

Central Iron County Water Conservancy District  
Board Meeting Minutes  
January 15, 2026



**Board Members**

David Harris  
Terri Hartley  
Tyler Melling  
Paul Nelson  
Spencer Jones  
Andrew McCrea  
Tyler Allred

**District Staff**

Paul Monroe-General Manager  
Mandi Williams- Administration  
Tracy Feltner-District Operator  
Kelly Crane-District Engineer  
Justin Wayment-District Attorney  
Jeff McKee-District Operator  
Tyler Glover-District Operator  
Christy Tullis-Office Manager  
Holden Miller-District Operator

**Others in Attendance**

**CALL TO ORDER:** ▪Board Member Harris called the meeting to order at 6:38 PM. Terri Hartley led the Pledge of Allegiance. Tyler Melling offered the invocation.

**DECLARATION OF ABSTENTIONS AND/OR CONFLICTS OF INTEREST BY BOARD MEMBERS:** ▪None.

**CONSIDER APPROVAL OF MINUTES FROM THE BOARD MEETING HELD NOVEMBER 20, 2025:**

**Board Member Hartley moved to approve the minutes from the Board Meeting held October 16, 2025. Second by Board Member Jones. Motion Unanimous at 6:39 PM. (6:21)**

**PUBLIC COMMENT:** ▪ None

**CONSIDER APPROVAL OF PAYMENT OF BILLS AND ADJUSTMENTS**

**NOVEMBER 13, 2025 THROUGH JANUARY 9, 2026:** ▪Williams- highlighted the payment approval report with the Board. Highlighted items included payments to Cedar Valley Pumps and Bradshaw Electric related to completion of the Vandenberghe Well project. A final reimbursement payment to Enoch City in the amount of \$34,000 was completed. She reviewed the payment to Eosine (formerly Transcon), noting their work on major district projects is nearing completion and currently at approximately 98–99% of the budget. Two payments to Inntelx were discussed related to work on the Cedar Highlands tank project, a payment to Munford was noted for additional valve repairs at the Eight Mile Hills project. One final invoice is anticipated for that work. The payments to Phase Concrete for work at Eight Mile Hills were reviewed. The annual survey monument payment was noted, with Williams explaining the company was formerly known as Wolsey and has since been acquired by Red Sands. The annual loan payments are made in January to the Utah State Division of Finance. One check was voided and reissued due to a minor interest amortization adjustment; the corrected amount will appear in

the next approval cycle. Williams encouraged board members to attend the Utah Water Users Association conference and noted that early registration pricing is available until February 11.

**Board Member McCrea moved to approve the payment of bills from November 13, 2025 through January 9, 2026. Second by Board Member Hartley. Motion Unanimous at 6:46 PM. (12:35)**

Williams went over the Credits & Debits.

**REVIEW 2025 FINANCIALS:** ▪ Monroe –reviewed the 2025 financials. He highlighted the revenue side of the budget and said we are under budget on the operations side. We received more on the property tax revenue. ▪Melling noted that the metering system for Cedar City has been phased in over time. During the most recent budget cycle, approximately \$800,000 was authorized to complete the system to support potential tiered rate structures and allow for more timely and accurate meter readings.

▪ Monroe discussed challenges with tower coverage, noting that while Cedar/Enoch City can rely on tower infrastructure, the same approach does not work well for more remote areas. Alternative transmission options continue to be evaluated.

On the capital side of the budget, staff briefly reviewed current projects and funding sources, including finalized secondary water projects and repayment timelines. Large capital figures primarily reflect land and water rights acquisitions, which are a long-term part of the district's infrastructure investments.

Monroe noted minor discrepancies within the financial software related to depreciation calculations. These are being reviewed to ensure asset values are accurately reflected. The balance sheet was reviewed, showing assets, capitalized projects, and cash balances. Board members asked questions regarding undeposited receipts and accounts receivable. Williams explained these amounts primarily relate to electronic payments that have been received but not yet reconciled at month-end. The Board expressed understanding following the explanation.

**REVIEW 2026 FINANCIALS:** ▪ There is not much to report since we are two weeks into 2026. (24:45)

**REVIEW AND CONSIDER THE FOLLOWING POLICY AND PROCEDURES:**

▪**Board Meeting Policy** – Monroe went over this policy which states how the District will conduct meetings and he referenced the state statute. *There was quite a bit of discussion among the board members about this policy.* After comments and deliberation this item was tabled for further discussion.

▪**Conflict of Interest Policy** – Very similar to the Board Meeting Policy. *There was discussion among the board members about this policy.* After comments and deliberation this item was tabled for further discussion.

▪**Employee Benefits Policy** – Monroe said he had some employees reach out and ask about matching the 401 K. Monroe explained what the benefit policy is for the retirement. *The was some discussion among the board members about this policy.* Harris asked about a 3% match

and vesting schedule. After comments and deliberation this item was tabled for further discussion.

**NAME CHANGE FOR CENTRAL IRON COUNTY WATER CONSERVANCY DISTRICT:**

▪Review survey results – Monroe discussed the results of the recent name change survey. Feedback was positive, and the survey has been publicly noticed. The preferred name based on survey results is Cedar Valley Water Conservancy.

