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PUBLIC NOTICE IS HEREBY GIVEN THAT THE  
**BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH**  
WILL HOLD A PUBLIC MEETING  
IN THE COMMISSION CHAMBERS - ROOM 1400  
OF THE UTAH COUNTY ADMINISTRATION BUILDING  
100 E CENTER ST, PROVO, UT 84606  
**February 4, 2026 - 2:00 PM**

Board members may participate electronically, when necessary, with the anchor location designated as stated above.

The public may participate at the anchor location stated above. Public comments will be limited to two (2) minutes per individual unless otherwise approved by the Board.

You may watch the meeting live on YouTube under the heading UTAH COUNTY GOVERNMENT or by going to the link: <https://www.youtube.com/@UtahCountyGovernment/streams>

Next two upcoming Commission meeting dates: Wednesday, February 18, 2026, at 2:00 p.m. and Wednesday, March 4, 2026, at 2:00 p.m.

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**~COMMISSION MEETING MINUTES~**

In attendance: Commissioner Skyler Beltran (Chair), Commissioner Amelia Powers Gardner (via Zoom) and Commissioner Brandon B. Gordon.

Others in attendance: See attached sign-in sheet.

*(Meeting called to order: 2:02 pm)*

PRAYER/READING/THOUGHT: Laurel Price  
PLEDGE OF ALLEGIANCE: Alice Black

**RECOGNITION**

1. RECOGNITION OF FEBRUARY 2026 EMPLOYEE OF THE MONTH.  
-PJ Maughan, Human Resources

**Commissioner Beltran announced Brandon Davis, from the Information Systems Department, had been chosen as employee of the month. He read the following statement.**

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Since joining Utah County in 2022, Brandon Davis has dedicated nearly four years to providing exemplary service within the Information Systems Department. Brandon started as a Project Manager working with stake holders, developers, and Information Systems leadership to plan, track, and ensure projects were delivered on time and met the needs of the stakeholders.

Recently promoted to Project Management Supervisor, Brandon now oversees the broader portfolio of projects and mentors other project managers. Brandon has been instrumental in developing the Project Management team into a more refined, responsible, and capable team by bringing his experience and talents to the table.

Throughout his tenure, Brandon has maintained his Project Management certifications and actively advocates for his team to pursue professional development and certification.

He demonstrates a strong commitment to hard work, communicates with professionalism, and brings deep expertise to every project. His contributions improve operational efficiency and strengthen the trust the citizens of Utah County place in our work.

Brandon is an excellent organizer, but what truly sets him apart is his people-first, practical approach. IT projects are often complex and full of technical details, yet Brandon has a rare talent for making the complicated feel simple. He explains things in clear, plain language—never condescending—so everyone feels included and informed. Both technical teams and stakeholders trust him and feel comfortable working with him.

I won't go into details, but his dance skills are top notch!

I nominate Brandon Davis, Project Management Supervisor from the Programming division of Information Systems! His dedication, leadership, and commitment to excellence make him an invaluable asset to Utah County.

*-Nominated by Jeff Wilkinson, Patrick Wawro, and James Longhurst*



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**CONSENT AGENDA**

1. RATIFICATION OF WARRANT REGISTER FOR FEBRUARY 4, 2026 INCLUDING NOTES AND COMMENTS FROM THE COMMISSIONERS AS RECORDED ON THE INTERNAL SYSTEM

