

Town of Cedar Fort

Town Council Work Meeting Minutes

Date: February 3, 2026

Time: 6:30 PM

Location: Town Hall, 50 East Center Street, Cedar Fort

Council Members Present:

- Mayor Wyatt Cook
- Council Member Alex Carter
- Council Member Travis Giles
- Council Member Eric Boud

Council Members Absent:

- Council Member Jed Berry

Staff Present:

- Town Recorder Kandice Johnson
 - Town Treasurer Andrea Ashley
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CALL TO ORDER

Mayor Wyatt Cook called the Town Council Work Meeting to order at 6:39 p.m.

1. Roll Call

Roll call was taken. A quorum was present.

2. Prayer / Thought

A prayer was offered by Alex Carter.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Cook.

PUBLIC COMMENT

Public comment was opened.

Time was limited to 2–3 minutes per person. One public comment was received.

Darrell Cook - Access to spring creek has been shut off.

Public comment was then closed.

DISCUSSION ITEMS

(Discussion only – no motions or votes were taken during this work meeting)

1. Building Contract

The Council discussed options related to building inspection and plan review services. Discussion included whether to continue using an engineering firm versus contracting directly with a certified inspector for inspections, while still requiring engineered plans. The possibility of issuing Requests for Qualifications (RFQs) for inspection services and subdivision reviews was discussed. No action was taken.

2. Water and Garbage Bill / Late Fees

The Council discussed outstanding water and garbage accounts, payment tracking, and contract compliance. Rental deposit history and handling of deposits upon tenant changes were discussed. The Council also discussed handling delinquent accounts tied to properties with unresolved ownership or occupancy issues. No action was taken.

3. Fee Schedule

The Council discussed the current fee schedule, specifically excavation and dirt-moving permits. Discussion included distinguishing between residential/personal use and commercial or

development-related excavation, drainage concerns, elevation changes, and right-of-way protections. No changes were made at this meeting, and no action was taken.

4. Budget Priorities

The Council reviewed current budget allocations and unspent funds. Discussion included:

- Town Hall water line connection, flooding mitigation, and pump installation
- Recreation Center maintenance needs
- Road and culvert repairs
- Potential acquisition of the school property
- Fire Department funding challenges, including equipment, operational readiness, and medical response capabilities

The Council discussed possible future funding mechanisms, including sales tax options, fees, impact fees, and ballot questions for public input. This item was discussion only.

5. Irrigation Contract

The Council discussed the need to enter into a new agreement with the irrigation company, noting that the previous agreement expired in 2019. Concerns were raised regarding proposed terms in the new agreement, including elimination of “saved water” provisions, increased costs per acre-foot, and a proposed lump-sum payment. Council members were asked to review the old and proposed agreements and provide feedback for future negotiations. No action was taken.

CLOSED MEETING

A motion was made to enter into a closed meeting for the purpose of discussion as allowed by Utah Code.

Motion: Council Member Eric Boud

Second: Council Member Alex Carter

Vote:

- Mayor Wyatt Cook — Yes
- Council Member Alex Carter — Yes
- Council Member Travis Giles — Yes
- Council Member Alex Carter — Yes

Motion passed unanimously.

ADJOURNMENT

Following the closed meeting, a motion was made to adjourn the Town Council Work Meeting.

Motion: Council Member Eric Boud

Second: Council Member Alex Carter

Vote:

- Mayor Wyatt Cook — Yes
- Council Member Alex Carter — Yes
- Council Member Travis Giles — Yes
- Council Member Alex Carter — Yes

Motion passed unanimously.

The meeting adjourned at 8:47 p.m.

Minutes approved by the Cedar Fort Town Council on:

02/17/2026
Date

Kandice Johnson
Kandice Johnson, Town Recorder

Date: 02/03/2026

Town of Cedar Fort

Town Council Work Meeting Sign-In Sheet

50 E Center Street, Cedar Fort, UT 84013

Full Name	Address/City (Optional)	Signature	Representing (e.g. Staff/Resident/Guest)
Kate Black		<i>Kate Black</i>	
Darrell Cook		<i>Darrell Cook</i>	
Cal Cook		<i>Cal Cook</i>	
LARRY Cook		<i>Larry Cook</i>	
Duane Hutchings		Online <i>Duane Hutchings</i>	
Grant Peterson		Online <i>Grant Peterson</i>	
Jentry Johnson		Online <i>Jentry Johnson</i>	
COURTNEY BOND		<i>Courtney Bond</i>	
Andrea Ashley		-	