schools, can designate no more than 12 instructional days at the beginning or end of the school year or both to conduct assessments to kindergarten students. See R277-419-7-C(4) for more information regarding the assessment requirements.~~

### **Emergency Measures for Monitoring Attendance**

Under emergency circumstances, and if appropriate, PCSD will offer its students digital or online learning in lieu of on-site learning. Under these circumstances, the

school will take regular attendance of its students as per best practices for online instruction and will report attendance as required to the Utah State Board of Education through its regular tools and interface.

Students' attendance in PCSD's online or digital classes will be taken by students' presence in the classroom and/or their participation. Presence and participation will be monitored and assessed in any of the following or similar ways: applications, communications, discussion boards, submitted assignments or responses, students' participation in live sessions, and one- on-one interactions between teachers, students, and staff. Students' regular participation as described will constitute attendance and will be logged as such by teachers.

Teachers' attendance will be monitored and assessed by the administration. Administrators will review teachers' consistent record of taking of attendance for students, and will review and require regular check-ins from their staff. In addition, supervisors will keep a log of teachers' attendance in online instruction for those teachers or staff members whose compensation is paid with restricted funds.

Under emergency circumstances, and if appropriate, PCSD may offer its students a modified, traditional learning program off-site. Under these circumstances, the school will take regular attendance of its students by the pick-up, delivery, and/or return of hard copy educational materials, devices, or other curriculum, and will report attendance as required to the Utah State Board of Education through its regular tools and interface. Under such circumstances, teachers' attendance will be assessed and monitored by the Administration.

Student membership eligibility and calculations will be based on the same metrics as described elsewhere in this policy using the attendance data gathered from the adjusted monitoring procedures as described above.

### **Continuing Enrollment Measurements**

PCSD uses the following continuing enrollment measures as per R277-419-5.

- For a student primarily enrolled in a face-to-face or traditional learning program, the school may not count a student as an eligible student if the eligible student has unexcused absences during all of the prior ten consecutive school days;
- For a student enrolled in a non-traditional program, the school shall:
  - Consider a student continuously enrolled if a student attends courses digitally during a period of ten consecutive days;

- Consider a student continuously enrolled if a student logs into course material regularly and completes assignments during a period of ten consecutive days;
  - Consider a student continuously enrolled if a student contacts a teacher or mentor during a period of ten consecutive days;
  - Consider a student continuously enrolled who attends a virtual meeting, coaching session, or tutorial or remediation session during a period of ten consecutive days.
- 
- For a student enrolled in both face-to-face and nontraditional programs, or blended learning, the school shall measure a student's continuing enrollment status using the methodology for the program in which the student earns the majority of their membership days. **May continue to count the student with a disability in membership for funding purposes up to 30 days if the LEA documents that the LEA is working to locate and engage with the student with a disability.**
  - The school will adjust and update student membership records in the student information system for students that have not met the continuing enrollment measurement, consistent with R277-419-3 (c).

Adoption Date: **August 26, 2020**

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Policy: 7060

Section: SECTION 07-PERSONNEL

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## SICK LEAVE BANK

### I. Board Policy

A sick leave bank is available for eligible district employees who are unable to work due to a ~~serious health condition~~ **critical illness or critical injury**, the duration of which extends beyond the employee's available accumulated sick, **Paid Time Off (PTO)** and vacation, ~~and personal leave.~~

The Park City School District has set forth its specific process for implementing this board policy through the accompanying [administrative procedures](#).

### II. Eligibility

- A. ~~This is an optional program.~~
- B. To be eligible for participation in the sick leave bank, employee must be employed in a position eligible to accrue sick leave **PTO**.
- C. Employees eligible to participate in the sick leave bank will be notified of their eligibility no later than September 30th of each year.
- D. An eligible employee may elect to participate in the sick leave bank by timely completing the required enrollment process, which will result in one day of the employee's annual sick leave **PTO** allowance being donated to the sick leave bank each year of the employee's participation.
- E. An employee desiring to participate in the sick leave bank must complete the designated enrollment process by October 10th. **Employees wishing to participate must already have enough accrued leave available to enroll by the designated enrollment date. Leave that is not already earned but anticipated to be earned is not allowed to be used for sick bank enrollment.** Late enrollments will not be eligible.

