



WASATCH FRONT WASTE AND RECYCLING DISTRICT (WFWRD)

BOARD OF TRUSTEES | REGULAR MEETING MINUTES *PENDING BOARD APPROVAL*

Held Monday, January 26, 2026, at 9:00 a.m. at the District Offices located at 604 West 6960 South, inside the Salt Lake County Public Works Administration Building Training Room. The meeting was also held electronically via Webex.

Call to Order: Emily Gray, Vice-Chair

Roll Call: Catarina Garcia, Board Clerk

Board Members: Greg Shelton-White City (*arrived at 9:09am*), Emily Gray-City of Holladay, Anna Barbieri-City of Taylorsville, Zach Jacob-West Jordan City, Keith Zuspan-Town of Brighton, Nicole Handy-Millcreek City, Patrick Schaeffer-Kearns City, Robert Piñon-Emigration Canyon (*excused at 10:40am*)

Participating Electronically: Jared Henderson-Herriman City, Laurie Stringham-Salt Lake County (*arrived at 9:17am*), Clark Bullen-Murray City (*arrived at 9:03am*), Marci Houseman-Sandy City (*arrived at 9:04am*), Matt Holton-Cottonwood Heights

Excused: Mick Sudbury-Magna City, Tessa Stitzer-Town of Copperton

District & Support Staff: Evan Tyrrell-General Manager, Helen Kurtz-Finance Director, David Ika-Operations Manager (*Webex*), Hazel Dunsmore-Human Resources Manager, Renee Plant-Administrative Manager, Catarina Garcia-Executive Assistant/Board Clerk, Andre Perov-GIS Coordinator (*Webex*), Yael Johnson-Customer Service Manager (*Webex*), Shane Norris-Safety Coordinator (*Webex*), Justin Tuft-Collection Manager (*Webex*), Rachel Anderson-Legal Counsel, Melissa Kotter-Compensation Consultant (*arrived at 9:35am*)

Public: Patrick Craig-Salt Lake County, Chris Bell-Salt Lake City, Jaren Scott-Trans-Jordan Cities, Christine Edwards-Sandy City, Abby Evans-Salt Lake County

1. Meeting Open for Public Comments

There were no public comments.

2. Board of Trustees Business

2.1 Welcome New Board Members Nicole Handy, Millcreek City Council, Clark Bullen, Murray City Council, and Jared Henderson, Herriman City Council

Catarina Garcia, Board Clerk, performed the Oaths of Office for Nicole Handy (in person), Clark Bullen (via Webex), and Jared Henderson (via Webex).

2.2 Appointment of 2026 Board Chairperson

In Greg Shelton's absence, Emily Gray entertained a motion to appoint herself as the 2026 Board Chairperson.

Board Member Zuspan motioned/Board Member Piñon seconded. Motion passed unanimously.

2.3 Nominations and Appointment of 2026 Board Vice-Chairperson

Board Chair Gray reviewed the Board Members who expressed interest in serving as the Vice-Chairperson: Greg Shelton, Keith Zuspan, Marci Houseman, and Laurie Stringham. Marci Houseman withdrew her name based on the inability to commit to in-person attendance. The nominees were Greg Shelton, Keith Zuspan, and Laurie Stringham. Catarina conducted roll call votes:

Barbieri: Laurie Stringham
Bullen: Laurie Stringham
Gray: Abstain
Shelton: Greg Shelton
Henderson: Laurie Stringham
Zuspan: Keith Zuspan
Stringham: Not present
Houseman: Laurie Stringham

Holton: Laurie Stringham
Sudbury: Excused
Handy: Abstain
Schaeffer: Keith Zuspan
Piñon: Keith Zuspan
Stitzer: Excused
Jacob: Keith Zuspan

Board Member Piñon expressed his concern about Laurie Stringham not always being on time or in person during Board of Trustee meeting. No majority vote among voting members was received: there were 5 votes in favor of Laurie Stringham, 4 votes in favor of Keith Zuspan, 1 vote in favor of Greg Shelton, and 2 abstained. Catarina conducted a second roll call vote for Laurie Stringham and Keith Zuspan:

