



BOARD OF TRUSTEES BOARD MEETING

February 25, 2026

2:45 PM – Work Session

4:00 PM – General Board Meeting

Cottonwood Heights Parks and Recreation Service Area

Board of Trustees

February 25, 2026

Work Session-2:45 pm

Board Meeting – 4:00 pm

AGENDA

WORK SESSION - no action will be taken during the work session

2:45 pm

- A. McKinstry 90% presentation
- B. Board District Representation Reports
- C. Safety Meeting Minute-Audrey Durfee
- D. Department Head updates
- E. Discussion of any items listed on the General Board Meeting Agenda

GENERAL BOARD MEETING

4:00 pm

GENERAL BUSINESS

- A. Welcome-Patti Hansen
- B. Pledge of Allegiance-by Invitation
- C. Review and Approval of January 14, January 21, January 28, 2026 Minutes – Patti Hansen
- D. Review and Approval of the Financial Statement for January 2026 – Lyse’ Durrant
- E. Review and Approval of Accounts Payable Selected Entries for January 2026– Lyse’ Durrant

INFORMATION/DISCUSSION ITEMS

- A. Citizen/Customer Comments
- B. Executive Director’s Report – Lyse’ Durrant
- C. Information and Discussion regarding McKinstry Presentation-Lyse’ Durrant
- D. Information and Discussion regarding Policy #400 Age Restrictive Activities-Lyse’ Durrant
- E. Information and Discussion to move March Board meeting from March 25, 2026 to March 18, 2026-
Patti Hansen

ADJOURN

CLOSED MEETING (if needed and voted upon) - a closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual

ADJOURN

The above items will be discussed at the Board meeting on February 25, 2026 at 4:00 p.m. with a work session held at 2:45 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. If you would like to submit written comment, please email all comments to allie@chparksandrecut.gov. All comments received by 2:00 pm on February 25, 2026 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and Recreation Center.

**Minutes for the
Board Of Trustees Closed Meeting for the
Cottonwood Heights Parks and Recreation Service Area
Held at 7500 South 2700 East, Cottonwood Heights, Utah
On the 14th day of January 2026
Pursuant of Notice**

all minutes pending until approved at the following Board Meeting

Board of Trustees Present:

Patti Hansen

Jen Cottam

Staff Present:

Lyse' Durrant

Melissa Ruff

Closed Meeting

12:00 pm

Chair Patti Hansen opened the meeting at 12:00pm where there was a vote to go into a Closed Meeting to discuss the character, competence, or health of an individual.

- It was discussed and voted upon to go into a Closed Meeting.
- Upon a motion by Ms. Cottam, a second by Ms. Hansen the motion was carried unanimously with Ms. Hansen, and Ms. Cottam voting “yes.”

**Minutes for the
Cottonwood Heights Parks and Recreation Service Area
Board of Trustees Special Board Meeting
January 21, 2026**

all minutes pending until approval at the next Board Meeting

Board of Trustees Present

Patti Hansen
Jen Cottam
District 3 - Vacant

Staff Present

Lyse' Durrant
Allie Brown

Special Board Meeting

3:00pm

A. Welcome and Pledge of Allegiance

- a. The Pledge was led by Ms. Hansen

B. Midterm Board of Trustees Vacancy Interviews (this vacancy was posted 1/6/2026 and closed on 1/20/2026)

3:10 pm

- A. Dennis Magaro

3:30 pm

- A. Carolyn Wold

INFORMATION/DISCUSSION ITEMS

A. Public Comment

- None

B. Appointment of Lyse' Durrant to the position of Executive Director effective January 18, 2026

- There was a discussion regarding the Appointment of Lyse' Durrant to the position of Executive Director effective January 18, 2026.
- To be brought back in Special Business.

C. Discussion of the Board of Trustee Candidates

- The Board discussed and reached a decision regarding the interview candidates for the Cottonwood Heights Parks and Recreation Service Area District 3 Board of Trustees position
- The official appointment will be made at the January 28, 2026, General Board Meeting.

SPECIAL BUSINESS

A. Consideration and Recommendations to approve Lyse' Durrant as the Executive Director of the Cottonwood Heights Parks and Recreation Service Area – Resolution 2026-1.

- a. After review, Ms. Cottam made a motion to Approve Lyse' Durrant as the Executive Director of the Cottonwood Heights Parks and Recreation Service Area – Resolution 2026-1. Ms. Hansen seconded the motion. Motion carried with Ms. Hansen and Ms. Cottam voting “Yes.”

Meeting Adjourned @ 3:49pm

The next meeting of the Board will be held January 28, 2026 @ 3:15pm

**Minutes for the
General Board Meeting for the
Cottonwood Heights Parks and Recreation Service Area
Held at 7500 South 2700 East, CWH, UT
On the 28th day of January 2026
Pursuant of Notice**

all minutes pending until approval at the following Board Meeting

Board of Trustees Present:

Patti Hansen

Jen Cottam

Dennis Magaro

Staff Present:

Lyse' Durrant

Melissa Ruff Allie Brown

Bonnie Lee Andrew Davis

Kevin Suchey Alex Ihrig

Dan Morzelewski

A work session was held on January 28 at 3:15 p.m. During the session, the Board discussed the Utah Parks and Recreation Association Annual Convention. Board members presented District Representation reports, and Ms. Durrant presented the Safety Meeting Minutes. Department heads provided updates and overviews of their respective departments, and the Board discussed items listed on the general board meeting minutes.

General Board Meeting – 4pm

General Business

- A. **Welcome and Pledge of Allegiance** – Chairperson Ms. Hansen welcomed those in attendance, and Ms. Durrant led the Pledge of Allegiance.

Information and Special Business

- 1. **Information and discussion regarding the Midterm Vacancy of District #3. Interviews were held at a public meeting on January 21st, 2026. It was decided by the Board to appoint Dennis Magaro to fill the remainder of the term of**

resigned Board Member Dan Morzelewski. This term expires December 31, 2027.

- The Board discussed the midterm vacancy of District #3 during the meeting.

2. Consideration and Recommendation to Approve the Appointment of Dennis Magaro to fill the midterm vacancy of District #3, effective January 28, 2026 – December 31, 2027. Resolution 2026-2 – Patti Hansen.

- After review, Ms. Hansen made a motion to approve Resolution 2026-2. Ms. Cottam seconded the motion. The motion carried unanimously, with Ms. Hansen and Ms. Cottam voting “Yes.”

Oath of Office

Jennifer Cottam – District 1

Patti Hansen – District 2

Dennis Magaro – District 3

- The Oath of Office was administered to all listed Board Members.

General Business

B. Review and Approval of the December 17, 2025 Public Hearing Minutes. – Patti Hansen.

- Ms. Hansen noted a correction to Bullet Point B, revising the dates from 2025 to 2026.
- After review and upon the noted correction, Mr. Magaro made a motion to approve December 17, 2025 Public Hearing Minutes. Ms. Cottam seconded the motion. The motion carried unanimously, with Ms. Hansen, Ms. Cottam, and Mr. Magaro voting “Yes.”

