



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, March 3, 2026**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

- 4:00 p.m.**
1. **WELCOME** – *Mayor Gay Lynn Bennion*
  2. **REVIEW OF BUSINESS MEETING AGENDA**  
*Mayor Gay Lynn Bennion (10-15 min.)*
  3. **REPORTS**
    - a. Ridgcrest Elementary/Bella Vista Elementary Update  
*Principal Sarah Allen (30 min.)*
    - b. Prevent Child Abuse Utah  
*Deondra Brown (10 min.)*
    - c. CHPRD Master Plan Presentation  
*Lyse Durrant (20 min.)*
  4. **STAFF REPORTS**  
*(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date regarding any changes since the report was made).*
    - a. Communications Strategy/Newsletter Discussion  
*City Manager Jared Gerber (20 min.)*
    - b. America 250 Discussion  
*Administrative Services Director Barbara Higgins (10 min.)*
  5. **REVIEW OF CALENDARS AND UPCOMING EVENTS\***
    - a. **Local Business Smartest Artist Lobby Art Exhibit** – Monday, February 20<sup>th</sup> to Monday, March 18<sup>th</sup>, 2026
    - b. **The Jazz Ambassadors of The United States Army Field Band** – Thursday, March 19<sup>th</sup>, 2026, from 7:00 p.m. to 8:30 p.m. at Butler Middle School. (Tickets required, Free Event)

*\*For more information, please visit [CH.UTAH.GOV](http://CH.UTAH.GOV) and click [Community Calendar](#)*

6. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION; REAL PROPERTY PURCHASE OR LEASE; THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL; AND/OR ANOTHER PERMITTED PURPOSE UNDER UCA 52-2-205**
  
7. **ADJOURN CITY COUNCIL WORK SESSION**



## NOTICE OF COMMUNITY DEVELOPMENT AND RENEWAL AGENCY BUSINESS MEETING AGENDA

Notice is hereby given that the Cottonwood Heights Community Development and Renewal Agency will hold a **Business Meeting** beginning at or about **5:30 p.m. on Tuesday, March 3, 2026**, in the Cottonwood Heights **City Council Work Room** located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to the city's YouTube channel: <https://www.youtube.com/@CottonwoodHeights/streams>.

- 1.0 **WELCOME** – *Mayor Gay Lynn Bennion*
- 2.0 **DISCUSSION**
  - 2.1 Town Center Open Space Discussion - *City Manager Jared Gerber / CED Director Jim Spung*
- 3.0 **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PURCHASE OR LEASE OF REAL PROPERTY, THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL, OR ANY OTHER PERMITTED PURPOSE FOR CLOSED MEETINGS UNDER UTAH CODE ANN. 52-4-205 OR OTHER APPLICABLE LAW.**
- 4.0 **APPROVAL OF MINUTES**

*The minutes of this meeting will be approved through the following process: The Agency's secretary promptly will circulate a draft copy of the minutes to the Board members, who then will have three business days to provide any proposed corrections to the secretary. The secretary will then circulate a revised draft of the minutes to the Board members, and the same review process will continue until such time as no corrections to the draft minutes are received within the three business days review period, whereupon that draft of the minutes will be deemed approved and will become the final minutes of the meeting.*
- 5.0 **ADJOURN**

*On Thursday, February 26, 2026, a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was sent to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the city, by the Office of the City Recorder. The agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the Utah Public Notice website at <http://pmn.utah.gov>.*

**DATED this 26<sup>th</sup> day of February 2026**

***Tiffany Janzen, Agency Secretary***

*The city building for this meeting is accessible. In compliance with the Americans with Disabilities Act, people with disabilities may make requests for reasonable accommodation or assistance by notifying the City Recorder at 801-944-7015 or [recorder@ch.utah.gov](mailto:recorder@ch.utah.gov), at least two business days before the meeting, or by calling Relay Utah at 711.*



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, March 3, 2026**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so, after completing a speaker comment card. Citizen comments may also be submitted in writing to the city recorder at [cityrecorder@ch.utah.gov](mailto:cityrecorder@ch.utah.gov) by noon, on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** be read at the public meeting.

**Civility and decorum should be applied in all discussions and debates.** Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

- 7:00 p.m.**
- 1.0 **WELCOME** – *Mayor Gay Lynn Bennion*
  - 2.0 **PLEDGE OF ALLEGIANCE** – *By Invitation*
  - 3.0 **CITIZEN COMMENTS**  
*“During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B)) Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so by the meeting chair. Persons attending the meeting remotely may not make verbal comments to the City Council during the meeting. Persons attending the meeting remotely, or who do not attend the meeting either physically or remotely, are invited to submit written comments to the City Recorder before noon on the meeting date. Written comments that are timely submitted will be admitted into the record of the meeting and distributed to the City Council but will not be read at the public meeting.*
  - 4.0 **ACTION ITEMS**
    - 4.1 Consideration of **Resolution 2026-16** Approving an Agreement with Perkins Engineering, Inc. for Engineering Services.  
*(By this resolution the council will approve the city's entry into an independent contractor agreement whereunder Perkins Engineering, Inc. will provide*

*engineering and related services in connection with the city's planned construction or reconstruction of an East/West crossing on the North side of the 3000 East and Cottonwood Parkway signalized intersection, to coincide with the existing Big Cottonwood Canyon Trail under City's project no. 006.26).*

- 4.2 Consideration of **Resolution 2026-17** Approving an Agreement with the State of Utah Concerning Use of the America250 Name, Logo and Identity. *(By this resolution the council will recognize the "Cottonwood Heights Utah 250 Community Committee" and approve an agreement with the Utah Department of Cultural and Community Engagement to coordinate the city's use of the "America250" name, logo and brand identity in connection with our nation's upcoming 250<sup>th</sup> anniversary).*

5.0 **CONSENT CALENDAR**

- 5.1 Approval of the minutes for the City Council Work Session and Business Meetings of February 17, 2026.

6.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

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**DATED this 26<sup>th</sup> day of February 2026**

**Tiffany Janzen, City Recorder**

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