



CITY OF OREM
CITY COUNCIL MEETING
56 North State Street, Orem, Utah
February 24, 2026

*This meeting may be held electronically
to allow a Councilmember to participate.*

2:30 P.M. WORK SESSION - CITY COUNCIL CHAMBERS

1. WORK SESSION ITEMS

While this is a public meeting, we kindly ask that only presenters and individuals specifically invited by the Mayor or City Council speak or ask questions. This helps us conduct the City's business in an efficient and orderly manner. If you would like to make a comment on an issue, please do so during the Public Appearances portion of the regular meeting. This ensures that your comment is properly addressed and documented for the official record. Please keep side conversations to a minimum as it interferes with the audio recording.

1.1 TOUR — Alpine Reach / Waterline Relocation (90 min–60 min tour/30 min travel time) (2:30 PM)

Presenter: Chris Ellison, Central Utah Water Conservancy District

(Meet at 1426 East 750 N in Conference Room 5th East

Please wear clothes, boots and/or shoes that can get muddy for the tour)

1.2 PRESENTATION — Natural Resources Tree Initiative (30 min–20 min presentation/10 min questions) (4:00 PM)

Presenter: Sara Bateman, Natural Resources Advisory Commission Member

1.3 DISCUSSION — Planning Commission Appointment Process (30 min) (4:30 PM)

2. CITY COUNCIL REPORTS (BOARDS & COMMISSIONS, NEW BUSINESS, ETC.) (5:00 PM)

This is an opportunity for members of the City Council to raise issues of information or concern.

2.1 Jenn Gale report

3. AGENDA REVIEW & PREVIEW OF UPCOMING AGENDA ITEMS (5:05 PM)

The City Council will review the items on the agenda.

4. ADJOURN TO A CLOSED SESSION IN THE SUMMIT CONFERENCE ROOM (30 min) (5:30 PM)

6:00 P.M. REGULAR SESSION - COUNCIL CHAMBERS

5. CALL TO ORDER

6. INVOCATION/INSPIRATIONAL THOUGHT: Nick Komen

7. PLEDGE OF ALLEGIANCE: Madeline Komen

8. MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL

8.1 PRESENTATION - New Police Sergeants Introduction

Presenter: BJ Robinson, Police Chief

8.2 PRESENTATION - Justice Court Report

Presenter: Reed Parkin, Justice Court Judge

9. PERSONAL APPEARANCES – 15 MINUTES

Time has been set aside for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the Agenda. Those wishing to speak are encouraged to show respect for those who serve the city. Comments should focus on issues concerning the city. Those wishing to speak should have signed in before the beginning of the meeting. (Please limit your comments to 3 minutes or less.)

10. CONSENT ITEMS

10.1 APPROVAL OF MEETING MINUTES

February 10, 2025

10.2 APPOINTMENT - Events Advisory Commission

Suzanne Whitaker

10.3 APPOINTMENT - Cultural Arts Advisory Commission

Gina Cavallo, Jeremy Hall and Shelby Killpack

10.4 APPOINTMENT - CARE Advisory Commission

Dawson Richman and Giovanna Alisa

11. SCHEDULED ITEMS

11.1 APPOINTMENT - Planning Commission

Susan Madsen, Darren Hawkins, and Karl Radmall

11.2 PUBLIC HEARING - FY 2025-2026 Budget Amendments

Presenter: Brandon C. Nelson, CPA, Finance Director

"I move to approve or deny amending the Fiscal Year 2025-2026 Budget as shown in Exhibit "A" as presented."

12. CITY MANAGER INFORMATION ITEMS

This is an opportunity for the City Manager to provide information to the City Council. These items are for information and do not require action by the City Council.

13. ADJOURN TO A CLOSED SESSION IN SUMMIT CONFERENCE ROOM

To discuss pending or reasonably imminent litigation; the character or professional competence of an individual; or the purchase or lease of real property.