~~F. Employees hired between October 11 and December 1 may elect to join the sick leave bank within their first 30 calendar days of employment by notifying payroll of their desire to enroll.~~

~~G. An eligible employee who has participated in the sick leave bank in the preceding year will automatically remain continuously enrolled in the sick leave bank until a change is submitted, provided the employee remains employed in a position eligible to accrue sick leave PTO.~~

~~H. An employee desiring to change their participation status from the prior year must complete the designated change process no later than October 10th. An employee who fails to complete the required process by the deadline will remain in the same participation status as the preceding year and must wait until the next enrollment year to change status.~~

~~I. Participants in the Sick Leave Bank may also be permitted to donate accumulated Personal PTO Leave to a fellow employee under the terms outlined in Policy 7061 Shared Leave.~~

### ~~III. Sick Leave Bank Committee~~

~~The sick leave bank shall be administered by a committee comprised of the District's Business Administrator, a Human Resources representative, one classified education support professional (ESP) employee, and one licensed employee. The classified ESP and licensed employees shall be selected by the Superintendent or designee and shall be employees participating in the sick leave bank. The sick leave bank committee will be established by October 10th of each school year. After establishment, the committee will be led by the Human Resources representative. the committee will select a Chairperson from amongst its members.~~

~~A. If requests to draw on the sick leave bank exceed the available balance in any given year, the Chairperson of the sick leave bank committee may request the donation of additional days from current sick leave bank participants. An employee may donate any number of additional sick days PTO days, provided this does not cause the employee's own sick PTO leave balance to fall below 45 days.~~

~~B. The sick leave bank committee is tasked with using its reasonable judgment to consider requests based on the guidelines set forth in this policy for the benefit of all participating employees. No participating employee has an automatic right to receive any specific number of days requested from the sick leave bank; the committee has the right to approve, approve in part, or deny requests. Medical information~~

will be reviewed and considered, however, information from an employee's healthcare provider is not determinative.

~~C. The sick leave bank committee may request additional information be provided before making a decision.~~

~~D. The sick leave bank committee shall strictly observe the confidentiality of medical records and other confidential health information required to be submitted by participants in connection with the administration of the sick leave bank. Records of the sick leave bank committee shall be securely maintained within the Department of Human Resources.~~

#### IV. Sick Leave Bank Year and Rollover of Prior Year's Unused Balances

~~A. The sick leave bank year runs from October 11 to October 10 of each year.~~

~~B. Beginning October 11th of each year, the sick leave bank's available balance will equal the number of days donated by eligible employees for that year, plus up to a maximum of 100 ~~150~~ days of any unused sick leave bank balance from the prior year.~~

~~C. Sick leave bank days not used during the year will rollover to the next year, up to a maximum of 100 ~~150~~ days. Unused sick leave bank days in excess of 100 ~~150~~ are extinguished and no credit will be restored to any individual's PTO personal sick leave balance.~~

~~D. Newly enrolled participants ~~hired prior to October 10 of the current school year~~, become eligible to draw upon the sick leave bank beginning on October 11 of each year. The sick leave bank committee may consider requests from newly enrolled employees ~~participants~~ prior to October 11 and sick leave bank days may be granted in anticipation of projected days to be available on October 11, but the bank shall not be drawn on prior to October 11.~~

~~E. Sick leave bank requests from participating employees covering more than one bank year may be considered by the sick leave bank committee. Requests may be granted in anticipation of projected days to be available by October 11th for the next sick leave bank year. Any employee who submits a request to use sick leave bank days that covers more than one sick leave bank year must remain continuously enrolled during the period covered by the request and will not be permitted to withdraw from the sick leave bank during that period.~~