-Jolynn Clegg, Clerk

**Approved on Consent**

2. APPROVE ORDER WITH EAGLEVIEW/PICTOMETRY FOR A FLYOVER IN 2026.

-Burt Garfield, Assessor

**Approved on Consent**

***Agreement 2026-87***

3. APPROVE AN AGREEMENT WITH THE MASTER'S TOUCH LLC FOR PRINTING, MAILING, AND EMAILING SERVICES

-Adam Beck, Auditor

**Continued on consent to the February 18, 2026 meeting.**

4. APPROVE AGREEMENT FOR METERED SUBSCRIPTION WITH ORACLE VIA IBM FOR ERP PLATFORM SOFTWARE.

-Jeremy Walker, Auditor

**Approved on Consent**

***Agreement 2026-88***

5. AUTHORIZE COMMISSION CHAIR TO SIGN ENGAGEMENT LETTER WITH BLX GROUP LLC FOR ARBITRAGE REBATE CALCULATIONS

-Danene Jackson, Auditor

**Approved on Consent**

***Agreement 2026-89***

6. APPROVE THE COMMISSION CHAIR TO SIGN THE MEMORANDUM OF UNDERSTANDING BETWEEN THE UTAH COUNTY FAMILY JUSTICE CENTER PROGRAM AND TIMPANOGOS LEGAL CENTER.

-Rebecca Martell, Children's Justice Center

**Approved on Consent**

***Agreement 2026-90***

7. APPROVE AND AUTHORIZE AN AGREEMENT WITH DAVID MARSE FOR MICROFILM READER MAINTENANCE

-Aileen Conder, Commission

**Approved on Consent**

***Agreement 2026-91***

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8. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN A SALES ORDER AGREEMENT BETWEEN UTAH COUNTY GOVERNMENT DEPARTMENT OF HUMAN RESOURCES AND Payscale/PAYFACTORS FOR EMPLOYMENT/SALARY AND COMPENSATION DATA.

-PJ Maughan, Human Resources

**Approved on Consent**

*Agreement 2026-92*

9. APPROVE AN AGREEMENT WITH THE UTAH COUNTY DEPUTIES ASSOCIATION FOR THE USE OF COUNTY FACILITIES

-Randi Gordon, Sheriff

**Approved on Consent**

*Agreement 2026-93*

10. APPROVE AN AGREEMENT WITH IDENTISYS. INC FOR SOFTWARE/MACHINE SERVICES AT THE SHERIFF'S OFFICE

-Wayne Keith, Sheriff

**Approved on Consent**

*Agreement 2026-94*

11. APPROVE LETTER OF SUPPORT FOR LEHI CITY'S GRANT REQUEST FOR WILLOW PARK CAMPGROUND IMPROVEMENTS

-Skyler Beltran, Commission

**Approved on Consent**

*Agreement 2026-95*

**REGULAR AGENDA**

1. APPROVE AN INTERSTATE COOPERATION CONTRACT WITH THE TEXAS DEPARTMENT OF INFORMATION RESOURCES TO PURCHASE A TRIMBLE FORENSICS X9 FORENSIC SCANNER FOR THE UTAH COUNTY SHERIFF'S OFFICE

-Craig Gaines, Sheriff

**Approved on Consent**

*Agreement 2026-96*

2. APPROVE AN AGREEMENT WITH ACTION TARGET, INC. FOR RENOVATIONS TO THE UTAH COUNTY SHERIFF'S OFFICE GUN RANGE

-Rhett Williams, Sheriff

**Approved on Consent**

*Agreement 2026-97*

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3. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH HK CONSULTING TO COMPLETE THE WIC REMODEL AT THE EXISTING CONTRACTED HOURLY RATES.

-RICHARD NIELSON, Public Works

**Approved on Consent**

**Agreement 2026-98**

4. AUTHORIZE A STAFFING PLAN CHANGE IN COMMUNITY DEVELOPMENT TO UPGRADE A FULL-TIME, CAREER SERVICE PLANNER II POSITION TO A FULL-TIME, CAREER SERVICE SENIOR PLANNER POSITION. [STAFFING PLAN DETAILS FOR HR USE: ADD 1 FTE OF JOB CODE 2047(GRADE 727) AND DELETE 1 FTE OF JOB CODE 2040 (GRADE 725)]

-Merritt Fullmer, Human Resources

**Approved on Consent**

**Agreement 2026-99**

5. APPROVE AND AUTHORIZE AN AGREEMENT REGARDING A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) INTERIM CONSULTANT SUPPORT

