

**ADVISORY BOARD
OF THE
SALT LAKE COUNTY CHILDREN'S JUSTICE CENTER**

Meeting minutes

Prepared by: Keygan Sprague, Legal Secretary – Survivor and Victim Services Division

DATE OF MEETING: Monday, November 03, 2025

LOCATION: District Attorney's Office – 35 E 400 S SLC, UT 84111
Webex

PRESENT: Asha Parekh, Ryan Woodmansee, Deb Wood, Lt. James Porter, Lt. Brandon Turner, Kelly Colopy, Dr. Tagrid Ruiz-Maldonado, Eric Stott, Sindra McBride, Cristina Hudack-Rosander, Gentry Holbrook

GUESTS: Leslie Strandgard, Dusty Schumacher, Desirae Mecham

EXOFFICIO: Keygan Sprague

1. Welcome members and guests – Gentry Holbrook
 - A. Gentry Holbrook called the meeting to order at 12:06pm.
2. Roll Call – Keygan Sprague
 - A. Roll Call conducted with reading the roll call list, including welcome of guests.
3. Approval of the Minutes
 - A. Motion made by Asha Parekh and seconded by Sindra McBride for approval of August 2025 meeting minutes. No edits were proposed and were unanimously approved.
4. Public Comment
 - A. No public in attendance
5. Friends Nonprofit Report – Sierra Chao
 - A. An online charitable event to support the Friends of the Salt Lake County Children's Justice Center will be taking place November 28th-December 6th. This virtual event is an online silent auction in which proceeds will go towards the CJC program.
 - B. Friends Nonprofit and the CJC are excited to announce the Butterfly Meadow Donor Wall, which highlights the generous donations made to Friends on behalf of the CJC. Donations will work on a tier system: small butterflies will be given for donations of \$10,000-\$49,000; medium butterflies will be given for donations of \$50,000-\$99,000; and large butterflies will be given for donations over \$100,000.
6. CJC Staff and Program Update – Ryan Woodmansee, Dusty Schumacher, and Asha Parekh
 - A. Ryan Woodmansee presented CJC Interview numbers and discussed the National Children's Alliance Accreditation standards of the CJC needing to be serving 75% of eligible cases. Discussion on improved scheduling and FI vs Non- FI availability. Encouraged FIT trained MDT members to still schedule and conduct interviews at CJC when CJC FI's are unavailable.
 - B. Ryan Woodmansee went over MDT protocol regarding eligible case criteria and discussed amending protocols to clarify protocols on cases where either DCFS or CPS is not assigned.
7. Medical Overview-Dr. Tagrid Ruiz-Maldonado
 - A. Safe & Healthy Families is a multidisciplinary team involved in the evaluation of children with concerns for maltreatment. There are three child abuse pediatricians along with pediatric forensic nurses, and medical social workers that are on call and available 24/7.

- B. These child abuse medical professionals assist law enforcement in suspected child maltreatment cases by assessing injuries (or lack thereof) and how they occurred using specialized equipment and producing a forensically sound history on the child while avoiding inappropriate medical evaluations. They also are able to provide expert witness testimony during court proceedings.
 - C. Exams should be considered in cases of suspected physical abuse when there are visible injuries in non-verbal children and for children one year of age or younger even without visible injuries. Exams for cases of suspected sexual abuse should be considered within 72 hours for pre-pubertal children and within 144 hours for pubertal children and/or if there is pain or bleeding.
 - D. For physical abuse cases, the Emergency Medicine team at Primary Children's Hospital, Safe & Healthy Families, or the child's primary care provider will perform the exam. For sexual abuse cases, Safe & Healthy Families Forensic Nurses and/or Safe & Healthy Families doctors will perform the exam.
8. Other Business – Asha Parekh
- A. No other business was addressed by the members of the board.
9. Motion to Adjourn
- A. A motion was made by Gentry Holbrook and seconded by Asha Parekh to adjourn the meeting. All in favor. Meeting adjourned at 1:13pm.