#### V. Administration of Sick Leave Bank Requests

- A. All requests to draw from the sick leave bank will be considered by the sick leave bank committee. Use of sick leave bank must be approved by the committee.
- B. Employees must meet the following prerequisites in connection with any request to draw from the sick leave bank:
1. ~~The employee (not a family member) must be suffering from a serious health condition **critical illness or injury** as defined by the Family and Medical Leave Act and District Policy 7065.~~
    1. ~~Critical illness or injury for the purpose of this policy is defined as a severe medical condition which requires an employee's absence from work for a prolonged period of time and which results in a substantial loss of income to the employee because of the exhaustion of accrued leave as specified in this policy. A qualifying illness or injury might include, but is not limited to, cancer, major non-elective surgery, serious accident, or heart attack. In order to be defined as critical, an illness or injury must be seriously incapacitating, of extended duration, and require services of a licensed health care provider.~~
    2. ~~Generally, pregnancy, intermittent, non-emergent, elective, orthopedic, short term illness or chronic conditions are not covered by sick leave bank.~~
- C. To the extent the serious health condition is also a disability as defined by the Americans with Disabilities Act (ADA), the employee must have completed the interactive process available under the ADA, and a determination must have been made that there is no reasonable accommodation that would allow the employee to perform all of the essential functions of their job.
- D. The employee must submit a written request and documentation forms, to include Sick Leave Bank Request, Release of Information, and Physician's Verification ~~Healthcare Certification~~ forms. ~~The request must include the start and end date of the requested leave. Completed requests must be received within 15 days of the first date of absence in order to be eligible for consideration. Sick Leave Bank hours may be granted retroactive to 30 days prior to Sick Leave Bank application in the event making the request within the 15 days is not feasible.~~

- ~~E. Employees must exhaust all accumulated vacation, sick and personal and PTO leave before drawing from the sick leave bank. For purposes of this policy, accumulated leave includes leave that has already been earned at the time of the request plus leave that will accrue through the end of the current school/contract year but has not yet been posted.~~
- ~~F. If the employee has accumulated 65 PTO days or less, the employee must exhaust all accumulated PTO days prior to drawing from the sick leave bank. For the purposes of this policy, accumulated leave includes leave that has already been earned at the time of the request plus leave that will accrue through the end of the current school/contract year but has not yet been posted.~~
- ~~G. If the employee has accumulated 65 PTO days or more, the employee must exhaust 75% of their accumulated PTO days prior to drawing from the sick leave bank. For the purposes of this policy, accumulated leave includes leave that has already been earned at the time of the request plus leave that will accrue through the end of the current school/contract year but has not yet been posted.~~
- ~~H. If an employee has accumulated 19 vacation days or less, the employee must exhaust all accumulated vacation leave in addition to PTO leave as stated in section 5 or 6 prior to drawing from the sick leave bank. For the purposes of this policy, accumulated leave includes leave that has already been earned at the time of the request plus leave that will accrue through the end of the current school/contract year but has not yet been posted.~~
- ~~I. If the employee has accumulated 20 vacation days or more, the employee must exhaust 50% of their accumulated vacation leave in addition to PTO leave as stated in section 5 or 6 prior to drawing from the sick leave bank. For the purposes of this policy, accumulated leave includes leave that has already been earned at the time of the request plus leave that will accrue through the end of the current school/contract year but has not yet been posted.~~
- ~~J. If a career status employee has accumulated 10 PTO days or less There is a waiting period of five working days before the employee is eligible to use hours from the sick leave bank. For the purposes of this policy, accumulated leave includes leave that has already been earned at the time of the request plus leave that will accrue through the end of the current school/contract year but has not yet been posted. after exhausting other leave before an employee is eligible to use the sick leave bank. The committee reserves the right to waive the five-day waiting period under unusual personal/medical circumstances.~~

- VI. — For employees eligible for FMLA leave, sick bank leave will run concurrently with FMLA leave where FMLA leave has not yet been exhausted.
- VII. — The following additional considerations and limitations apply.
- A. Approval is contingent upon the availability of days in the bank.
  - B. A provisional employee may use no more than 50 ~~30~~ sick leave bank days per sick leave bank year (October 11–October 10).
  - C. ~~A career employee who has not participated in the sick leave bank in previous years and enrolls as a result of a preexisting condition is eligible to use no more than 30 sick leave bank days during their initial year of membership.~~
  - D. A career employee may use no more than 120 sick leave bank days per sick leave bank year (October 11–October 10).
  - E. All employees are limited to one life-time benefit per specific injury or illness occurrence and ~~of~~ no more than 240 ~~180~~ days total.
  - F. Sick leave bank is not available where the employee’s serious health condition ~~critical illness or critical injury~~ is due to an injury or illness for which payment is made or available through workers’ compensation or any similar law; where the employee is eligible for long term disability under the terms of the District’s insurance plan or Social Security Disability Insurance; or where the employee has other personal disability or income replacement insurance in force.
  - G. Employees may not engage in outside employment while using sick bank leave and are expected to avoid participating in activities that are inconsistent with the medical basis for the requested sick leave that may delay recovery and return to work. In the event sick ~~bank~~ leave is abused, the committee may rescind approval of previously granted sick bank leave requests, and the employee may be subject to discipline ~~up to and including termination.~~
- VIII. — Return to Work
- A. At the conclusion of approved sick leave and prior to their return to work, employees must provide the Human Resources Department with a fitness for duty certification from a healthcare provider.
  - B. Employees with disabilities requiring reasonable accommodations to perform the essential functions of their job upon their return to work should submit an ADA request to Human Resources.

