

**NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT
ADMINISTRATIVE CONTROL BOARD MEETING**

**February 18, 2026
KOLOB FIRE STATION
1388 South Old Hwy 91
7:00PM**

Meeting Minutes

- I. Meeting Called to Order: Ryan Frisby**
 - a. The meeting was called to order at 7.10pm.

- II. Pledge of Allegiance: By Invitation.**

- III. Attendance: Cathye Huckaby.**
 - a. Board Members Present: Chairperson; Ryan Frisby, Vice Chairperson; John Southwick, Treasurer; Eric Kerns, Member; Tim Beam, Member, Cathye Huckaby, Board Clerk/Office Manager.
 - b. Board Members Absent: Pat Fleckenstin, Chairperson
 - c. Harmony Valley Fire Department: Fire Chief Jim Banks.
 - d. Fire Association: Tamra Banks, Member
 - e. Community: None

- IV. Reading and Approval of Previous ACB Meeting Minutes: Ryan Frisby**
 - a. The January 21, 2026, Administrative Control Board (ACB) meeting minutes were emailed to each member prior to the meeting. Members had a chance to review the minutes and make changes. No changes were requested (See Attached).

Motion: A motion was made by Eric Kerns that the ACB Meeting Minutes for January 21, 2026, be approved as revised and reviewed. Tim Beam seconded the motion. Motion carried unanimously by all present.

- V. Financial Report: John Southwick/Cathye Huckaby.**
 - a. NHVSSD Balance Sheet dated 2-18-2026 and 2-15-2026 were reviewed (See Attached). Two versions were presented because a QuickBooks transfer was not yet reflected.
 - b. NHVSSD Budgets vs Actuals FY 2026 January – December 2026, as of 2-15-2026 was reviewed (See Attached).
 - c. NHVSSD Budgets vs Actuals FY 2026 January – December 2026, as of 2-15-2026 was reviewed (See Attached).
 - d. NHVSSD Expense Report from 1-14-2026 to 2-15-2026 was reviewed (See Attached).

- e. As per Board Motion of 11-19-2026, \$10,000 was transferred from the general fund to the building fund and \$15,000 was transferred from the general fund to the contingency fund.

VI. Truth in Taxation (TNT) Update: Pat Fleckenstein.

- a. Pat Flakenstien will be on the agenda going forward to discuss Truth in Taxation.
- b. He will contact the county auditor to start the process.
- c. Monthly updates on TNT will be provided.

VII. SCBA Compressor Replacement- Jim Banks.

- a. The board has been discussing replacing the SCBA compressor for almost a year.
 - Bids were received from two companies, L.N. Curtis and SCBA Sales and Rentals. SCBA Sales and Rentals provided the lower bid at \$33,240, which includes a \$2,500 trade-in value for the old compressor. L.N. Curtis's bid was \$35,988.28. (BIDS- See Attached)
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 - The fire association has set aside \$20,000 to assist with the purchase, NHVSSD would have to pay the remaining balance.
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Motion: A motion was made by Eric Kerns that the ACB thank the New Harmony Fire Association for the \$20,000.00 donation toward the purchase of a new SCBA Compressor, and that NHVSSD will pay the remaining balance out of the General Fund. John Southwick seconded the motion. Motion carried unanimously by all present.

VIII. Workers' Compensation Insurance Increase- Cathye Huckaby

- a. The workers' compensation premium has increased significantly, from \$1,597 last year to almost \$3,000 this year.
- b. The insurance company cited two reasons for the increase:
 - A \$18,000 medical claim related to John Gray's knee surgery, affecting the loss ratio.
 - And new law regarding presumptive cancer liabilities for firefighters. (See Attached.)
- c. A mid-year budget review will be conducted in July or August to address this and other line-item overages.

IX. Positive Pay and Fund Transfers- Cathye Huckaby

- a. The SBSU "Positive Pay" system has been implemented as an extra security measure.
 - The process is more labor-intensive, requiring daily monitoring between 8 and 10am to approve payments. But this is working out ok.
- b. The Building & Equipment Fund Account, which as dormant, has been reactivated.
- c. Electronic Transfers are now being made by the Office Manager, as approved at the last meeting. SBSU is working with us to manage the transition.

X. Chairperson Report: Pat Fleckenstein

- a. No reports

XI. Board Member's Report:

- a. Tim Beam raised a question about recycle pickup; the district is not paid for it.
 - The bins belong to Washington County and were exchanged for a truck that later sold for \$25,000.
- b. Ryan Frisby reported a 350% increase in his personal homeowner's insurance from AAA, finding a much lower rate with State Farm after canceling. This may be directly related to HB48.

XII. Fire Chief's Report: Jim Banks.

- a. Proposed Property Acquisition on Highway 144 for a new Station.
 - Chief Banks is exploring the acquisition of a four-acre property on Highway 144 for a new fire station. The property is located at 1750, near Carter properties.
 - The lot belongs to the church through PRI and is currently too small for housing development under existing regulations.
 - The location is considered ideal, situated halfway between the town and the freeways.
 - Acquiring this property would provide the department with a site under its control for future development, such as a training facility or additional parking.

- The current town station is inadequate; for example, the donated Zion engine could not fit inside.
 - It is advantageous to secure a zoning variance for a public facility before the surrounding properties are developed to avoid future resident objections.
 - Chief Banks has initiated preliminary discussions with PRI and has a meeting scheduled with their representative next month. He will provide an update at the next board meeting.
 - The group also discussed a previously proposed road between the current location and exit 42. No progress has been made since the initial meetings with the county and PRI.
 - Chief Banks plans to meet with the county commissioners, along with Chairman Fleckenstein, to push for progress on these infrastructure issues after getting more information from PRI.
- b. CIB Funding: The board discussed Community Impact Board (CIB) funding. CIB has changed its processes and is now primarily offering low-interest loans rather than grants.
- CIB loans could be an option for purchasing the new property or replacing aging apparatus, like the command truck which will be 20 years old next year.
 - James Banks noted his previous contact at CIB has retired, and he will need to establish a new relationship.
 - A technical issue with renewing the local building authority bond was mentioned, as the online system does not accept the entity's full name or abbreviations.
 - To secure external funding like CIB loans, the community must demonstrate it is contributing its fair share. This reinforces the need to justify a budget increase and raise the mill rate.
- c. HB 48 Meeting Summary & WUI Assessments
- **HB 48 Plan Complexity:** James Banks attended a meeting about HB 48 with the county and fire chiefs and found the plan increasingly complex and confusing.
 - **Fee Structure:** The proposed fee structure is based on property square footage for properties within the state-defined Wildland Urban Interface (WUI):
 1. Up to 3,000 sq ft: \$20/year

2. 3,001 to 6,000 sq ft: \$60/year
3. 6,001 sq ft and above: \$100/year

- It's emphasized that these are voluntary "assessments" to assist homeowners, not mandatory "inspections." Assessors will only enter property by invitation.
 - The state division will lead initial assessments, which must be in-person by certified assessors.
 - Reporting software and certification tools are under development, with an expected launch in mid to late spring.
 - Residents can register for the assessment queue now, but responses will be first-come, first-served.
- d. Assessor Training & Jurisdiction: Chief Banks expressed reluctance to assess their own properties to avoid conflicts of interest. An alternative is to have assessors from other jurisdictions perform them under a paid agreement.
- Washington County plans to train personnel to support the state's capacity. Jurisdictions must budget for at least one trained, funded assessor.
 - An initial assessment is valid for five years. Subsequent cycles might allow for self-reporting.
 - Residents can request a second assessment after mitigation work to move to a lower tier.
 - Properties not assessed by 2028 may default to the highest risk tier (Tier 3), resulting in higher fees.
- e. State Map & Insurer Access: A formal process is in place for locals to report map inaccuracies to the state. The map will be updated annually.
- Insurers can view the state map but do not receive homeowner-specific tier data from the state, causing some confusion.

- Staffing & County Status: Washington County has ~4,000 houses under this plan but no mention of new hires. The county is still using the 2006 WUI code.

f. A preseason fire coordination meeting is scheduled for April 9th at 11:30.

XIII. Office Manager/Board Clerk Report: Cathye Huckaby.

- a. The ACB fell behind last year in completing mandated State Training. Board Members were asked to log on to the Office of State Auditors Website and complete the required training. The lack of training will be reported on the 2025 Self Evaluation Audit.
- b. Clerk Huckaby revisited the Chiefs suggestion that a Board member take lead on getting a written agreement between NHVSSD and the Township of New Harmony regarding the use of the town fire station. John Southwick agreed to take the lead on working on an agreement with the Town. Ryan Frisby will assist.

XIV. Fire Association Reports: Tamra Banks

- a. Reflective Address Signs for New Residence. The group discussed providing reflective address signs (\$20 each) to residents who pay impact fees.
 - Problem Identified: Residents often pay impact fees at the beginning of construction and do not have an official address until an occupancy permit is issued,
 - Importance: Signs are crucial for emergency services to locate addresses quickly, as only about 10% of houses are currently easily visible.
 - Conclusion: The decision was tabled. Cathye Huckaby will research the number of new houses from the previous year to estimate the potential cost.
- d. Information Bags for New Residents: Tamra Banks presented informational bags for new residents, containing booklets and flyers on wildfire safety, emergency preparedness, and a custom local resources list.
 - The resource list includes emergency contacts, reverse 911 info, burn permit details, and contacts for the special services district, water companies, and the library. The board's website nhfd.utah.gov was added to the list.

XV. Community Remarks:

- a. None

- XVI.** Meeting Adjourned: Pat Fleckenstein.
a. Meeting Adjourned at 8:19pm

Motion: John Southwick made a motion to adjourn the ACB Meeting. Eric Kerns seconded the motion. Motion carried unanimously by all present. Meeting adjourned.

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Attachments:

Agenda 2-18-25

Utah Public Notice: (2-10-26, 2-15-26)

ACB Meeting Minutes 1-21-26

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Workers Compensation Billing, email dated 1-26-26, spreads sheet.

