

1 **Cache County Council Ordinance and Policy Review**
2 **Committee**
3 **May 9, 2025**
4 **Minutes**

5
6 The Cache County Council Ordinance and Policy Review met in regular session on May 9,
7 2025 @ 8:30 am, in the County Council Conference Room, Cache County Historic Court
8 House, 199 North Main Street, Logan, Utah 84321
9

10 **ATTENDANCE**

11
12 **Board Members Present:**

13 David Erickson – County Council
14 Nolan Gunnell – County Council
15 Mark Hurd – County Council
16 Bryson Behm – County Clerk
17 Amy Adams – Director, OPM
18 Dirk Anderson – Chief Deputy Executive
19 Matt Funk – County Auditor
20 Chad Jensen – County Sheriff
21 Jeris Kendall – Deputy Civil Attorney
22

23 **Board Members Absent:**

24
25 **Others in Attendance:**

26 Andrew Erickson – Policy Analyst
27 Eric Davis – Deputy Attorney
28 Wes Bingham – County Finance Director
29 Matt Phillips – County Public Works Director
30

31 **Call to Order**

32
33 **Erickson** called the meeting to order.
34

35 **Approval of Minutes**

36 **#1 Approval of Minutes for April 11, 2025 and April 25, 2025**

37
38 **ACTION:** A motion was made by Hurd to approve the minutes from April 11,
39 2025 and April 25, 2025 and was seconded by Gunnell. The vote in favor
40 was unanimous, 3-0.
41

42 **Items for Initial Consideration**

43 **#2 Amendments to the Cache County Optional Plan (I.E. The Organic Act)**
44

1 **A. Erickson** reviewed The Organic Act and the amendments proposed for the County
2 surveyor.

3
4 **Staff** and **Committee** discussed the reason for the amendments and what other
5 changes are need to completely update the Organic Act. Simple updates will all be
6 brought at once and more substantial changes will come over time.

7
8 **#3 Proclamations and Declarations Policy – Andrew Erickson**
9

10 **A. Erickson** reviewed the need to update County Code to include something about the
11 County Council making proclamations and declarations.

12
13 **Staff** and **Committee** discussed if a policy for proclamations and declarations is
14 needed. Language will be worked on and brought back.

15
16 **Pending Items**

17 **#4 Fleet Management Policy – Amy Adams**
18

19 Will be discussed at the next meeting.
20

21 **#5 Ordinance on Pioneering Agreements**
22

23 **Staff** and **Committee** discussed the need for pioneering agreements, if there is a way
24 to have landowners who wait until trail head roads are developed to develop their lands
25 to help pay for the road improvements, the timeline for pioneering requests, how
26 pioneering agreements could affect existing roads that might need improvements, road
27 standards that would need to be met and documentation that would need to be
28 provided. How costs are evaluated, impacts are determined, and what happens if prices
29 increase over time were discussed.
30

31 **#6 Debt Management Policy – Wes Bingham**
32

33 **Bingham** reviewed the first couple of pages for the debt management policy.
34

35 **Staff** and **Committee** discussed what would happen if there were an emergency such
36 as a natural disaster. This item will be reviewed again at a later meeting.
37

38 **Items on Hold**

39 **#7 Purchasing Policy**
40

41 **Erickson** asked for a review of how credit cards are used.
42

43 **Bingham** reviewed how credit cards are used and receipts uploaded.
44

45 **Staff** and **Committee** discussed credit card used and what can be bought on a credit
46 card.

- 1 **Next Scheduled Meeting**
- 2
- 3 **June 13, 2025 at 8:30 a.m.**
- 4
- 5 **Adjourned**