Adoption Date: **February 09, 1988**

Last Revised: ~~January 19, 2021~~ **February 24, 2026**

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**Policy: 7090**

**Section: SECTION 07-PERSONNEL**

**SUBSTITUTES**

**I. Board Policy**

The Park City School District will provide appropriate adult supervision and staffing of schools. This includes the placement of qualified substitute teachers and where possible, substitute classified **Education Support Professional (ESP)** employees. ~~Staffing to fill substitute teaching positions based upon the substitute's area of competence is a priority.~~

Park City School District has set forth its specific processes for implementing this board policy through the accompanying [administrative procedures](#).

**II. Definitions**

- ~~a. Licensed Substitute: A substitute who has earned and has been awarded a teaching license at some point in time. A copy of the license must be on file with the Human Resources Department.~~
- ~~b. Non-Licensed Substitute: A substitute who has not earned or been awarded a teaching license.~~
- ~~c. Long-Term Substitute: A substitute who works for 15 consecutive school days in the same assignment. Consecutive means the employee's consecutive contract days.~~
- ~~d. Para-Professionals: Aides & general assistants.~~
- ~~e. Specialized Classified Employees: Secretary, in-school suspension, special education, English as a Second Language (ESL), Title I, technology, reading, physical education.~~

**III. Guidelines**

- ~~a. A prospective substitute must complete the application process and be approved. Substitutes are not employees of Park City School District but are employed by the substitute staffing agency (agency).~~

~~Substitutes who are staffed through the agency do not have any contractual relationship with the District, nor do they have any expectation of employment with Park City School District.~~

- ~~b. Every effort will be made to seek the most qualified person available to substitute. Those with a degree and license may be given first consideration. Substitutes will be paid by the agency according to the staffing agreement.~~
- ~~c. No individual staffed by the agency shall serve as a substitute teacher in Park City School District if they have not passed the required fingerprinting and background check, if their teaching license has been revoked or is currently suspended by the Utah State Board of Education, or whose license has been revoked or is currently suspended by another state.~~
- ~~d. Employees who are or will be absent must notify the principal or designee and are responsible for entering their absence in the substitute management system to arrange for a substitute. Employees are responsible for entering their own absence accurately and timely.~~
- ~~e. Educators requesting a substitute who are absent shall provide adequate lesson plans for the substitute.~~
- ~~f. A substitute teacher shall report to the building administrator or designee, review lesson plan material and as much as possible, follow the teacher's instructions. At the end of the day, a report shall be left for the regular teacher.~~
- ~~g. A substitute classified ESP employee shall report to the building administrator or designee for assignments and, at the end of the day, shall report again to the building administrator or designee with a report of the day.~~
- ~~h. If a substitute renders unsatisfactory service the district employee or principal building administrator or designee shall submit a statement of concern the required information regarding the substitute's performance to using the staffing agency's system and inform the Human Resources Director of the concerns. who will facilitate appropriate action.~~
- ~~i. Substitutes are not eligible for any other school district benefits.~~

Adoption Date: **November 13, 1990**

Last Revised: **June 19, 2007**

Last Reviewed Dates: ~~March 16, 2021~~ **February 24, 2026**



Policy: 7110

Section: SECTION 07-PERSONNEL

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## RESIGNATIONS

### I. Board Policy

The Board of Education recognizes that an employee may request a release from ~~his/her~~ their contract.