C. Review and Approval of the December 17, 2025 Board Minutes – Patti Hansen

- After review, Ms. Cottam made a motion to approve December 17, 2025 Board Minutes. Mr. Magaro seconded the motion. Motion carried unanimously, with Ms. Hansen, Mr. Magaro, and Ms. Cottam voting “Yes.”

D. Review and Approval of the Financial Statement for the December 2025 – Lyse’ Durrant.

- After discussion and review, Ms. Cottam made a motion to Approve the December 2025 Financial Statement. Mr. Magaro seconded the motion. Motion carried unanimously, with Ms. Hansen, Mr. Magaro, and Ms. Cottam voting “Yes.”

E. Review and Approval of Accounts Payable Selected Entries for December 2025 – Lyse’ Durrant

- After discussion and review, Mr. Magaro made a motion to Approve the December 2025 Accounts Payable Selected Entries for December 2025. Ms. Cottam seconded the motion. Motion carried unanimously, with Ms. Hansen, Mr. Magaro, and Ms. Cottam voting “Yes.”

Information and Discussion Items

A. Citizen/Customer Comments

Mr. Sebra addressed the Board regarding an incident involving a swim coach during the Brighton High School meet on January 27, 2026.

B. Executive Directors Report – Lyse Durrant

- 2026 ZAP Application:
 - SLCO Master Plan
 - Call for Applications
- CH2 January 14
- Just a few Board meetings
 - New Board Members
 - Training
- CHPRSA Planning Retreat at City Hall
 - Wednesday, February 4, 10-2 pm
- Other Business and Events
 - Skate Day with Brighton Bank 1/10/2026
 - McKinstry OAC Meeting 1/13/26
 - CH2 1/14/26
 - Ben’s going away party 1/16/2026
 - McKinstry OAC Meeting 1/27/2026
 - Meet with CH Mayor and City Manager 1/28/2026
 - PTOS 1/28/2028

- Finance Manager 1st round Interviews Jan 28-30
- Special Olympics Swim training @ CHRC 2/1/2026
- Employee Planning Retreat 2/4/2026

C. Discussion and Information regarding Engagement Letter from K & C Accountants for 2025 Audit Services – Lyse’ Durrant.

- Ms. Durrant presented the engagement letter to the Board, and the item was discussed. It will be brought back for consideration under Special Business.

Appeal Hearing – Patron Trespass Determination Howard Silver

- **Staff Presentation**
 - Staff presented information regarding the incident that led to the trespass determination.
- **Appellant (Mr. Silver) Presentation**
 - The appellant addressed the Board regarding the trespass determination.
- **Board of Trustees Questions**
 - The Board asked questions of both staff and the appellant for clarification.
- **Deliberation & Motion**
 - After deliberation, Mr. Magaro made a motion to shorten the trespass, originally set to June 9, 2026 to April 9, 2026. Ms. Cottam seconded the motion. Motion carried unanimously, with Ms. Hansen, Ms. Cottam, and Mr. Magaro voting “Yes.”

Special Business

A. Consideration and Recommendation to Approve the Engagement letter for the 2025 Audit with K & C Accountants – Resolution 2026-3 – Patti Hansen

- Ms. Cottam made a motion to approve Resolution 2026-3. Mr. Magaro seconded the motion. The motion carried unanimously, with Ms. Hansen, Ms. Cottam, and Mr. Magaro voting “Yes.”

Meeting Adjourned at 4:42pm

Next Meeting of the Board will be held February 25, 2026 @ 4pm

Cottonwood Heights Parks and Recreation
Monthly Consolidated Board Financials
January 2026

| Ordinary Income/Expense | Jan 26 | Budget | % of Budget | Jan 26 | YTD Budget | % of Budget | Annual Budget |
|---------------------------------------|-----------|-----------|-------------|-----------|------------|-------------|---------------|
| Income | | | | | | | |
| 4000 · MEMBERSHIPS | 90,139.11 | 88,000.00 | 102.43% | 90,139.11 | 88,000.00 | 102.43% | 830,000.00 |
| 4010 · SILVER SNEAKERS | 12,092.80 | 8,500.00 | 142.27% | 0.00 | 8,500.00 | 0.0% | 104,000.00 |
| 4100 · ARENA ADMISSIONS | 30,787.94 | 28,000.00 | 109.96% | 30,787.94 | 28,000.00 | 109.96% | 120,000.00 |
| 4120 · LTS GROUP SKATE LESSONS | 982.98 | 1,000.00 | 98.3% | 982.98 | 1,000.00 | 98.3% | 65,000.00 |
| 4130 · BMS SKATE LESSONS | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 5,000.00 |
| 4140 · FREESTYLE | 11,270.94 | 9,500.00 | 118.64% | 11,270.94 | 9,500.00 | 118.64% | 117,000.00 |
| 4150 · PRIVATE ARENA RENTAL | 35,894.85 | 23,000.00 | 156.07% | 35,894.85 | 23,000.00 | 156.07% | 225,000.00 |
| 4160 · PRIVATE SKATE LESSONS | 1,008.00 | 1,200.00 | 84.0% | 1,008.00 | 1,200.00 | 84.0% | 14,000.00 |
| 4200 · POOL ADMISSIONS | 8,942.84 | 6,000.00 | 149.05% | 8,942.84 | 6,000.00 | 149.05% | 332,783.00 |
| 4210 · PUBLIC SWIM LESSONS | 4,853.83 | 4,000.00 | 121.35% | 4,853.83 | 4,000.00 | 121.35% | 100,000.00 |
| 4220 · PRIVATE SWIM LESSONS | 574.00 | 450.00 | 127.56% | 574.00 | 450.00 | 127.56% | 6,875.00 |
| 4230 · Water Fitness | 76.00 | 325.00 | 23.39% | 76.00 | 325.00 | 23.39% | 5,000.00 |
| 4240 · SPECIALTY CLASSES | 125.00 | 400.00 | 31.25% | 125.00 | 400.00 | 31.25% | 3,500.00 |
| 4250 · TEAM DUES | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 500.00 |
| 4255 · TEAM UNIFY INCOME | 5,508.26 | 4,000.00 | 137.71% | 5,508.26 | 4,000.00 | 137.71% | 250,000.00 |
| 4260 · TEAM MEET FEES | 24.00 | 1,000.00 | 2.4% | 24.00 | 1,000.00 | 2.4% | 10,000.00 |
| 4275 · INVITATIONAL | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 35,000.00 |
| 4280 · PRE-COMP | 2,642.00 | 1,250.00 | 211.36% | 2,642.00 | 1,250.00 | 211.36% | 24,000.00 |
| 4290 · WATER POLO | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 7,000.00 |
| 4300 · TRACK ADMISSIONS | 157.19 | 125.00 | 125.75% | 157.19 | 125.00 | 125.75% | 1,000.00 |
| 4310 · GYM ADMISSIONS | 1,872.09 | 1,000.00 | 187.21% | 1,872.09 | 1,000.00 | 187.21% | 10,000.00 |
| 4320 · GYM RENTAL | -125.00 | 1,000.00 | -12.5% | -125.00 | 1,000.00 | -12.5% | 14,500.00 |
| 4400 · RB COURT FEES | 2,794.03 | 2,200.00 | 127.0% | 2,794.03 | 2,200.00 | 127.0% | 15,000.00 |
| 4500 · LOCKERS | 1,060.00 | 850.00 | 124.71% | 1,060.00 | 850.00 | 124.71% | 9,000.00 |
| 4600 · Land Fitness | 2,916.00 | 2,800.00 | 104.14% | 2,916.00 | 2,800.00 | 104.14% | 32,000.00 |
| 4605 · Fitness Camps | 1,733.00 | 500.00 | 346.6% | 1,733.00 | 500.00 | 346.6% | 4,000.00 |
| 4610 · ROOM RENTAL | 8,155.50 | 2,200.00 | 370.71% | 8,155.50 | 2,200.00 | 370.71% | 25,000.00 |
| 4630 · PERSONAL TRAINERS | 517.00 | 500.00 | 103.4% | 517.00 | 500.00 | 103.4% | 5,500.00 |
| 4640 · WEIGHT ROOM | 7,691.10 | 5,500.00 | 139.84% | 7,691.10 | 5,500.00 | 139.84% | 55,000.00 |
| 4660 · ADVERTISING | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 750.00 |