Barbieri: Laurie Stringham
Bullen: Laurie Stringham
Gray: Abstain
Shelton: Keith Zuspan
Henderson: Laurie Stringham
Zuspan: Keith Zuspan
Stringham: Not present
Houseman: Laurie Stringham

Holton: Laurie Stringham
Sudbury: Excused
Handy: Keith Zuspan
Schaeffer: Keith Zuspan
Piñon: Keith Zuspan
Stitzer: Excused
Jacob: Keith Zuspan

A majority vote among voting members was received: 6 votes in favor of Keith Zuspan, 5 votes in favor of Laurie Stringham, and 1 abstained.

Board Chair Gray congratulated Keith Zuspan as the 2026 Board Vice-Chair and commended Board Member Shelton for his service and dedication as the 2025 Board Chair.

2.4 Adoption of Resolution 4438, a Resolution Expressing Appreciation to Former Board Member Sherri Ohrn for their Years of Service as a WFWRD Board of Trustee Member

2.5 Adoption of Resolution 4439, a Resolution Expressing Appreciation to Former Board Member Thom DeSirant for their Years of Service as a WFWRD Board of Trustee Member

2.6 Adoption of Resolution 4440, a Resolution Expressing Appreciation to Former Board Member Diane Turner for their Years of Service as a WFWRD Board of Trustee Member

Board Chair Gray noted that the former Board Members were not in attendance and thanked them for their service and advocacy of the District.

Vice-Chair Zuspan motioned/Board Member Houseman seconded to adopt Resolutions 4438, 4439, and 4440. Motion passed unanimously.

2.7 Adoption of Resolution 4441, a Resolution Expressing Appreciation to Retiring WFWRD Employee Larry Chipman for 25 Years of Service with the District: Board Chair Gray

Board Chair Gray noted retired employee Larry Chipman was not in attendance.

Board Member Shelton motioned/Board Member Schaeffer seconded to adopt Resolution 4441. Motion passed unanimously.

2.8 Special District Overview Presentation: Rachel Anderson, Legal Counsel, and Evan Tyrrell, General Manager

Rachel introduced herself and presented training on how Wasatch Front Waste and Recycling District works, although it was not an introduction specifically to WFWRD. She reviewed why special districts exist, what a special district is, local districts versus special districts, special districts versus special service districts, WFWRD's reorganization history, special districts as political subdivisions, types of special districts (Title 17B), services special districts can provide, special district service area geography, powers of a special district, revenue limitations, the Board of Trustees, WFWRD's Board composition, fiduciary duty of Trustees, Board roles versus Management roles, and required board training.

Evan thanked Rachel for the information and noted that he is actively meeting individually with new and existing Board Members. He showed the District's service area map and pointed out that WFWRD does not levy taxes nor collect tax revenues and operates as a sole enterprise fund.

There were no questions or comments.

2.9 Conflict of Interest and Financial Disclosure Requirements: Rachel Anderson, Legal Counsel

Rachel explained that this a new requirement as of last year and is required to be completed annually by January 31st. She also noted that Board Members can forward the form to Catarina that they may have already submitted to their respective municipality. Forms were emailed in advance and were made available at the meeting.

3. Consent Items

3.1 November 17, 2025 Public Hearing and Regular Meeting Minutes

There were no questions or comments on the minutes.

Board Member Barbieri motioned/Board Member Shelton seconded to approve the minutes. Motion passed unanimously.

4. Business Items:

4.1 General Manager's Report: Evan Tyrrell, General Manager

Evan began with high-level updates of the seasonal leaf bag and Christmas tree programs and mentioned a recent meeting with Herriman City helped to establish that path forward for the Herriman City Withdrawal Request Feasibility Analysis and the Line of Service Financial Assessment by Geographic Service Area. He stated that the two studies won't necessarily be completed at the same time, but the intent was for them to move forward concurrently. He recently sent the revised draft feasibility study RFP to Herriman City since they met. Evan replied to Board Member Barbieri that there is not yet a closing date as WFWRD is waiting for feedback from Herriman before the RFPs are issued.

