



3200 WEST 300 NORTH  
WEST POINT CITY, UT 84015

# WEST POINT CITY COUNCIL MEETING MINUTES WEST POINT CITY HALL October 21<sup>st</sup>, 2025

Mayor:

Brian Vincent

City Council:

Annette Judd, *Mayor Pro Tem*

Jerry Chatterton

Michele Swenson

Brad Lee

Trent Yarbrough

City Manager:

Kyle Laws

## Administrative Session

6:30 PM

Minutes for the West Point City Council Administrative Session held on October 21, 2025, at 6:30 PM with Mayor Brian Vincent presiding. This meeting was held at West Point City Hall and livestreamed for the public to view via Zoom. The livestream of the meeting was accessible to view by entering Meeting ID# 817 1516 2722 at <https://zoom.us/join> or by telephone at (669) 900-6833.

**MAYOR AND COUNCIL MEMBERS PRESENT:** Mayor Brian Vincent, Council Member Jerry Chatterton, Council Member Brad Lee, Council Member Trent Yarbrough, Council Member Michele Swenson, and Council Member Judd

**EXCUSED:** None

**CITY EMPLOYEES PRESENT:** Kyle Laws, City Manager; Boyd Davis, Assistant City Manager; Bryn MacDonald, Community Development Director; Ryan Harvey, Administrative Services Director; Kenny England, Public Works Director; and Casey Arnold, City Recorder (attending virtually)

**EXCUSED:** None

**VISITORS PRESENT:** Michelle Day and Joelle Caruso. No sign-in is required for those viewing online.

### 1. **Discussion Regarding Employee Health Insurance Renewal – Mr. Kyle Laws**

Mr. Laws explained that the City's health insurance renews January 1 on a calendar-year basis. Staff has met with the City's insurance broker and received renewal information for 2026 from Public Employees Health Plan (PEHP), the City's current health provider, as well as bids from Regency Blue Cross, United Healthcare, and Select Health.

Mr. Laws reported that the PEHP renewal came back at approximately a 6.3% increase, which was significantly lower than the 12% increase that had been budgeted. He noted this equates to roughly a \$20,000 increase but also approximately a \$20,000 savings compared to what had been anticipated in the budget. He explained that other bids ranged from approximately 10% to as high as 50% increases. One lower-cost option from Select Health would have required substantial changes to plan design, including different hospitals, a higher deductible, and a higher out-of-pocket maximum, while costing roughly the same as the current plan. Mr. Laws also reported that the dental renewal increased approximately 1.9%, representing a minimal change in cost.

Council Members asked clarifying questions regarding how the increases compared to budget assumptions and overall benefit costs. Mr. Harvey confirmed that benefits had been budgeted assuming a 12% increase, so the renewal was well within budget and resulted in savings.

Mayor Vincent asked about factors contributing to lower renewal rates, and Mr. Laws explained that PEHP renewals are influenced by claims across a large pool and that the City has historically seen relatively low increases.

The Council expressed their support for remaining with the current PEHP plan for 2026.

### 2. **Discussion Regarding a Quit Claim Deed to UDOT for Property for the West Davis Highway Project – Mr. Boyd Davis**

Mr. Davis explained that a portion of property previously dedicated to the City for Cold Springs Road is located within the future alignment of the West Davis Highway. UDOT has requested that the City transfer the right-of-way through a quit claim deed so the

highway project can proceed. He reviewed a map showing the location of the property near 200 South and the Davis County Drain and explained that the roadway had been dedicated years earlier for a development that was never built.

Mr. Davis also explained that the Davis & Weber Canal Company has an existing pipeline in the same area that must be relocated. In order for UDOT to assist with relocation costs, the pipeline must first be located within a formal easement, and the Council would be taking action related to that easement during the General Session.

Staff clarified that while the City would transfer right-of-way to UDOT, UDOT would reestablish a right-of-way for Cold Springs Road in a slightly different location to maintain roadway connectivity.

Council Members asked clarifying questions regarding the extent of the roadway dedication, the relocation of the pipeline, and future connections of Cold Springs Road to surrounding subdivisions and roadways. Staff explained that future connections would tie into existing streets and extend south toward SR-193 as development and transportation improvements proceed.

The Council will consider approval of the quit claim deed in tonight's General Session and will have further discussion at that time if needed.

### **3. Discussion Regarding the Mosquito Abatement District Davis's Proposed Tax Increase – Mr. Kyle Laws**

Mr. Laws explained that the Davis Mosquito Abatement District has notified cities of a proposed property tax increase in accordance with state requirements and invited Council Member Lee, who serves on the District Board, to provide additional information.