Compressor Bids

Chief Notes for HB48 meeting and Chiefs Meeting

Follow-up Assignments

- Pat Flankenstein will contact the county auditor to start the Truth in Taxation process.
- The hydro status of the current SCBA storage bottles will be checked to see if they need testing or replacement.
- A mid-year budget review will be scheduled for July or August.
- Bids for the SCBA compressor will be scanned and sent to the clerk.
- Tim Beam will investigate getting paid for metal recycling by contacting Dixie Metals.
- James Banks to meet with the PRI representative about the Highway 144 property before the next board meeting.
- James Banks and Pat Fleckenstein to schedule a meeting with the county commissioners after the PRI meeting.
- James Banks to establish contact with the new representative at CIB.
- Determine the necessary budget increase for the upcoming TNT (Truth in Taxation) process.
- Address the issue with re-registering the local building authority bond.
- Complete required board member training via the State Auditor's Office website.
- Form a workgroup for HB 48 sharing and create a website page.
- John Southwick to work on a contract agreement with the city.
- Cathye Huckaby] will gather data on the number of new homes from last year to assess the financial impact of providing free address signs.
- The topic of funding and distributing address signs will be revisited at the next meeting.
- Tamra Banks will continue to prepare informational bags for new residents.
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**NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT
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**KOLOB FIRE STATION
1388 South Old Hwy 91**

Agenda

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- IV. **Review/Approval of Meeting Minutes: Pat Fleckenstein.**
- V. **Financial Reports: John Southwick/Cathye Huckaby.**
 - **Balance Sheet.**
 - **Budget vs Actuals.**
 - **Expenditures.**
- VI. **Truth In Taxation (TNT) Update: Pat Fleckenstein**
- VII. **Air Compressor: Chief Banks**
- VIII. **Workers' Compensation Increase: Cathye Huckaby**
- IX. **Positive Pay and Electronic Funds Transfers Update: Cathye Huckaby**
- X. **Chairperson Report: Pat Fleckenstein**
- XI. **Board Member Reports:**
- XII. **Fire Chief Report: Jim Banks**
- XIII. **Report Office Manager: Cathye Huckaby**
- XIV. **Fire Association Reports:**
- XV. **Community Remarks:**
- XVI. **Meeting Adjourned:**

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Public Notice Updated for New Harmony Administrative Control Board



From <support@helpdesk.utah.gov>
To <cathye.huckaby@newharmonyfire.org>
Date 2026-02-15 20:45

Utah Public Notice

Revised Notice

[New Harmony Administrative Control Board](#)

[View this notice and download a calendar invite](#)

Notice Date & Time: 2/18/26 7:00 PM -2/18/26 9:00 PM

Description/Agenda:

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Administrative Control Board Hearing
February 18, 2026
7:00pm

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Notice of Special Accommodations:

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Cathye Huckaby at 435 767-1893

Notice of Electronic or telephone participation:

NA

Other information:

Location:

1388 S. Old HWY 91, New Harmony , 84757

Contact information:

Cathye Huckaby , cathye.huckaby@newharmonyfire.org, (435)767-1893

To stop receiving email notifications for this public body, please click this link:

Public Notice for New Harmony Administrative Control Board



From <support@helpdesk.utah.gov>
To <cathye.huckaby@newharmonyfire.org>
Date 2026-02-10 13:10

Utah Public Notice

[New Harmony Administrative Control Board](#)

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Notice Date & Time: 3/18/26 7:00 PM -2/18/26 9:00 PM

Description/Agenda:

TO Be Announced

Notice of Special Accommodations:

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Cathye Huckaby at 435 767-1893

Notice of Electronic or telephone participation:

NA

Other information:

Location:

1388 S. Old HWY 91, New Harmony , 84757

Contact information:

Cathye Huckaby , cathye.huckaby@newharmonyfire.org, (435)767-1893

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NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT

ADMINISTRATIVE CONTROL BOARD MEETING

**January 21, 2026
KOLOB FIRE STATION
1388 South Old Hwy 91
7:00PM**

Meeting Minutes

- I. Meeting Called to Order: Pat Fleckenstein.**
a. The meeting was called to order at 7.07pm.
- II. Pledge of Allegiance: By Invitation.**
- III. Attendance: Cathye Huckaby.**
a. Board Members Present: Pat Fleckenstein, Chairperson; Ryan Frisby, Vice Chairperson; John Southwick, Treasurer; Eric Kerns, Member; Cathye Huckaby, Board Clerk/Office Manager.
b. Board Members Absent: Tim Beam, Member
c. Harmony Valley Fire Department: Fire Chief Jim Banks.
d. Fire Association: Tamra Banks, Member
e. Community: Susee Stockwell, Community Overlay Zoning Representative.
- IV. Reading and Approval of Previous ACB Meeting Minutes: Pat Fleckenstein.**
a. November 19, 2025, Administrative Control Board (ACB) meeting minutes were emailed to each member prior to the meeting. Each member of the ACB had a chance to review the minutes and make suggested changes. No changes were requested (See Attached).
- Motion: A motion was made by John Southwick that the ACB Meeting Minutes for November 19, 2025, be approved as revised and reviewed. Ryan Frisby seconded the motion. Motion carried unanimously by all present.*
- V. Financial Report: John Southwick/Cathye Huckaby.**
a. NHVSSD Balance Sheet dated 1-19-2026 was reviewed (See Attached).
b. NHVSSD Budgets vs Actuals FY 2025; January – December 2025, as of 1-20-2025 was reviewed (See Attached).
c. NHVSSD Budgets vs Actuals FY 2026 January – December 2026, as of 1-20-2025 was reviewed (See Attached).
d. NHVSSD Expense Report from 11-01-2024 to 1-20-26 was reviewed (See Attached).
e. Handout of 2026 Meeting Folders with approved Budget and Proposed line items (See Attached).

- f. As per the Boards motion during Novembers ACD Meeting, a CD Account (Nicknamed Certificate 9569) has been opened for Impact Fee Funds, \$372,750.00, was transferred from the Impact Fee Account to the CD account. Monies in both accounts are Impact Fee Funds and are regulated as such.
- g. The Building Fund Account will be renamed to Building/Equipment Fund Account and left as checking account.
The Chief did an excellent job managing the 2025 Budget. Approximately \$15,000.00 will be moved from the general fund to the contingency fund and \$10,000.00 will be moved from the general fund to the Equipment fund as agreed upon at November 2025 Public Hearing.

VI. SBSU General Fund Account Fraudulent Checks: Cathye Huckaby

- a. On December 30, 2025, the NHVSSD Board Members and Fire Chief were informed via email, by Cathye Huckaby that the NHVSSD General Fund Account had been compromised. Check # 4656 was stolen from the mail, the “payee” name was changed from VISA to Kelli Flinchem, the amount paid was changed from \$829.46 to \$3,829.46. The Fraudulent check was cashed. Cathye Huckaby notified the Bank and the account was immediately flagged. John Southwick as Treasurer signed the forms requesting an investigation into fraudulent activity. The SBSU Fraud Unit is now investigating. In addition, Cathye Huckaby, on behalf of NHVSSD, signed up for the SBSU Positive Pay Program where in all checks will be logged into a SBSU account as being authorized for payment in advance. In addition, all checks not logged will have to be authorized or declined each day.

During this process there was a second attempt to cash a \$4000.00 fraudulent check. It was caught by SBSU and rejected. A second investigation labeled as “counterfeit fraud” was opened by NHVSSD and SBSU.

- b. Another option to combat fraudulent checks is to move toward online bill pay. Cathye Huckaby, Clerk does not have access to transfer funds, however, direct payments can be made if two signatories, same as written checks authorize the transaction.

Motion: A motion was made by Eric Kerns the ACB Financial Reports be accepted/approved as reviewed, that the Board approve direct payment with 2 signatory approval, that the money saved in FY 2025 be transferred from the general Fund to both the Contingency and Equipment Fund as previously discussed. Ryan Frisby seconded the motion. Motion carried unanimously by all present.

VII. HB 48 Update: John Southwick

- a. Utah House Bill 48 went into Effect. This bill addresses efforts to oversee wildfire risks associated with wildland urban interface property.
- b. According to the Forest Fire and State Land Website, HB\$* **House Bill 48 (HB 48), titled “Wildland Urban Interface Modifications”,** was passed during the

2025 General Legislative Session in Utah. HB 48's primary intent is to increase awareness of wildfire risk and encourage property owners to share the responsibility of reducing that risk in the wildland urban interface ("WUI"). Under this bill, property owners in the high-risk WUI may request lot assessments to develop personalized risk mitigation strategies. A property fee will help support these assessments.

- c. Insurance availability and affordability are concerns for property owners in Utah, and many are already experiencing increased premiums or losing coverage as insurers respond to wildfire risk. This bill mandates that property insurers use the State's high-risk WUI boundary when determining a property's wildfire risk. If an insurer raises rates by 20% or more, or drops coverage due to wildfire risk, it must provide notice and justification based on the facts underlying the decision, if requested by the property owner.
- d. Counties and municipalities that participate in the Cooperative Wildfire System ("CWS") are now required to adopt and enforce Utah's WUI code under this bill, which addresses vegetation management around structures and ignition-resistant new construction in wildfire-risk areas.
- e. John Southwick clarified that this is a State Bill, to be administered by the Counties. There has been no training and much remains unknown about its application.

VIII. Suzee Stockwell: Overlay and HB 48.

- a. Discussion on New Harmony Overlay, Firewise and HB49. See Attached.

IX. Property For New Station: Chief Banks.

- a. In light of the building occurring off Hwy 144, Chief Banks suggested we start considering where to build a new station. The Town station does not meet the needs of the community or the times. He has identified 4 acres, owned by the church, off Hwy 144 that might be perfect.
- b. Chief Banks also encouraged the Board to research and enter into a signed agreement with the Township of New Harmony as to the access to and the maintenance of the town station by the NHVSSD/HVFD.

X. Chairperson Report: Pat Fleckenstein

- a. No reports

XI. Board Member's Report:

- a. No report.

XII. Fire Chief's Report: Jim Banks.

- a. Chief Banks and Chairperson Fleckenstein will ask for a meeting with Washington County to renew the discussion of the frontage road between exit 40 and 41.
- b. There were 129 calls for 2025. This is about average over the last couple years.
- c. The new engine is in service, just in time as the other engine quit running and needs significant repairs.
- d. L. N. Curtis & Sons has a refurbished Air Compressor that we can purchase for a reduced price of \$20,000. The Chief is working on this purchase.

XIII. Office Manager's Report: Cathye Huckaby.

- a. Nothing Further.

XIV. Fire Association Reports: Tamra Banks.

- a. The Volunteer recognition dinner will be held around the end of May and is being expanded to include all volunteers that assist with events.
- b. Tamra Banks is willing to put together a packet for the Fire Mitigation Program that can be handed out to the community.
- c. The New Harmony Township is sending out a survey to their constituents asking if they support the apple festival or wish it to go away. The survey should be out this month.

XV. Community Remarks:

- a. None

XVI. Meeting Adjourned: Pat Fleckenstein.

- a. Meeting Adjourned at 9:01

Motion: John Southwick made a motion to adjourn the ACB Meeting. Eric Kerns seconded the motion. Motion carried unanimously by all present. Meeting adjourned.

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Attachments:

Agenda 1-21-25

Utah Public Notice: (1-14-26,1-20-26)

ACB Meeting Minutes 11-19-25

NHVSSD Balance Sheet dated 1-19-2025, was reviewed (See Attached).

NHVSSD Budgets vs Actuals FY 2025; January – December 2025, as of 1-20-2025 was reviewed (See Attached).

NHVSSD Budgets vs Actuals FY 2026 January – December 2026, as of 1-20-2025 was reviewed (See Attached).

NHVSSD Expense Report from 11-01-2024 to 1-20-26 was reviewed (See Attached).

Letter Susie Stokwell: 1-22-25, Summary if New Harmony Valley Overlay Zone Amendments and suggestions regarding HB 48.