The next item, Priorities, Goals, and Initiatives (PGIs), was something new that Evan has developed in an effort to focus and strategize the path forward for the organization and to document the benefits, initiatives, and qualitative benefits and quantitative cost savings realized. The intent of the PGIs is to continue to streamline administrative and operational functions, identify new and enhanced efficiencies, reduce costs, save money for the organization, and to effectively communicate with the public, the Board, City Councils, and the District's rate payers. The five categories are organizational, administrative, financial, operational, and safety: He briefly reviewed a selected number of these items:

- ORG.1: Conduct a comprehensive review and update of the Board's Policy Manual
- ORG.2: Modify the District's Charter to update WFWRD's operational serviceability, adapt to our service area's changing landscapes (e.g., redevelopments and new developments), ensure WFWRD's long-term financial solvency, and enhance WFWRD's overall efficiencies and economies of scale
- ADM.1.1: Consolidate, where possible, the District's Standard Operating Procedures (SOPs) and create an Employee Handbook to streamline employee onboarding, provide a centralized document as an employee resource, reduce redundant information, and clarify policies, processes, and expectations
- ADM.1.4: Maximize data integration across District platforms to optimize real-time data consolidation, trend analysis, and support decision making
- ADM.2: Solicit and complete the Withdrawal Feasibility Assessment and Impact Analysis (FEIA)
- OP.1: Using existing resources and budget allocations, maximize the capacity to better meet service demand for the Seasonal Container Reservation Program (SCRP)
- OP.3.1: Evaluate the District's bulky waste management program to identify means and methods to increase WFWRD's operational capacity to meet community demand, increase efficiencies, optimize productivity, and reduce costs
- OP.3.5: Deep dive into Fleet Repair and Maintenance Costs and determine how to reduce costs and minimize expensive repairs. We are seeing increased costs in their rate of labor and markups, but also our fleets and our trucks since COVID. Evan commented that we also fell behind in our truck replacement schedules.

Board Member Piñon clarified for the new Board Members that when Evan said we fell behind because of COVID, it had to do with getting the orders delivered. Not that we were delinquent in making orders or funding. It was more of a market delay.

Evan thanked Board Member Piñon for the clarity and added that market supply for these drops was significantly impacted also since that time a replacement truck has gone anywhere from roughly \$300,000 to over \$400,000 per replacement truck currently as well. There's a lot of increased costs on the capital replacement fees as well.

The final item Evan reviewed was safety, enhancing WFWRD's safety culture, insurance premiums, reviewing the Health & Safety Plan, the EMOD [Experience Modification Rate], the drug and alcohol testing policy, and emergency response planning.

Evan concluded that the list is large and comprehensive and he wanted to set the stage for the year and continually track our progress and the benefits both qualitatively and quantitatively for cost savings as we continue to pursue increased efficiencies and optimizing our programs and services.

Board Chair Gray thanked Evan for the report noting that it is very helpful and a good structure to track these things. She was particularly excited about looking comprehensively at SCRP regionally as well and thinks that's something that all of our communities care about, and then also looking at our charter and making sure we stay current with the changing landscape, and housing that they are all dealing with in their respective cities.

4.2 4th Quarter 2025 Financial Reports: Helen Kurtz, Finance Director, and Evan Tyrrell, General Manager

Helen reviewed the preliminary financial report with the following highlights:

Revenues: Revenues for Residential Waste Collection and Green Curbside are \$7,014,374 and \$278,586 higher than 2024 due to the fee increase implemented in January 2025. Revenue for Residential Waste Collection posted over \$2,000,000 higher than budget because the original budget forecasted on a cash basis and revenue posts on an accrual basis.