Park City School District has set forth its specific processes for implementing this board policy through the accompanying [administrative procedures](#).

### II. Procedures

- ~~A. Proper notice of resignation in writing should be submitted through the building administrator to the Director of Human Resources. Once a resignation is submitted to the Director of Human Resources, the resignation is considered accepted and official and may not be rescinded.~~
- ~~B. The resignation policy shall be administered with the following procedures:
  - ~~1. A licensed employee must give at least thirty (30) calendar days written notice of his or her their intent to resign. If notice is given over the summer, notice must be provided 30 days prior to the first contract day. Failure to give such notice will result in the deduction of \$500.00 from the employee's paycheck.~~
  - ~~2. An Education Support Professional (ESP) classified employee must give fourteen (14) calendar contract days written notice of his or her their intent to resign. Failure to give such notice will result in the deduction of \$150.00 from the employee's paycheck.~~
  - ~~3. An Education Support Professional (ESP) classified supervisor must give thirty (30) calendar days written notice of his or her~~~~

- ~~their~~ intent to resign. Failure to give such notice will result in the deduction of \$~~150.00~~ 250.00 from the employee's paycheck.
4. A licensed employee who gives written notice by:
    - a. January 1 of the intent to resign or retire at the end of the school year will receive a bonus of \$1,000.00.
    - b. February 1 of the intent to resign or retire at the end of the school year will receive a bonus of \$750.00.
    - c. March 1 of intent to resign or retire at the end of the school year will receive a bonus of \$500.00.
  5. A career ~~classified~~ Education Support Professional (ESP) employee who gives at least ~~60~~ 30 ~~calendar contract~~ days written notice of ~~his or her~~ their intent to resign or retire will receive a bonus of \$300.00.
  6. The employees mentioned in H.B. 4 & 5 must be in good standing to qualify. An employee on a leave of absence, one year contract, VISA through a special program or other limited status will not qualify for the resignation bonus.
- C. The Superintendent or designee has discretion to waive the deductions listed in H.B.1, H.B. 2, and H.B.3, noted herein, under unusual circumstances.

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Last Revised: ~~June 21, 2018~~ February 24, 2026

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**Policy: 10025**

**Section: SECTION 10 - STUDENTS**

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**DUAL ENROLLMENT AND HOME SCHOOL, PRIVATE SCHOOL,  
CHARTER SCHOOL, AND ONLINE ENROLLMENT**

**I. Board Policy**

It is the policy of the Board of Education to establish an effective working relationship with parents who choose to establish education for their child as provided under Utah law or who wish for their child to participate in dual enrollment in a home school, private school or charter school or online program.

The Board of Education recognizes the statutory requirement for individual school districts to administer the statewide assessment system to uniformly measure statewide student performance. The Board further recognizes the public investment in statewide assessments and supports an orderly and manageable process to allow private and home school students to participate in public school achievement tests if desired, in accordance with R277-604. The Administration is authorized by the Board of Education to establish Administrative Regulations consistent with this policy.

**The Park City School District has set forth its specific processes for implementing this board policy through the accompanying [administrative procedures](#).**

**Reference:**

Policy 9080 Graduation Requirements

Policy 10030 Full-time Students

Policy 10035 Concurrent Enrollment

UCA 53G-6-204 School-age children exempt from school attendance

UCA 53G-6-406 Graduation credits

UCA 53G-6-504 Charter Schools

UCA 53G-6-702 Dual enrollment

R277-404 Requirements for Assessments of Student Achievement

R277-604 Private School, Home School, and Bureau of Indian Education Student Participation in Public School Achievement Tests  
R277-700 The Elementary and Secondary School General Core  
R277-726 Statewide Online Education Program