Account Summary

Checking Accounts \$279,114.12

Contingency Fund

x5419 | NEW HARMONY VALLEY SPECIAL SERVICE DIST

\$43,219.30

Available Balance

Impact Fee

x5344 | NEW HARMONY VALLEY SPECIAL SERVICE DIST

\$56,766.21

Available Balance

Building Fund

x3628 | NEW HARMONY VALLEY SPECIAL SERVICE DIST

\$10,577.46

Available Balance

General Fund

x3643 | NEW HARMONY VALLEY SPECIAL SERVICE DIST

\$168,551.15

Available Balance

CD and IRA Accounts \$186,375.00

Certificate

x9569 | NEW HARMONY VALLEY SPECIAL SERVICE DIST

\$186,375.00

Available Balance

Credit Cards -\$197.97

Credit Card

x0155 | NEW HARMONY VALLEY SPECIAL SERVICE DIST

-\$50.00

Current Balance

\$4,768.42

Available Balance

Balance Sheet

New Harmony Valley Special Service District

As of February 15, 2026

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
Certificate *9569	372,750.00
Loan Escrow Account - Fire Truck	0.00
State Bank - Building Fund	577.46
State Bank - Capital Projects	0.48
State Bank - Contingency Fund	28,219.30
State Bank - General Fund	168,059.46
State Bank - Impact Fees	55,616.21
Total for Bank Accounts	\$625,222.91
Other Current Assets	
Due from other governments	14,694.79
Uncategorized Asset	-1.00
Total for Other Current Assets	\$14,693.79
Total for Current Assets	\$639,916.70
Fixed Assets	
General Fixed Assets	\$240.00
Buildings and Improvements	380,101.17
Emergency Vehicles	361,334.00
Land	8,750.00
Machinery and Equipment	\$132,621.40
2024 Fire Truck	625,000.00
Total for Machinery and Equipment	\$757,621.40
Total for General Fixed Assets	\$1,508,046.57
Total for Fixed Assets	\$1,508,046.57
Other Assets	
Construction in Progress	-3,829.46
Total for Other Assets	-\$3,829.46
Total for Assets	\$2,144,133.81

Balance Sheet

New Harmony Valley Special Service District

As of February 15, 2026

DISTRIBUTION ACCOUNT	TOTAL
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
*Accounts Payable	93.11
Total for Accounts Payable	\$93.11
Other Current Liabilities	
Accounts Payable	0.00
Accrued Interest Payable	0.00
Total for Other Current Liabilities	\$0.00
Total for Current Liabilities	\$93.11
Long-term Liabilities	
2023 Bond B2406 Fire Truck	533,000.00
General Long-Term Debt	\$0.00
CIB Lease	0.00
USDA - 1	0.00
USDA - 2	0.00
Total for General Long-Term Debt	\$0.00
Total for Long-term Liabilities	\$533,000.00
Total for Liabilities	\$533,093.11
Equity	
Amount to be Provided for GLTD	-533,000.00
Investment in Fixed Assets	1,507,806.78
Opening Bal Equity	186,375.00
Retained Earnings	450,070.95
Net Income	-212.03
Total for Equity	\$1,611,040.70
Total for Liabilities and Equity	\$2,144,133.81

New Harmony Valley Special Service District

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Charge for Services		10,000.00	-10,000.00	
Contribution from Fund Balance		40,590.00	-40,590.00	
Donations		100.00	-100.00	
Grants		100.00	-100.00	
Impact Fee Revenue	1,200.00	30,000.00	-28,800.00	4.00 %
Property Tax	36,129.41	166,110.00	-129,980.59	21.75 %
Reimbursements	-700.00		-700.00	
Total Income	\$36,629.41	\$246,900.00	\$ -210,270.59	14.84 %
GROSS PROFIT	\$36,629.41	\$246,900.00	\$ -210,270.59	14.84 %
Expenses				
Administration	117.44	2,000.00	-1,882.56	5.87 %
Accounting (HintonBurdick)	1,000.00	12,000.00	-11,000.00	8.33 %
Chief Banks	1,000.00	12,000.00	-11,000.00	8.33 %
Office Manager	1,035.00	12,000.00	-10,965.00	8.63 %
Total Administration	3,152.44	38,000.00	-34,847.56	8.30 %
Call out reimbursement	3,920.00	25,000.00	-21,080.00	15.68 %
Contracted Services	157.30	12,500.00	-12,342.70	1.26 %
Drug Testing	36.00	0.00	36.00	
Google	233.74		233.74	
Lexipol	4,184.48	0.00	4,184.48	
Professional Organizations/ Dues	457.00		457.00	
Total Contracted Services	5,068.52	12,500.00	-7,431.48	40.55 %
Debt Service		34,000.00	-34,000.00	
Election Costs		0.00	0.00	
Emergency Medical Response		2,500.00	-2,500.00	
Insurance		15,000.00	-15,000.00	
Liability Insurance		0.00	0.00	
Workers Comp	2,932.00	0.00	2,932.00	
Total Insurance	2,932.00	15,000.00	-12,068.00	19.55 %
Misc		0.00	0.00	
Operations Maintenance & Repair		33,000.00	-33,000.00	
Equipment Repair	1,032.82	0.00	1,032.82	
Fuel	379.05	0.00	379.05	
Total Operations Maintenance & Repair	1,411.87	33,000.00	-31,588.13	4.28 %
Purchase of Fixed Assets		0.00	0.00	
Purchase Machinery and Equip		15,000.00	-15,000.00	
Total Purchase of Fixed Assets		15,000.00	-15,000.00	
Safety Equipment		18,000.00	-18,000.00	
Other	135.00	0.00	135.00	
Total Safety Equipment	135.00	18,000.00	-17,865.00	0.75 %
Station Supplies	30.68	13,000.00	-12,969.32	0.24 %

New Harmony Valley Special Service District

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Bay Station Supplies	1,717.15	0.00	1,717.15	
Office Supplies		0.00	0.00	
Printing		0.00	0.00	
Total Office Supplies		0.00	0.00	
Total Station Supplies	1,747.83	13,000.00	-11,252.17	13.44 %
Training	1,235.00	11,000.00	-9,765.00	11.23 %
Fire School		0.00	0.00	
Total Training	1,235.00	11,000.00	-9,765.00	11.23 %
Travel, Meals, Mileage		1,000.00	-1,000.00	
Hotels	247.12	0.00	247.12	
Meals	408.31	0.00	408.31	
Total Travel, Meals, Mileage	655.43	1,000.00	-344.57	65.54 %
UTILITIES	131.30	10,400.00	-10,268.70	1.26 %
Gas and Electric	344.68	0.00	344.68	
Internet Access	1,023.51	0.00	1,023.51	
Waste Dumpster	182.96	0.00	182.96	
Total UTILITIES	1,682.45	10,400.00	-8,717.55	16.18 %
Total Expenses	\$21,940.54	\$228,400.00	\$ -206,459.46	9.61 %
NET OPERATING INCOME	\$14,688.87	\$18,500.00	\$ -3,811.13	79.40 %
Other Income				
Interest Income	125.26	6,500.00	-6,374.74	1.93 %
Sale of Assets		0.00	0.00	
Total Other Income	\$125.26	\$6,500.00	\$ -6,374.74	1.93 %
Other Expenses				
Contingency Fund	15,000.00		15,000.00	
Contribution to Fund Balance		15,000.00	-15,000.00	
Interest Expense	26.16	10,000.00	-9,973.84	0.26 %
Total Other Expenses	\$15,026.16	\$25,000.00	\$ -9,973.84	60.10 %
NET OTHER INCOME	\$ -14,900.90	\$ -18,500.00	\$3,599.10	80.55 %
NET INCOME	\$ -212.03	\$0.00	\$ -212.03	0.00%

New Harmony Valley Special Service District

Date	Type	No.	Payee	Method	Source	Category	Memo	Due date	Balance	Total	Email	Last delivered	Class	Location	Status	Attachments
02/14/2026	Check	EFT	SBSU			Contingency Fund	Transfer Savings to Contingency Fund #615419 From General Fund		\$0.00	\$15,000.00			General Fund		PAID	1
02/14/2026	Check	EFT	Republic Services			Waste Dumpster	Acct 3-0233-0014627; Inv xxx000784239; Dated 1-31-26		\$0.00	\$90.69			General Fund		PAID	1
02/14/2026	Check	To print	Aland, Allison			Reimbursements	Impact Fee Reimbursement # 677		\$0.00	\$700.00			Impact Fee		PAID	1
02/14/2026	Check	EFT	VISA			Google	VISA # 2528 DATE:2-2-26		\$0.00	\$107.30			General Fund		PAID	1
02/14/2026	Check	4712	ROCKY MOUNTAIN POWER			Gas and Electric	Acc.# 18461715-001-8, Date 2-2-2026		\$0.00	\$115.47			General Fund		PAID	1
02/14/2026	Check	4711	L.N. CURTIS & SONS			Equipment Repair	Inv. 1017149 Customer # C2285 Statement 2-2-26		\$0.00	\$416.10			General Fund		PAID	1
02/14/2026	Check	EFT	Shell Small Business			Fuel	2-15-26 INV 110666885 Acc.# 049600441117		\$0.00	\$187.02			General Fund		PAID	1
02/14/2026	Check	4710	Siddons Martin Emergency Group			Equipment Repair	Account # ***2551, Inv. 700-SIV0054411STATEMENT DATE 1-30-25		\$0.00	\$358.00			General Fund		PAID	1
02/14/2026	Check	4709	UTAH ASSOCIATION OF SPECIAL DISTRICTS			Professional Organizations/ Dues	UASD Renewal Premium 2026		\$0.00	\$457.00			General Fund		PAID	1
02/14/2026	Check	4708	Jim Banks			Chief Banks	1-2026 Stipend - Jim Banks		\$0.00	\$1,000.00			General Fund		PAID	1
02/07/2026	Check	ETF	WCF Insurance Company			Workers Comp	INV SXd000250, 2026-2027 Premium Proposal # 2051325-2268289		\$0.00	\$2,932.00			General Fund		PAID	1
02/07/2026	Check	ETF	VISA			--Split--	VISA 0155 Billing Date 1-28-26		\$0.00	\$2,230.04			--Split--	Split--	PAID	
02/05/2026	Check	4707	SQUIRE			Accounting (HintonBurdick)	Inv.: 42267 Accounting Services Client 36043		\$0.00	\$1,000.00					PAID	1
02/05/2026	Check	4706	EnBridge			Gas and Electric	Commercial gas, 1-23-26 ACCOUNT 7983471975		\$0.00	\$81.27			General Fund		PAID	1
02/05/2026	Check	4705	TINK'S SUPERIOR AUTO PARTS			Equipment Repair	Account # 19325 , 1-31-26 Tink's Napa Statement Repairs/ Maintenance.		\$0.00	\$258.72			General Fund		PAID	1
02/05/2026	Check	4704	Western Pest Control			UTILITIES	est Control ACC. 22226 Inv.538501, 2-1-26		\$0.00	\$65.65			General Fund		PAID	1
02/05/2026	Check	4703	Cathye Huckaby			Office Manager	Office Manager 1-2025		\$0.00	\$1,035.00			General Fund		PAID	1
01/20/2026	Check	4702	Shell Small Business			Fuel	1-15-26 INV 109979683 Acc.# 049600441117		\$0.00	\$192.03			General Fund		PAID	2
01/14/2026	Check	4701	DAVID OSBORN			Training	2026 Winter School Reimbursement		\$0.00	\$75.00					PAID	1
01/14/2026	Check	4700	Scott Alishouse			--Split--	4th Qtr. 2025 Call-out & Training		\$0.00	\$120.00			Split--	Split--	PAID	1
01/14/2026	Check	4699	Heber Barlow			Training	4th Qtr. 2025 Training		\$0.00	\$80.00					PAID	1
01/14/2026	Check	4698	Kristen Carter			--Split--	4th Qtr. 2025 Call-out and Training		\$0.00	\$560.00			Split--	Split--	PAID	
01/14/2026	Check	4697	Richard Carter			--Split--	4th Qtr. 2025 Call-out and training, Reimbursement		\$0.00	\$600.00			Split--	Split--	PAID	1
01/14/2026	Check	4696	Maddalyn Goodman			Call out reimbursement	4th Qtr. 2025 Call-out and Training		\$0.00	\$320.00			General Fund		PAID	1
01/14/2026	Check	4695	Wes Goodman			--Split--	4th Qtr. . Call-out and Training		\$0.00	\$960.00			Split--	Split--	PAID	1
01/14/2026	Check	4694	Clair Hansen			--Split--	4th Qtr. 2025 Call-out and Training		\$0.00	\$160.00			Split--	Split--	PAID	1
01/14/2026	Check	4693	Mack, Joshua			--Split--	4th Qtr. 2025 Call-out Training		\$0.00	\$120.00			Split--	Split--	PAID	1
01/14/2026	Check	4692	DAVID OSBORN			--Split--	4th Qtr. 2025 Call-out and Training		\$0.00	\$400.00			Split--	Split--	PAID	1
01/14/2026	Check	4691	Malcolm Tonneson			--Split--	4TH Qtr. Call-out and Training		\$0.00	\$280.00			Split--	Split--	PAID	1
01/14/2026	Check	4690	Don Williams			--Split--	4TH Qtr. Call-out and Training and Event		\$0.00	\$640.00			Split--	Split--	PAID	1
01/14/2026	Check	4689	John Wray			--Split--	4TH Qtr. 2025 Call-out and Training		\$0.00	\$480.00			Split--	Split--	PAID	1
01/14/2026	Check	4688	Yanez-Hernandez, Ainath			--Split--	2025 4th Qtr. Call-out & Training , Events		\$0.00	\$360.00			Split--	Split--	PAID	1
01/14/2026	Check	4687	Republic Services			Waste Dumpster	Acct 3-0233-0014627; Inv xxx000782151; Dated 12-31-25		\$0.00	\$92.27			General Fund		PAID	1
01/14/2026	Check	4686	ROCKY MOUNTAIN POWER			Gas and Electric	Acc.# 18461715-001-8, Date 1-2-2026		\$0.00	\$147.94			General Fund		PAID	1