**Cottonwood Heights Parks and Recreation
Monthly Consolidated Board Financials
January 2026**

| | Jan 26 | Budget | % of Budget | Jan 26 | YTD Budget | % of Budget | Annual Budget |
|--|-------------------|-------------------|----------------|-------------------|-------------------|---------------|---------------------|
| 4700 · NURSERY | 1,008.00 | 500.00 | 201.6% | 1,008.00 | 500.00 | 201.6% | 7,000.00 |
| 4710 · SNACK BAR | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 13,500.00 |
| 4720 · VENDING | 2,234.03 | 1,000.00 | 223.4% | 2,234.03 | 1,000.00 | 223.4% | 15,000.00 |
| 4730 · PRO SHOP | 575.25 | 100.00 | 575.25% | 575.25 | 100.00 | 575.25% | 4,000.00 |
| 4735 · POSTAGE/COPIES | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 30.00 |
| 4740 · CANYON'S SCHOOL DISTRICT | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 219,748.00 |
| 4760 · REBATES | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 4,000.00 |
| 4800 · PAVILION | 1,250.00 | 650.00 | 192.31% | 1,250.00 | 650.00 | 192.31% | 23,000.00 |
| 4810 · FIELD FEES | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 42,000.00 |
| 4820 · TENNIS | 270.00 | 0.00 | 100.0% | 270.00 | 0.00 | 100.0% | 23,000.00 |
| 4821 · PICKLEBALL TOURNAMENT ENTRY | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 5,500.00 |
| 4823 · OUTDOOR COURT RESERVATIONS | 410.00 | 600.00 | 68.33% | 410.00 | 600.00 | 68.33% | 6,000.00 |
| 4830 · ADMIN FEES | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 2,500.00 |
| 4840 · Processing fees | 4,913.21 | 4,500.00 | 109.18% | 4,913.21 | 4,500.00 | 109.18% | 50,000.00 |
| 4916 · 5-K RACE INCOME | 10.00 | 0.00 | 100.0% | 10.00 | 0.00 | 100.0% | 67,500.00 |
| 4918 · COTTONWOOD HEIGHTS CITY HOSTING | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 10,000.00 |
| 4920 · PROPERTY TAX REVENUE | 18,850.68 | 15,000.00 | 125.67% | 18,850.68 | 15,000.00 | 125.67% | 2,937,000.00 |
| 4921 · FEE IN LIEU, ETC. | 7,263.23 | 8,000.00 | 90.79% | 7,263.23 | 8,000.00 | 90.79% | 170,000.00 |
| 4930 · INTEREST INCOME | 5,731.61 | 3,000.00 | 191.05% | 5,731.61 | 3,000.00 | 191.05% | 37,500.00 |
| 4965 · CWH CITY MNTNC CONTRACT | 20,816.08 | 20,816.00 | 100.0% | 20,816.08 | 20,816.00 | 100.0% | 321,813.00 |
| 4972 · KIDS SPORTS CAMP INCOME | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 58,000.00 |
| 4973 · FLAG FOOTBALL INCOME | 10,874.00 | 10,000.00 | 108.74% | 10,874.00 | 10,000.00 | 108.74% | 40,000.00 |
| 4974 · JR. JAZZ | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 40,000.00 |
| 4975 · CWH YOUTH SOCCER | 39,552.01 | 38,000.00 | 104.08% | 39,552.01 | 38,000.00 | 104.08% | 92,000.00 |
| 5810 · INTEREST INCOME BOND | 1,981.73 | | | 1,981.73 | | | |
| Total Income | 347,433.29 | 295,466.00 | 117.59% | 335,340.49 | 295,466.00 | 113.5% | 6,615,499.00 |
| Gross Profit | 347,433.29 | 295,466.00 | 117.59% | 335,340.49 | 295,466.00 | 113.5% | 6,615,499.00 |
| Expense | | | | | | | |
| 5000 · ADMIN/BENEFITED EMPLOYEES | 63,206.18 | 64,837.00 | 97.49% | 63,206.18 | 64,837.00 | 97.49% | 602,019.00 |
| 5001 · ADMIN FICA,WC,S,V | 5,391.00 | 5,045.00 | 106.86% | 5,232.54 | 5,045.00 | 103.72% | 66,222.00 |
| 5010 · WAGES/MANAGER ON DUTY | 5,137.95 | 5,000.00 | 102.76% | 5,137.95 | 5,000.00 | 102.76% | 65,000.00 |
| 5020 · WAGES/NURSERY | 2,283.24 | 2,700.00 | 84.56% | 2,283.24 | 2,700.00 | 84.56% | 35,050.00 |

