

MINUTES OF REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
WPR UTILITY DISTRICT (THE “DISTRICT”)
HELD
January 27, 2026

A regular meeting of the Board of Directors of the WPR Utility District (referred to hereafter as the “Board”) was convened on Tuesday, January 27, 2026, at 5:00 p.m., at 36 S. State St., Suite 500, Salt Lake City, Utah 84111 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Trustees in attendance were:

Gary Derck
Ed Schultz
Jenny Robinson

Also, In Attendance Were:

Carley Herrick, Evan Tufts, Matt Musil, Suzanne Bennett, Nate Bell and Kelli Reid;
Wasatch Peaks Ranch
Todd Godfrey; Hayes Godfrey Bell, P.C.

ADMINISTRATIVE MATTERS

Call to Order:

The meeting was called to order at 5:00 p.m. by Trustee Derck, who recited the following:

“As Chair of the Board of Trustees of the WPR Utility District, I hereby call this regular meeting of the Board to order at 5:00 P.M. on January 27, 2026, at 36 S. State St., Suite 500, Salt Lake City, Utah 84111. In compliance with the requirements of Utah’s Open and Public Meetings Law: (i) notice of this meeting has been duly posted and published, and (ii) this meeting is being recorded and minutes of the meeting, in its entirety, are being kept.

Public Comment:

None.

Minutes from December 16, 2025, Regular Meeting:

The Board reviewed the minutes. Trustee Schultz made a motion to approve the minutes from the December 16, 2025, regular meeting. Trustee Robinson seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

FINANCIAL MATTERS

Payment of Claims:

The Board reviewed the payment of claims. Trustee Schultz made a motion to approve and/or ratify approval of the payment of claims. Trustee Robinson seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

2025 Audited Financials:

Mr. Musil reviewed the 2025 Audited Financials with the Board. Trustee Schultz made a motion to approve and/or ratify approval of the 2025 Audited Financials. Trustee Robinson seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

District Late Fees:

Ms. Reid led a discussion regarding the District Late Fee's policy. Various questions were asked and answered and a discussion ensued. The Board requested the accounting team to put together a formal Late Fee Policy for the Board's approval at the next meeting.

MANAGER AND OPERATIONAL MATTERS

Mr. Bell provided the Board with an update regarding the open Utility Manager position and ongoing propane-related work. Mr. Derck provided an update on the operations and status of Well 3.

LEGAL MATTERS

Infrastructure Dedications:

Ms. Herrick reviewed the Infrastructure Resolution, Bill of Sale, and Acquisition Application with the Board. Trustee Schultz made a motion to approve and/or ratify approval of the Infrastructure Dedication Resolution and supporting documents. Trustee Robinson seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

BOARD MEMBER MATTERS

None.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, Trustee Robinson motioned to adjourn the meeting at 5:15 p.m. Trustee Schultz seconded the motion. The motion passed unanimously by Trustees Robinson, Schultz, and Derck.

Respectfully submitted,

By *Gary Derck*

District Chair

Attest:

By *Carley Herrick*

District Clerk


DRAFT Minutes 01-27-2026 (WPR Util)


Final Audit Report

2026-02-25


Created:	2026-02-25
By:	Carley Herrick (carley.herrick@wasatchpeaksranch.com)
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"DRAFT Minutes 01-27-2026 (WPR Util)" History

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