Personnel Expenses: The RIF from the beginning of the year along with other personnel changes resulted in budget savings from overall personnel expenses of \$1,781,265 over expectations. Overtime is down \$135,321 from 2024 due to being nearly fully staffed, change to PTO, and changes to the Apple-a-Day Program. Evan recognized and commended David Ika, Operations Manager, for tracking and driving down overtime, talked about the four 10-hour day schedule for the front-line workers, and temporary (seasonal) labor.

Operating Expenses: Fuel costs decreased by \$152,889 compared to 2024 due to lower fuel prices and fewer miles driven in 2025, while maintenance costs increased by 12% over the same period. Delays in receiving new trucks have required the District to continue operating older vehicles, which require more frequent and costly maintenance. Rising parts prices and shop labor costs also contributed to the increase in maintenance expenses. Helen confirmed to Board Member Barbieri that the fewer miles driven was related to optimized routing and related efficiencies.

Capital Expenditures: We budgeted for eight CNG trucks but ordered eight diesel trucks instead, which cost \$27,144 less per truck than budgeted (\$217,152 total for the year) and \$50,000 less than the quoted price. The SCRP hook lift truck purchase is complete and came in \$6,465 over budget due to increased costs.

Maintenance Expenses: Maintenance costs increased by 12% over the same period in 2024.

Fuel Highlights: Low per-gallon fuel prices and fewer miles driven are the primary reasons for the lowest fuel expense in five years. The price and proximity model, which optimizes tipping locations, reduced mileage by more than 150,000 miles in 2025 compared to the average of the previous four years.

Tonnages: Commodity tons show a shift from recycling and green to waste during 2025, which are likely affected by economic trends, weather, and other factors. Average tipping fees paid by WFWRD are \$36/ton for waste, \$44/ton for recycling, and \$17/ton for green.

Refunds and Tax Certifications: 37 refunds totaled \$9,645. 13,682 accounts were certified, totaling \$3,141,000.

Cash Balances 2020-2025: Helen's graph showed that cash balances are recovering but still below the general trend lines from prior years and she anticipates the move to monthly billing will result in a more comfortable cash position.

4.3 Job Description and Title Updates, Market Analysis, and Proposed Reclassification of Customer Service Representative and Customer Service Manager Positions: Evan Tyrrell, General Manager, Hazel Dunsmore, Human Resources Manager

Evan reiterated that the financials are looking really great and explained the Agenda Item Summaries are a new tool to help keep the Board informed.

Hazel reported that over the past couple of years, the duties of the Customer Service Representative job description have evolved as the staff have taken on additional responsibilities. They are the front line of the office and the team determined it was necessary to review the job description to ensure it accurately reflects all the responsibilities and tasks the Customer Service Representatives provide. Staff also recommended updating the job title for both the Customer Service and Website Application Manager and the Customer Service Representatives to more accurately reflect the duties of their positions. The proposed titles are Customer Solutions Specialist and Customer Solutions and Communications Technology Manager.

The next step was working with Melissa Kotter, Compensation Consultant, who performed a compensation study, resulting in a recommended midpoint increase of 7.6% for the five Customer Solutions Specialist positions from the 2026 Pay Plan, which already includes the Board-approved 3.5% cost-of-living-adjustment. The pay range for the Customer Solutions and Communications Technology Manager increased by 4.7% from the 2026 Pay Plan, which already includes the Board-approved 3.5% cost-of-living-adjustment.

The compensation data has been reviewed and the total impact to the proposed budget can be accommodated. If approved by the Board, the change in pay for all incumbents would result in an annualized cost of \$28,412 (including benefits).

Hazel clarified to Board Member Houseman that the \$28,412 covers all six impacted employees and includes benefits, the \$22,549 listed further in the report does not include benefits. Evan commented on the previously Board-approved Compression Matrix where people are placed in the range based on experience, education, etc.