**Cottonwood Heights Parks and Recreation
Monthly Consolidated Board Financials
January 2026**

| | Jan 26 | Budget | % of Budget | Jan 26 | YTD Budget | % of Budget | Annual Budget |
|--|-----------|-----------|-------------|-----------|------------|-------------|---------------|
| 5040 · WAGES/CSR | 15,807.25 | 15,800.00 | 100.05% | 15,688.40 | 15,800.00 | 99.29% | 215,000.00 |
| 5041 · ADMIN WAGES/FICA,WRKCOMP | 1,889.45 | 2,662.00 | 70.98% | 1,889.45 | 2,662.00 | 70.98% | 34,656.00 |
| 5100 · SALARIES/AQUATICS | 20,456.69 | 20,336.00 | 100.59% | 20,456.69 | 20,336.00 | 100.59% | 266,716.00 |
| 5101 · AQUATICS, SALARY,FICA,WRKCOMP | 1,950.43 | 2,237.00 | 87.19% | 1,791.97 | 2,237.00 | 80.11% | 29,339.00 |
| 5110 · WAGES/SWIM INSTRUCTORS | 2,018.21 | 2,000.00 | 100.91% | 2,018.21 | 2,000.00 | 100.91% | 66,500.00 |
| 5120 · WAGES/SPECIALTY CLASSES | 0.00 | 75.00 | 0.0% | 0.00 | 75.00 | 0.0% | 2,500.00 |
| 5130 · WAGES/LIFEGUARDS | 22,492.17 | 22,414.00 | 100.35% | 22,492.17 | 22,414.00 | 100.35% | 450,000.00 |
| 5140 · Wages/Water Fitness Instructors | 1,126.50 | 1,800.00 | 62.58% | 1,126.50 | 1,800.00 | 62.58% | 27,000.00 |
| 5141 · WAGES/AQUATICS/FICA,WRKCOMP | 1,985.93 | 2,288.00 | 86.8% | 1,688.82 | 2,288.00 | 73.81% | 60,060.00 |
| 5160 · WAGES/SWIM TEAM | 4,204.80 | 4,583.00 | 91.75% | 4,204.80 | 4,583.00 | 91.75% | 55,000.00 |
| 5161 · SWIM TEAM WAGES/FICA,WRKCOMP | 414.99 | 504.00 | 82.34% | 375.37 | 504.00 | 74.48% | 6,050.00 |
| 5200 · SALARIES/PROGRAMS | 14,787.36 | 14,782.00 | 100.04% | 14,787.36 | 14,782.00 | 100.04% | 191,981.00 |
| 5201 · SALARIES/PROGRAMS,FICA,WC,S,V | 1,418.49 | 1,627.00 | 87.18% | 1,299.64 | 1,627.00 | 79.88% | 21,118.00 |
| 5210 · Wages/Land Fitness | 8,673.93 | 8,200.00 | 105.78% | 8,673.93 | 8,200.00 | 105.78% | 105,000.00 |
| 5240 · WAGES/SKATE GUARDS | 8,368.41 | 8,500.00 | 98.45% | 8,368.41 | 8,500.00 | 98.45% | 78,500.00 |
| 5250 · WAGES/LTS INSTRUCTORS | 1,940.41 | 2,500.00 | 77.62% | 1,940.41 | 2,500.00 | 77.62% | 33,000.00 |
| 5260 · WAGES/SUPER SPORT | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 30,000.00 |
| 5264 · WAGES/YOUTH SOCCER | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 7,500.00 |
| 5266 · WAGES/FLAG FOOTBALL | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 7,000.00 |
| 5268 · WAGES/JUNIOR JAZZ | 533.57 | 2,650.00 | 20.14% | 533.57 | 2,650.00 | 20.14% | 8,000.00 |
| 5270 · WAGES/TENNIS INSTRUCTORS | 99.75 | 250.00 | 39.9% | 99.75 | 250.00 | 39.9% | 9,250.00 |
| 5271 · WAGES/ARENA,FICA,WC,S,V | 1,531.31 | 2,431.00 | 62.99% | 1,392.66 | 2,431.00 | 57.29% | 30,608.00 |
| 5300 · SALARIES/OPERATIONS | 21,819.14 | 21,481.00 | 101.57% | 21,819.14 | 21,481.00 | 101.57% | 283,913.00 |
| 5301 · SALARIES/OPER,FICA,WC,S,V | 2,336.52 | 2,363.00 | 98.88% | 2,039.41 | 2,363.00 | 86.31% | 31,230.00 |
| 5310 · WAGES/OPERATIONS | 2,650.91 | 3,204.00 | 82.74% | 2,650.91 | 3,204.00 | 82.74% | 50,565.00 |
| 5311 · WAGES/OPER,FICA,WC,S,V | 330.52 | 355.00 | 93.1% | 271.10 | 355.00 | 76.37% | 5,562.00 |
| 5400 · SALARIES/GROUNDS | 23,572.36 | 26,230.00 | 89.87% | 23,572.36 | 26,230.00 | 89.87% | 352,983.00 |
| 5401 · SALARY/GOUNDS,FICA,WC,S,V | 2,476.52 | 2,885.00 | 85.84% | 2,179.41 | 2,885.00 | 75.54% | 38,828.00 |
| 5410 · WAGES/GROUNDS | 832.70 | 1,000.00 | 83.27% | 832.70 | 1,000.00 | 83.27% | 58,750.00 |
| 5411 · WAGES/GROUNDS,FICA,WC,S,V | 264.57 | 110.00 | 240.52% | 165.53 | 110.00 | 150.48% | 6,463.00 |
| 5500 · SALARIES/VISUAL MAINTENANCE | 11,299.34 | 11,183.00 | 101.04% | 11,299.34 | 11,183.00 | 101.04% | 147,526.00 |
| 5501 · SALARIES/VM,FICA,WC,S,V | 1,139.97 | 1,230.00 | 92.68% | 1,021.12 | 1,230.00 | 83.02% | 16,228.00 |