Council Member Lee explained that the primary reason for the proposed increase is a significant anticipated increase in the cost of the chemical used to control mosquitoes, as well as expanded spraying efforts made possible by additional equipment, including drones and aircraft. He noted that the proposed increase would result in a relatively small cost to most homeowners, estimated at only a few dollars per year, and emphasized that Davis County conducts extensive mosquito monitoring and control compared to many other regions.

Council Members asked questions regarding chemical alternatives, bee safety, spraying methods, and the role of vegetation such as phragmites in mosquito breeding areas. Council Member Lee explained that research is ongoing into alternative chemicals that are safe for bees and that equipment upgrades allow the district to better reach difficult areas. Council Members also discussed testing methods, mosquito populations, and long-term management challenges in marshland areas near the Great Salt Lake.

Council Member Lee also noted that the district manager would be retiring in April after many years of service. The Council thanked Council Member Lee for the information about the District's proposed tax rate increase.

### **4. Other Items**

Council Member Swenson reported concerns received from residents regarding weeds near Cold Springs Road, a stop sign, and semi-truck traffic in the area, noting that jurisdictional boundaries were creating enforcement challenges between West Point and Syracuse.

No other items were discussed.

The Administrative Session adjourned.

**WEST POINT CITY COUNCIL  
MEETING MINUTES  
WEST POINT CITY HALL  
October 21<sup>st</sup>, 2025**

**Mayor:**  
Brian Vincent  
**City Council:**  
Annette Judd, *Mayor Pro Tem*  
Jerry Chatterton  
Michele Swenson  
Brad Lee  
Trent Yarbrough  
**City Manager:**  
Kyle Laws

**General Session**

**7:00 PM**

Minutes for the West Point City Council General Session held on October 21, 2025, at 7:00 PM with Mayor Brian Vincent presiding. This meeting was held at West Point City Hall and livestreamed for the public to view via Zoom. The livestream of the meeting was accessible to view by entering Meeting ID# 817 1516 2722 at <https://zoom.us/join> or by telephone at (669) 900-6833.

**MAYOR AND COUNCIL MEMBERS PRESENT:** Mayor Brian Vincent, Council Member Jerry Chatterton, Council Member Brad Lee, Council Member Trent Yarbrough, Council Member Michele Swenson, and Council Member Judd

**EXCUSED:** None

**CITY EMPLOYEES PRESENT:** Kyle Laws, City Manager; Boyd Davis, Assistant City Manager; Bryn MacDonald, Community Development Director; Ryan Harvey, Administrative Services Director; Kenny England, Public Works Director; and Casey Arnold, City Recorder (attending virtually)

**EXCUSED:** None

**VISITORS PRESENT:** Michelle Day, Emily & Connor Deland, Rick Smith, Sharon Cammack, Joelle Caruso, and Ken Whitaker. No sign-in is required for those viewing online.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Prayer or Inspirational Thought** – Given by Council Member Swenson
4. **Communications and Disclosures from City Council and Mayor**

Council Member Yarbrough – None

Council Member Judd – None

Council Member Swenson – Reported on Arts Council activities, including a newly formed choir group practicing weekly and upcoming performances in December. She also discussed plans for dance instruction in early 2026 and expressed appreciation to staff for organizing the Fall Festival, noting strong attendance and community participation.

Council Member Lee – Provided a report on mosquito activity in Davis County for 2025. He stated that the year ended as the second highest year in history for West Nile activity in both Davis County and the State of Utah. He reported that there were 43 human cases statewide and seven cases in Davis County, including two deaths. He reviewed testing statistics, mosquito species data, and prevention recommendations, including use of repellent and protective clothing. He also provided information regarding tree hole mosquitoes, heartworm risks in pets, and mosquito control services available to residents.

Council Member Chatterton – Relayed the positive feedback he had received from residents regarding the quality of the last Senior Lunch event, the helpfulness of staff, and appreciation for the overall management of the City.

Mayor Vincent – Reported on North Davis Sewer District activities, explaining that biosolids previously applied on farmland in West Weber would now be transported to newly purchased property in Box Elder County. He stated that the property would continue to be farmed and that the change would not result in tax increases, but would help ensure long-term capacity for the district.

5. **Communications from Staff**

Mr. Laws reported that the Fall Cleanup event would be held this upcoming Friday and Saturday, with dumpsters located at City parks. He clarified that hazardous materials, concrete, and mattresses would not be accepted.

Mr. Laws also reminded residents that the next senior luncheon would be held November 18 and provided information about the upcoming election, including ballot deadlines and voting options. He also announced that the staff and council lunch previously scheduled for October 28 had been rescheduled to October 30.

Council Member Lee expressed appreciation to staff for organizing the Fall Festival and noted the strong turnout and community participation. Mr. Laws agreed, noting that this was the first year of the event and replaced the annual Halloween Carnival. He stated that the event seemed to be well-received and Staff looks forward to the new tradition.