## **II. Guidelines**

### **A. Definitions**

1. ~~"Parent" refers to a student's parent(s) or legal guardian(s).~~
2. ~~"Dual enrollment" refers to a student who is enrolled simultaneously in a public school and in a home school, private school, charter school, or online program.~~
3. ~~"Home school" means a school comprised of one or more students who are officially excused from compulsory public school attendance under this policy and Utah Code 53A-11-102. **53G-6-204**~~
4. ~~"Private school" means a school which satisfies the following criteria:~~
  - a. ~~maintained by private individuals or entities;~~
  - b. ~~maintained and operated not at public expense;~~
  - c. ~~generally supported, in part at least, by tuition fees or charges;~~
  - d. ~~operated as a substitute for, and giving the equivalent of, instruction required in public schools;~~
  - e. ~~employs teachers able to provide the same quality of education as public school teachers;~~
  - f. ~~established to operate indefinitely and independently, not dependent upon the age of the students available, individual family situations, or whether the student suffers from a disability; and is licensed as a business by the Utah Department of Business Regulations.~~
  - g. ~~is licensed as a business by the Utah Department of Business Regulations.~~
5. ~~"Charter School" means a public school as defined by state law.~~
6. ~~"Online" means the State Online Education Program established in UCA 53A-15-1201 et seq.~~
  - a. ~~A home-schooled student's parent is solely responsible for a home-schooled student's education, unless the student participates in dual enrollment, in which case the parent is still responsible for the portion of the student's education received from home.~~

- b. Upon a parent's request, a school must identify the skills, competencies, and knowledge that a student is recommended to attain by grade level or in a particular subject area to assist the parent in the student's home-school education.
- c. If a student transfers from home school to a district school, the school shall initially place the student in the grade level and/or classes/courses that the parent determines are appropriate for the student based on the parent's assessment of the student's academic performance and abilities.
  - i. After 30 days, either the parent or the school, including a student's teacher or other authorized school representative, can request a conference to consider changing the student's placement.
  - ii. If the student's teacher or school representative and the parent agree on a different placement, the school will place the student in the agreed-upon grade level and/or classes/courses.
    - a. If the teacher or school representative cannot agree on placement, the school shall evaluate the student's academic performance and abilities and determine an appropriate placement for the student. The parent may have a private entity/individual administer an additional assessment at the parent's expense.
    - b. After considering the school's assessment of the student's performance, and the parent's assessment, if applicable, the school has the discretion to determine a student's placement as it deems appropriate.
  - iii. This placement procedure does not apply to dual enrollment students.

7. "Statewide assessment" means:

- a. the summative adaptive assessment of a student in grades 3 through 8 in basic skills courses;
- b. the online writing assessment in grades 5 and 8;
- c. the summative high school assessment in grades 9 and 10;
- d. the statewide English Language proficiency assessment;
- e. the college readiness assessment; and
- f. the benchmark assessment of a student in grades 1 through 3 to measure competency.

#### ~~B. Home School Dual Enrollment~~

- ~~1. A local board may excuse a minor student from partial school attendance according to the same procedures set forth in II.B., above~~
- ~~2. Parents may request school services as a part of their affidavit in support of a student's dual enrollment.
  - ~~a. Services will usually coincide with the time(s) those services are already provided to full-time students.~~
  - ~~b. The school site maintains discretion to determine the time of day when those services will be provided to a dual enrollment student;~~~~

#### ~~C. Acceptance of Credits for High School Graduation from Home School~~

- ~~1. Home School credits will only be transferred and converted into credits recognized by the Park City District according to this policy.~~
- ~~2. Home School credits from accredited recognized providers as determined by the Utah State Office of Education, and/or Northwest or AdvanceEd Accreditation will be accepted without alteration.~~
- ~~3. Credits from non-accredited providers will be reviewed for comparability with district requirements and may be modified at the district's discretion. The principal will determine the credit assessment review process. This review process may include the use of student placement tests; parent consultations; student test results, portfolios, college credit, and any other evidence of course content or student process to enable the principal to determine whether credit from non-accredited providers will be recognized by the district.~~
- ~~4. Any student who wishes to earn a Park City High School diploma must follow the following procedures upon enrollment after attendance at a home school:
  - ~~a. For courses from nonaccredited providers, the student must obtain pre-approval for any credit desired to be counted toward a Park City High School diploma.~~
  - ~~b. The student must be enrolled at Park City High School for the last semester of their senior year with sufficient courses to be on track for graduation; and~~
  - ~~c. The student must meet all other graduation requirements established by the Park City School District.~~~~

#### ~~D. Online Program Dual Enrollment~~

- ~~1. Students enrolled in grades 9-12 are eligible to enroll in classes provided through the Statewide Online Education Program.~~
- ~~2. Students may enroll in up to six credits.~~