Hazel replied yes to Board Chair Gray that this is to acknowledge changes that have evolved within the positions so the titles and compensation actually reflect what they are doing so our positions stay competitive in the market. They are the front line of the office, resolving issues with customers, and sometimes we get compliments as well. Billing questions, “my trash wasn’t picked up”, and they are also communicating with drivers over the radio throughout the day. Evan added that they are working in our financial tracking systems, doing video confirmations for missed pick-ups, go-backs, and we are anticipating increased call volumes with the move to monthly billing.

Board Member Henderson commented that the Board just went through the budget process and in his experience with other boards, running a business, etc., these types of things are generally done within that budget process. He asked why this is being done separately, a month following the budget approval.

Evan responded that the timing is less than opportunistic and believes it has a lot to do with the transition from the General Managers and him coming on board. He is getting to know the staff and understanding more of the operational support mechanisms. With all the other priorities the District has taken throughout the year, we started looking at this in October. We ran out of time to incorporate this into the budget process but believe we can readily absorb the costs and it will go a long way with increasing and boosting morale for the team who has been on the lowest end of the pay scale for quite some time. It will also help with recruitment and retention efforts reducing turnover, time, and training.

Board Member Henderson did not want to dispute any of those points but felt doing these things properly in a clear, transparent way, there’s a few red flags if he were the public looking at this. We just approved a rate increase [in 2025], the budget, and now that we have extra money, we want to start paying people more. It really needs to be done as part of the budget process. While the \$28,000 might seem somewhat nominal, it tends to happen throughout the year and is kind of how things get a bit bloated. We really need to stick to a clear, transparent budget process. Running out of time is a bit of an excuse in the transition, etc., and he understands, just wanted to make the point for proper procedure.

Board Chair Gray noted Board Member Henderson’s remarks.

Evan talked about revisiting all positions possibly in 2027, but we really wanted to look at the Customer Service Team and ensure they are recognized for the additional workload and new responsibilities. They are much more than a secretarial role, they are identifying and creating solutions.

Board Member Jacob agreed with the best practice aspect and believed it doesn’t mean this wasn’t the right thing to do. While it may not be the best practice, it may be a good practice, and believes we are alright and not trying to hide anything or being transparent.

Board Member Barbieri commented on how many Board Members have taken a lot of heat from residents with the recent fee increase and feels we need to be cognizant of their concerns that cities can bid it [services] out and get better pricing and there has been evidence presented and comparing that, WFRD is a well-run organization. To Board Member Henderson’s comment, we have increased

fees, let's keep that low and continue on the road of efficiency and not get lackadaisical that when we have the money, just put it where we can best use it. Maybe put that money away and do a rebate. She felt the need to speak for her residents and city. She wants to see WFWRD continue because it is an excellent service and provides top notch services to our residents that are well worth it and she doesn't want to take advantage of our residents that are now paying \$6.00 more per month, plus monthly billing which now she is hearing is costing more to Customer Service because all of the questions that are coming in. She is sure that will slow down but for the future she will be very cognizant of where these funds go.

Evan stated that those are all things we are looking at and will review later in the meeting related to reducing payment transaction fees, reducing printing and mailing, and pointed out that we are not requesting an increase in allocated expenditures, we can readily absorb the \$28,000 with this year's budget.

Board Chair Gray expressed her appreciation for the comments and discussion as we look at the way we spend funds.

Board Member Houseman added that while she appreciated the Anticipated Impacts to the community related to increased morale due to improved interactions, et cetera, one option she did not see in terms of potential motions or next steps, this opportunity to indicate that these increases and role titles et cetera, are under consideration, but in terms of taking all things into account that have happened recently, giving employees a heads up that this is being considered and yet there's a process that the Board would like to honor. She asked if that is something we're willing to consider so that we're being very transparent about the process. She was not questioning the analysis that has been put into this, but considering what some of her colleagues have shared, is there an opportunity to be really transparent about the process we are following? What analysis has been done, what the Board is considering, but also being mindful of the impact to residents and what we're trying to establish as an appropriate process by which changes to the budget are made and they're typically done within the annual budgetary review? She asked if that is something we might want to consider as a possible motion or adjustment to the alternatives that staff provided.