## **6. Citizen Comment**

Michelle Day – West Point: Expressed concerns regarding construction activity near the Smith Ranch subdivision and nearby townhomes. She asked whether trucks were using engine brakes in violation of City code and reported concerns about mud and dirt being tracked onto public streets by construction vehicles. She also asked about construction hours and noise occurring in the evening and on Saturday mornings. Mayor Vincent clarified that quiet hours are from 10:00 PM to 7:00 AM and that construction activities are permitted outside those hours.

Joelle Caruso – West Point: Asked whether lane striping could be restored near 3300 West to provide a dedicated turn lane, stating that traffic congestion occurs during school pickup times. She also reported concerns about teenagers gathering at a park after 10:30 PM, creating noise and disturbances, and asked whether quiet hours signage could be posted.

## **7. Consideration of Resolution No. 10-21-2025A, Granting an Easement for Davis & Weber Counties Canal Company – Mr. Boyd Davis**

Mr. Davis explained that the Davis & Weber Canal Company has an existing pipeline located within the Cold Springs Road right-of-way that must be relocated to accommodate the West Davis Highway project. He explained that in order for the canal company to receive funding assistance from UDOT for relocation, the pipeline must be located within a formal easement, which the City has been requested to grant.

Council Members asked clarifying questions regarding the location of the easement, project costs, and impacts to residents. Mr. Davis and representatives of the canal company explained that granting the easement could significantly reduce costs that might otherwise be passed on to ratepayers.

The Council had no further questions or concerns.

Council Member Chatterton motioned to approve Resolution No. 10-21-2025A

Council Member Swenson seconded the motion

In Favor: All

Opposed: None

The Council unanimously agreed

## **8. Consideration of Resolution No. 10-21-2025B, Approving a Project Reimbursement Agreement with Davis County for the 700 S Road Project – Mr. Boyd Davis**

Mr. Davis explained that the City Council had previously approved this agreement, but the Davis County Attorney recommended adding a project completion date of December 31, 2029, requiring reapproval. As a background, he explained that the agreement is for the grant received from the County for the reconstruction of 700 South from 4000 W to 4500 W. It states that Davis County will reimburse the city for 80% of the project costs, up to a maximum of \$1,528,263. West Point must contribute 20%, up to a maximum of \$382,066. However, West Point City has also been the recipient of a grant through the Wasatch Front Regional Council (WFRC) that will cover the match. In turn, the Davis County grant will cover the match for the WFRC grant.

The Council had no questions or concerns.

Council Member Judd motioned to approve Resolution No. 10-21-2025B

Council Member Yarbrough seconded the motion

In Favor: All

Opposed: None

The Council unanimously agreed

**9. Consideration of Resolution No. 10-21-2025C, Approving an Amended Project Reimbursement Agreement with Davis County for the 300 N Road Project – Mr. Boyd Davis**

Mr. Davis explained that this agreement is similar to the previous item and includes the same completion date requirement for reimbursement funding related to the 300 North project from 2000 W to 4000 W. The agreement states that Davis County will reimburse the city for 80% of the project costs, up to a maximum of \$4,200,000. West Point must contribute 20%, up to a maximum of \$1,050,000. Fortunately, the City also received a grant from the Wasatch Front Regional Council for the same project and the two grants can be used as matching funds for each other.

The Council had no questions or concerns.

Council Member Swenson motioned to approve Resolution No. 10-21-2025C

Council Member Lee seconded the motion

In Favor: All

Opposed: None

The Council unanimously agreed

**10. Consideration of a Contract with Andersen Asphalt for Crack Sealing Project – Mr. Kenny England**

Mr. England presented a proposed contract with Andersen Asphalt in the amount of approximately \$120,900 for crack sealing services. He explained that fall and spring are optimal times for crack sealing and that the work is part of the City's preventative maintenance program to extend pavement life. He noted that the work is included within the approved budget and would be performed in multiple locations throughout the City.

Council Members asked questions regarding project locations, preventative maintenance practices, and communication with residents regarding road work. Staff discussed coordination and expectations for notification and traffic control where necessary.

The Council had no further questions or discussion.

Council Member Swenson motioned to approve the contract with Andersen Asphalt in the amount of \$120,900

Council Member Judd seconded the motion

In Favor: All

Opposed: None

The Council unanimously agreed

**11. Motion to Adjourn the General Session**

Council Member Chatterton motioned to adjourn

Council Member Yarbrough seconded the motion

In Favor: All

Opposed: None

The Council unanimously agreed.



APPROVED THIS 17 DAY OF February, 2026:  
  
BRIAN VINCENT, MAYOR

  
CASEY ARNOLD, CITY RECORDER