**Cottonwood Heights Parks and Recreation
Monthly Consolidated Board Financials
January 2026**

| | Jan 26 | Budget | % of Budget | Jan 26 | YTD Budget | % of Budget | Annual Budget |
|--|-----------|-----------|-------------|-----------|------------|-------------|---------------|
| 5510 · WAGES,VISUAL MNTNC | 3,668.43 | 3,538.00 | 103.69% | 3,668.43 | 3,538.00 | 103.69% | 46,000.00 |
| 5511 · WAGES,VISUAL MNTNC,FICA,WC,S,V | 451.31 | 389.00 | 116.02% | 372.14 | 389.00 | 95.67% | 5,060.00 |
| 6000 · UT STATE RETIREMENT | 31,986.31 | 22,495.00 | 142.19% | 31,986.31 | 22,495.00 | 142.19% | 290,974.00 |
| 6010 · HEALTH INS,DISABILITY | 28,694.67 | 30,000.00 | 95.65% | 28,694.67 | 30,000.00 | 95.65% | 367,000.00 |
| 6030 · BOARD FEES | 1,683.32 | 4,000.00 | 42.08% | 1,683.32 | 4,000.00 | 42.08% | 27,500.00 |
| 6040 · TRAVEL | 0.00 | 500.00 | 0.0% | 0.00 | 500.00 | 0.0% | 18,000.00 |
| 6050 · TRAINING/WORKSHOPS | 450.00 | 1,500.00 | 30.0% | 450.00 | 1,500.00 | 30.0% | 17,100.00 |
| 6560 · PAYROLL EXPENSES | -23.42 | | | -23.42 | | | |
| 7001 · MARKETING | 912.61 | 500.00 | 182.52% | 912.61 | 500.00 | 182.52% | 12,500.00 |
| 7010 · AUDITING | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 20,500.00 |
| 7020 · CONSULTING | 0.00 | 500.00 | 0.0% | 0.00 | 500.00 | 0.0% | 50,000.00 |
| 7040 · DUES & SUBSCRIPTIONS | 10,493.28 | 10,725.00 | 97.84% | 10,493.28 | 10,725.00 | 97.84% | 99,750.00 |
| 7050 · PROPERTY INSURANCE | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 125,000.00 |
| 7060 · LEGAL/CONSULTING,ADVERTISING | 650.00 | 1,000.00 | 65.0% | 650.00 | 1,000.00 | 65.0% | 9,000.00 |
| 7065 · CWH CITY CONTRACT EXP | 2,116.27 | 2,000.00 | 105.81% | 2,116.27 | 2,000.00 | 105.81% | 62,021.00 |
| 7130 · BANK/CREDIT CARD SRVC CHARGES | 18,756.41 | 18,500.00 | 101.39% | 18,756.41 | 18,500.00 | 101.39% | 200,000.00 |
| 7140 · OVER/SHORT | -59.03 | | | -59.03 | | | |
| 7200 · SWIM TEAM REIMBURSABLES | 2,303.00 | 4,000.00 | 57.58% | 2,303.00 | 4,000.00 | 57.58% | 56,000.00 |
| 7215 · INVITATIONAL EXP | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 20,000.00 |
| 7220 · SWIM TEAM EXPENSE | 375.89 | 1,000.00 | 37.59% | 375.89 | 1,000.00 | 37.59% | 20,700.00 |
| 7221 · TEAM UNIFY EXPENSES | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 2,000.00 |
| 7230 · WATER POLO EXP | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 2,500.00 |
| 7540 · TELEPHONE EXP | 2,177.91 | 4,000.00 | 54.45% | 2,177.91 | 4,000.00 | 54.45% | 28,000.00 |
| 7550 · UTILITIES/GAS | 3,430.35 | 5,000.00 | 68.61% | 3,430.35 | 5,000.00 | 68.61% | 250,000.00 |
| 7551 · UTILITIES/ELECTRICITY | 21,743.71 | 25,000.00 | 86.98% | 21,743.71 | 25,000.00 | 86.98% | 280,000.00 |
| 7552 · UTILITIES/SEWER | 0.00 | 200.00 | 0.0% | 0.00 | 200.00 | 0.0% | 18,000.00 |
| 7553 · UTILITIES/WATER | 42.36 | 250.00 | 16.94% | 42.36 | 250.00 | 16.94% | 60,000.00 |
| 7561 · UTILITIES/GROUNDS/ELECT | 1,063.60 | 1,200.00 | 88.63% | 1,063.60 | 1,200.00 | 88.63% | 8,000.00 |
| 7562 · UTILITIES/GROUNDS,WATER | 790.11 | 1,000.00 | 79.01% | 790.11 | 1,000.00 | 79.01% | 110,000.00 |
| 7563 · UTILITIES/GROUNDS,SEWER-GARBAGE | 72.00 | 1,100.00 | 6.55% | 72.00 | 1,100.00 | 6.55% | 36,000.00 |
| 7700 · AUTO EXP | 802.08 | 2,965.00 | 27.05% | 802.08 | 2,965.00 | 27.05% | 22,450.00 |
| 8000 · REP & MNTNC ADMIN | 604.74 | 750.00 | 80.63% | 604.74 | 750.00 | 80.63% | 15,000.00 |

Cottonwood Heights Parks and Recreation
Monthly Consolidated Board Financials
January 2026

| | Jan 26 | Budget | % of Budget | Jan 26 | YTD Budget | % of Budget | Annual Budget |
|-----------------------------------|----------|----------|-------------|----------|------------|-------------|---------------|
| 8010 · REP & MNTNC/POOLS | 213.06 | 3,000.00 | 7.1% | 213.06 | 3,000.00 | 7.1% | 60,000.00 |
| 8020 · REP & MNTNC/ARENA | 4,927.07 | 5,000.00 | 98.54% | 4,927.07 | 5,000.00 | 98.54% | 40,000.00 |
| 8030 · REP & MNTNC/GYM,WT RMS | 593.25 | 2,000.00 | 29.66% | 593.25 | 2,000.00 | 29.66% | 12,000.00 |
| 8036 · REP & MNTNC/TENNIS | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 1,000.00 |
| 8040 · REP & MNTNC/SNACK BAR | 102.00 | 100.00 | 102.0% | 102.00 | 100.00 | 102.0% | 2,500.00 |
| 8050 · REP & MNTC OP | 7,885.42 | 3,000.00 | 262.85% | 6,533.82 | 3,000.00 | 217.79% | 80,000.00 |
| 8055 · REP & MNTC GROUNDS | -101.71 | 2,000.00 | -5.09% | -101.71 | 2,000.00 | -5.09% | 80,000.00 |
| 8100 · PRO SHOP/COST OF GOODS | 278.00 | 200.00 | 139.0% | 278.00 | 200.00 | 139.0% | 4,000.00 |
| 8130 · UNIFORMS EXPENSE | 0.00 | 1,000.00 | 0.0% | 0.00 | 1,000.00 | 0.0% | 17,000.00 |
| 8140 · UNIFORMS AQUATICS | -15.00 | 1,000.00 | -1.5% | -15.00 | 1,000.00 | -1.5% | 10,000.00 |
| 8500 · SUNDRIES | 735.70 | 635.00 | 115.86% | 735.70 | 635.00 | 115.86% | 17,300.00 |
| 9000 · SUPPLIES/ADMIN | 2,730.08 | 5,000.00 | 54.6% | 2,541.69 | 5,000.00 | 50.83% | 40,000.00 |
| 9010 · SUPPLIES/OFFICE POSTAGE | 0.00 | 750.00 | 0.0% | 0.00 | 750.00 | 0.0% | 5,000.00 |
| 9020 · SUPPLIES/COMPUTER | 1,575.00 | 3,500.00 | 45.0% | 1,575.00 | 3,500.00 | 45.0% | 38,000.00 |
| 9040 · SUPPLIES/NURSERY | 146.55 | 105.00 | 139.57% | 146.55 | 105.00 | 139.57% | 1,250.00 |
| 9050 · SUPPLIES/POOL | 107.95 | 1,000.00 | 10.8% | 107.95 | 1,000.00 | 10.8% | 15,000.00 |
| 9055 · SUPPLIES/POOL(OPERATING) | 6,055.33 | 7,000.00 | 86.51% | 6,055.33 | 7,000.00 | 86.51% | 150,000.00 |
| 9060 · SUPPLIES/AQUACISE | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 1,500.00 |
| 9070 · SUPPLIES/SPECIALTY CLASSES | 501.93 | 150.00 | 334.62% | 501.93 | 150.00 | 334.62% | 8,000.00 |
| 9080 · SUPPLIES/PROGRAMS | 23.63 | 500.00 | 4.73% | 23.63 | 500.00 | 4.73% | 3,250.00 |
| 9081 · SUPPLIES/LTS | 213.19 | 100.00 | 213.19% | 213.19 | 100.00 | 213.19% | 800.00 |
| 9085 · SUPPLIES/ARENA | 33.99 | 150.00 | 22.66% | 33.99 | 150.00 | 22.66% | 7,000.00 |
| 9090 · Supplies/Land Fitness | 43.53 | 2,700.00 | 1.61% | 43.53 | 2,700.00 | 1.61% | 6,000.00 |
| 9091 · SUPPLIES/SILVER SNEAKERS | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 500.00 |
| 9092 · Supplies/Fitness Camp | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 1,000.00 |
| 9110 · SUPPLIES/WEIGHT ROOM | 307.05 | 450.00 | 68.23% | 307.05 | 450.00 | 68.23% | 5,250.00 |
| 9115 · SUPPLIES/GYM | 20.47 | 125.00 | 16.38% | 20.47 | 125.00 | 16.38% | 1,500.00 |
| 9116 · SUPPLIES/TENNIS | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 1,300.00 |
| 9120 · SUPPLIES/OPERATIONS | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 4,000.00 |
| 9130 · SUPPLIES/GROUNDS | 49.91 | 750.00 | 6.66% | 49.91 | 750.00 | 6.66% | 10,460.00 |
| 9131 · FIELD COSTS | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 13,053.00 |
| 9140 · SUPPLIES/VM,CLEANING | 668.14 | 2,254.00 | 29.64% | 668.14 | 2,254.00 | 29.64% | 29,242.00 |

