



## BOUNTIFUL CITY COUNCIL

Tuesday, February 24<sup>th</sup>, 2026

6:00 p.m. Work Session

7:00 p.m. - Regular Session

NOTICE IS HEREBY GIVEN on the Utah Public Notice Website, the Bountiful City Website and at Bountiful City Hall not less than 24 hours prior to the meeting that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 795 South Main Street, Bountiful, Utah, at the time and on the date given above. The public is invited to all open meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans with Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140

The meeting is also available to view online, and the link will be available on the Bountiful City website homepage ([www.bountifulutah.gov](http://www.bountifulutah.gov)) approximately one hour prior to the start of the meeting.

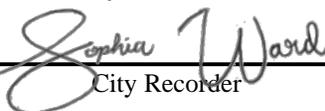
### **AMENDED AGENDA**

#### **6:00 p.m. – Work Session**

1. Legislative Update from Senator Todd Weiller
2. Open Meetings Training – Mr. Bradley Jeppsen

#### **7:00 p.m. – Regular Meeting**

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment – If you wish to make a comment to the Council, please use the podium and clearly state your name and city of residency, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Council reports
4. Consider approval of:
  - a. Expenditures greater than \$1,000 paid on January 21<sup>st</sup>, 28<sup>th</sup>, and February 4<sup>th</sup>, and 11<sup>th</sup>, 2026 pg. 3
  - b. December 2025 Financial Reports pg. 9
5. Consider approval of a Liquor License for St. Olaf’s Catholic School, 1793 South Orchard Drive – Mr. Francisco Astorga pg. 25
6. Consider approval of the Site Plan Review for Revolutionary Rides, 320 South 200 West – Mr. Francisco Astorga pg. 31
7. Consider approval of Resolution No. 2026-03, approving the Interlocal Cooperation between Bountiful City and Davis County for Highway Dispatch Call Routing – Chief Ed Biehler pg. 51
8. Consider approval of a letter of support for the America250 Celebration – Mr. Tyson Beck pg. 63
9. Consider approval of the purchase of two PME-9 Pad Mounted Switchgear and fuse holders from Irby in the total amount of \$49,940 – Mr. Allen Johnson pg. 65
10. Consider approval of the purchase of 20 transformers from Stuart C Irby in the total amount of \$36,317 – Mr. Allen Johnson pg. 67
11. Consider approval of the purchase of 2 TCDF Transmission Switches from Wesco-Hubbell in the total amount of \$58,944 – Mr. Allen Johnson pg. 69
12. Consider approval of the purchase of power poles from Stella-Jones in the total amount of \$51,686 – Mr. Allen Johnson pg. 71
13. Consider approval of the purchase of a Dispatch Center Battery Bank System from Reliabl in the total amount of \$49,830– Mr. Allen Johnson pg. 73
14. Consider approval of the purchase of capacitor banks from Westco in the total amount of \$39,856 – Mr. Allen Johnson pg. 75
15. Consider approval of the proposal from Taylor Electric for the 2026 Concrete Replacement Contract in the amount noted in the bid tabulation – Mr. Lloyd Cheney pg. 77
16. Consider approval of Ordinance No. 2026-01, codifying a municipal Transient Room Tax – Mr. Bradley Jeppsen pg. 81
17. Adjourn to a meeting of the RDA board with a separate agenda

  
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City Recorder



# City Council Staff Report

**Subject:** Expenditures for Invoices > \$1,000 paid  
January 21 & 28, and February 4 & 11, 2026

**Author:** Tyson Beck, Finance Director

**Department:** Finance

**Date:** February 24, 2026

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## **Background**

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

## **Analysis**

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

## **Department Review**

This report was prepared and reviewed by the Finance Department.

## **Significant Impacts**

None

## **Recommendation**

Council should review the attached expenditures.

## **Attachments**

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000, paid January 21 & 28 and February 4 & 11, 2026.

