

Pacific Heritage Academy Board Minutes
February 19, 2025, (via Google Meet) 5:41-6:13 p.m.
Pacific Heritage Academy
Draft (Pending Board Approval)

Agenda Items	Minutes
Call to Order/Roll Call	Present: Sarah Erb, Wayne Clausing, Charlotte Tulevukai, Ben Brown came in a few seconds later after roll call Excused: Jay Frost
Previous Board Minutes: <ul style="list-style-type: none"> • Minutes from January 15, 2026 	Wayne makes a motion to approve the board minutes, Ben seconds and the motion passes unanimously.
Public Comment:	None
Financial Report:	Rich: <ul style="list-style-type: none"> • The finance committee met right before this meeting. • DCOH: 63 • Still missing Jay’s Conflict of Interest. • Send the training certificates to Val and Rich. <p>Wayne makes a motion to approve the financial report for January, 2026. Charlotte seconds and the motion passes unanimously.</p> <p>Wayne makes a motion to approve the financial report for November, 2025. Ben seconds and the motion passes unanimously.</p> <p>Wayne makes a motion to approve the financial report for December, 2025. Ben seconds and the motion passes unanimously.</p>
Audit Committee	Wayne would like to cover this next month.
School Report	Sheena: Director’s Report <ul style="list-style-type: none"> • Enrollment:330 • Steven Covey - Leader in Me: Character Education Program presented • Legislature Watch: HB 440 - \$1 School Lunch Amendments, Share Table • Literacy Week 3/2-6, Student Led Conf & Keiki Market 3/19
Next Board Meeting:	March 19, 2026
Meeting Adjourned	Wayne makes a motion to adjourn the meeting. Charlotte seconds and the meeting is adjourned. The meeting ended at 6:13 p.m.