
MINUTES OF THE BUDGET WORK MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, JANUARY 14, 2026, AT 4:00 P.M. AT THE CIVIC CENTER, MULTI-PURPOSE ROOM, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Karen Ellingson
Logan Millsap
Jake Smith
Mike Snelson
Mindi Wright

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Community Development Director Josh Yost, Administrative Services Director Patrick Monney, Internal Services Director Scott Sensanbaugher, Library Director Dan Mickelson, -Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Public Safety Director Lance Haight, Power Director Jason Miller, and Public Works Director Brad Stapley

CALL TO ORDER

Mayor Packard welcomed everyone and called the meeting to order at 4:05 p.m.

WELCOME AND INTRODUCTION - Troy Fitzgerald, City Administrator

City Administrator Troy Fitzgerald welcomed all to the meeting.

SPRINGVILLE CITY SURVEY REVIEW - Troy Fitzgerald, City Administrator

Administrator Troy Fitzgerald presented results from the city survey, noting that citizen funding priorities ranked improving traffic flow, reducing traffic congestion, and reducing junk and garbage around homes as the top concerns. He reported that survey data showed illegal drug use had declined. He also stated that housing development for low- and moderate-income residents had been steadily increasing but experienced a drop in 2025. He identified the top recurring themes in the survey as fixing traffic congestion, revitalizing downtown, and providing additional shopping, restaurants, and family entertainment options. He asked the council for directions on how staff should use the survey results and explained that over the coming months staff will review the data more closely to better understand citizen feedback. He suggested incorporating the survey information into budget planning and discussing it in greater detail.

Brad Stapley addressed potential approaches to improving traffic flow and reducing traffic congestion.

Councilmember Snelson commented that it would be helpful to see how Springville's survey results compared to those of other cities. He later asked whether staff had been able to review the survey and stated that he would like feedback from staff as part of the process.

Mayor Packard asked Chief Haight to provide his perspective on the survey results related to illegal drug use.

Chief Haight stated that the department had recently confiscated a large quantity of fentanyl pills and questioned whether such enforcement actions increased residents' sense of safety or had the opposite effect.

Councilmember Millsap stated that increasing transportation options and locating people closer to their destinations would help address traffic issues.

Councilmember Ellingson suggested reviewing council priorities alongside the survey results to understand what citizens were recommending.

Councilmember Wright asked whether citizens would be willing to pay an additional amount to fund services.

SERVICE LEVEL - REVENUES DISCUSSION - Troy Fitzgerald, City Administrator

City Administrator Troy Fitzgerald reported on the core service level project, explaining that departments were in the process of identifying core services. He raised the question of whether capital projects should be the first items reduced during challenging financial periods. He provided a fiscal management update, stating that Springville City's net financial position was strong and that the ratio of financial assets to total liabilities remained favorable.

He discussed the Governor's priorities for the state and reviewed the House majority's legislative priorities. He outlined proposed property tax legislation, including potential changes to the Truth in Taxation process, an increase in the residential fair market value exemption, a proposed 5% cap on additional property tax increases through Truth in Taxation, exclusion of certain valuation increases from calculations, a constitutional limit on revenue and spending growth tied to inflation and population growth, and a requirement for voter approval of new tax increases.

Troy provided information on building capital replacement and repair as strategies to remain balanced with inflation. He reviewed the city's property tax history, noting that prior to 2024, Springville City had not raised property taxes before the recent Truth in Taxation process, and that property values had adjusted over time.

He asked the council whether GO Bond dollars should be shifted to operations. He later asked whether the council was open to property tax increases above inflation to address funding gaps, and the council reached a consensus that they were open to a rate discussion.

He discussed the Civic Center debt, stating that after FY 2026, approximately \$2,000,000 would remain owed, with an annual general fund payment of \$400,000. He asked whether the council would consider using reserves to pay down the debt and stated that staff would return with additional information regarding the option of using reserves for the annual payment.

Troy asked whether the council was open to moving reserves between categories and later asked whether utility rate increases above inflation should be considered to catch up over time. The council, by consensus, indicated that it was worth reviewing utility rates over a longer period.

Councilmember Snelson stated that water line replacements would be needed in the future. He said he would like to see different service level options presented. He responded to the discussion on moving GO Bond dollars by stating that it would depend on state actions related to city revenues and noted concerns that funding often continues even after bonds are paid off.

Councilmember Ellingson stated that she would like to see more information and further discussion regarding service levels.

Councilmember Wright asked whether the city should maintain maximum reserve levels or rebalance reserves to support other beneficial city needs. She later expressed the need to consider attracting new businesses and generating additional revenue.

Bruce Riddle stated that the city had recently used reserves for property-related purposes.

Mayor Packard commented that it was positive that the city was in a strong financial position and credited good management for that outcome.

Dinner Break: The council recessed at 5:58 p.m. and reconvened at 6:10 p.m.

TUF - METHODOLOGY, USES, AND TIMELINE - Brad Stapley, Public Works Director

Brad Stapley reported on the Transportation Utility Fee (TUF), explaining its purpose, limitations, and allowable uses. He stated that Springville's methodology aligned with preventative maintenance practices and explained that pavement degrades over time. He reviewed the Pavement Surface Evaluation and Rating (PASER) values for city roads, noting that roadways are evaluated annually and that the city strives to maintain a PASER value of 5.72. He stated that a monthly TUF would be required to maintain the current service level. He reported that staff were in the process of completing a TUF study and provided a breakdown of potential TUF fee structures, including options for city entrances, active transportation, asphalt surface maintenance, and median maintenance. He recommended using the TUF to fund maintenance.