**Cottonwood Heights Parks and Recreation
Monthly Consolidated Board Financials
January 2026**

| | Jan 26 | Budget | % of Budget | Jan 26 | YTD Budget | % of Budget | Annual Budget |
|---------------------------------------|--------------------|--------------------|----------------|--------------------|--------------------|----------------|---------------------|
| 9150 · SUPPLIES/VM PAPER | 958.95 | 1,653.00 | 58.01% | 958.95 | 1,653.00 | 58.01% | 21,392.00 |
| 9200 · SMALL EQUIP | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 24,480.00 |
| 9210 · THANKSGIVING 5K RACE EXPENSE | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 38,000.00 |
| 9212 · Pickleball Tournaments | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 3,550.00 |
| 9222 · KIDS SPORTS CAMP EXPENSE | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 2,000.00 |
| 9224 · FLAG FOOTBALL EXPENSE | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 22,000.00 |
| 9225 · JR. JAZZ EXPENSE | 1,186.25 | 1,000.00 | 118.63% | 1,186.25 | 1,000.00 | 118.63% | 26,000.00 |
| 9226 · CWH Youth Soccer expense | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 38,000.00 |
| Total Expense | 414,866.22 | 450,496.00 | 92.09% | 411,345.53 | 450,496.00 | 91.31% | 6,615,499.00 |
| Net Ordinary Income | -67,432.93 | -155,030.00 | 43.5% | -76,005.04 | -155,030.00 | 49.03% | 0.00 |
| Other Income/Expense | | | | | | | |
| Other Expense | | | | | | | |
| 9300 · CAPITAL EQUIPMENT/IMPROVEMENTS | 49,278.00 | 20,000.00 | 246.39% | 49,278.00 | 20,000.00 | 246.39% | 125,000.00 |
| 9301 · CAPITAL & OPERATING LEASES | 27,681.40 | 27,687.00 | 99.98% | 27,681.40 | 27,687.00 | 99.98% | 137,018.00 |
| Total Other Expense | 76,959.40 | 47,687.00 | 161.38% | 76,959.40 | 47,687.00 | 161.38% | 262,018.00 |
| Net Other Income | -76,959.40 | -47,687.00 | 161.38% | -76,959.40 | -47,687.00 | 161.38% | -262,018.00 |
| Net Income | -144,392.33 | -202,717.00 | 71.23% | -152,964.44 | -202,717.00 | 75.46% | -262,018.00 |

Cottonwood Heights Parks and Recreation
Bill Payment Register
 As of January 31, 2026

