

Congregate Care Advisory Committee Meeting Minutes

Wednesday, January 28, 2026

1:00pm - 3:00pm

Multi Agency State Office Building, Room 1045

195 N 1950 W, Salt Lake City, UT 84116

Public Virtual Attendance: <https://utah-gov.zoom.us/j/82128829820>

This meeting was recorded. An audio copy of this recording and all other meeting materials can be found on the Utah Public Notice Website ([Congregate Care Advisory Committee PNW](#)).

Attendees

Board members attending: Daniel Sanderson, Tony Mosier, Jessica Black, Steven Demille, Cassandra Howell, Adam Pendleton

Board members excused: Trina Packard

DHHS staff attending: Dustin Penman, Travis Broderick, Jada Stelmach

Agenda

1. Welcome - Steven Demille

- a. Intro Script
 - i. The meeting was called to order at approximately 1:10 PM by Steven Demille, acting as chair at the request of Trina Packard, who confirmed a quorum was present.
 - ii. Steven Demille read the introductory script, outlining that the meeting is being held in-person and virtually, hosted by the Utah Department of Health and Human Services (DHHS), and is being recorded.
- b. Call for attendance
 - i. **Daniel Sanderson** motioned to begin the meeting, **Adam Pendleton** seconded. The motion was passed unanimously.
- c. Approve minutes from December 2025 meeting

- i. **Jessica Black** motioned to approve the meeting minutes, **Cassandra Howell** seconded. The motion passed unanimously.

2. DLBC Update - Travis Broderick

- a. Travis Broderick presented data on incidents leading to “extreme and high risk” harm in congregate care facilities
 - i. Frequent issues include background screening failures, staff training gaps, and failure to adhere to the facility’s own internal policies
- b. Top 3 areas of non-compliance:
 - i. Supervision and ratios: The most prevalent issue, including failure in Q15 checks. Results include self-harm, sex abuse, and contraband
 - ii. Failure to protect from abuse/harm: Often cited during physical fights (client vs client) where staff fail to intervene, or when staff use inappropriate language
 - iii. Client Rights: Specifically violations regarding dignity and respect

3. New Business

- a. Discussion for intensive care
 - i. The committee discussed the need to differentiate levels of care to better align safety standards with client needs. The committee proposed a few working definitions for intensive care.
- b. Specific facility and staffing standards for intensive care
 - i. The committee discussed how prescriptive to be regarding requirements. The committee leaned towards a “hybrid” approach, prescribing critical safety features while allowing programs to justify their own safety protocols based on the specific clinical model.
- c. Review proposed rule changes
 - i. A brief discussion was held on new proposed rules currently for public comment until February 14.

4. Action Items:

- a. DHHS to email non-compliance data reports for further review
- b. Committee Members to review working definition of intensive care

5. Public Comment

- a. The chair opened the floor for public comment. It was confirmed that no members of the public requested to comment.

6. Adjourn - Steven Demille

- a. Steven Demille called for a motion to adjourn the meeting.
- b. Daniel Sanderson motioned to adjourn the meeting, and the motion was seconded by Adam Pendleton.
- c. The motion was passed unanimously. The meeting was adjourned at approximately 3:00 PM.

APPROVED