NEW HARMONY VALLEY SPECIAL SERVICE D
 PO BOX 655
 NEW HARMONY, UT 84757

100 W Towne Ridge Pkwy, Sandy, UT 84070
 (800) 446-2667 | www.wcf.com

Thank you for your payment.

ACCOUNT NAME NEW HARMONY VALLEY SPECIAL SERVICE DIST

ACCOUNT NUMBER 108392

DATE 02/07/2026

PAYMENT METHOD ACH - STATE BANK OF SOUTHERN UTAH - 3643

INVOICE NUMBER	PAYMENT ID	COVERAGE TYPE	PAYMENT AMOUNT
8292956	32591178	Workers' Compensation Insurance	\$2,932.00
One Inc Processing Fee *			
TOTAL			\$2,932.00

The payment(s) will be automatically deducted from your account on or about the transfer date on your invoice.
 Returned payments may be subject to a \$20.00 returned item fee.

WCF Insurance services and coverages may not be available in every state and are subject to underwriting qualification criteria, policy terms and state law. WCF Insurance is the brand name for WCF Insurance Company, WCF National Insurance Company, and WCF Select Insurance Company. wcf.com/about-us

RE: New Harmony Valley Special Services District Workers' Comp Renewal



From Brady Bartz <bbartz@wcf.com>
To cathye.huckaby@newharmonyfire.org <cathye.huckaby@newharmonyfire.org>
Date 2026-01-26 15:39

Good afternoon Cathye,

This increase is caused by two factors. First, there was a claim on 1/19/2025 with \$18,348.03 incurred. This affects the loss ratio of the account, which now stands at 178%. Secondly, the rate of class code 7711/A has increased because of H.B. 65, which significantly expanded presumptive cancer coverage for firefighters under the state's workers' compensation system. If this did not answer your question, I would be happy to set up a call to discuss in greater detail.

Thank you,

Brady

-----Original Message-----

From: cathye.huckaby@newharmonyfire.org <cathye.huckaby@newharmonyfire.org>
Sent: Monday, January 26, 2026 1:29 PM
To: Brady Bartz <bbartz@wcf.com>
Subject: Re: New Harmony Valley Special Services District Workers' Comp Renewal

Greetings

The Premium went up \$1,335 can you please explain to me why?

Thank you,

Cathye Huckaby

On 2026-01-21 11:21, Brady Bartz wrote:

Good morning,

Please see attached for the 2026 New Harmony Valley Special Service District workers' compensation renewal proposal and policy history. Feel free to reach out with any questions or concerns.

Thank you,

Brady

[1]

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Effective Date	Contract State	Total Payroll	Annual Premium	Net Rate	Medical Claims
3/23/2026	Utah	\$54,328.00	\$2,932.00	5.4	
3/23/2025	Utah	\$54,328.00	\$1,597.00	2.94	0
3/23/2024	Utah	\$54,328.00	\$1,128.00	2.08	0
3/23/2023	Utah	\$32,893.00	\$793.00	2.41	0
3/23/2022	Utah	\$39,001.00	\$949.00	2.43	0
3/23/2021	Utah	\$18,000.00	\$803.00	4.46	0
3/23/2020	Utah	\$0.00	\$583.00	0	0
3/23/2019	Utah	\$0.00	\$400.00	0	0
3/23/2018	Utah	\$0.00	\$400.00	0	0
3/23/2017	Utah	\$18,000.00	\$596.00	3.31	0
3/23/2016	Utah	\$15,000.00	\$534.00	3.56	0

Recording highlights

2026-02-12 11:22:59

🗒 00:09:07

test note

Key Insights from Community Meeting on Wildfire Risk and Regulations

- New Wildland-Urban Interface (WUI) Processes and Fees
- State-level high-risk maps are being implemented, but there is a process to dispute incorrect classifications by providing a map of the disputed area to a contact named Heber.
- New county-wide fees are being introduced for property owners in WUI zones, with rates based on structure size.
- Local firefighters and jurisdictions are being enabled to become certified assessors for home risk assessments, a new process being designed by the Utah Division of Forestry, Fire & State Lands (FFSL) to alleviate the workload on state wardens.
- It is currently unknown if initial risk assessments must be in-person or can be self-assessments; this has been added to a list of questions.
- Enforcement, Jurisdiction, and Insurance
- Speakers discussed the challenges of enforcing defensible space recommendations, which are not mandatory requirements.
- A clarification was made that state law can override local Covenants, Conditions, and Restrictions (CCN&Rs).
- The discussion touched on the future implications of insurance companies using wildfire risk maps and homeowner assessment data, potentially impacting rates.
- Inter-Agency Coordination and Future Meetings
- A preseason fire meeting is scheduled for April 9th at 11:30.
- A workgroup will be created to ensure all agencies have the same information and to promote transparency.
- Other topics discussed included scheduling a separate meeting on crime scene integrity and social media protocols.
- Note-Taking System Test
- Multiple summaries indicate that a “test note” was created during the discussions, likely to verify the functionality of a note-taking system during a complex meeting.

▢ 00:09:22

A new fire risk assessment program in Washington County is being operationalized, with a focus on defining the re-assessment process, addressing map inaccuracies, and managing a significant assessor workload.

- Key Insight: Homeowners can request a follow-up assessment after completing mitigation work to lower their risk tier and associated fees; however, a physical re-assessment is required and they cannot self-report.
- Risk Identified: The requirement for in-person initial and follow-up assessments for approximately 4,000 homes creates a significant workload for a small team of assessors, potentially causing delays.
- Action Item: Provide Heber with maps and addresses of incorrectly designated areas on the high-risk map so he can present them to the state division for correction.
- Action Item: Launch a messaging campaign on social media to inform residents about the upcoming assessments and ensure consistent messaging across all county departments.
- Key Insight: Homeowners who opt out of the assessment will automatically be placed in the highest risk tier and charged the highest fee.

✎ 00:09:37

a second note

Wildfire Management and Policy Discussions

- Wildfire Risk Assessment & Mapping
- A process for adjusting state high-risk wildfire maps was outlined: provide Heber with addresses or a marked-up map, and he will forward it to the correct state division.
- Discussions covered how city zoning maps and state-defined high-risk Wildland Urban Interface (WUI) zones interact, particularly as cities annex new land and must decide whether to enforce WUI building codes.
- A question was raised about whether a second property assessment is required after homeowners make recommended improvements, or if they can self-report. This was noted for future clarification.
- Insurance companies might use wildfire risk maps for rate-setting and could start asking homeowners about property assessments, though the legality of requiring this information is uncertain.
- Legislation, Funding, and Codes
- Regarding HB 48 funds, a decision is needed on whether to receive cash back or add the funds to an RPC; a contract will formalize this with the state.
- An ongoing discussion about new property fees and WUI code assessments may have led to a reminder for further follow-up.

- State law, as established in an Amherst Valley case, supersedes local CC&Rs that prevent homeowners from removing trees for wildfire safety.
- There is a discussion on how jurisdictions can assist the state with property risk assessments, which can lead to reimbursement or credit towards their PPC rating if they follow the FFSL inspector process.
- Inter-Agency Coordination & Communication
- The importance of collaboration and transparent information sharing was emphasized to dispel rumors and ensure all parties are aligned before the fire season.
- A preseason fire meeting was announced for April 9th.
- A separate request was made for attendees to schedule a meeting with the investigations division to discuss maintaining the integrity of crime scenes, prompted by recent issues.

Summary

Meeting Information

Date: 2026-02-12 12:22:59

Location: [Insert Location]

Participants: [Bridgette Butynski] [Unknown] [] [Speaker 4] []

Meeting Notes

- Topic Title: Upcoming wildfire assessment fees, square footage tiers, and funding flow (HB 48)
 - For the next two years, fees will be charged based on taxable structure square footage, not property size: up to 3,000 sq ft: \$20; 3,001–6,000 sq ft: \$60; 6,001+ sq ft: \$100.
 - Inclusion of detached garages and multiple structures is still being determined; “taxable square footage” definitions and aggregation policy need final state rules.
 - Fee billing will likely occur via the annual tax bill; exact mechanism and timeline are not finalized.
 - Applies to properties within state-defined high-risk WUI boundaries during the next two years.
 - The division set the fee tiers; the county did not set rates.
 - Messaging should use “assessment,” not “inspection,” as the process provides recommendations and is not enforcement.
 - HB 48 funds are collected in the county and sent to the state; agreements with the division will determine returns. Jurisdictions must decide between cash back or allocating funds to an RPC; the state/division contract will clarify money flow and assessment responsibilities.
 - Conclusion: Near-term fees are solely square footage-based; financial mechanisms, structure inclusions, and billing details await division guidance and contract finalization.
- Topic Title: WUI zone vs. WUI boundary and code enforcement
 - WUI zone: area where code is enforced; set by each jurisdiction/municipality or by the county in unincorporated areas. Washington County’s position is that all new builds in unincorporated areas fall within the WUI zone and must comply with WUI code.
 - WUI boundary: state/division-defined high-risk areas where assessments occur; distinct from enforcement zones.