- ~~3. The student pays the same fee charged to all other students prior to participating under the same deadlines if any;
  - ~~a. The school will waive the fee if the student qualifies for a fee waiver pursuant to district policy;~~~~
- ~~4. The student meets all other eligibility requirements as for all other students in the Park City School District including but not limited to those cited in Policy 10030 and the policies of the UHSAA.
  - ~~a. A person who has probable cause to believe a home school student does not meet academic eligibility requirements may submit an affidavit to the principal asserting the student's lack of eligibility and providing supporting information regarding the same.~~
  - ~~b. The principal shall review such an affidavit, and if he/she believes the supporting information raises a significant question regarding academic eligibility, shall request that the superintendent shall appoint a panel of three individuals to verify a home school student's compliance with academic eligibility requirements.~~
  - ~~c. The superintendent shall appoint such a panel, following the requirements of Utah Code 53A-11-102.6(10). The panel shall then determine the student's eligibility.~~~~

~~E. Statewide Assessment Participation for Private Schools or Private School Students~~

- ~~1. Applications for participation in statewide assessments must be received by the school at least forty five (45) days prior to the opening of the applicable assessment window. The school shall respond to the application in a timely manner.~~
- ~~2. Private schools that are interested in participating in statewide assessments must participate, at the school district's discretion, in the public school district where the private school is located.~~
- ~~3. The number of private school students will be limited to space available after currently enrolled public school students have been accommodated.~~
- ~~4. In the event that a private school student has an IEP or 504 Accommodation Plan in place requiring special accommodations, it is the responsibility of the private school to indicate such at the time of the application. The District shall review the requested accommodation(s) and determine the feasibility of the request. The private school shall be informed of the results of the determination prior to the testing date.~~

5. A private school may request the following from the school district in which it is located:
  - a. an annual schedule of statewide assessment dates;
  - b. the location at which private schools may be tested; and
  - c. written policies for private school student participation.
6. The District will not require individual private school students to pay for the cost of production or administration of statewide assessments when the private school student lives within Park City School District boundaries.
7. If a private school approaches the District with more than one (1) private school student for testing, the Superintendent or designee reserves the right to review the cost of production of test materials and test administration to determine reasonable costs, and determine whether to collect those costs.
8. The District shall provide notice to private school administrators of any required private school administrator participation in monitoring or proctoring of tests.

F. Statewide Assessment Participation of Home School Students

1. A home school student may participate in statewide assessments only if the student has satisfied the home school requirements of 53G-6-204 and has completed and submitted an Annual Home School Affidavit. **Exemption Form.**
2. Applications for participation in statewide assessments must be received by the school at least forty-five (45) days prior to the opening of the applicable assessment window. The school shall respond to the application in a timely manner.
3. In the event that a home school student has an IEP or 504 Accommodation Plan in place requiring special accommodations, it is the responsibility of the applicant/parent to indicate such at the time of the application. The District shall review the requested accommodation(s) and determine the feasibility of the request. The applicant/parent shall be informed of the results of the determination prior to the testing date.
4. A home school student who desires to participate in statewide assessments must participate in the public school district in which the home school student's parent or legal guardian resides.
5. A home school student or parent may request the following from the school district in which the home school student or parent resides or a charter school:
  - a. an annual schedule of statewide assessment dates;

- ~~b. the locations at which the home school students may be tested;~~
- ~~and~~
- ~~c. written policies for home school student participation.~~
- ~~6. The District may not require a home school student to pay a fee that is not charged to traditional students.~~
- ~~7. The school district shall provide notice to home school students or parents of any required parent or adult participation in monitoring or proctoring of tests.~~

Reference:

- Policy 9080 Graduation Requirements
- Policy 10030 Full-time Students
- Policy 10035 Concurrent Enrollment
- UCA 53G-6-204 School-age children exempt from school attendance
- UCA 53G-6-406 Graduation credits
- UCA 53G-6-504 Charter Schools
- UCA 53G-6-702 Dual enrollment
- R277-404 Requirements for Assessments of Student Achievement
- R277-604 Private School, Home School, and Bureau of Indian Education Student Participation in Public School Achievement Tests
- R277-700 The Elementary and Secondary School General Core
- R277-726 Statewide Online Education Program

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