Board Chair Gray asked Board Member Houseman what specifically she was proposing. Board Member Houseman replied that she was not requesting additional analysis or information as much as reviewing alternatives for more consideration. Communicating with employees that these changes are being considered and a communication plan around the process we want to follow, slowing down and consider signaling interest and desire to make the changes while being sensitive to residents and honoring the process to make budget changes.

There were continued discussions about the proper processes, communication plan with employees, postponing the changes, transparency, seemingly abrupt changes, public comments, this meeting being available to the public, the meeting packet being public record, public hearing processes, this adjustment being absorbed in the current budget, and the last fee increase being approved in December of 2024, not last month.

For clarity, Board Chair Gray reiterated that this is not part of the budgetary process, the budget has been approved. This is not changing the budget, this has been absorbed by the budget. She requested a

motion to approve and adding the recommendations to create a policy, with preference to Board Member Jacob's suggestion to review one-third of staff each year.

Vice-Chair Zuspan motioned/Board Member Handy seconded to approve the new job titles and 2026 market-based pay ranges for the Customer Solutions Specialist and Customer Solutions and Communications Technology Manager positions, and direct staff to utilize the District's existing Compression Management Matrix to calculate individual market pay adjustments for incumbents in these positions. As noted, this is not a budget adjustment, this is as the Board is responsible for pay increases to individuals. Therefore, this is not outside the budget process. If it did, then we would make a budget adjustment as later listed in June with other activities. Motion passed unanimously.

4.4 Landfill Voucher Program Overview and Fee Waiver Policy Provisions: Evan Tyrrell, General Manager, and Renee Plant, Administrative Manager

Evan briefly explained the online landfill voucher program noting that upon a review of existing data, staff have identified that total District-wide voucher usage has exceeded the 2% policy threshold by total number of households serviced by the District over the past five consecutive years. Since we went online and since COVID, our landfill partners have stopped tracking and providing information when a voucher is redeemed as to what city it came from. Renee and Yael have been working with the landfills to optimize the voucher to include the city from which it was downloaded based on the service address.

Evan showed a list of five Options/Alternatives for Board Consideration and is recommending an increase of up to 5% to ensure we stay in compliance and ultimately refine the program once we can better optimize the bulky waste program/SCRIP.

Evan replied to Board Member Schaeffer that we are internally tracking *requested* vouchers. The landfills bill us but don't give any information as to where it came from. Renee added that when we converted to the digital program a couple years ago, we were able to track who requested the voucher but there is some limitation on the landfill's behalf to track where they are coming from. Now they are able to track the electronic and paper versions.

Board Chair Gray asked Evan to clarify what he was requesting from the Board. He replied that staff is recommending Option 3 [Amend policy to increase the allowable percentage and ensure policy compliance]:

Amend the Policy Manual to authorize a higher allowable percentage (e.g., 5%) of voucher usage, either District-wide or per city/service area, based on demonstrated demand and improved tracking and program controls. Upwards of 3% would cost the District ~\$44,000 per year and no budget adjustments, up to 5% would cost ~\$73,000 if all the vouchers were redeemed.

He confirmed to Board Chair Gray that we are unsure if they are all being redeemed. Paper vouchers are distributed at council meetings and city halls and tracking those has created problems and we have been trending downwards: 3.17% in 2024 and 3.05% in 2025.

Evan confirmed to Board Chair Gray that this not a cost increase, staff is requesting to align the policy manual to current practices. Board Member Stringham recommended proceeding with updating the

policy manual verbiage and no Board Members disagreed. These will be brought back to the Board during a future public meeting for consideration.