Monroe consulted with Brennon Wood, who has experience leading several regional rebranding efforts, including Cedar City and Southwest Tech. He recommended a more formal public vetting process to ensure transparency and community input before finalizing a decision. There was discussion about removing the word “District” from the name to shorten it. The term “Water Conservancy” is not required by statute; however, the Board agreed it remains an important part of the District’s identity and reflects the Water Conservancy Act under which the District operates. While “Cedar Valley Water” was considered, there was consensus that retaining “Conservancy” better represents the District’s purpose.

The Board also discussed statutory limitations on using the word “County” in the name for newly formed entities. Although the County collects property tax revenues on behalf of the District, the District operates as a separate legal entity governed by an appointed board, as allowed by statute. The appointment process is intended to minimize political influence and focus on long-term water planning.

Domain name acquisition was discussed. Monroe plans to secure appropriate domain names, including a .gov domain as required, along with .org and .com variations, once a final name is selected. Redirects will be established as needed to protect the District’s identity.

Rebranding costs were reviewed. No formal estimate is available at this time. Major expenses would likely include updating exterior signage and website materials. Existing materials, vehicles, and equipment will be updated gradually as replacements occur to minimize costs. Monroe also noted that a new employee, Kimberly Trower, has begun assisting with the branding process. She will be formally introduced at the February meeting.

The Board will continue the discussion and formalize the next steps in the public process at a future meeting.

No public comment

**Board Member Melling motioned to approve the name change from Central Iron County Water Conservancy District to Cedar Valley Water Conservancy as long as all the proper URLs can be secured with in the next week. Second by Board Member McCrea. Motion Unanimous at 7:47 PM (1:14:40)**

**WATER IMPROVEMENT PROJECT:**

▪Review Bids for Eagle Valley – Monroe went over the breakdown of what Ensign Engineering has recommended. *There was some discussion among the board members about this well and where it is located.*

**Board Member McCrea motioned to approve Shumway Exploration as the contractor for the replacement well for Eagle Valley pending a background check coming in clean. Second by Board Member Hartley. Motion Unanimous at 7:56 PM (1:24:13)**

▪The 8-Mile Hills Tank – Monroe said that there was an issue with the chlorine residual at the tank. He explained what the problem was and that he approved a change order for this tank without the boards approval.

**Board Member Melling moved that the board ratify the change order relating to the 8 Mile Hills Tank. Second by Board Member McCrea. Motion Unanimous at 8:02 PM. (1:29:14)**

▪Cedar Highlands Tank- The tank is tied in but the District is waiting on the operating permit.  
▪Basin 71 Well and Waterline & District Well #3- Waiting on clearances from the USDA.

**WATER CONSERVATION: AQUIFER RECHARGE, REUSE WWTP WATER:**

▪Monroe– Staff opened additional headgates to Western Rock to capture excess runoff. Recent rain events have also contributed some flow to the north end of the recharge area. The District previously acquired 100-acre-feet in that area.

**Reuse Project Update**

The District received confirmation from its lobbyist that the \$1.75 million in funding for the reuse project has passed both the House and Senate. After prior uncertainty due to the government shutdown, the funding is now secured. These funds will be matched with an additional \$1 million.

Engineering plans for the Phase II pump station at the reuse facility have been submitted. Nielson will coordinate with Cedar City for review and approval, with the goal of beginning construction later this year.

Monroe also met with SUU regarding a student capstone project. Students will be analyzing potential pipeline alternatives and related infrastructure improvements for the District.

**BASIN 14 (PVWS) PROJECT:**

▪Monroe –reported that the Record of Decision for the Pine Valley project is expected to be released the first week of February. The timeline was pushed back slightly, but the decision is now anticipated within that timeframe. (1:36:26)

**GENERAL MANAGER'S REPORT: OPERATIONS & PUBLIC EDUCATION:**

▪Monroe- Mentioned the District’s new hire of Kimberlee Trower.  
▪Public Education – nothing to report

**BOARD MEMBERS REPORT:** ▪ Harris mentioned that the meeting for Cedar Beaver Watershed council mtg cancelled will be rescheduled in March.

▪Monroe mentioned the Utah Water Users conference please let us know if you aren’t going to be able to attend.

**ENGINEERING REPORT:** ▪ none

**NEXT MEETING DATE:** February 19, 2026

**Board Member Melling motioned to close the regular session and go into a closed session for contracts, imminent litigation, or acquiring real property and/or water rights. Second by Board Member McCrea. Motion Unanimous at 8:14 PM.**

**Roll Call as follows:**

**Nelson-Aye**

**Melling-Aye**

**Hartley-Aye**

**Harris-Aye**

**Jones – Aye**

**Allred – Aye**

**McCrea -**

**Board Member McCrea motioned to adjourn the closed session and resume the regular session Board Meeting. Second by Board Member Hartley. Motion Unanimous at 9:10 PM.**

**Board Member Melling motioned to adjourn the regular session Board Meeting. Second by Board Member McCrea. Motion Unanimous at 9:11 PM.**

**Meeting Adjourned at 9:11 PM.**