

**REGULAR SESSION OF THE
BRIGHAM CITY COUNCIL
FEBRUARY 5, 2026
6:00 p.m.**

PRESENT:	DJ Bott	Mayor
	Dave Hipp	Councilmember
	Dave Jeffries	Councilmember
	Matthew Jensen	Councilmember
	Ryan Smith	Councilmember
	Robin Troxell	Councilmember

ALSO PRESENT:	Nicole Cottle	City Attorney
	Tom Kotter	Community and Economic Development Director
	Derek Oyler	City Administrator
	Tyler Pugsley	Assistant City Administrator
	Kristina Rasmussen	City Recorder
	Chief Reyes	Police Chief
	Chief Thueson	Fire Chief

Mayor Bott called the meeting to order at 6:00 p.m. The invocation was offered by Bishop Eric Olsen of the Brigham City 21st Ward. The Pledge of Allegiance followed.

CONSENT AGENDA

Mayor Bott introduced two consent items:

1. Approval of the January 15, 2026 City Council Meeting Minutes.
2. Appointment of Garl Waldron as Vice Chair of the Planning Commission and as a member of the Joint Advisory Board.

Councilmember Troxell made a motion to approve the consent items as presented. Councilmember Hipp seconded the motion. The vote was unanimous in favor.

EMPLOYEE RECOGNITION

Mayor Bott recognized Braxton Wood as the new Electronic Metering Technician in the Power Department.

PUBLIC COMMENT

Cathy Wood - addressed the Council regarding Brigham City Cemetery matters. Ms. Wood shared her background working for the City Cemetery, involvement with cemetery systems and statewide cemetery associations, and expressed concerns related to cemetery planning, preservation of lilac plantings, and long-term cemetery capacity. She encouraged consideration of alternative approaches, including mausoleums, replanting lilacs, and forming a committee with experienced cemetery professionals.

COUNCILMEMBER COMMENTS

Councilmember Jeffries – Encouraged attendance at the Boys and Girls Club Casino Night.

Councilmember Smith – Shared information regarding the Chamber of Commerce March business summit and encouraged small business participation.

ACTION ITEMS

Consideration of Approval of Updates to the Power Standards Manual

This item was tabled until the next meeting on February 19, 2026.

MOTION: Councilmember Jensen made a motion to table the updates to the Power Standards Manual. Councilmember Jeffries seconded the motion. The motion passed unanimously.

Consideration of Resolution Declaring Certain Two-Way Radio Equipment Surplus and Authorizing Donation to Box Elder County

Tom Kotter presented the item to the Council. He explained that, pursuant to the City's procurement and surplus property policies, staff is requesting Council authorization to declare certain two-way radio equipment surplus and donate the equipment to Box Elder County, a governmental entity.

Mr. Kotter stated that the City has approximately 30 radios that are no longer in use. These radios became surplus following the City's acquisition of new radios through a state grant program. The radios are encrypted and compatible with law enforcement communications, which would allow improved interoperability between City and County personnel.

Mr. Kotter further explained that donating the radios would allow Box Elder County to avoid an estimated \$18,000 expenditure for similar equipment and would support coordinated communication between County deputies and City officers.

In response to a Council question, Mr. Kotter stated that if the radios were sold rather than donated, the approximate resale value would be about \$200 per unit, based on recent listings observed on government surplus sales platforms. He noted that the total resale value would not represent a significant financial return to the City.

MOTION: Councilmember Smith made a motion to approve the Resolution declaring certain two-way radio equipment surplus and authorizing donation to Box Elder County as presented. Councilmember Jeffries seconded the motion. The motion passed unanimously.

At 6:15 PM Councilmember Jensen made a motion to proceed into closed session to discuss the purchase/exchange/lease of real property and Character/professional competence or physical/mental health of an individual. The motion was seconded by Councilmember Hipp.

Roll Call:

Councilmember Hipp – Aye; Councilmember Jensen – Aye; Councilmember Smith – Aye; Councilmember Troxell – Aye; Councilmember Jeffries – Aye

At 8:11 PM The council returned to opened and a motion was made by Councilmember Jeffries to adjourn. Seconded by Councilmember Smith and approved unanimously.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the February 5, 2026 City Council Meeting.

Dated this 20th of February, 2026.

Kristina Rasmussen

Kristina Rasmussen, City Recorder

*** These meeting minutes were generated with the assistance of artificial intelligence and have been reviewed, edited and approved by Brigham City Staff.*