- Assessments are voluntary and by request; assessors will not enter properties without invitation.
- Code official designation for unincorporated areas is pending commission decision; interim assistance continues to limit permit delays.
- Conclusion: Enforcement zones and assessment boundaries differ; assessment access is by owner request; designate a code official to reduce permit delays.
- Topic Title: Assessment process, certification, scheduling, and reassessment
 - Initial assessments must be in-person by certified assessors through the division; division-led assessments will begin once certification, software, and tools are ready (target mid to late spring, before field season).
 - Residents can register now in the FFSL queue; responses may be delayed until systems are finalized; first-come, first-served is expected.
 - Washington County plans to support division capacity by training county/jurisdiction personnel as certified assessors; the state will set training and certification standards. Each jurisdiction should plan to have at least one trained agent; assessors should be funded rather than volunteers.
 - Assessment cadence: initial assessment valid for five years; subsequent cycles may allow self-assessment/self-reporting (details pending).
 - After mitigation, residents may request a secondary assessment to move from Tier 3 to Tier 2 or Tier 1; requirements for in-person vs. self-report reassessment are not yet defined.
 - Conclusion: Stand up assessor training and funding; launch assessments after certification; clarify reassessment pathways and self-report allowances.
- Topic Title: Tiering, fees in 2028, and community preparedness
 - From 2026–2027, fees depend only on square footage; tiers do not affect fees.
 - In 2028, fees will be tied to tier status; amounts, including the highest fee level, are not yet set (hope for clarity by 2027).
 - If no assessment is completed, properties may default to the highest tier in 2028.
 - Messaging should prioritize home hardening and survivability benefits over fees; workshops and community engagement are encouraged. CC&R constraints may conflict with mitigation, but state law can supersede.
 - Ongoing NFPA Firewise practices are encouraged and expected to inform assessment frameworks; work completed should count toward RPC, Firewise, and community metrics.

- Conclusion: Promote assessments and mitigation now to reduce future tier-based fees; track community work for multiple program credits.
- Topic Title: Staffing, coordination, oversight, and program costs
 - The division is hiring three zone risk assessment coordinators (north, south, statewide); state will implement checks and balances with zone review of assessments.
 - Washington County will facilitate assessor training among jurisdictions to share workload and allow division wardens to focus on mitigation.
 - Jurisdictions should budget for assessor costs and provide county-level cost estimates to the state; assessments can be contentious and require professional, respectful engagement.
 - Conclusion: Coordinate with state coordinators to build certified assessor capacity; plan funding and oversight to ensure quality and coverage.
- Topic Title: State high-risk WUI map accuracy, local adjustments, and annual updates
 - Current GIS maps contain errors (e.g., non-structures flagged as structures) and may mark some low-fuel neighborhoods as high risk; high-risk zones require multiple structures within 250 meters; single structures should not trigger high-risk zoning.
 - Locals will conduct a review to identify areas for adjustment and submit to the state (contacts include Heber, Dana, Tom, Joseph) with addresses, GPS, photos, and maps to justify changes.
 - The state boundary map prioritized the top 5% ember exposure; boundaries will be updated annually based on fire and mitigation, with potential small changes.
 - Conclusion: Use a formal, evidence-based process to report and correct map inaccuracies; expect annual boundary updates.
- Topic Title: City WUI maps vs. state high-risk map and code enforcement
 - The state map defines high-risk areas requiring assessments; cities adopt their own WUI overlays for code enforcement within city limits and may expand overlays for future development and annexations.
 - Rumored legislation may require alignment between city WUI zones and the state high-risk map; annual state updates may incorporate new areas.
 - Conclusion: Cities should evaluate adopting state high-risk areas within their WUI overlays and plan for growth while monitoring potential legislative requirements.
- Topic Title: Insurance, map use, and tier visibility
 - Some insurers use the state's UMAP; usage varies. The intent is to help prevent rate increases exceeding 20%.

- Insurers can see the state map but do not receive homeowner tier (1–3) data from the state; insurers may conduct their own assessments.
- Residents should emphasize defensible space and mitigation when discussing rates with insurers.
- Conclusion: Tier data is not shared with insurers; provide clear communication on map visibility and defensible space benefits.
- Topic Title: Preseason coordination, outreach, and operational items
 - Preseason fire coordination meeting set for April 9 at 11:30 with Forest Service and BLM.
 - Plan to form a work group for HB 48 information sharing; create a website page with links and a QR code; monthly emails will track mitigation and assessment activities.
 - Jurisdiction-specific community meetings will be supported (e.g., Winchester Hills); Bridgette Butynski unavailable third week in May.
 - Offers for fuels treatment guidance are available; coordinate with Wildlife for riparian area concerns (e.g., Santa Clara, Virgin Rivers).
 - Introduction of new state fire contact, Clint Coates, coordinating through Heather and Derek.
 - Jurisdictions to review Genesis software’s algorithm-generated evacuation zones and recommend adjustments.
 - Law enforcement item: reinforce crime scene integrity among first responders; schedule sessions with the investigations division; avoid premature social media posts; Jason is point of contact.
 - Conclusion: Advance preseason planning, public outreach, mitigation guidance, and interagency coordination across fire and law enforcement priorities.

Next Arrangements

- Distribute standardized county messaging for social media and public communications emphasizing “assessment,” not “inspection.”
- Send QR code and form to track unincorporated PC activities; begin monthly emails to capture mitigation and assessment metrics.
- Coordinate with the division to finalize rules on square footage inclusions (detached garages, multiple structures) and the definition of taxable square footage.
- Confirm the fee collection mechanism and timeline (e.g., annual tax bill) with the division/county finance.
- Engage with the state/division to finalize the HB 48 agreement and clarify cash back vs. RPC allocation and reporting requirements.
- Identify, fund, and recruit personnel from each jurisdiction for assessor certification training; provide county-level cost estimates to the state.

- Publish assessor training pathway, certification standards, and software tools once available; coordinate with Heber and Derek.
- Clarify reassessment protocol after mitigation (self-report vs. in-person verification) and publish guidance.
- Plan assessment scheduling to cover approximately 4,000 high-risk homes in unincorporated Washington County within ~18 months; define queue policy and priorities.
- Conduct local review of WUI map accuracy; compile submissions with addresses/GPS/photos/maps for state adjustments; establish a standardized error-reporting template and contact channel.
- Cities review and, if appropriate, adopt the state high-risk map within WUI overlays; plan for future annexations/development; monitor potential legislation on alignment.
- Develop resident-facing communications on insurance interactions with UMAP, tier confidentiality, and defensible space benefits; offer public workshops on home hardening and assessment value.
- Continue NFPA Firewise assessments and resident outreach; ensure work is credited toward RPC/Firewise/community metrics.
- Attend the April 9 preseason fire meeting; form an HB 48 work group; add an HB 48/QR code page to the county site and ensure links are live.
- Jurisdictions review Genesis evacuation zones and provide structured feedback by a set deadline.
- Schedule investigations division sessions on crime scene integrity and social media guidance via Jason.
- [Insert more]

AI Suggestions

1. Finalize administrative rules for fee calculations: define "taxable square footage," treatment of detached garages and multiple structures, and communicate clearly to residents.
2. Confirm the two-year fee billing mechanism and schedule; publish a concise FAQ to avoid confusion.
3. Define the assessor training curriculum, certification requirements, software tools, and capacity targets per jurisdiction; set a recruitment timeline before field season.
4. Establish a standardized, evidence-based template and contact channel for WUI map corrections, with submission deadlines to meet annual update cycles.
5. Clarify reassessment/self-report policies after mitigation and document the workflow for tier changes.
6. Determine assessment queue policies (first-come-first-served, emergency priorities) and publish expected timelines.

7. Monitor potential legislation on aligning city WUI maps with the state high-risk map; prepare contingency plans for overlays and enforcement.
8. Develop a communication plan for residents and insurers detailing UMAP visibility, tier confidentiality, and how defensible space can support rate discussions.

02-12 Meeting: Washington County HB 48 Wildfire Assessments, WUI Code Enforcement, Fees, and Map Corrections

Action Items

- @Bridget/County team - Compile and submit questions to the division regarding whether post-mitigation tier changes require a second in-person assessment or permit self-reporting - Due date not mentioned.
- @Bridget - Distribute QR code and instructions for the unincorporated PC tracking form; initiate monthly reporting communications - Due date not mentioned.
- @County leadership and incorporated jurisdictions (e.g., St. George, Hurricane, Tanglewood) - Decide whether HB 48 returns are taken as cash or applied to PC/RPC in their areas - Due date not mentioned.
- @County/Divisions - Develop an estimate of program costs for assessor staffing and implementation to communicate to the state - Due date not mentioned.
- @Dan - Confirm existence and requirements of the contract governing funding and operational coordination - Due date not mentioned.
- @All jurisdictions - Compile and submit specific corrections (addresses/GPS, photos) to the division to refine high-risk designations and remove non-residential single structures incorrectly flagged - Due date not mentioned.
- @Bridgette Butynski - Determine whether stakeholders should go through Heber or Tom for map adjustment requests - Due date not mentioned.
- @Pat Fleckenstein - Prepare a map delineating the specific areas believed to be inaccurately classified as high risk and coordinate with Heber - Due date not mentioned.
- @Heber - Collect addresses and precise locations of identified areas; forward to Dana/Tom/Joseph at the state divisions - Due date not mentioned.
- @County Commission - Designate the WUI code official for unincorporated Washington County - Due date not mentioned.
- @John Southwick (or Scott) - Prepare organizational approach for enforcing WUI code in unincorporated areas, pending commission decision - Due date not mentioned.
- @John Southwick - Continue supporting residents affected by permitting delays and coordinate with Community Development to prevent unnecessary holds - Due date not mentioned.

- @County Commission - Review and potentially adopt HB 48-related items at the upcoming meeting; finalize code official designation when ready - Due date not mentioned.
- @Division - Publish anticipated tier fee schedules for 2028 as early as possible (ideally by late 2027) to support public communication and incentives - Due date not mentioned.
- @Communities - Track and count mitigation work (RPC, FireWise, community efforts) to ensure credit toward program metrics - Due date not mentioned.
- @Residents - Use FFSL's website to request assessments and enter the queue; anticipate delayed responses until certification/program readiness - Due date not mentioned.
- @Bridgette Butynski - Ensure QR code and HB 48 information page are live; coordinate with Chi or Gavin to publish if not already live - Due date not mentioned.
- @Jurisdictions - Email Bridgette Butynski to schedule local meetings for residents - Due date not mentioned.
- @Entities - Contact John Southwick's office for fuels treatment guidance, particularly in riparian zones - Due date not mentioned.
- @Jason (point of contact) - Coordinate scheduling for Investigations Division to meet with agencies on crime scene integrity procedures - Due date not mentioned.
- @All Agencies - Reach out to Jason to schedule training; ensure investigators are contacted prior to any social media postings about active investigations - Due date not mentioned.