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid January 21, 2026**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1447	BP ENERGY COMPANY	Light & Power	53 213100	Accounts Payable	44,065.02	249301	21622071	Natural Gas
4806	CHEMTECH-FORD, INC	Water	515100 431000	Profess & Tech Services	1,095.00	249304	25G1850	Lab Fees
4806	CHEMTECH-FORD, INC	Water	515100 431000	Profess & Tech Services	1,095.00	249304	25I1776	Lab Fees
4806	CHEMTECH-FORD, INC	Water	515100 431000	Profess & Tech Services	1,323.00	249304	25I1520	Lab Fees
1716	CMT ENGINEERING LABO	Light & Power	535300 474790	CIP 09 Dist Sub NW Substation	2,160.00	249305	16648	NW Sub Pro. Service - Project # 103329.001
16252	ELEVATION SOUND	Legislative	104110 492080	Community Events-BntflComServC	1,000.00	249308	1001	Rental of SRX for Vocalocity Concert/ Bountiful
5281	ENBRIDGE GAS UTAH	Police	104210 427000	Utilities	3,001.27	249309	01012026N	Account # 3401140000
5281	ENBRIDGE GAS UTAH	Streets	104410 427000	Utilities	1,184.02	249309	01012026I	Account # 2493910000
5281	ENBRIDGE GAS UTAH	Streets	104410 427000	Utilities	1,909.50	249309	01012026G	Account # 3893910000
5281	ENBRIDGE GAS UTAH	Water	515100 427000	Utilities	2,182.57	249309	01012026F	Account # 9591363682
14256	GOLF GENIUS	Golf Course	555500 422100	Advertising & Marketing	3,900.00	249311	172253	Tournament Software - Cust ID 10691
5458	HANSEN, ALLEN & LUCE	Water	515100 431000	Profess & Tech Services	7,295.40	249313	56604	Viewmont Well Rehab
5458	HANSEN, ALLEN & LUCE	Landfill Operations	585820 431300	Environmental Monitoring	3,262.41	249313	56615	Ground Sampling
16253	IFOAM INSULATION	Water	515100 448400	Dist System Repair & Maint	2,250.00	249318	9721133	Spray Foam
3045	MCCOMB, KENT	Golf Course	555500 423000	Travel & Training	2,799.07	249322	01202026	Reimbursed for Travel&Train Expense
3098	METAL SUPERMARKETS	Streets	104410 425000	Equip Supplies & Maint	1,017.21	249323	1106935	Spreader Shields
3098	METAL SUPERMARKETS	Streets	104410 425000	Equip Supplies & Maint	1,752.28	249323	1106936	Spreader Shields
3340	O'REILLY AUTO PARTS	Streets	104410 425000	Equip Supplies & Maint	1,071.64	249327	2898-212178	Misc. Parts - Cust # 761755
3649	RASMUSSEN EQUIPMENT	Water	515100 448400	Dist System Repair & Maint	2,400.00	249334	10208017	Misc. Parts/Supplies - Acct # 09503
3712	RIDGE ROCK INC	Storm Water	494900 473106	Storm Drain Construction	9,890.80	249336	34006-5	2025 Bountiful Storm Drain Project
3791	RUSH TRUCK CENTER-SA	Streets	454410 474500	Machinery & Equipment	154,962.07	249338	2101-03227	Truck Chassis / VIN #3HTPVSZT5TN327808
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	1,647.80	249344	0410914	Bulk Oil - Acct # 000275
5000	U.S. BANK CORPORATE	Legislative	104110 423000	Travel & Training	1,830.00	249346	01122026SW	NLC Conf, Galen retire - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	PSAP - E911	104219 423000	Travel & Training	3,075.00	249346	01122026DG	Training Expense - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Water	515100 423000	Travel & Training	1,638.04	249346	01122026KC	Dept. Xmas Party Supp -Acct #4246-0445-5571-8851
4331	USA BLUE BOOK	Water	515100 448400	Dist System Repair & Maint	1,596.70	249347	INV00933125	Viewmont Pump - Cust # 228844
4456	VIRGINIA TRANSFORMER	Light & Power	535300 474790	CIP 09 Dist Sub NW Substation	577,080.00	249350	92920	NW Sub Transformer - Acct # 4828
4535	WEBER RIVER WATER US	Light & Power	535300 448618	Echo Hydro Major Repairs	342,340.69	249351	12-5893	Echo Stilling Basin
TOTAL:					<u>1,178,824.49</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00**  
**Paid January 28, 2026**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>	
1211	ASPHALT MATERIALS IN	Streets	104410 441200	Road Matl Patch/ Class C	1,582.00	249360	1605744	Patching - Cust # 5628	
1211	ASPHALT MATERIALS IN	Streets	104410 441200	Road Matl Patch/ Class C	1,602.34	249360	1606443	Patching - Cust # 5628	
