Congregate Care Advisory Committee Meeting Minutes

Wednesday, December 17, 2025
1:00pm - 3:00pm
Multi Agency State Office Building, Room 1045
195 N 1950 W, Salt Lake City, UT 84116
Public Virtual Attendance: https://utah-gov.zoom.us/j/82128829820

This meeting was recorded. An audio copy of this recording and all other meeting materials can be found on the Utah Public Notice Website (Congregate Care Advisory Committee PNW).

Attendees

Board members attending: Daniel Sanderson, Tony Mosier, Jessica Black, Steven Demille, Cassandra Howell, Trina Packard

Board members excused: Adam Pendleton

DHHS staff attending: Dustin Penman, Travis Broderick, Jada Stelmach

Agenda

1. **Welcome - Trina Packard**
    a. Intro Script
        i. The meeting was called to order at approximately 1:00 PM by the committee chair, Trina Packard, who confirmed a quorum was present.
        ii. Trina Packard read the introductory script, outlining that the meeting is being held in-person and virtually, hosted by the Utah Department of Health and Human Services (DHHS), and is being recorded.
    b. Call for attendance
        i. Jessica Black motioned to begin the meeting , Tony Mosier seconded. The motion was passed unanimously.
    c. Approve minutes from November 2025 meeting

        i. Jessica Black motioned to approve the meeting minutes, Tony Mosier seconded. The motion passed unanimously.

2. Discussion for Levels of Care - Trina Packard

a. The committee reviewed the CALOCUS guidelines for assessing children's residential treatment levels. The primary focus was on distinguishing between Level 5 (Residential Treatment Center) and Level 6 (Locked/Closed Setting). The committee explored nuances in determining care levels that extend beyond numerical scoring, emphasizing:
    i. Flexibility in Determination: Recognition that care level assessment must allow for clinical flexibility rather than relying solely on rigid scoring.
    ii. Non-Prescriptive Framework: Importance of creating standards that guide programs without being overly restrictive, allowing facilities to demonstrate their specific risk management capacity.

b. The committee discussed facility standards for Standard vs. Intensive residential treatment. Key considerations for safety and environment included:
    i. Risk Mitigation: Focus on proactive risk assessment and ligature risk mitigation.
    ii. Security and Supervision: Discussion regarding egress control (locked vs. open), appropriate supervision levels, and staffing ratios.
    iii. Program Capacity: Ensuring the framework allows programs to adequately address the specific behavioral needs of the youth served.

3. DLBC Update - Travis Broderick

    a. None

4. Action Items:

    a. DHHS to gather and compile complaint and concern data regarding residential programs.
    b. Committee Members to review current residential treatment guidelines and examine specialty hospital standards.
    c. Prepare to discuss specific facility and staffing standards for the next meeting.

5. Public Comment

    a. The chair opened the floor for public comment. It was confirmed that no members of the public requested to comment.

6. **Adjourn - Trina Packard**
    a. Trina Packard called for a motion to adjourn the meeting.
    b. Jessica Black motioned to adjourn the meeting, and the motion was seconded by Cassandra Howell.
    c. The motion was passed unanimously. The meeting was adjourned at approximately 2:50 PM.