

**MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION
MEETING HELD TUESDAY, FEBRUARY 17, 2026, BEGINNING AT 1:00 P.M.
IN DUCHESNE, UTAH**

Present –

Commissioner Greg Miles, Commissioner Tracy Killian, Commissioner Jeff Chugg, Deputy Attorney Grant Charles, Community Development Assistant Director Mike Gottfredson, Public Works Deputy Director Clint Curtis, Lynn Sitterud with Senator Curtis' Office, Economic Development Director Deborah Herron, Clerk-Auditor Chelise Curtis, Centennial Event Center Director Mindi Crowley, Centennial Event Center Assistant and Fair Coordinator Jayden Sillert, Human Resource Director Judy Stevenson, Human Resource Generalist Tommi Mascaro, Deputy Assessor Cheryl Fabrizio, and Commission Executive Assistant Melissa Hughes is taking the meeting minutes.

Opening Comments

(1:00 p.m.)

Chairman Miles welcomed everyone to the meeting and said the prayer.

Pledge of Allegiance

(1:02 p.m.)

Public Hearing

(1:03 p.m.)

Commissioner Killian made a motion to go into the Public Hearing. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.

Staff Update

(1:05 p.m.)

Community Development Assistant Director Mike Gottfredson explained that Jonathan Wilkerson owns a 5.00-acre parcel on the corner of 1125 South and 3800 West, west of Roosevelt in the Cove Estates Subdivision on Lot 25. He is requesting this rezone to allow for a home or housing to be built on the property. The Industrial Zoning District prohibits residential development.

Changing the zoning would be consistent with the surrounding properties. Even with the technical zoning change for this property, no actual change in land use is anticipated from the rezone.

On February 4, 2026, the Planning Commission held a public hearing to consider this request, reviewed and adopted the findings of fact prepared by the Planning Division, and unanimously recommended the approval of this rezone.

Assistant Director Gottfredson presented the Findings of Fact and a map showing the parcel and the surrounding parcels, with their zoning districts.

Public Comments

(1:13 p.m.)

There were no public comments.

Commissioner Chugg made a motion to go back into regular session. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.

Commissioner Chugg made a motion to approve the zoning district map amendment request by Jonathan Wilkerson to change the zoning district on parcel # 00-0013-5040 from Industrial to A-5 Agriculture. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.

Discussion & Consideration of Ordinance No. 26-429; An Ordinance Amending the Duchesne County Zoning Map, Rezoning Described Property from Industrial to A-5 Agriculture
(1:14 p.m.)

Community Development Assistant Director Mike Gottfredson presented Ordinance No. 25-429; An Ordinance Amending the Duchesne County Zoning Map, Rezoning Described Property from Industrial to A-5 Agriculture. The parties discussed the ordinance and rezoning request. *Commissioner Killian made a motion to approve Ordinance No. 26-429; An Ordinance Amending the Duchesne County Zoning Map, Rezoning Described Property from Industrial to A-5 Agriculture. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Public Works Update

(1:19 p.m.)

There is no update at this time.

Discussion & Consideration of Approach Permits

(1:19 p.m.)

Public Works Deputy Director Clint Curtis presented two approach permits: A26-009 and A26-010. The parties discussed the locations of the approach permit requests. *Commissioner Chugg made a motion to approve the approach permits A26-009 and A26-010 as presented. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion & Consideration of Purchasing Gates and Panels for the Livestock Committee

(1:24 p.m.)

Commissioner Miles explained that the Livestock Committee needs a new show ring. They have saved enough money to replace the old show ring. Three quotes were provided for consideration.

- IFA Roosevelt Country Store – Powder River - \$19,206.46
- IFA Roosevelt Country Store – Priefert - \$23,741.46
- Sydell, Inc. - \$19,791.25

The parties discussed the quotes and the existing panels for compatibility. *Commissioner Killian made a motion to approve the purchase of gates and panels for the Livestock Committee from IFA Roosevelt Country Store for the Powder River brand for \$19,206.46. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion & Consideration of Purchasing Bow Gates and Panels for the Event Center

(1:27 p.m.)

Centennial Event Center Director Mindi Crowley presented four quotes.

