

Flaming Gorge Fire & EMS District Board Minutes  
January 28, 2026, 6:00PM  
Manila Fire Station  
71 West 1st North, Manila, UT 84046

1. Welcome/Introductions
  - a. Stephanie Rose (Board Chair), Leonard Isaacson, Jeff Gosar, Bret Reynolds, Steve Forbes, Woody Bair (Virtual), Corey Auger (Virtual), Casey Olsen (Virtual)
2. Updates
  - a. Dutch John Fire - JayDee Guymon
    - i. No updates
  - b. Fire Warden - Corey Auger
    - i. E-mailed Steve and Jeff requesting more details for the 2026 PC agreement proposal for CWS. Jeff will follow up.
    - ii. HB48 update - Fee schedule has been released \$60-\$100, depending on taxable square footage of structures. Public comment is open until 2/17 on the state website. There is an appeal process if people want to appeal their evaluation.
      1. Steve forwarded e-mail with HB48 updates to board members.
    - iv. Mike Eriksson is making his way around to all of the assessors to ensure counties are properly assessing fees related to HB48
    - v. An appeal process is being established, and appeals will be handled on a case-by-case basis.
    - vi. Uintah County had an open house discussion last night and Corey will be addressing the town of DJ council regarding HB48 tonight.
    - vii. Some refresher training is scheduled already, but Corey can help if there are any specific trainings we want to plan.
    - viii. There will be a focused training on S290 class topics later this summer, location is TBD.
  - c. Daggett County Emergency Manager - Leonard Isaacson
    - i. The trailer is coming along well.
    - ii. There is a pipeline safety emergency response seminar coming up in Vernal on 2/4 at 11:30. On February 12 and 13 there is the UBEC conference in Vernal.
  - d. General Manager - Steve Forbes
    - i. Operations Updates
      1. The box for the new truck is possibly enroute this week, waiting on a vendor still.
      2. Jeff will be helping the school with their bonfire this week and he is waiting to find a good weather date for burning fuels on Bob Ford's property.
      3. Jeff is looking into requirements for him to achieve certification for Fire Inspector. In the meantime, Jeff will reach out to Jeremy Raymond to see if he can help us meet inspection needs of the town and county.
    - ii. Administrative Updates
  - e. Board Member Updates
    - i. Bret - No update
    - ii. Woody - No update
    - iii. Stephanie - Mobile deposit of check from PEHP
    - iv. Leonard - No update
    - v. Gale - Absent
3. Discussion and consideration of EMS standby requests for summer rough stock series and Cow Country Junior Rodeo Series.
  - a. Discussed request for ambulance coverage for a bull riding event on June 19th and 20th 2026, and for the junior rodeo series running from June through September.
  - b. General discussion regarding "dedicated" vs "non-dedicated" coverage for events
  - c. Bret MOTIONS to waive fees for a dedicated ambulance for the events on June 19th and 20th. Leonard SECONDS. No objections. Motion PASSES unanimously.
  - d. Bret MOTIONS to approve non-dedicated ALS service with no fee for the Cow Country

- Junior Rodeo Series. Leonard SECONDS. No objections. Motion PASSES unanimously.
4. Discussion and consideration of 2026 Board Members required training, conflict of interest forms and annual reporting plan.
    - a. Steve found a new conflict of interest template from UASD, and shared a copy with board members.
    - b. Steve suggests we use the same audit accounting firm as we did last year for our AUP/audit.
    - c. Bret MOTIONS that we use Aycock and Miles for our 2025 AUP. Stephanie SECONDS. No objections. Motion PASSES unanimously.
  5. Discussion and consideration of Admin Assistant/Deputy Clerk Job Description
    - a. Woody MOTIONS to approve job description with a pay range of \$15-25/hr based upon applicant experience. Leonard SECONDS. No objections. Motion PASSES unanimously.
  6. Discussion and consideration of shipping container purchase
    - a. Command staff determined it would be good for us to have a shipping container for expanded storage space.
    - b. Consensus is that Casey can move ahead with purchasing a container after he speaks with the town regarding zoning requirements for conex containers and multiple bids are not required unless the total transaction exceeds \$5,000.
    - c. Bret MOTIONS to approve Casey purchasing a 20 foot shipping container as long as it doesn't exceed \$2,500. Stephanie makes a SUBSTITUTE MOTION that Casey can purchase a container so long as it doesn't exceed our purchasing policy procurement limit and we receive appropriate purchase documentation. Leonard SECONDS the substitute motion. No objections. Substitute Motion PASSES unanimously.
  7. Discussion and consideration of vendors for collections service
    - a. Steve provides an update.
    - b. Stephanie MOTIONS to table until next meeting. Bret SECONDS. No objections. Motion PASSES unanimously.
  8. Discussion and consideration of activation and utilization of Google Gemini AI services
    - a. Bret MOTIONS to reactivate AI services. Stephanie SECONDS. No objections. Motion PASSES unanimously.
  9. Discussion and consideration of UBAOG PCIF schedule in preparation for Daggett County/UBAOG CIB Meeting on 2/3/26
    - a. General discussion of capital improvement plan and 1 year/2-5 year lists for CIB funding.
    - b. Steve introduced the "Utah Project Portal" Website to the board.
    - c. Feasibility study and land acquisition for Satellite Station are included in the 1 year list. Satellite Station Build, Replacement Ambulance, and Replacement Fire Apparatus are included in the 2-5 year list.
  10. Correspondence
    - a. W2 mailings arrived from Hallows.
    - b. Casey asks whether anyone has registered for a sales tax number in the past. No board members recall doing so. Steve and Casey will have to browse through records to see if we can find any documentation. Otherwise, Casey will set up a new account.
  11. Review and approve Jan 14, 2026 Board Meeting Minutes
    - a. Bret MOTIONS to approve minutes with changes made by Bret and Woody. Woody SECONDS. No objections. Motion passes unanimously.
  12. Financials - No report
  13. Expenses
    - a. Bret MOTIONS to approve the expense report as presented and discussed. Stephanie SECONDS. No objections. Motion PASSES unanimously.
  14. Closed session for Discussion of Items permitted by § 52-4-205 of State Code\*.
    - a. HR Representative
      - i. Stephanie MOTIONS to enter a closed session to discuss personnel issues as requested by the HR representative. Bret SECONDS. Roll Call Vote: Rose (AYE), ISAACSON (AYE), REYNOLDS (AYE), BAIR (AYE). 8:06PM Motion PASSES.
      - ii. Stephanie MOTIONS to end the closed session at 8:17PM. Bret SECONDS. Roll Call VOT: ROSE (AYE), ISAACSON (AYE), REYNOLDS (AYE), BAIR (AYE). Motion PASSES.

iii. No action items related to the closed session.

15. Bret asks a follow up question regarding conflict of interest form, confirming only business interests with reasonable possibility of doing business with the district need to be disclosed.

16. Adjourn - 8:19PM

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Wednesday, January 28 · 6:00 – 7:00pm

Time zone: America/Denver

Google Meet joining info

Video call link: <https://meet.google.com/nry-hmiw-ttg>

Or dial: (US) +1 413-370-4386 PIN: 956 673 791#

More phone numbers: <https://tel.meet/nry-hmiw-ttg?pin=2283908122946>

\*pursuant to § 52-4-205 of Utah State Code: Closed Session is for the purpose of discussing the character, professional competence, or physical or mental health of an individual; collective bargaining; litigation, purchase, exchange, or lease of real property