<p>THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS. If you need a special accommodation to participate in the City Council Meetings and Study Sessions, please call</p>

**the City Recorder's Office at least 3 working days prior to the meeting.
(Voice 801-229-7000)**

This agenda is also available on the City's webpage at orem.org



**CITY OF OREM
CITY COUNCIL
MEETING
FEBRUARY 24, 2026**

REQUEST:	PUBLIC HEARING - FY 2025-2026 Budget Amendments
APPLICANT:	Brandon Nelson
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	Brandon Nelson, Finance Director

REQUEST:

BACKGROUND:

RECOMMENDATION:

The City Manager recommends the City Council hold a public hearing to discuss amending the current Fiscal Year 2025-2026 Budget and, by ordinance, amend the Fiscal Year 2025-2026 Budget.

DRAFT

ORDINANCE NO. _____

AN ORDINANCE BY THE CITY COUNCIL OF THE
CITY OF OREM, UTAH, AMENDING THE
FISCAL YEAR 2025-2026 BUDGET

WHEREAS On June 10, 2025, the City Council adopted a final budget following State law; and

WHEREAS the City Council held a public hearing on February 24, 2026, to receive input from the public regarding proposed amendments to the Fiscal Year 2025-2026 budget; and

WHEREAS the budget has been revised as deemed appropriate to accommodate new revenues and expenses.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The Council hereby amends the Fiscal Year 2025-2026 Budget as shown in Exhibit "A" which is attached hereto and incorporated herein by reference.

2. The City Manager is directed to implement these budget amendments in accordance with State laws and appropriate City procedures.

3. This ordinance shall take effect immediately upon publication.

PASSED AND APPROVED this 24th day of February 2026.

CITY OF OREM, by
Karen A. McCandless, Mayor

ATTEST:

Teresa McKitrick, City Recorder

COUNCIL MEMBERS	AYE	NAY	ABSTAIN
Mayor Karen A. McCandless	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jenn Gale	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Killpack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Lambson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quinn Mecham	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LaNae Millett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crystal Muhlestein	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

EXHIBIT "A"
BUDGET AMENDMENTS
FISCAL YEAR 2025-2026

REVENUES

<u>Account Number</u>	<u>Note</u>	<u>Description</u>	<u>Previous Budget</u>	<u>Current Budget</u>
GENERAL FUND				
10-3429	5	Fees - Police Services	\$ 120,000.00	\$ 805,000.00
10-3698-005-005	1	Donations - Lights On Celebration	-	6,000.00
10-3698-010	1	Donations - Gold Star Family Monument/Memorial	-	35,788.60
10-3995-013	1	Cont. From - Fund 73 - Orem Foundation	3,004.55	5,616.55
10-3997-004	2	App. Surp - CIP Projects	-	3,645,000.00
10-3997-018	2	App. Surp - Operations	-	455,000.00
Total			<u>\$ 123,004.55</u>	<u>\$ 4,952,405.15</u>
Net Fund Increase				<u>\$ 4,829,400.60</u>
MAJOR CRIMES TASK FORCE (MCTF)				
25-3318-005-003	1	Grant - MCTF - HIDTA Jan-June	\$ -	\$ 303,934.00
25-3424-004-001	1	MCTF - Forfeitures Revenues - Federal (Justice)	112,867.00	118,076.10
Total			<u>\$ 112,867.00</u>	<u>\$ 422,010.10</u>
Net Fund Increase				<u>\$ 309,143.10</u>
CAPITAL IMPROVEMENT PROJECT FUND				
45-3690	6	Miscellaneous Revenues	\$ -	\$ 80,000.00
45-3995-001	2	Cont. From - Fund 10	-	3,680,788.60
45-3995-013	1	Cont. From - Fund 73 - Orem Foundation	72.75	62,165.38
Total			<u>\$ 72.75</u>	<u>\$ 3,822,953.98</u>
Net Fund Increase				<u>\$ 3,822,881.23</u>
CAPITAL IMPROVEMENT PROJECT FUND - 2024 SALES TAX REV BONDS				
46-3610-005	3	Interest Earnings - Sales Tax Rev Bonds	\$ 142,380.79	\$ 183,518.28
Total			<u>\$ 142,380.79</u>	<u>\$ 183,518.28</u>
Net Fund Increase				<u>\$ 41,137.49</u>
OREM COMMUNITY FOUNDATION FUND				
73-3910-004-001	1	Donations - Orem City - Gold Star Memorial	\$ 72.75	\$ 20,076.57
73-3910-006-002	1	Donations - Recreation - Karl Hirst Youth Sports Scholarship	4.55	119.55
73-3910-007	1	Donations - Orem Police	3,000.00	4,100.00
73-3997-002	1	App Surplus - Donations	-	43,485.81
Total			<u>\$ 3,077.30</u>	<u>\$ 67,781.93</u>
Net Fund Increase				<u>\$ 64,704.63</u>
SENIOR CITIZENS FUND				
76-3997-004	4	App. Surp - Operations	\$ -	\$ 13,776.45
Total			<u>\$ -</u>	<u>\$ 13,776.45</u>
Net Fund Increase				<u>\$ 13,776.45</u>
Total City Funds			<u>\$ 381,402.39</u>	<u>\$ 9,462,445.89</u>
Net City Funds Increase				<u>\$ 9,081,043.50</u>