-Tim Taylor, Commission

*(Time Stamp: 6:35)*

**Commissioner Beltran verified with Ezra Nair (Utah County Administrator) that this item would be paid for out of CDBG funds. Ezra Nair said it would come out of the administration fees for the grant.**

**Motion to approve item five: Commissioner Gordon**

**Seconded by: Commissioner Powers Gardner**

**Vote: All in favor – Aye**

**Result: Motion passed 3/0**

**Agreement 2026-100**

6. COUNTY COMMISSION TO TAKE ACTION TO REFER THE PROPOSAL FOR THE NEW SOUTH FORK LAND 2026 AGRICULTURAL PROTECTION AREA, APPROXIMATELY 21.38 ACRES, TO THE UTAH COUNTY PLANNING COMMISSION AND THE UTAH COUNTY AGRICULTURAL AREA ADVISORY BOARD FOR REVIEW, COMMENTS, AND RECOMMENDATIONS. LOCATED IN SECTION 10 & 15, TOWNSHIP 9 SOUTH, RANGE 2 EAST, SLB&M, LOCATED IN UNINCORPORATED UTAH COUNTY.

-Kevin Stinson, Community Development

*(Time Stamp: 7:00)*

**Commissioner Powers Gardner asked about the roadways in this proposal. Bryce Armstrong (Community Development Director) and Richard Nielson (Public Works Director) explained that this motion would refer this to the planning commission and agricultural advisory board before coming back to the commission for a decision.**

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**Motion to approve item five: Commissioner Powers Gardner**

**Seconded by: Commissioner Gordon**

**Vote: All in favor – Aye**

**Result: Motion passed (3/0)**

***Agreement 2026-101***

7. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL OR INDIVIDUALS, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

**Held on Consent**

8. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

**Held on Consent**

9. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE SALE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, PREVIOUSLY PUBLICLY NOTICED FOR SALE, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

**Stricken on Consent**

10. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

**Stricken on Consent**

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**PUBLIC COMMENTS**

None

(Time Stamp: 8:10)

**Commissioner Beltran said with the passing of an appropriations bill, Utah Lake received 7.7 million yesterday from Congressman Kennedy, Congressman Owens and Senator Curtis. He wanted to publicly thank those in the federal delegation.**

(Moved to Closed Meeting: 2:11 p.m.)

(Opened to Public Meeting: 2:29 p.m.)

**Motion to Adjourn: Commissioner Gordon  
Seconded by: Commissioner Powers Gardner  
Vote: All in favor – Aye  
Result: Motion passed 3/0  
Meeting Adjourned**

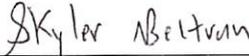
(Meeting adjourned: 2:29 p.m.)

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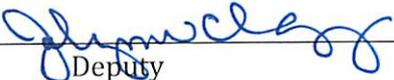
NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS - In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the Utah County Clerk's Office at 801-851-8113. Handicap parking is available as well as a level entrance to the building. Interpretation services are available with prior notice for the hearing disabled.

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Meeting minutes approved at the February 18, 2026 Board of Commissioners of Utah County, Utah Public Meeting.

  
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SKYLER BELTRAN, Chair

ATTEST:  
AARON R. DAVIDSON  
Utah County Clerk

By:   
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Deputy



BOARD OF COMMISSIONERS OF UTAH COUNTY  
PUBLIC MEETING ATTENDANCE SHEET  
February 4, 2026 - 2:00 p.m.

PRINT CLEARLY

Name:	Agency:
Delynn Clary BRUNNEN BEAN	Clerks office UC IS
Autumn Jones	CJC
Burt Garfield	Assessor
PJ	HP
Andrea Allen	Recorder
Robert Baxter	Purchasing
Theron Page	Assessor's
PATRICK WAWRO	IS
James Longhart	IS
Dallene Jackson	Auditor