4.5 Waste Tire Post-Collection Facility Prohibitions and Prospective New Service: Evan Tyrrell, General Manager

Evan began by explaining that tires are often hidden in loads of the SCRPs containers and staff are updating the reservation agreement to no longer allow tires. In 2024 and 2025, the District inadvertently hauled and deposited 186 and 157 waste tires, respectively, to Salt Lake Valley post-collection facilities. Patrick Craig, the Executive Director of Salt Lake County Solid Waste, informed Evan they are increasing stringency and no longer accepting tires and our drivers would be expected to dig the tire(s) out, which creates numerous health and safety concerns.

Evan reviewed the Staff Recommendation to evaluate a (1) waste tire, (2) appliance, and/or (3) mattress collection program for residents located within the District's service area, possibly including the entirety of Salt Lake County.

Board Member Shelton believed it was a good idea. Board Chair Gray agreed and stated that looking for opportunities where there is a gap is always helpful and will reduce our fees with the SCRPs loads and providing another service is definitely worth looking in to. No Board Members disagreed with moving ahead.

4.6 Status of Merchant Services RFP and Payment Transaction Fee Considerations: Helen Kurtz, Finance Director

Helen reported there were 10 responses from the Merchant Services RFP and staff conducted product demonstrations for the top four vendors. The selected vendor is Point & Pay over our current provider resulting in an annual estimated savings of \$139,000 per year in processing fees given current trends and projections.

To further reduce costs to WFWRD, the Board previously approved a customer payment transaction fee with the 2026 budget of up to 3%, with specific details to be finalized after selecting a vendor and understanding their technology capabilities and fee structure. The kick-off meeting with Point & Pay is this Friday and Helen explained their revenue-neutral model, the payment processing fees and potential transaction fee scenarios, and 2025 Payments by Method.

Helen answered questions from the Board related to fees paid by customers set by Point & Pay, absorbed fees paid by WFWRD, fee-free payment options, bank bill pay, card payments, and the transition from the current vendor to Point & Pay.

The Board directed staff to proceed with Scenario #2: Transaction Fee on Cards and ACH / E-Bill and ACH Fees Waived.

4.7 Prospective Mid-Year Public Hearing for Fee Schedule Updates (Waste Tire Service, Additional Pickup Service Fee, Payment Transaction Fee, and Special Services Collection Fee Corrections): Evan Tyrrell, General Manager, and Helen Kurtz, Finance Director

Board Chair Gray clarified these items are not fee increases, they are additional fee-based services. Evan added that a mid-year public hearing would be necessary for the payment transaction fee topic which ideally would be to move the March Board meeting to 5:00 pm and hold a public hearing at 6:00 pm to have it finalized by the April 1st go-live date with the new vendor.

Evan talked about the late set-out return fee, additional pick-up fee, corrections to the Special Service collection fees where portions of pennies carried over, and a waste tire service up to and possibly including penalties for customers who put tires in their SCRP containers. This would give WFWRD leverage in driving policies and behaviors related to regulatory requirements, landfill partners requirements, and not subjecting WFWRD to potential fines and additional costs.

The Board directed staff to prepare for and schedule a public hearing for the March meeting.

5. Closed Session (If Needed)

There was no closed session.

6. Other Board Business

There was no Other Board Business.

7. Requested Items for the Next Board Meeting Monday, February 23, 2026:

- General Manager's Report
 - 2025 Metrics and Accomplishments
- Utah State Code and Special District Withdrawal Requirements Presentation
- Review District Code of Ethical Conduct
- Status and Updates on RFP for (a) Feasibility Evaluation and Impact Analysis and (b) Line-of-Service Financial Assessment by Geographic Service Area
- Proposed Interim Policy Manual Updates
- 2026 Seasonal Container Reservation Program (SCRP) Planning Overview
- Overview of New Cost and Service Comparison throughout the Tri-County Combined Salt Lake Metropolitan Area
- Resolution Expressing Appreciation to Retiring WFWRD Employee Ryan Dyer for over 25 Years of Service with the District
- TBD Overview of University of Utah Recycling Survey
- TBD Program-Specific Overview Presentations