Key Decisions

- Proceed to develop/confirm an agreement spelling out roles, funding, and expectations - Rationale: Ensure clarity with state/division and certification pathways.
- No tier reporting to insurers; insurers rely on map and their own assessments - Rationale: State process does not include tier disclosure to insurance companies.
- Proceed by presenting locally identified questionable areas to the state for potential map adjustments - Rationale: Local observations indicate construction materials and spacing reduce wildfire risk.

Detailed Minutes

[00:00-01:28] Washington County introduces upcoming wildfire-related fees based on taxable structure square footage and clarifies program goals and roles.

- Bridget Butensky (Community Wildfire Specialist) outlines meeting goals: county-wide awareness and direction from the division and state.

- Fee structure for the next two years based on taxable structure size: up to 3,000 sq ft: \$20; 3,001–6,000 sq ft: \$60; 6,001+ sq ft: \$100; applies to the house (structure), not the property.
- Determination of how fees apply to multiple structures is still being finalized by the division.

[01:28-02:42] Clarifications and uncertainties regarding taxable square footage, inclusion of garages/outbuildings, and potential aggregation of multiple structures.

- Rates were set by the division, not the county.
- Inclusion of garage space is still being determined; likely based on taxable square footage per property tax assessment, including taxed detached garages; non-taxed structures likely excluded.
- Whether square footage across multiple structures is combined or counted separately remains under discussion as administrative rules are finalized.

[02:43-03:57] Assessment program status and distinction between WUI zone (code-enforced) and WUI boundary (high risk, assessment area).

- The division offers sign-ups for assessments, but none are currently being performed by the division.
- Firewise assessments conducted by departments should continue, but they are not the division-approved assessments.
- WUI zone: where code is enforced; set by jurisdictions or the county (for unincorporated). Washington County: houses in unincorporated areas are subject to WUI code; municipalities may set differently.
- WUI boundary: set by the division; denotes high-risk areas where assessments will be done.
- Assessments are by invitation/request only; assessors will not enter property without owner request.

[03:57-05:56] Mandatory square-footage-based fees for high-risk areas in the next two years and initial billing approach; future tiered fees in 2028 linked to assessments.

- The 20/60/\$100 fees apply within high-risk areas over the next two years, determined by square footage.
- Anticipated billing via yearly tax bill (to be verified).
- In 2028, fee tiers will link to assessments/mitigation: no assessment or mitigation results in highest tier; completing evaluation and taking action may qualify for lower tiers.
- Classes do not affect fees in the next two years; only square footage matters.

[06:31-07:32] Assessments are advisory (not inspections), voluntary, and inform mitigation recommendations; refusal to act leads to highest fee in 2028.

- Assessments will not result in violations or tickets; they provide recommendations to improve wildfire resilience.
- Implementation is voluntary; lack of action leads to highest tier fee in 2028.

[07:35-09:38] Assessment cadence, scope in unincorporated high-risk areas, and potential self-reporting in future cycles; clarification pending on second assessments vs. self-reporting.

- The “two assessments” concept means two years to conduct the first round of assessments in unincorporated high-risk areas; not that everyone must have two assessments.
- Approximately 4,000 homes in unincorporated high-risk areas; roughly 18 months available to complete assessments beginning late spring after assessor training.
- First assessment is valid for five years.
- Future cycles may involve self-assessment and self-reporting; details not finalized. Clarification is needed on whether post-mitigation changes require a second in-person assessment or allow self-reporting.
- Action Item: @Bridget/County team - Compile and submit questions to the division regarding whether post-mitigation tier changes require a second in-person assessment or permit self-reporting - Due date not mentioned.

[09:51-11:32] Initial assessments must be conducted in person by certified assessors; Washington County will support the division by training local assessors to expand capacity.

- Initial assessments must be in-person by division-certified assessors.
- The division is responsible for assessments; Washington County aims to support by training local assessors to increase capacity and free wardens to focus on mitigation.
- Training/certification standards will be provided by the state; details/schedule targeted before field season/late spring.

[11:38-12:39] Assessment quality controls and alignment with Firewise concepts; pre-season training timeline.

- Training aimed for before field season or by late spring.
- Assessment concepts will align with Firewise practices familiar to departments/citizens.
- Reviews and oversight by zone personnel with checks and balances at the state/division ensure consistency.

[12:39-13:04] Division is hiring zone risk assessment coordinators to manage assessment processes and certifications.

- Three positions posted: zone risk assessment coordinators (north, south) and a statewide coordinator.

- Roles include facilitating/coordinating assessments and certification processes for jurisdictional assessors.

[13:07-14:14] County-wide messaging strategy to ensure consistent communication about assessments; offer of PIO/social media support to departments.

- Basic messaging to begin via Facebook/Instagram; departments may reuse county-prepared materials.
- Goal: consistent messaging clarifying assessments' purpose and timing; county will forward messaging to attendees.
- Bridget offers PIO/social media assistance to volunteer departments.

[14:17-15:32] Encouraging firefighter participation as certified assessors to share workload; benefits include reimbursement or PC credit.

- Special service districts and fire departments are asked to certify personnel via FFSL to help carry assessment workload.
- Benefits: reimbursement or PC (prevention/mitigation credit) for hours, but not both simultaneously.
- Participation supports community engagement and mitigation effectiveness.

[15:33-16:49] Anticipated ease of adoption given Firewise familiarity; tracking PCUs and choosing between monetary reimbursement and PC credit.

- Inspection software/training are not complete yet, but expected manageable due to Firewise experience.
- Track hours toward PCUs or opt for financial reimbursement (not both).
- Plan to volunteer personnel for outreach and citizen education.

[16:49-17:45] PC tracking form deployment for unincorporated areas and monthly reporting updates; HB 48 funds flow and county decision on cash vs. PC allocation.

- A form (with QR code) for unincorporated PC has been created for online submission; tracks mitigation, assessments, and community actions.
- Current county PC is 306,000; expected to change with incidents.
- Monthly emails (and possibly calls/visits) will ensure reporting back to the county for PC inclusion.
- HB 48 funds: collected by county, remitted to the state; upon agreement, jurisdictions must choose cash back or adding to RPC/PC.
- Action Item: @Bridget - Distribute QR code and instructions for the unincorporated PC tracking form; initiate monthly reporting communications - Due date not mentioned.
- Action Item: @County leadership and incorporated jurisdictions (e.g., St. George, Hurricane, Tanglewood) - Decide whether HB 48 returns are taken as cash or applied to PC/RPC in their areas - Due date not mentioned.

[18:31-19:34] Funding considerations for assessor staffing and program costs; need to define county-level costs to inform the state.

- Jurisdictions like Hurricane include both unincorporated/incorporated areas; funding decisions may vary.
- Recognized costs for assessor tasks; rural districts should not default to unpaid volunteer tasks.
- The state needs clarity on program costs from the county.
- Action Item: @County/Divisions - Develop an estimate of program costs for assessor staffing and implementation to communicate to the state - Due date not mentioned.

[19:34-20:11] Coordination with the state and division on funding contracts and operational arrangements for assessments; map boundary corrections process and reporting standards.

- Participants note that sending money to the state may lack direct feedback; a coordinated conversation with the state/division is needed to define expectations and processes.
- Reference to a required contract detailing funding management and operations; Dan is asked to confirm.
- Action Item: @Dan - Confirm existence and requirements of the contract governing funding and operational coordination - Due date not mentioned.
- Agreement to partially support assessments ("we'll help") and pursue certification; affirmed by participants.
- Key Decision: Proceed to develop/confirm an agreement spelling out roles, funding, and expectations - Rationale: Ensure clarity with state/division and certification pathways.
- The boundary map has known errors and will be adjusted annually; stakeholders should report inaccuracies with justification (e.g., photos) to the division for correction.
- Annual boundary updates will reflect fire and fuel mitigation; changes are expected but generally consistent.
- Reporting map changes requires precise data (addresses/GPS). High-risk "blue" areas should reflect multiple structures within 250 meters; single objects like water tanks were erroneously included by GIS.
- Action Item: @All jurisdictions - Compile and submit specific corrections (addresses/GPS, photos) to the division to refine high-risk designations and remove non-residential single structures incorrectly flagged - Due date not mentioned.
- Jurisdictions plan ground validation over the next 18 months to remove non-applicable sites; corrections will be escalated to Tom at the division.

[22:53-24:09] Anticipated public engagement includes questions about benefits; messaging should emphasize home hardening and potential insurance implications, though insurer use of maps is evolving.

- Participants expect questions from ~4,000 homes; guidance on benefits, including for large homes (e.g., 6,000 sq ft).
- Current fees may change by 2028; primary benefit is improving home survivability.
- Insurers may use the same maps; practices are evolving, and it may be too early for insurers to ask about assessments.

[24:09-25:17] The state intends insurers to use the official map to limit rate increases, but practices vary, and some companies acted preemptively; cancellation and rate changes are occurring in some areas.

- Insurers are supposed to use UMAP; some choose not to. Aim: prevent rate increases >20%.
- Some insurers made changes before map release based on anticipation; cancellations/rate changes noted in Amherst and Washington County.

[25:18-28:19] Cities must reconcile state high-risk WUI maps with local WUI enforcement maps; current law and potential legislation affect alignment and enforcement responsibilities.

- Confusion about state high-risk map vs. city-adopted WUI enforcement map under HB 48.
- Clarification: city WUI map is the enforcement zone; assessments are governed by the state high-risk boundary.
- Rumored bill may require city zones to match the state high-risk map; currently only discussion.
- Homes within the state-drawn red boundary must have an assessment, regardless of the city's enforcement zone.

[28:07-29:37] City planning should integrate WUI overlays for future development; the state will adjust boundaries annually; new annexations will be subject to local code and may be included in future maps.

- Annexed/newly built areas are subject to current city building codes and city-enforced WUI zones.
- Annual state map adjustments may include development outside current boundaries.

[29:52-30:53] Recommendation for cities to adopt the state map and define sufficiently large WUI enforcement zones to cover expansions; cities face ongoing complexity due to annexations.

- Advantageous to adopt the state map within the city's map and create a sufficiently large WUI enforcement zone.
- Counties can more easily designate all unincorporated areas; cities face complexity due to annexations and neighboring jurisdiction constraints.

[31:19-32:02] Jurisdictions are encouraged to certify at least one agent for assessments; the division (Heber and Derek) will coordinate capacity and approvals.

- Departments interested in participating should contact Heber or Derek for approvals and capacity.
- Assessments are appropriate to pursue; roles are advisory.