Mayor Packard stated that he would like to discuss and follow the Active Transportation Plan separately. He later stated that the city needed to begin implementation, review the program after a year, and make adjustments as necessary. He noted that the TUF represented one of the remaining revenue options for the city and could help fund active transportation and improvements to city entrances.

Councilmember Wright asked whether the TUF, being relatively new, could be subject to future litigation and expressed concern about potential financial risk.

Councilmember Snelson stated that he was not yet comfortable with the TUF and asked how road maintenance had been funded previously without it. In response, Brad Stapley stated that roadways were now entering rehabilitation phases.

Councilmember Millsap stated that investing in active transportation would help reduce traffic on roadways.

Councilmember Smith stated that he supported the city entrances as part of the TUF.

Councilmember Ellingson stated that the city should focus on achieving the greatest impact with the minimum necessary effort and commented that the proposed fee was fair.

Council Action: The council agreed to move forward with the completion of the TUF study and to continue the discussion at a future meeting.

Councilmember Jake Smith left the meeting at 6:47 p.m.

BUDGET POLICIES - Bruce Riddle, Assistant City Administrator/Finance Director, and John Penrod, Assistant City Administrator/City Attorney

Bruce Riddle reviewed key budget policy points and the city's current practice of applying annual inflationary increases to operations. He explained that increases above 3% would require additional discussion. The council agreed to continue the current practice. He asked whether the council wished to maintain the general fund balance within a range of 5% to 35%. He also asked whether the council agreed that Enterprise Fund reserves should be maintained at 30% of annual operating revenue.

Councilmember Wright asked whether a report could be provided regarding reserve levels.

Bruce Riddle stated that while the city was saving funds, the current level was insufficient to support a 20-year plan, and that reserve levels by fund would need further discussion.

John Penrod reported on the cost recovery policy for city services and reviewed the process used to evaluate and adjust fees. He noted that Public Art funding was currently set at 2% of the Capital Improvement Program (CIP), and the council agreed to continue that level.

John Penrod also reported on Utah Retirement System Tier II requirements for employees hired after 2011, explaining the city's contribution obligations. He stated that covering pension costs would result in an increase. He reviewed how other cities were addressing the issue. The council agreed to cover only the city's portion of the required contribution.

WORK PLAN DISCUSSIONS

ALLEN'S BLOCK - Troy Fitzgerald, City Administrator

City Administrator Troy Fitzgerald reported that the property had a new owner and that the owner was working with the city to explore future plans for the site.

GENERAL PLAN - Josh Yost, Community Development Director

Josh Yost, Community Development Director, reported on the General Plan update. He stated that staff were evaluating recommendations from the Dry Creek Plan and the SR-51 South area. He reviewed the project timeline, noting that the consultant had delivered the draft plan to staff the previous month, that it was scheduled to go to the Community Development Board in February, to three additional boards in March, and to the Planning Commission in May. He asked when the council would like to be involved in the process.

Councilmember Snelson requested that the council receive updates and copies of the draft plan at each stage of the review process.

Council Action: The council agreed to receive updates and draft versions of the plan throughout the review process.

DRY CREEK PARKWAY - Josh Yost, Community Development Director

Josh said the Dry Creek area would be rolled into the General Plan.

CITY ENTRANCES - Stacey Child, Parks and Recreation Director

Stacey Child, Parks and Recreation Director, reported that the current level of service for city entrances was low and asked the council to provide directions on priorities and concerns. Council discussion included improving the 1400 North Freeway and 400 South Freeway entrances with more than signage, incorporating a theme while allowing each entrance to have a distinct appearance. Council members discussed emphasizing the "Art City" identity, adding trees, and considering landscaping elements. Stacey Child asked for direction on the use of concrete versus rock mulch in medians, the inclusion of landscaping and potential public art, and preferences for lighting, including whether the focus should be on increased visibility or design features. The council expressed support for a design concept approach to lighting.

STREET TREE PROGRAM - Stacey Child, Parks and Recreation Director

Stacey Child, Parks and Recreation Director, reported that Springville had been designated a Tree City for 46 consecutive years. She stated that the city maintained approximately 36,600 trees, including 8,500 street trees and 28,100 city-owned trees. She reviewed the current street tree program and reported that the existing level of service was poor and largely reactive, with staff time divided among parks for tree care. She presented several program options for council consideration.

Council Direction: The council provided the following ranked preferences:

1. Continue with a city-managed street tree program – supported by Councilmembers Ellingson and Millsap.
2. A shared responsibility model with both the city and property owners involved in planting and maintenance – supported by Councilmember Snelson.

3. Full responsibility placed on property owners – supported by Councilmember Wrigh

COUNCIL GUIDANCE - Troy Fitzgerald, City Administrator

Mayor Packard asked for a couple of city council members to work with Patrick Monney regarding the pension plan. Councilmember Wright and Ellingson will assist.

ADJOURNMENT

Motion: Councilmember Snelson moved to adjourn the meeting at 8:25 p.m. **Councilmember Wright**

Seconded the motion. **Voting Yes:** Councilmember Ellingson, Councilmember Millsap, Councilmember Smith **ABSENT**, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 4-0, with 1 absent.**


CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by UCA 52-4-205.

There was none.

This document constitutes the official minutes for the Springville City Council Budget Planning meeting held on Tuesday, January 14, 2026. I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, January 14, 2026.

DATE APPROVED: February 03, 2026



Kim Crane
City Recorder