EXHIBIT "A"
BUDGET AMENDMENTS
FISCAL YEAR 2025-2026

EXPENDITURES

Account Number	Note	Description	Previous Budget	Current Budget
GENERAL FUND				
Community Promotion				
10-4012-600-029	1	Lights On Celebration	\$ -	\$ 6,000.00
Police Administration				
10-6510-600-010	1	Misc Expenses - Fundraising	1,000.00	2,000.00
Patrol Services				
10-6520-140	5	Salaries & Wages - Overtime	165,000.00	660,000.00
10-6520-230	1	Employee Development	40,000.00	40,100.00
Investigation Services				
10-6530-140	5	Salaries & Wages - Overtime	97,038.00	252,038.00
Support Services				
10-6550-140	5	Salaries & Wages - Overtime	30,000.00	65,000.00
Communications				
10-6551-310	2	Professional & Technical Services	1,450,000.00	1,905,000.00
Recreation / Outdoor Programs				
10-8010-310-003	1	Prof & Tech Services - Rec Prgm Scholar	4.55	1,364.55
Library Administration				
10-8510-600-004	1	Misc Expenses - Library OCF Donations - Education	-	48.00
Patron Services				
10-8530-240-013	1	Supplies - Maker Space - Donations	-	104.00
Non-Departmental Expenditures				
10-9910-920-001	2	Cont. To - Fund 45 - CIP	-	3,680,788.60
Total			<u>\$ 1,783,042.55</u>	<u>\$ 6,612,443.15</u>
Net Fund Increase			<u>\$ -</u>	<u>\$ 4,829,400.60</u>
MAJOR CRIMES TASK FORCE (MCTF)				
25-6531-140-003	1	Overtime - HIDTA - Jan-June	\$ -	\$ 80,000.00
25-6531-290-003	1	Maintenance & Repairs - HIDTA - Jan-June	-	20,000.00
25-6531-600-003	1	C.I. Funds - HIDTA - Jan-June	-	55,000.00
25-6531-623-003	1	Facility Lease/Rent - HIDTA Jan-June	-	133,560.00
25-6531-623-022	1	Vehicle Lease/Rent - HIDTA July-Dec	-	5,209.10
25-6531-623-023	1	Vehicle Lease/Rent - HIDTA Jan-June	-	15,374.00
Total			<u>\$ -</u>	<u>\$ 309,143.10</u>
Net Fund Increase			<u>\$ -</u>	<u>\$ 309,143.10</u>
CAPITAL IMPROVEMENT PROJECT FUND				
45-6034-600-010	1	Misc Expenses - Skip McWhorter Memorial	\$ -	\$ 100.00
45-6034-731-230	2	Future Projects	-	3,645,000.00
45-6034-731-361	6	400 W 1200 S Round-a-bout - MAG	-	80,000.00
45-6034-732-488	1	Gold Star Family Monument/Memorial	72.75	97,853.98
Total			<u>\$ 72.75</u>	<u>\$ 3,822,953.98</u>
Net Fund Increase			<u>\$ -</u>	<u>\$ 3,822,881.23</u>
CAPITAL IMPROVEMENT PROJECT FUND - 2024 SALES TAX REV BONDS				
46-6515-730-765	3	Public Safety Building Improvements	\$ 142,380.79	\$ 183,518.28
Total			<u>\$ 142,380.79</u>	<u>\$ 183,518.28</u>
Net Fund Increase			<u>\$ -</u>	<u>\$ 41,137.49</u>
OREM COMMUNITY FOUNDATION FUND				
73-8591-920-002	1	Cont. To - Fund 10 - Orem Library	\$ -	\$ 152.00
73-8591-920-004	1	Cont To - Fund 10 - Orem City	3,004.55	5,464.55
73-8591-920-013	1	Cont To - Fund 45 - Orem City	72.75	62,165.38
Total			<u>\$ 3,077.30</u>	<u>\$ 67,781.93</u>
Net Fund Increase			<u>\$ -</u>	<u>\$ 64,704.63</u>
SENIOR CITIZENS FUND				
76-8097-730-172	4	Senior Center - Door Lock Replacement	\$ -	\$ 13,776.45
Total			<u>\$ -</u>	<u>\$ 13,776.45</u>
Net Fund Increase			<u>\$ -</u>	<u>\$ 13,776.45</u>
Total City Funds			<u>\$ 1,928,573.39</u>	<u>\$ 11,009,616.89</u>
Net City Funds Increase			<u>\$ -</u>	<u>\$ 9,081,043.50</u>