| Type | Date | Num | Name | Memo | Amount |
|--------------------------------|------------|-------|-------------------------|-----------------------------|------------|
| 1016 - GENERAL CHECKING | | | | | |
| Bill Pmt -Check | 01/06/2026 | ACH | UTAH STATE RETIREM... | RETIREMENT | -13,755.13 |
| Bill Pmt -Check | 01/08/2026 | 66579 | AMERICAN FAMILY LIFE... | | -49.12 |
| Bill Pmt -Check | 01/08/2026 | 66580 | BLOMQUIST HALE CON... | | -385.00 |
| Bill Pmt -Check | 01/08/2026 | 66581 | DOUGLAS, EMILY | REFUND SPLASH ROOM | -50.00 |
| Bill Pmt -Check | 01/08/2026 | 66582 | JENSON REFRIGERATI... | PARKS | -684.48 |
| Bill Pmt -Check | 01/08/2026 | 66583 | KNUTSEN, SADIE | REFUND SKATE LESSONS | -70.00 |
| Bill Pmt -Check | 01/08/2026 | 66584 | LAFLAMME, GLORIA | REFUND PICKLEBALL | -30.00 |
| Bill Pmt -Check | 01/08/2026 | 66585 | LUNDQUIST SALES | OPS | -745.70 |
| Bill Pmt -Check | 01/08/2026 | 66586 | NELSON, BRITNEY | REFUND CHAT DUES | -200.00 |
| Bill Pmt -Check | 01/08/2026 | 66587 | PUBLIC EMPLOY DISAB... | | -844.10 |
| Bill Pmt -Check | 01/08/2026 | 66588 | ROCKY MOUNTAIN PO... | | -21,283.17 |
| Bill Pmt -Check | 01/08/2026 | 66589 | SAFE SLIDE RESTORAT... | 50% DOWN | -19,509.00 |
| Bill Pmt -Check | 01/08/2026 | 66590 | SUMMIT ENERGY | | -12,372.37 |
| Bill Pmt -Check | 01/08/2026 | 66591 | SUMMIT FIRE & SECURI... | 528418 | -4,101.50 |
| Bill Pmt -Check | 01/08/2026 | 66592 | SUPERIOR LOCKSMITH | | -234.45 |
| Bill Pmt -Check | 01/08/2026 | 66593 | WASTE MANAGEMENT | | -1,624.59 |
| Bill Pmt -Check | 01/08/2026 | 66594 | YOUR ELEVATOR SERV... | FINAL AMOUNT DUE | -1,452.60 |
| Bill Pmt -Check | 01/15/2026 | 66595 | AMERIGAS SALT LAKE ... | | -1,156.27 |
| Bill Pmt -Check | 01/15/2026 | 66596 | ASCAP | MUSIC | -458.00 |
| Bill Pmt -Check | 01/15/2026 | 66597 | BMI | MUSIC | -459.00 |
| Bill Pmt -Check | 01/15/2026 | 66598 | CEM AQUATICS | | -138.24 |
| Bill Pmt -Check | 01/15/2026 | 66599 | COMCAST | | -622.34 |
| Bill Pmt -Check | 01/15/2026 | 66600 | CUSTOM WATER TECH... | | -520.00 |
| Bill Pmt -Check | 01/15/2026 | 66601 | ENBRIDGE | | -3,430.35 |
| Bill Pmt -Check | 01/15/2026 | 66602 | ENGLISH, TRAVIS | REFUND SPLASH ROOM | -87.50 |
| Bill Pmt -Check | 01/15/2026 | 66603 | GARZA, WHITNEY | REFUND SPLASH ROOM | -50.00 |
| Bill Pmt -Check | 01/15/2026 | 66604 | GAUTHIER, DANA | REFUND CHAT DUES | -211.00 |
| Bill Pmt -Check | 01/15/2026 | 66605 | HILLTOP AQUATIC TEA... | MEET FEES | -928.00 |
| Bill Pmt -Check | 01/15/2026 | 66606 | HO, JENNIFER | REFUND SOCCER | -90.00 |
| Bill Pmt -Check | 01/15/2026 | 66607 | JENSON REFRIGERATI... | OPS | -1,649.09 |
| Bill Pmt -Check | 01/15/2026 | 66608 | KENNEDY, JULIE | REIMBURSEMENT FOR CHAT P... | -258.70 |
| Bill Pmt -Check | 01/15/2026 | 66609 | MANN, RHIANNON | REFUND SKATE LESSON DOUB... | -70.00 |
| Bill Pmt -Check | 01/15/2026 | 66610 | MAYORS FINANCIAL AD... | 2025 ELECTIONS | -3,915.87 |
| Bill Pmt -Check | 01/15/2026 | 66611 | NORCO | | -3,055.09 |
| Bill Pmt -Check | 01/15/2026 | 66612 | PACIFIC WATER INC. | 2173 | -50.00 |
| Bill Pmt -Check | 01/15/2026 | 66613 | PAVILLARD, MADELEINE | REFUND SPLASH ROOM | -37.50 |
| Bill Pmt -Check | 01/15/2026 | 66614 | RIGHTWAY SANITARY ... | VM | -958.95 |
| Bill Pmt -Check | 01/15/2026 | 66615 | SALT LAKE COUNTY HE... | POOL FEES (5) | -4,750.00 |
| Bill Pmt -Check | 01/15/2026 | 66616 | SIMPLIVERIFIED | PROGRAMS | -686.25 |
| Bill Pmt -Check | 01/15/2026 | 66617 | SOUTH DAVIS AQUATIC... | MEET FEES | -1,375.00 |
| Bill Pmt -Check | 01/15/2026 | 66618 | TIPPETTS, EMILY | REFUND SKATE LESSONS | -60.00 |
| Bill Pmt -Check | 01/15/2026 | 66619 | WATER STAR USA | 100-8481511-001 | -109.40 |
| Bill Pmt -Check | 01/15/2026 | 66620 | WYSON, HEATHER | REFUND SWIM LESSON | -33.75 |
| Bill Pmt -Check | 01/15/2026 | 66621 | ZIONS BANK | | -7,094.77 |
| Bill Pmt -Check | 01/22/2026 | 66622 | COTTONWOOD HEIGHT... | CHAT INTERSQUAD SPLIT | -1,552.26 |
| Bill Pmt -Check | 01/22/2026 | 66623 | COTTONWOOD IMPRO... | Sewer | -72.00 |
| Bill Pmt -Check | 01/22/2026 | 66624 | ECONO.PEST | pest control | -102.00 |
| Bill Pmt -Check | 01/22/2026 | 66625 | FABIAN VANCOTT | Legal | -650.00 |

Cottonwood Heights Parks and Recreation Bill Payment Register As of January 31, 2026

