

Orangeville City Council  
Regular Meeting Minutes  
January 8, 2026  
7:00 P.M.

**Present at said meeting were:** Mayor- Shaun Bell, Council Members- David McKee, Kari Alton, Doug Stilson, Kirk McQuivey, City Recorder- Amanda Lake, Treasurer- Dani Tuttle, Zoning Admin.- Seth Manning, Maintenance- Travis Richards

**Visitors:** Chandler Tanner, Candace Bell, Hunter Cornelius, Chad Tolbert, Mason Moss

**REGULAR SESSION**

1. **Introduction:** made by Mayor Shaun Bell

2. **Prayer:** Doug Stilson

3. **Pledge of Allegiance:** led by Mayor Shaun Bell

4. **Approval of Bills and Warrants:**

**Motion:** made by Kirk McQuivey      **Seconded by:** David McKee

**Voting Roll Call:** David McKee- Yes, Kari Alton Yes, Doug Stilson- Yes, Kirk McQuivey Yes, Kevin Butler- Yes.

**Motion passed with 5 affirmative votes.**

5. **Approval of December 11, 2025 CDBG Public Hearing Minutes:**

**Motion:** Kevin Butler      **Second:** Doug Stilson

**Motion passed with 5 affirmative votes.**

6. **Approval of December 11, 2025 Appeal Public Hearing Minutes:**

**Motion:** Doug Stilson      **Second:** Kari Alton

**Motion passed with 5 affirmative votes.**

7. **Approval of December 11, 2025 Regular Session Minutes:**

**Motion:** Kari Alton      **Second:** Kevin Butler

**Motion passed with 5 affirmative votes.**

8. **Approval of January 5, 2026 Special Meeting Minutes:**

**Motion:** Kirk McQuivey      **Second:** David McKee

**Motion passed with 5 affirmative votes.**

9. **Public Comments:** No Comments

10. **Approval of RESOLUTION 2026-1: A RESOLUTION OF THE CITY COUNCIL OF ORANGEVILLE, UTAH, DECLARING A TEMPORARY MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF NEW APPLICATIONS FOR SHORT-TERM RENTALS FOR 180 DAYS:**

Doug Stilson states that this will be a temporary pause on short-term rentals. He states that with the nuclear hiring staff we don't know what that will look like for housing and the other reason being is to revisit and possibly amend the current code and its wording to be more specific.

**Motion:** made by Kevin Butler      **Seconded by:** Doug Stilson

**Voting Roll Call:** David McKee- Yes, Kari Alton Yes, Doug Stilson- Yes, Kirk McQuivey Yes, Kevin Butler- Yes.

**Motion passed with 5 affirmative votes.**

11. **Approval of ORDINANCE 2026-1: AN ORDINANCE ADOPTING THE WILDLAND URBAN INTERFACE CODE TO COMPLY WITH HB-48:** Mayor Bell states that this was discussed in the previous Public Hearing.  
**Motion:** Kari Alton      **Second:** David McKee  
**Voting Roll Call:** David McKee- Yes, Kari Alton Yes, Doug Stilson- Yes, Kirk McQuivey Yes, Kevin Butler- Yes.  
**Motion passed with 5 affirmative votes.**
12. **Approval of ORDINANCE 2026-2: AN ORDINANCE AMENDING THE SUBDIVISION REGULATIONS IN CHAPTER 15. ARTICLE A, ARTICLE B and ARTICLE C, TO ENSURE COMPLIANCE WITH UTAH CODE ANN. § 10-9a-6:** Mayor Bell states that this was also discussed in the previous Public Hearing.  
**Motion:** made by Doug Stilson      **Seconded by:** Kevin Butler  
**Voting Roll Call:** David McKee- Yes, Kari Alton Yes, Doug Stilson- Yes, Kirk McQuivey Yes, Kevin Butler- Yes.  
**Motion passed with 5 affirmative votes.**
13. **Approval of a business license for General Contractor- Jay Butte:** Seth explains that Jay Butte is a General Contractor and does underground excavation site work and would like to get a business license in Orangeville City so he can do business here.  
**Motion:** David McKee      **Second:** Doug Stilson  
**Motion passed with 5 affirmative votes.**
14. **Approval of a Beautification Committee:** Mayor Bell states that he has been approached by several people about the city's beautification and told them he would look into having a Beautification Committee again. Kari Alton will be over this Committee.  
**Motion:** Kirk McQuivey      **Second:** David McKee  
**Motion passed with 5 affirmative votes.**
15. **Appoint new Planning and Zoning Members:** Doug Stilson states that the Planning and Zoning has 3 members that have reached their term limit. The positions were posted to the public and the three recommendations that were presented were Kris Bell, Mason Moss and Chad Tolbert. Doug asks that they introduce themselves. Mayor Bell appoints the new members.
16. **Approval of putting a Engineering on retainer:** Mayor states that the CDBG grant that we are applying for requires a Engineering Company to be on retainer. Johansen and Tuttle, Sunrise Engineering and Jones and DeMill have responded with proposals. Doug Stilson made the nomination for Johansen and Tuttle. The Council approved to have Johansen and Tuttle on retainer.  
**Motion:** made by Doug Stilson      **Seconded by:** Kirk McQuivey  
**Voting Roll Call:** David McKee- Yes, Kari Alton Yes, Doug Stilson- Yes, Kirk McQuivey Yes, Kevin Butler- Yes.  
**Motion passed with 5 affirmative votes.**
17. **Discuss RV Park 30-Day Requirement:** Doug Stilson states that City Code currently states that a camper cannot stay in a lot for longer than 30 days. There is currently one RV Park is currently up and running and possibly two more in the future. There was a complaint that there was someone parked in one of the lots for more than 30 days, so he had to pack everything up and move three spots over. Doug spoke with the owner and she suggested to have the resign a contract for another 30 days instead of making them move. Doug states that if individuals move to another RV Park then that is Tax Revenue loss for the city. This will be the purpose of amending City Code.
18. **Discuss Orangeville City Fee Changes:** Doug Stilson states that the city's fee schedule has not been updated for many years. Doug states that going through everything that he and Seth Manning discovered that each physical address to each Air B&B has to have a business license. Doug read the City Code. Doug says that they would like to restructure the fees that go along with the licenses.