[32:06-33:49] Assessment work requires trained, mature personnel due to potentially controversial recommendations; assessments are advisory, and homeowners retain choice, including fee payment.

- At least one trained agent per jurisdiction is recommended to assist with assessments; preferred but not mandatory.
- Residents may be sensitive to recommendations (e.g., tree removal); assessments remain advisory.
- Homeowners can choose to pay applicable fees; some may opt to simply pay.

[33:57-35:03] Community messaging focuses on home hardening; local constraints (e.g., CC&Rs) may conflict with mitigation, but state law can supersede; insurers' extreme clearance demands are not required.

- Workshops over two years will prepare residents; participation varies by community.
- CC&Rs may conflict (e.g., tree replacement requirements); in some jurisdictions, state law supersedes CC&Rs.
- Insurers may prefer extreme clearance, but such measures are not required; focus remains on practical mitigation.

[35:03-36:49] Division-led assessments aim to lower tier fees; without assessments, properties default to the highest tier; fee schedules for 2028 are not yet defined, but early clarity is desired to use fees as incentives.

- County assistance aims to help lower tiers, but assessments are conducted by the division.
- Washington County seeks to help residents avoid insurance penalties; tier fees depend on assessments/mitigation.
- 2028 fee estimates are not yet defined; goal is to clarify by late 2027 to incentivize compliance.
- Action Item: @Division - Publish anticipated tier fee schedules for 2028 as early as possible (ideally by late 2027) to support public communication and incentives - Due date not mentioned.
- Action Item: @Communities - Track and count mitigation work (RPC, FireWise, community efforts) to ensure credit toward program metrics - Due date not mentioned.

[36:49-38:38] Addressing discrepancies between the state's high-risk map and local assessments; internal review and submission process to request adjustments; methodology context and timing before fees.

- Concern raised about areas (e.g., Desert Color) labeled high risk despite local conditions (concrete/stucco, minimal fuels); confirmation that the interface map is the relevant map.
- Decision to coordinate with the state to adjust questionable areas in the next update cycle; approach the state with justification.
- Action Item: @Bridgette Butynski - Determine whether stakeholders should go through Heber or Tom for map adjustment requests - Due date not mentioned.
- Key Decision: Proceed by presenting locally identified questionable areas to the state for potential map adjustments - Rationale: Local observations indicate construction materials and spacing reduce wildfire risk.
- Plan: conduct an internal exercise to identify areas needing correction and submit to the state through Heber/Derek; prepare mapped delineations and precise locations.
- Action Item: @Pat Fleckenstein - Prepare a map delineating the specific areas believed to be inaccurately classified as high risk and coordinate with Heber - Due date not mentioned.
- Action Item: @Heber - Collect addresses and precise locations of identified areas; forward to Dana/Tom/Joseph at the state divisions - Due date not mentioned.
- Benefit of having a couple of years before fees take effect to review/correct map issues.
- FFSL boundary map uses only the top 5% of ember shower potential; using the remaining 95% would mark nearly all of Washington County as high risk.

[39:32-40:48] Designation of the WUI code official for unincorporated areas remains undecided; likely to fall within Community Development leadership.

- With HB 48 and WUI code enforcement in unincorporated areas, code official designation is pending; historically in Community Development/Building Office, which is stepping back.
- The county commission is deciding; likely to fall to John Southwick or Scott within Community Development.
- Action Item: @County Commission - Designate the WUI code official for unincorporated Washington County - Due date not mentioned.
- Action Item: @John Southwick (or Scott) - Prepare organizational approach for enforcing WUI code in unincorporated areas, pending commission decision - Due date not mentioned.

[40:48-42:31] HB 48 implementation uncertainties are causing permitting delays; lobbying efforts may lead to corrections or delays.

- Some residents stalled on COs/building permits due to requirements for assessments before permits; guidance is to avoid such delays and help residents reach approval.

- Ongoing uncertainty; lobbying efforts may delay or clean up the bill; upcoming commission meeting may adopt items, but code official designation may not be finalized.
- Interim guidance: continue building activity; building inspectors (Scott) to assist as needed.
- Action Item: @John Southwick - Continue supporting residents affected by permitting delays and coordinate with Community Development to prevent unnecessary holds - Due date not mentioned.
- Action Item: @County Commission - Review and potentially adopt HB 48-related items at the upcoming meeting; finalize code official designation when ready - Due date not mentioned.

[42:34-43:01] Insurance interactions: state will not report individual tier levels; insurers may use map but tiers do not affect rates directly.

- The state will not report tier levels to insurers; insurers will see the map but not tier status.
- Insurers can perform their own assessments; tiers do not directly influence insurance costs.
- Key Decision: No tier reporting to insurers; insurers rely on map and their own assessments - Rationale: State process does not include tier disclosure to insurance companies.

[43:01-44:04] HB 48 intends to limit rate increases and incorporate defensible space considerations; potential shift away from blanket 100-foot clear-cut practices.

- Intent to protect residents by limiting rate increases, subject to insurer requirements; effectiveness uncertain.
- Defensible space and homeowner actions may influence insurance considerations; residents can argue for reductions based on compliance.
- Possible move away from automatic 100-foot clear-cuts toward zone-based approaches up to Zone 3.

[44:07-45:25] Assessment program timing and request process: certifications and systems expected mid-to-late spring; request queue is live on FFSL's website.

- Assessments will start once certification and the program are ready (mid-to-late spring targeted).
- Residents can request assessments via FFSL's website; responses may be delayed until systems are ready.
- Initial website issues have been resolved; the request portal is live.
- Action Item: @Residents - Use FFSL's website to request assessments and enter the queue; anticipate delayed responses until certification/program readiness - Due date not mentioned.

[45:25-46:34] Ongoing Firewise assessments highlight limitations for older homes achieving higher classes without major retrofits.

- Registrations will be processed first-come-first-serve; inspections follow NFPA Firewise assessments.
- Many residents are actively mitigating; older homes may only reach Class 2 without significant upgrades (e.g., metal roofs, re-siding).

[46:35-47:17] Recommendation to continue Firewise efforts; cost considerations and homeowner engagement challenges persist.

- Keep assessment fees low if possible; continue Firewise activities to prepare for the finalized process.
- Emphasize mitigation's importance beyond fee levels: goal is to protect homes.

[47:19-48:34] Preseason coordination meeting scheduled for April 9 at 11:30 with multi-agency participation; intent to reduce meeting burden and keep stakeholders aligned.

- Preseason fire meeting set for April 9, 11:30, including attendees plus Forest Park and BLM; aligned with LEPC meeting to reduce burden.
- Plan to create a work group for HB 48 updates and share information via email.

[48:36-49:51] Offer to support jurisdiction-specific community meetings; website updates and QR code for information distribution planned.

- Jurisdictions invited to schedule local meetings; support offered (e.g., Winchester Hills; Darren's end of month).
- Personal scheduling note: unavailable third week in May (family event).
- More emails to coordinate public communications/reporting; plan to publish a QR code and add an HB 48 page with links.
- Action Item: @Bridgette Butynski - Ensure QR code and HB 48 information page are live; coordinate with Chi or Gavin to publish if not already live - Due date not mentioned.
- Action Item: @Jurisdictions - Email Bridgette Butynski to schedule local meetings for residents - Due date not mentioned.

[49:51-50:54] Support offered for incorporated/unincorporated boundary issues and fuels treatment guidance, including riparian areas and vegetation selection.

- Incorporated entities with unincorporated areas within boundaries encouraged to coordinate; collaboration offered.
- Guidance available on fuels treatments, including riparian concerns; office resources can advise what vegetation to leave/remove.
- Action Item: @Entities - Contact John Southwick's office for fuels treatment guidance, particularly in riparian zones - Due date not mentioned.

[50:56-52:08] Introduction of Clint Coates as the new state fire representative, replacing Dave; background and contact details shared to facilitate incident recognition and coordination.

- Clint introduced as new state counterpart; long Forest Service background; will coordinate through Heather and Derek; aims to assist county/residents.
- Attendees encouraged to recognize Clint on incidents; contact details to be distributed; Clint retains Dave's former phone number.

[52:10-52:55] Acknowledgment of early fire season conditions and contact transition logistics.

- Fire season may already be underway depending on weather.
- Dan is sending updated contact lists; caller ID may show Dave Harmon due to inherited number.

[52:55-54:00] Commitment to transparency and collaborative pre-incident coordination; resource routing and engagement via preseason meeting.

- Commitment to act as an information conduit; transparency to counter rumors and ensure unified knowledge.
- Encourage pre-incident collaboration; inquiries will be routed to Heber, Dana, or Clint as needed.
- Food will be provided at the preseason meeting.

[54:00-54:33] Request for chiefs to review Genesis evacuation software zones; upcoming jurisdiction-specific consultations planned.

- Chiefs asked to review jurisdictional evacuation zones on a Genesis-produced large map; algorithms need zone refinement.
- Plans to speak individually with chiefs; Lieutenant Dan Trott introduced to the group.

[54:34-56:57] Lieutenant Dan Trott introduces streamlined EOC integration under the Sheriff's Office and requests training on crime scene integrity for first responders.

- Lieutenant Dan Trott (Sheriff's Office, ~30 years) describes streamlined EOC processes.
- Identifies issues with crime scene integrity; requests meetings with agencies to reinforce proper handling to avoid evidence disturbance.
- Advises contacting investigating agency before social media posts to protect integrity and avoid confusion.
- Action Item: @Jason (point of contact) - Coordinate scheduling for Investigations Division to meet with agencies on crime scene integrity procedures - Due date not mentioned.
- Action Item: @All Agencies - Reach out to Jason to schedule training; ensure investigators are contacted prior to any social media postings about active investigations - Due date not mentioned.

[56:58-57:14] Closing remarks with light humor; no additional substantive items introduced.

- Session ends with light humor; no further questions or decisions recorded.

Ph: 801-486-7285
 TF: 800-426-0509
 sicsales@lncurtis.com
 UEI#: DDLSADSWN7U7



Intermountain Division
 1635 South Gramercy Road
 Salt Lake City, UT 84104
 www.LNCurtis.com

Quotation

CUSTOMER:	SHIP TO:	QUOTATION NO.	ISSUED DATE	EXPIRATION DATE
New Harmony Fire Department UT PO Box 655 New Harmony UT 84757	New Harmony Fire Department UT Cathye Huckaby 2517 South Badger Way New Harmony UT 84757	373456	01/28/2026	02/27/2026
		SALESPERSON	CUSTOMER SERVICE REP	
		Patrick Vietti pvietti@lncurtis.com 801-673-3855	Patrick Vietti pvietti@lncurtis.com 801-673-3855	

REQUISITION NO.	REQUESTING PARTY	CUSTOMER NO.	TERMS	OFFER CLASS
	CHIEF BANKS	C2285	Net 30	FR
F.O.B.	SHIP VIA	DELIVERY REQ. BY		
SP	Standard Shipping			

NOTES & DISCLAIMERS

Thank you for this opportunity to quote. We are pleased to offer requested items below. If you have any questions, need additional information, or would like to place an order, please contact your Customer Service Rep as noted above.

