Green Hills Water & Sewer Improvement District

Board Meeting Minutes

January 20, 2026 – 7:00 p.m.

1. Call to Order

President **Greg Liddell** called the meeting to order at 7:00 p.m.

2. Roll Call

Board Members Present (In Person):

- Greg Liddell
- Clark Fielden
- Natalie Davenport

Staff Present (Online):

- Diane (District Clerk)
- Thom Summers (General Manager)

A quorum was present.

---

3. Swearing-In of Board Officer

Clark Fielden was formally sworn in as a Board Member of the Green Hills Country Estates Water and Sewer Improvement District. He took the oath of office affirming support and defense of the Constitutions of the United States and the State of Utah and commitment to faithfully perform his duties.

---

4. Approval of Minutes

December 2025 Board Meeting Minutes

The December meeting minutes were not distributed prior to the meeting.

- **Motion:** Natalie Davenport moved to table approval of the December 2025 Board Meeting Minutes until the next meeting.
- **Second:** Clark Fielden
- **Vote:**
  - Greg Liddell – Aye
  - Clark Fielden – Aye
  - Natalie Davenport – Aye
- **Result:** Motion passed unanimously.

---

5. Approval of December 2025 Disbursements

Diane reviewed the December disbursements, including:

- Monthly contract payments (District Clerk and Diamond Water Technologies)
- Credit card payment (drinking water for Maple Well event, postage, QuickBooks subscription)
- Annual water shares payment to Weber Basin Conservancy District
- Board support services
- Rural Water Association annual membership
- Rocky Mountain Power utility payments
- Additional administrative hours related to treatment plant reimbursement coordination
- BACT and turbidity testing
- Utah State Division of Finance loan payment for the treatment plant
- Telemetry battery reimbursement
- Customer bottled water reimbursement

Motion: Natalie Davenport moved to approve the December 2025 disbursements as presented.
Second: Clark Fielden

Vote:

- Greg Liddell – Aye
- Clark Fielden – Aye
- Natalie Davenport – Aye

Result: Motion passed unanimously.

---

6. General Manager Update – Thom Summers

Treatment Plant Building Progress:

- Electrical inspection completed; building meets code requirements.
- The Weber County Fire Marshal is reviewing whether an exterior emergency shutoff device ("shunt") will be required.
- Furnace regulators are being replaced to meet code requirements.
- Pumps are onsite; remaining internal components are scheduled for delivery.
- Anticipated plant startup date: **end of February 2026**.
- Contractor completion deadline remains end of March 2026.

Utilities:

- Discussion regarding coordination with Rocky Mountain Power for meter installation and energizing the facility.
- GM will contact Aqua Engineering (Brady) to confirm status of meter and power coordination.

Public Notification:

- Board will plan to notify residents in early-to-mid February regarding system startup and tank cleaning once a firm date is confirmed.

---

7. Treatment Plant Funding & Meter Installation

President Davenport reported:

- Remaining state loan funds will stay with the District.
- Funds may only be used for projects related to the original treatment plant request.
- State funding can cover the additional cost required for the upgraded water meter system (additional communication towers required due to terrain).
- Inquiry is ongoing regarding whether fire hydrant replacements qualify under the same funding.

Motion: Natalie Davenport moved to approve the use of remaining loan funds to cover the additional costs associated with the water meter replacement project, including required additional communication towers.
Second: Greg Liddell (with the intention installation be completed before summer high-usage season).

Vote:

- Greg Liddell – Aye
- Clark Fielden – Aye
- Natalie Davenport – Aye

Result: Motion passed unanimously.

The Board confirmed:

- Three bids had previously been obtained.
- Installation is expected within two weeks of meter delivery.
- Replacement will be completed before the April meter read.
- Old and new meter readings and serial numbers will be documented for billing continuity.

---

8. Banking Authorization Update

Board discussed updating signatories with Zions Bank to reflect Clark Fielden's swearing-in.
This will require approved meeting minutes and an in-person bank visit. Coordination will occur with board support staff.

---

9. Adjournment

Motion: Natalie Davenport moved to adjourn the meeting.
Second: Clark Fielden

Vote:

- Greg Liddell – Aye
- Clark Fielden – Aye
- Natalie Davenport – Aye

Result: Meeting adjourned.