

Minutes of the Public Meeting of the Uintah Special Service District 1 Board

Date: January 14, 2026

Location: Conference Room, Uintah Recreation Center, 610 South Vernal Ave., Vernal, Utah

1. Call to Order: 6:33 PM.

Participants/Staff:

Joe McKea (VIA ZOOM), Shaun Murray, Willis LeFevre, Bruce McKee
Mike Harrington (Legal Counsel), Executive Director Cheryl Meier, Shawna Weaver,
Amanda Wilson, Dustin Hinkle, Joe Barton, Tara Alsip

Absent/Excused:

Joel Brown, Ed Long, Ross Morton

Public Attendees:

Jeff McCartey, Mark Jensen

Swearing-in ceremony for newly appointed Board Member, Bruce McKee.

2. Prayer: Bruce McKee **Pledge of Allegiance:** Shaun Murray

3. Approval of Minutes Willis LeFevre made a motion to approve the December 10, 2025 Uintah Special Service District 1 Regular Board Meeting Minutes. Shaun Murray seconded the motion.

The motion passed unanimously.

4. Board Input, Follow-up on Minutes, Committee Reports

Committee assignments for the 2026 term were presented and recorded.

5. Public Input

No public input was received.

6. Resolution No. 01-14-2026 R1 - Board Meeting Dates

Joe McKea presented to the Board Resolution No. 01-14-2026 R1 - Board Meeting Dates. Uintah Special Service District 1 board meetings will be held on the second Wednesday of each month at 6:30 pm. There will be no meeting in March.

Bruce McKee made a motion to approve the Resolution No. 01-14-2026 R1 - Board Meeting Dates.

Willis LeFevre seconded the motion.

The motion passed unanimously.

7. Resolution No. 01-14-2026 R2 - Board Stipend

Joe McKea presented to the Board Resolution No. 01-14-2026 R2 - Board Stipend. The Resolution states that Board officers will receive \$5,000 annually and all other members will receive \$4,500 annually.

Shaun Murray made a motion to approve Resolution No. 01-14-2026 R2 - Board Stipend.

Bruce McKee seconded the motion.

LeFevre Aye, Murray Aye, McKee Aye, McKea Aye

8. OPMA Board Training

Mike Harrington reviewed the basic rules governing special service districts. Formal OPMA Board training was tabled until the full Board is in attendance.

9. Conflict Of Interest Form

Executive Director Cheryl Meier distributed Conflict of Interest forms to Board members for signature. All staff and Board members are required to fill out the conflict of interest form annually, as required by the state of Utah.

10. Healthy Aging Proclamation / AARP (American Association of Retired Persons)

Executive Director Cheryl Meier presented to the Board a proposal to work toward designating Vernal as an AARP Age-Friendly Community, noting that participation in the AARP network would promote initiatives benefiting residents of all ages.

Willis LeFevre made a motion to approve the Healthy Aging AARP Proclamation pending support from communities and the county.

Shaun Murray seconded the motion.

The motion passed unanimously.

11. Policy 230 - Separation of Employment (Second Reading)

Executive Director Cheryl Meier presented Policy 230 for the second reading. The policy has been through the policy committee and legal review.

Bruce McKee made a motion to approve Policy 230 - Separation of Employment for the second reading.

Shaun Murray seconded the motion.

LeFevre Aye, Murray Aye, McKee Aye, McKea Aye

12. Financials

The financial reports were made available for Board review.

13. Adjournment

Willis LeFevre made a motion to adjourn the meeting.

The meeting adjourned at 7:21 PM.

Minutes recorded and written by Board Clerk Amanda Wilson