Safety Warning Notice: Products offered, sold, or invoiced herewith may have an applicable Safety Data Sheet (SDS) as prepared by the manufacturer of the product. The SDS is provided with the product. In addition, manufacturer's safety and/or warning notices, instructions and information relating to the proper use and care of the product is provided with the product. All applicable SDS, safety and/or warning notices, instructions and other information provided with the product should be thoroughly read, reviewed, and understood prior to handling, distributing, using, reselling, or servicing any and all products provided by Curtis. Materials utilized to clean, repair, maintain and/or service your owned equipment, as well as Curtis owned equipment, may contain per-and polyfluoroalkyl substances (PFAS) to meet national standards or original equipment manufacturer specifications. For other important product notices and warnings, or to request an SDS, product specifications, manufacturer's safety notices, instructions and/or warning notices, please contact Curtis or visit <https://www.lncurtis.com/product-notices-warnings>

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	PL	UNIT PRICE	TOTAL PRICE
1	1	EA	ARCTIC COMPRESSOR CUSTOM	* As Below: O410A6E1SHPA1C OF 4 STG 10HP 1PH L1BF W/CO OPEN FRAME,4 STAGE, SINGLE PHASE, 10 hp ELECTRIC MOTOR, MAGNETIC STARTER, HOUR METER, PRESSURE SWITCH, AUTO DRAIN, 1 LB FILTER AND ELECTRONIC CO MONITOR. *** Add \$3,296.07 to change this to a enclosed unit		\$31,577.28	\$31,577.28
2	1	EA	A-S1300 ARCTIC COMP	Add High Temp Switch Included with above		\$0.00	\$0.00

*QUOTE IS FOR
 COMPRESSOR ONLY. SEE
 ATTACHED FOR STORAGE
 BOTTLE QUOTE*

Ph: 801-486-7285
 TF: 800-426-0509
 slcsales@lncurtis.com
 UEI#: DDLSADSWN7U7

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TOOLS FOR HEROES

Intermountain Division
 1635 South Gramercy Road
 Salt Lake City, UT 84104
 www.LNCurtis.com

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	PL	UNIT PRICE	TOTAL PRICE
3	1	EA	A-S5000 ARCTIC COMP	Low Oil Level Switch Component		\$0.00	\$0.00
				Included with above			
4	1	EA	A-H1000-0120 ARCTIC COMP	120" (10ft) 7000 PSI Hose w/ends		\$0.00	\$0.00
				Included with above			
5	1	EA	EXD-ACE-SILVER ARCTIC COMP	ACE Silver Extended Warranty		\$0.00	\$0.00
				Included with above			

Small Business
 CAGE Code: 5E720
 SIC Code: 5099
 Federal Tax ID: 94-1214350
 UEI #DDLSADSWN7U7

This pricing generally remains firm until 02/27/2026. Pricing is subject to change if product is affected by the implementation of a tariff. Contact us for updated pricing after this date.

Due to market volatility, global supply chain pressures, and supply shortages, we recommend contacting your local L.N. Curtis and sons office prior to placing your order to confirm pricing and availability. This excludes our GSA Contract and other Fixed Price Contracts which are governed by contract-specific prices, terms, and conditions.

Subtotal	\$31,577.28
Estimated Tax Total	\$0.00
Transportation*	\$1,300.00
*(to be added when order ships)	
Total	\$32,877.28

[View Terms of Sale and Return Policy](#)
 STORAGE BOTTLE + 3,103⁰⁰
 ROUTE
 TOTAL →
 \$ 35,980²⁸
NO TRADE IN VALUE

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		SALESPERSON	CUSTOMER SERVICE REP	
		Patrick Vietti pvietti@lncurtis.com 801-673-3855	Patrick Vietti pvietti@lncurtis.com 801-673-3855	

REQUISITION NO.	REQUESTING PARTY	CUSTOMER NO.	TERMS	OFFER CLASS
	CHIEF BANKS	C2285	Net 30	FR
F.O.B.	SHIP VIA	DELIVERY REQ. BY		
SP	Standard Shipping			

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LN	QTY	UNIT	PART NUMBER	DESCRIPTION	PL	UNIT PRICE	TOTAL PRICE
1	2	EA	8HP586C-25E-USED NORRIS	Used ISO 6000# Yellow Air Cylinder with CGA702 Valve and Cap		\$990.00	\$1,980.00
				* This is used equipment. All used equipment is sold in as-is condition with no warranty expressed or implied			
2	1	EA	LABOR HOURS	Hours of Labor	OM	\$154.00	\$154.00
				Install cylinders to existing compressor.			
3	2	EA	CGA-702NN	CGA702 Nut and Nipple, 6000#		\$65.00	\$130.00

ADD! STORAGE BOTTLE
 QUOTE

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LN	QTY	UNIT	PART NUMBER	DESCRIPTION	PL	UNIT PRICE	TOTAL PRICE
4	2	EA	3115T27	8-5/8" ID X 1/8" Thick Zinc-Plated Steel Strut-Mount Metal Routing Clamp		\$25.00	\$50.00
5	1	EA	91465A155 MCMaster- CARR	3/8"-16 ID X 3-1/2" Low-Strength Grade A Steel Square Head Screw Available in pack of 10 only		\$30.00	\$30.00
6	1	FT	3310T57 MCMaster- CARR	Slotted Zinc-Plated Steel Strut Channel, 1-foot		\$70.00	\$70.00
7	2	EA	90810A031 MCMaster- CARR	3/8"-16 Nickel Alloy Hex Nut		\$9.00	\$18.00
8	2	EA	527BA-3-4-4JICF- 4JICF PARKER	3/16" 4' Length 7000# HP Hose W/#4JIC FE Each End, Consisting Of; 4ft - 527Ba-3 3/16" Parflex 7000# Air Refill Hose 2Ea - 106CG-4-3 3/16" 7/16-20 JICF SW Steel Fitting		\$106.00	\$212.00
9	1	EA	527BA-3-6-4JICF- 4JICF PARKER	3/16" 6' Length 7000# HP Hose W/#4JIC FE Each End, Consisting Of; 6ft - 527BA-3 3/16" Parflex 7000# Air Refill Hose 2Ea - 106CG-4-3 3/16" 7/16-20 JICF SW Steel Fitting		\$159.00	\$159.00

Ph: 801-486-7285
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LN	QTY	UNIT	PART NUMBER	DESCRIPTION	PL	UNIT PRICE	TOTAL PRICE
Small Business CAGE Code: 5E720 SIC Code: 5099 Federal Tax ID: 94-1214350 UEI #DDLSADSWN7U7							

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Due to market volatility, global supply chain pressures, and supply shortages, we recommend contacting your local L.N. Curtis and sons office prior to placing your order to confirm pricing and availability. This excludes our GSA Contract and other Fixed Price Contracts which are governed by contract-specific prices, terms, and conditions.

Subtotal	\$2,803.00
Estimated Tax Total	\$0.00
Transportation*	\$300.00
*(to be added when order ships)	
Total	\$3,103.00

ADD'L STORAGE BOTTLES
QUOTE

SCBA Sales & Rentals LLC

162S 1900W Suite #300
Lindon, UT 84042
+18777813029
sales@scbasalesco.com
www.scbasalesco.com



Quotation

ADDRESS

Jim Banks
New Harmony Fire Department
2552 S Juniper Way, New UT
New Harmony, UT 84757

SHIP TO

Jim Banks
New Harmony Fire
Department
2552 S Juniper Way, New UT
New Harmony, UT 84757

QUOTATION # 10139

DATE 01/30/2026

DESCRIPTION OF PRODUCT

QTY	COST EA.	AMOUNT
1	29,850.00	29,850.00

COLTRI OPEN HD 400 EM
10 HP. 4 Stage SINGLE PHASE - 230 V - 60HZ
7.5 KW (10 HP) - 400 L/Min Fill time - 14.1 CFM - 6000 PSI

CO Monitor
Pressure Maintaining Valve
Pressure Gauges interstage Control
Double Hyperfilter filtration PED Certified
Cabin Temperature thermostat with Auto shut off
Automatic Condensate Drain
Phase controller that prohibits reverse rotation
Pressure switch auto shut off
Oil level switch auto shut off
Oil pump
Black Frame Color.

6000 PSI Cascade Cylinders with New Valve Assembly

2	1,195.00	2,390.00
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2 Cylinder Cascade Hardware System 6000 PSI

1	0.00	0.00
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Delivery: 6-8 working weeks from receipt of official purchase order and advance payment

Payment Term: 100% advance.

Country of Origin: Italy

Warranty: The Compressor will have a standard warranty period of 24 months. Warranty is subject to Services being done by a Coltri Authorized SCBA Sales Co Technician and Genuine parts used for services.

Warranty does not include preventive maintenance consumables like compressor oil, air filter, oil filter, and fine oil separator, which are changed on maturity of service intervals recommended in the service manual. We are not responsible for faults caused by normal wear, chemical influence, corrosion, or erosion. The strict observation of our operating manuals is a mandatory condition for consideration of any warranty claim. Damages occurred to components that are not part of our scope of supply are excluded from our warranty. Full Warranty Terms & Conditions will be provided with official Warranty Certificate.

Start-up: Start-up is done by providing in-person installation and start-up at the customer's final location.

Prices exclude: Third Party Inspection, Extra Certificates and/or Tests

AFTER SALE SERVICES: In line with our continuing effort to provide you with an up to date After Sales Service, we are pleased to provide you with the necessary support with regards to compressor expertise for maintenance and service back up. A service contract can be signed for

*QUOTE INCLUDES
COMPRESSOR AND
ADD'L STORAGE
BOTTLES*

Re: Compressor Comparison

adam@scbarentaleco.com To: Jim Banks(jim.banks@nhfd.utah.gov)
30 Jan, 2026 12:19 PM

Hey Jim,

I have attached 3 different updated 2026 options for your reference. We have an HD Silent and an HD Open, both of which have the same specifications. Only difference is the silent has an insulated case around it to dampen any sound the compressor makes and the open option is just an open frame compressor. You can see the compressor specs in the quotes.

I have also included the quote for the smaller 3 stage compressor, the mark III. This is a smaller unit that does not compare to the LN Curtis quote.

Your closest option to the LN Curtis quote would be the Coltri HD Open (estimate 10139). Both have the 4-stage 10 hp block, capable of reaching 6000 psi. Both have the same power specs.

What Coltri offers differently from the Arctic is their 2-stage hyperfiltration system, the capacity to fill at 14.1 CFM, their Phase controller that prevents reverse rotation, and an Oil pump (most other units are splast systems).

One perk of purchasing Coltri is that they are the sole manufacturer of almost all parts and components for their compressor, except for a few electrical boards. From raw metal to finished product, Coltri manufactures completely in its warehouse/factory in Italy. This helps with needed replacement parts and warranty guarantees. Meaning you won't have to wait weeks or months for replacement parts. They can make any and all parts within a few days.

Please let me know if you have any questions on this matter. I am happy to go over all of this over the phone.

--

Respectfully,

Adam Holman

SCBA Sales & Rental Co.

Tel: 801-427-2083

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WE WILL BEAT ANY ADVERTISED SCBA / CYLINDER PRICES BY 5%.

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