**BUDGET AMENDMENTS
FISCAL YEAR 2025-2026**

NOTES

These notes are attached to the budget amendments summary to describe the more unusual or extraordinary amendments to the Fiscal Year 2025-2026 City of Orem Budget that have been necessitated to this point in the fiscal year. Many of the amendments listed in the summary are immaterial and/or are technical corrections that any organization of this size would expect to encounter during an operating year and therefore, no specific note has been given for these items. Please contact Brandon C. Nelson, CPA, Finance Director, at 801-229-7010, if you have any questions or concerns.

- 1) The City receives grant or donation funds during the year to aid many different operations such as the Police Department (Major Crimes Task Force Grants and Gold Star Memorial) and Recreation (Karl Hirst Youth Sports Scholarship and Lights On). The funds are received from Federal, State, and other governmental (or private) entities. These entries represent the adjustments necessary to adjust the appropriate budgets.
- 2) After completing the Fiscal Year 2024-2025 Annual Comprehensive Financial Report (ACFR) and calculating the State of Utah's maximum allowable General Fund fund balance, the City exceeded the maximum allowable amount of 35%. Therefore, the City is required to either spend or transfer \$4,100,000 by the end of the current fiscal year. City staff has identified a number of projects that could be funded by these excess funds as well as an operational need for dispatch services. However, the project items may not be able to be completed by fiscal year end and thus, these specific funds need to be transferred to the Capital Projects Fund so that the funds will be available when the specific projects are identified and receive approval to proceed. By making this transfer, the General Fund's fund balance would fall below the State of Utah's fund balance maximum and the City would then be in compliance.
- 3) The 2024 Sales Tax Revenues Bonds construction account earns interest on unspent funds. This amendment adds these revenues to the CIP fund which are to be spent on bond eligible projects.
- 4) The Orem Senior Friendship Center needs to have its door locks replaced. This amendment allocates funds from Senior Citizens Fund surplus to address this concern.
- 5) The Police Department has been providing public safety personnel coverage at UVU who has been reimbursing the City for the overtime costs of doing so. This amendment makes the necessary adjustments to the revenue received as well as the specific overtime accounts of the department.
- 6) The City was reimbursed by MAG for costs associated with the 1200 S roundabout. This amendment makes the funds originally used to cover the cost available for use on other traffic projects.