



EDITH BOWEN
LABORATORY SCHOOL
UtahStateUniversity.

**Edith Bowen Laboratory School
Governing Board Meeting
Approved as Amended Official Minutes
The Collaboratory Room 233
January 15, 2026
3:30 PM**

Board Members Present

Dr. Steven Camicia - Board Chair
Frank Schofield - LCSD Superintendent
Dr. Jody Clarke-Midura
Becky Quay - LCSD Board Member
Whitney Mortenson
Chris Woodward - PTA President
Hollie Downs - EBLs Faculty Representative
Dr. Nate Justis
Dr. Laura Reina
Jennifer Barton
Carolina Harward (GB Secretary)

Excused:

Dr. Al Smith - Dean

1. WELCOME & CALL TO ORDER

a. Roll call

Dr. Steven Camicia called the meeting to order at 3:30 pm. Roll call
Dr. Steven Camicia
Dr. Jody Clarke-Midura
Becky Quay
Whitney Mortenson
Chris Woodward
Hollie Downs
Dr. Nate Justis
Dr. Laura Reina
Carolina Harward



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2. CONSENT ITEMS

- a. Vote to approve board meeting minutes from December 16, 2025

Motion: Whitney Mortenson

Second: Chris Woodward

Vote: Dr. Steven Camicia
Dr. Jody Clarke-Midura
Becky Quay
Whitney Mortenson
Chris Woodward

3. BUSINESS MANAGER REPORT

- a. Monthly summary

The discussion covered the monthly budget summary and amendments led by Jennifer.

Key points included:

- Mid-year budget adjustments post-audit and rollover from the previous year.
- Cash position overview, including discretionary and restricted funds.
- Current spending is at 27%, with fluctuations expected throughout the year.
- Clarification on encumbrances not including hourly employee wages, affecting rollover amounts.
- Despite the playground expenses, the budget remains stable with expected recovery in future years.



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b. FY26 budget amendment (vote)

Motion: Becky Quay

Second: Chris Woodward

Vote: Dr. Steven Camicia
Dr. Jody Clarke-Midura
Becky Quay
Whitney Mortenson
Chris Woodward
Frank Schofield

[Monthly Comparison FY26](#)

[Summary of Accounts Jan Meeting FY26](#)

4. PUBLIC COMMENT

No public comment

5. REGULATORY & STATUTORY COMPLIANCE

a. School Safety and Anti-Bullying policies (3050 and 3220)

i. Updates from 3rd party review

The review is expected to be completed by next's month's meeting.

b. Vote on revision of Policy 3080: Electronic Devices

The discussion focuses on revisions to the electronic device policy, addressing usage times and enforcement.

Key points include:

- Usage Window: Suggest extending allowable use from arrival on campus to the final bell to prevent unsupervised device use.



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- Device Silencing: Proposal to change the requirement for devices to be turned off to being silenced, allowing for location tracking.
- Final Decision: Consensus to adopt the revised policy, emphasizing practicality and safety.

Motion: Whitney Mortensen

Second: Dr. Jody Clarke-Midura

Vote: Dr. Steven Camicia
Dr. Jody Clarke-Midura
Becky Quay
Whitney Mortenson
Chris Woodward
Frank Schofield

[3080 DRAFT Electronic Devices Policy](#)

- c. Vote on calendar for next school year (2026-27)
The calendar for FY 2026 was presented.

Motion: Frank Schofield

Second: Becky Quay

Vote: Dr. Steven Camicia
Dr. Jody Clarke-Midura
Becky Quay
Whitney Mortenson
Frank Schofield

Amended 2/17/2026* Vote against: Chris Woodward



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[2026-2027 EBLs Calendar Year DRAFT](#)

d. Vote on adoption of an LEA Audit Hotline Policy

Motion: Frank Schofield

Second: Whitney Mortenson

Vote: Dr. Steven Camicia
Dr. Jody Clarke-Midura
Becky Quay
Whitney Mortenson
Chris Woodward
Frank Schofield

[DRAFT Policy 1160_LEA Hotline](#)

6. SCHOOL REPORTS

a. Principal's report

i. School Climate Survey Teacher Results

Nate presented the teachers' school climate survey results which reveal both strengths and areas for improvement. Key points include:

- Overall Sentiment: Teachers reported feeling happy and grateful, with ongoing challenges to address for a better school environment.

ii. Highlights

- Shannon Kishbahn (1st grade) and Jennifer Jenkins (6th grade), achieved national board certification.
- Eric took students to Hardware Ranch, where they engaged in meaningful learning despite the unusual winter weather.



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- Students participated in cross-country skiing, enhancing their experience.
- Many teachers are facilitating learning teams promoting collaboration beyond the school.
- Positive developments in assessments and a mid-year report is planned for February.
- Teachers actively discuss individual student needs in RTI meetings, celebrating student growth and success.

7. ADJOURN

This meeting adjourned at 4:20 PM