- IFA Roosevelt Country Store – 40 Panels 12' Soranch Rough Stock Arena, and 10 Soranch Bow Gate Arena - \$33,302.50.
- Priefert – 40 Panels 12' Rough Stock Arena, and 10 Bow Gates - \$21,954.00
- Priefert – 40 Panels 12' Rough Stock Arena, 10 Bow Gates, and 10 Panels 10' Rough Stock Arena - \$26,781.58
- Farm Ranch Store .com – 10 Bow Gates and 40 Panels - \$28,860

Director Crowley explained that she can purchase them using her budget. The parties discussed the purchase. *Commissioner Killian made a motion to approve the purchase of the Bow Gates and Panels for the Event Center. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion & Consideration of Board Member Appointment for Special Service District #2

(1:33 p.m.)

Commissioner Miles explained that the passing of Kent Peatross left a vacancy on the Special Service District #2 board. He would like the Commission to consider Justin Lazenby for the open seat. Mr. Lazenby has extensive knowledge of roads and would be a great addition to the board. The parties discussed the board and Mr. Lazenby's experience. *Commissioner Chugg made a motion to appoint Justin Lazenby to the Special Service District #2 Board. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Auditor's Office – Surplus

(1:35 p.m.)

Clerk-Auditor Chelise Curtis presented items for surplus from Building & Grounds before the meeting. There is some shelving, an old UBAOG van, a roll-up service door, a ventilation hood, a library book drop box, and a counter. The parties discussed the items. *Commissioner Killian made a motion to approve the surplus items as presented. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Consideration of Minutes of the Combined Commission Meeting held February 09, 2026

(1:38 p.m.)

The parties reviewed the combined minutes of the Commission meeting held on February 09, 2026. *Commissioner Chugg made a motion to approve the minutes of February 09, 2026, as presented. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Auditor's Office – Vouchers

(1:43 p.m.)

Clerk-Auditor Chelise Curtis presented the vouchers for February 17, 2026, check numbers 171053 through 172119, totaling \$418,236.02. The parties reviewed the submitted vouchers. *Commissioner Killian made a motion to approve the vouchers for February 17, 2026, as presented. Commissioner Chugg seconded the motion. Commissioner Killian*

voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.

Discussion & Consideration of Volunteers

(1:46 p.m.)

Human Resource Generalist Tommi Mascaro presented a list of eleven Fair Volunteers. The parties discussed the volunteers. *Commissioner Chugg made a motion to approve the volunteers as presented. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion of Possible Subjects for the Next Meeting

(1:48 p.m.)

Calendaring & Weekly Update on Events

(1:50 p.m.)

Discussion & Consideration of Paying Rollback Tax on an Acquired Easement

(1:56 p.m.)

Deputy Assessor Cheryl Fabrizio explained that she was contacted by Jones & DeMille Engineering about a right-of-way project they are working on. When the right-of-way was purchased, it rolled the parcels off greenbelt. The project is paying for the rights-of-way and is requesting that the project pay the rollback taxes for the property owners. The parties discussed the project and the cost of the rollback taxes. *Commissioner Chugg made a motion to pay the rollback tax on the acquired easement. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion & Consideration of the Consulting Agreement with Gallagher

(2:03 p.m.)

Human Resource Director Judy Stevenson presented the agreement with Gallagher. She explained that the agreement is for them to remain the County's broker. Deputy Attorney Grant Charles expressed his concerns and recommendations. The Commission would like the changes suggested by Deputy Attorney Charles made before approving the agreement.

Human Resource Update

(2:07 p.m.)

Human Resource Director Judy Stevenson listed the current open jobs: Full-Time Correctional Officer, Part-Time Economic Development Assistant, Jail Control Operator, Part-Time Roosevelt Clerical/DMV position (Monday – Wednesday), and Seasonal Event Center and Fairgrounds Operation Attendant. The parties discussed the upcoming Employee Appreciation Event on May 15th.

Closed Session – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual

(2:10 p.m.)

Commissioner Killian made a motion to go in and out of a closed session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.

Consideration to take action during the closed session

(3:02 p.m.)

No action to be taken.

Adjournment

(3:03 p.m.)

Commissioner Killian made a motion to adjourn the meeting at 3:03 p.m. Commissioner Miles stated that the end of the agenda had been reached, and the forum adjourned.

Read and approved this on the 2nd day of March 2026.

Greg Miles

Commission Chairman

Chelise Curtis

Clerk-Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes

DRAFT