

**WORK SESSION OF THE
BRIGHAM CITY COUNCIL
FEBRUARY 5, 2026
5:30 p.m.**

PRESENT:	DJ Bott	Mayor
	Dave Hipp	Councilmember
	Dave Jeffries	Councilmember
	Matthew Jensen	Councilmember
	Ryan Smith	Councilmember
	Robin Troxell	Councilmember

ALSO PRESENT:	Nicole Cottle	City Attorney –
	Tom Kotter	Community and Economic Development Director
	Derek Oyler	City Administrator
	Kristina Rasmussen	City Recorder
	Royce Wilkerson	IT Director

Mayor Bott called the work session to order at 5:30 p.m. He stated that this will be a work session on annual training the council is required to receive on Open and Public Meetings, Network Security, Conflict of Interest and Ethics Statement. He turned the time over to Royce Wilkerson to start the training.

Mr. Wilkerson presented annual training on internet security awareness, including:

- The purpose of security awareness training and user responsibility as the “first line of defense” against cybercrime, cyberattacks, and scams.
- Common cybercrime methods, including phishing (email/phone/text/social media), ransomware, identity theft, and financial scams.
- General trends in cybercrime and examples of how attacks are organized, including online marketplaces offering hacking tools/services.
- Statistics and organizational impacts related to phishing, malware, hacked accounts, and the costs associated with data breaches.
- Practical steps to reduce risk, including recognizing phishing attempts, verifying unusual requests, safe browsing habits, keeping software updated, strong passwords, and use of multi-factor authentication.
- Examples of phishing indicators (e.g., generic greetings, scare tactics, suspicious link destinations) and city safeguards (link scanning).
- A local example of a spoofed email attempt and the importance of checking for external sender indicators.

Council Questions / Discussion

A councilmember asked how to verify link destinations on a mobile phone compared to hovering over links on a desktop. Mr. Wilkerson responded that mobile devices can be more difficult, and he described available settings (including iPhone options) that may allow link preview without opening a link.

City Attorney Nicole Cottle stated the City is required to complete annual Open and Public Meetings Act training and that the City uses a format that allows reporting to the State. She indicated the Council would watch a short training video produced by the State Auditor’s Office. Following completion of the Open and Public Meetings Act training, it was suggested that the remaining portion of the conflict of interest and ethics statement training be deferred to a future meeting, as it was not time-sensitive.

Councilmembers indicated no objection to continuing the conflict of interest and ethics training at the next council meeting.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the February 5, 2026 City Council Work Session.

Dated this 20th of February, 2026.

Kristina Rasmussen

Kristina Rasmussen, City Recorder

** These meeting minutes were generated with the assistance of artificial intelligence and have been reviewed, edited and approved by Brigham City Staff.