| Type | Date | Num | Name | Memo | Amount |
|-------------------------------|------------|-------|----------------------------|--|--------------------|
| Bill Pmt -Check | 01/22/2026 | 66626 | FURMAN, JESSICA | Refund Swim Lessons | -90.00 |
| Bill Pmt -Check | 01/22/2026 | 66627 | INTERMOUNTAIN SOFT ... | Ops | -55.00 |
| Bill Pmt -Check | 01/22/2026 | 66628 | MITCHELL, MICHAEL | REFUND FLAG FOOTBALL | -75.00 |
| Bill Pmt -Check | 01/22/2026 | 66629 | NU STREAM | ICE MELT | -186.00 |
| Bill Pmt -Check | 01/22/2026 | 66630 | RADIATE VOLLEYBALL | REC LEAGUE 11/10/25-12/19/25 | -3,750.00 |
| Bill Pmt -Check | 01/22/2026 | 66631 | SALT LAKE CITY CORP... | water | -751.54 |
| Bill Pmt -Check | 01/22/2026 | 66632 | STRUCTURE COMPUTE... | IT | -1,575.00 |
| Bill Pmt -Check | 01/22/2026 | 66633 | SUPERIOR LOCKSMITH | park and building lock maintenance | -245.80 |
| Bill Pmt -Check | 01/22/2026 | 66634 | THE SHERWIM WILLIAM... | parks | -634.25 |
| Bill Pmt -Check | 01/22/2026 | 66635 | UNIVERSAL GRINDING ... | Ops Arena | -192.00 |
| Bill Pmt -Check | 01/22/2026 | 66636 | URPA | REGISTRATION | -825.00 |
| Bill Pmt -Check | 01/22/2026 | 66637 | UTAH SWIMMING | MEET FEES | -442.50 |
| Bill Pmt -Check | 01/22/2026 | 66638 | WEHLE, MADELINE | REFUND SPLASH ROOM | -50.00 |
| Bill Pmt -Check | 01/22/2026 | 66639 | ZIONS BANK | Mowers | -6,880.84 |
| Bill Pmt -Check | 01/23/2026 | ACH | UTAH STATE RETIREM... | 01/08/2026 | -14,217.76 |
| Bill Pmt -Check | 01/29/2026 | ACH | Utah State Tax Commissi... | December 2025 | -10,243.97 |
| Bill Pmt -Check | 01/29/2026 | ACH | UTAH STATE RETIREM... | 01/22/2026 | -14,217.46 |
| Bill Pmt -Check | 01/29/2026 | ACH | UTAH LOCAL GOVERN... | | -2,020.70 |
| Bill Pmt -Check | 01/29/2026 | 66640 | BECKER ARENA PROD... | ARENA GLASS | -1,775.00 |
| Bill Pmt -Check | 01/29/2026 | 66641 | BENOIT, MATTHEW | REFUND BASKETBALL | -125.00 |
| Bill Pmt -Check | 01/29/2026 | 66642 | CRUMP, DUSTIN | REFUND BASKETBALL | -125.00 |
| Bill Pmt -Check | 01/29/2026 | 66643 | CURTIS, WHITNEY | REFUND JR. REAL | -90.00 |
| Bill Pmt -Check | 01/29/2026 | 66644 | DAVIS, MEGAN | REFUND JR. REAL | -90.00 |
| Bill Pmt -Check | 01/29/2026 | 66645 | DIPO, JADE | Refund Swim Lessons | -102.00 |
| Bill Pmt -Check | 01/29/2026 | 66646 | FUEL NETWORK | parks | -330.21 |
| Bill Pmt -Check | 01/29/2026 | 66647 | GRAINGER | ops | -88.20 |
| Bill Pmt -Check | 01/29/2026 | 66648 | LENGYEL, KAYLA | REFUND SWIM LESSONS | -51.00 |
| Bill Pmt -Check | 01/29/2026 | 66649 | OWEN, ANDRE | REFUND BASKETBALL | -125.00 |
| Bill Pmt -Check | 01/29/2026 | 66650 | PARKER, KORI | REFUND JR. REAL | -90.00 |
| Bill Pmt -Check | 01/29/2026 | 66651 | PUBLIC EMPLOYEE HE... | Life | -562.83 |
| Bill Pmt -Check | 01/29/2026 | 66652 | PUBLIC EMPLOYEES H... | Health | -32,031.06 |
| Bill Pmt -Check | 01/29/2026 | 66653 | SALT LAKE CITY CORP... | water | -80.93 |
| Bill Pmt -Check | 01/29/2026 | 66654 | TBM SALES | Pro Shop | -278.00 |
| Bill Pmt -Check | 01/29/2026 | 66655 | THATCHER COMPANY | Ops | -1,431.00 |
| Bill Pmt -Check | 01/29/2026 | 66656 | UBER, AMANDA | REFUND SKATE LESSONS | -60.00 |
| Bill Pmt -Check | 01/29/2026 | 66657 | UTAH ICE SKATING | Replace check sent to reidell in error | -1,449.98 |
| Bill Pmt -Check | 01/29/2026 | 66658 | WATKINS, LAUREN | REFUND SWIM LESSONS | -51.00 |
| Bill Pmt -Check | 01/29/2026 | 66659 | ZIONS BANK | Cardio | -13,705.79 |
| Total 1016 · GENERAL CHECKING | | | | | -221,117.36 |
| TOTAL | | | | | -221,117.36 |

EXECUTIVE DIRECTOR UPDATES

FEBUARY 2026

- Annual Staff Planning Retreat was held on February 4
 - Goals due today (2/25)
- New Finance Manager was hired-Audrey Durfee
- New Aquatic Coordinator was hired-Abraham Paz
- Interviews are starting this week for an Aquatics Manager
- CH2 was held on February 11 and next meeting will be March 18
- McKinstry 90% meeting
- Board Tour of the building
- 2026 ZAP Application:
 - SLCO Master Plan
- Other Business and Events
 - Valentine's Skate (2 for 1) was held February 14
 - Brighton Swim Team were Region Champs for Men and Women
 - Brighton Swim Team-Men 5th place, Ladies 4th place at the State Meet
 - Luan Barnard was Male swimmer of the meet
 - McKinstry OAC Meeting 2/10/26
 - McKinstry OAC Meeting 2/24/2026
 - PTOS 2/25/2028
 - Meeting with City Staff to go over events 2/26/25

POLICY #400

COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA

POLICY GOVERNING AGE RESTRICTIVE ACTIVITIES

REFERENCE:

Trustee Board Minutes (date unknown).

PURPOSE:

This policy defines the guidelines and procedures for activities of the Service Area that hold age restrictions to protect the health and safety of all patrons.

I. DEFINITIONS:

Authorized Staff: Staff appointed by the **Executive** Director to perform certain duties and responsibilities for the operation of the Service Area.

Board of Trustees – Three elected officials to serve on the Cottonwood Heights Parks & Recreation Service Area Board.

Cottonwood Heights Parks & Recreation Service Area – to be recognized as Service Area

Executive Director – Appointed by the Board of Trustees of Cottonwood Heights Parks & Recreation Service Area for the daily management of the Service Area and all other duties and responsibilities as per the job description.

II. POLICY

1.0 Age Restricted Activities

- 1.1 The use of the indoor track is restricted to individuals aged 18 years and above except for certain hours that will be set by the Service Area and will allow individuals aged 8 and older to participate.
- 1.2 The use of the whirlpool is restricted to individuals aged 18 years and above.
- 1.3 The use of the sauna is restricted to individuals aged ~~14~~ **18** years and above.
- 1.4 The use of the Fitness Room is restricted to individuals aged 14 years and above.

- 1.5 The use of the Cardio Room is restricted to individuals aged 14 years and above.

III. PROCEDURE

1.0 Violation of the Age Restrictive Policy

- 1.1 Individuals not meeting the age requirements will be asked to discontinue use of the equipment immediately and may be asked to leave the facility by Authorized Staff.

- 1.2 Individuals who continue to abuse the age requirements may have their privileges revoked for use of the facilities. All ejections and suspensions must be documented on the Ejection/Suspension form.

- 1.3 Any patron who feels their ejection or suspension has been unfairly issued has the right to appeal the decision.

- 1.3.1 The patron must submit a written notice of appeal to the Cottonwood Heights Parks & Recreation Service Area **Executive** Director, or designee, within ten (10) days of the revocation date or the patron will be deemed to have waived all appeal rights.

- 1.3.2 Cottonwood Heights Parks & Recreation Service Area **Executive** Director, or designee, must respond within ten (10) days of the appeal notice.

- ~~1.3.3 The patron may request a meeting with the Cottonwood Heights Parks & Recreation Service Area Board of Trustees within ten (10) days of the Director's or designee's response.~~

- ~~1.3.4 If Cottonwood Heights Parks & Recreation Service Area Board of Trustee's upholds the ejection or suspension, the patron has no additional appeal rights.~~

APPROVED AND PASSED THIS _____ DAY OF _____, 20__

COTTONWOOD HEIGHTS
PARKS AND RECREATION SERVICE AREA

By: _____

~~Mike Peterson, Director~~ Lyse' Durrant,
Executive Director

BOARD OF TRUSTEES

By: _____

~~E. Bart Hopkin,~~ Patti Hansen, Chair