Some fees will be the same and some will increase. Kevin Butler recommends that the regular business licenses stay the same so it is an incentive for people to start small businesses. Mayor Bell states that it is almost impossible for anyone to get a kennel license and hopes that they can go over that in Planning and Zoning to maybe make it easier to acquire a kennel license. Doug states that you can own multiple licenses at one location if they are owned by the same person. If separate people own separate businesses at the same location, they are required to have separate business licenses.

19. **Ratify Truck Tires for the Maintenance Trunk in the amount of \$859.86:** Mayor Bell states that this was discussed in Decembers City Council meeting.

**Motion:** made by Kirk McQuivey   **Seconded by:** David McKee

**Voting Roll Call:** David McKee- Yes, Kari Alton Yes, Doug Stilson- Yes, Kirk McQuivey Yes, Kevin Butler- Yes.

**Motion passed with 5 affirmative votes.**

20. **Approval to reimburse Kirk McQuivey for cleaning supplies for the Fire Department in the amount of \$24.51:**

**Motion:** made by Kari Alton                   **Seconded by:** David McKee

**Voting Roll Call:** David McKee- Yes, Kari Alton Yes, Doug Stilson- Yes, Kirk McQuivey Yes, Kevin Butler- Yes.

**Motion passed with 4 affirmative votes.**

21. **Staff/Council/Mayor Reports:**

**Seth Manning:** Seth states that he is looking into buildings who possibly didn't get clearance. He has also passed out door hangers in the subdivision so the roads are clear for snow removal.

**Travis Richards:** Travis reports that the boiler in the bathrooms are having to be replaced. He also states that Animal Control Conference is in a couple of weeks.

**Richard Miles:** No Report

**Dani Tuttle:** No Report

**Amanda Lake:** No Report

**Kevin Butler:** Kevin states that he has posted Orangeville Days Dates. Orangeville Days will be held on June 19-20<sup>th</sup>. Kevin states that he would like to hold a planning meeting before the end of the month. This will be held January 26<sup>th</sup> at 6:30pm.

**Kirk McQuivey:** Kirk reports that Travis Richards has talked with him about raising the prices for the showers. He states they haven't been used as much because Food Ranch has showers as well as the RV Park. Mayor Bell suggests raising them a little to help cover the cost of the upkeep of the facilities. Kirk states that in the EMS meeting, Orangeville EMS was only in service 25% of the month in December. There is a class going on right now. There also has to be an ADVANCED EMT run with a Basic EMT. Kirk states that Green River is the only city that runs in the red.

**Doug Stilson:** Doug Stilson reports that there are a few Air B&B's being advertised on websites but have not come in for approval or to get Business Licenses. Those individuals have been contacted to take them down. Doug states that it came to their attention that one of those individuals had their rental back up without coming in to get approval. It was asked that if they are renting outside of the city if they still needed to take it down. After discussion it was decided that yes it still needed to be taken down because the business was still being conducted in city limits. Listing was still up 6-7 days after that. Doug asked them again to take it down. City code does not list a fee schedule, it goes straight to a Class B Misdemeanor. Doug proposes to having steps in place before it goes to a Class B Misdemeanor.

A certified letter was sent to the individual. The individual took the listing down and sent a text saying how awful they are and that they are being treated as the enemy. This was a year long process of asking them to take it down and sadly resulted in sending the letter. Mayor Bell thanks Doug and Seth for all of their hard word in treating everyone the same.

**Kari Alton:** Kari reports YCC was busy last month and are getting ready to put their fund raiser. Kari asks for beautification suggestions.

**David McKee:** Mayr Bell welcomes David to City Council. David responds thanking everyone for the warm welcome and is excited to work with everyone.

**Mayor Shaun Bell:** Mayor Bell reports that looking into Food Ranches taxes and doesn't look like it was never completed for the tax break. The County never approved it. Mayor states that Richard Miles has been with us for a few months and was hired as part-time and couldn't work very many hours because he just retired. Mayor suggests moving Richard to ¾ time now that he can work more hours. Mayor explains that the Park Boiler will cost about \$9,542.00 to fix. The boiler has lines under the floor and sidewalk that will break if it's not fixed. This will be ratified next month. Mayor Bell also reports that EMS is asking for \$6,000.00 which has now increased \$7,500.00. The increase was never made aware to the cities. Mayor Bell would like to see possibly have that money combines with Castle Dale as an incentive for our EMT's. Mayor Bell has met with all of Orangeville and Castle Dale EMT's on 1/8/26 to discuss why some don't run on the ambulance. He also states that the City could possibly be buying the old fire truck to sell it in hopes of making the city a little money.

22. **Adjourn:**

**Motion:** Kirk McQuivey      **Second:** Kari Alton  
**Motion passed with 5 affirmative votes.**

ORANGEVILLE CITY

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Amanda Lake- City Recorder