1211	ASPHALT MATERIALS IN	Streets	104410 441200	Road Matl Patch/ Class C	1,612.51	249360	1606623	Patching - Cust # 5628	
1924	DELL MARKETING L.P.	Computer Maintenance	616100 429300	Computer Hardware	1,947.82	249377	10858953180	Legal Laptop - Cust # 13129956	
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	6,521.34	249378	76623	Tree Trimming	
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	7,257.76	249378	76625	Tree Trimming	
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,226.40	249378	76626	Tree Trimming	
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,421.60	249378	76627	Tree Trimming	
11484	EAST PENN MANUFAC	Streets	104410 425000	Equip Supplies & Maint	1,290.07	249382	260070848	DEKA DATECODED - Cust # 570600167	
2055	ELECTRICAL CONSULTAN	Light & Power	535300 431000	Profess & Tech Services	6,289.00	249383	138016	EDAM Engineering	
2055	ELECTRICAL CONSULTAN	Light & Power	535300 474790	CIP 09 Dist Sub NW Substation	35,280.31	249383	141320	NW Sub Engineering	
4820	EPG TESTING & SAFETY	Light & Power	535300 445201	Safety Equipment	1,476.00	249384	11641	Jumper Testing	
2329	GORDON'S COPYPRINT	Legislative	104110 422000	Public Notices	1,409.00	249390	50243	Copies	
2562	HYDRO SPECIALTIES CO	Water	515100 448650	Meters	7,003.20	249396	30474	Meters and Install Kits	
2564	I-D ELECTRIC INC	Water	515100 431000	Profess & Tech Services	3,545.25	249397	117710	Repairs - Acct # BOUWAT	
10725	KENWORTH SALES COMPA	Streets	104410 425000	Equip Supplies & Maint	4,438.24	249399	001P250826	Seats for Plows Cust # 31413	
16227	LIGHTLINK COMM	Light & Power	535300 448640	SCADA	2,200.00	249401	10040	SCADA	
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	6,077.59	249411	S107562301.001	Misc. Parts/Supplies - Cust # 18498	
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	15,961.41	249411	S107585288.001	Misc. Parts/Supplies - Cust # 18498	
11060	PRIME FIELD SERVICE	Light & Power	535300 448627	Echo Hydro Operating Costs	4,375.00	249437	028772	Babbit Bearings - Cust # BOUPOW	
11060	PRIME FIELD SERVICE	Light & Power	535300 448628	Pineview Hydro Operating Costs	4,375.00	249437	028772	Babbit Bearings - Cust # BOUPOW	
15056	RDO EQUIPMENT CO.	Streets	104410 425000	Equip Supplies & Maint	1,370.01	249443	W10541R2	Backhoe Repairs - Acct # 61110002	
3933	SKAGGS COMPANIES, IN	Police	104210 414000	Uniform Allowance	3,334.00	249453	450_A_1065026F_1	Misc. Parts/Supplies	
3985	SOUTH DAVIS SEWER DI	Legislative	104110 427400	Utilities - Stoker	7,735.04	249455	01012026D	Account # 34084-00	
3985	SOUTH DAVIS SEWER DI	Police	104210 427000	Utilities	2,916.00	249455	01012026E	Account # 30884-00	
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	19,746.22	249461	0411411	Fuel - Acct # 000275	
4229	TOM RANDALL DIST. CO	Landfill Operations	585820 425000	Equip Supplies & Maint	1,964.12	249461	0411301	Bulk Oil - Acct # 000138	
5322	UCS WIRELESS	Streets	104410 425000	Equip Supplies & Maint	2,090.00	249465	83963	2 way Radio Install for Plows	
4331	USA BLUE BOOK	Water	515100 448000	Operating Supplies	4,784.60	249468	INV00941447	Gas Detectors - Cust # 228844	
4331	USA BLUE BOOK	Water	515100 448400	Dist Systm Repair & Maint	1,605.13	249468	INV00933000	Pump - Cust # 228844	
4334	USDA-FOREST SERVICE	Water	515100 426000	Bldg & Grnd Suppl & Maint	1,726.85	249469	BF041901AG259	Special Permit - Job # D3507F26	
4341	UTAH ASSOCIATED MUNI	Light & Power	53 213130	UAMPS Accrual	1,281,096.57	249470	01232026	December 2025 payment for Power Resource	
10811	UTOPIA FIBER	Fiber	505000 473150	Fiber Network Lines/Conduit	136,300.00	249474	CONBF-025	December 2026 Fiber connect fees	
4456	VIRGINIA TRANSFORMER	Light & Power	535300 474790	CIP 09 Dist Sub NW Substation	12,500.00	249477	93503	NW Sub Transformer	
4477	WAGSTAFF CRANE	Light & Power	535300 474790	CIP 09 Dist Sub NW Substation	5,940.00	249478	219976.1	NW Sub Crane	
4535	WEBER RIVER WATER US	Light & Power	535300 448627	Echo Hydro Operating Costs	3,353.30	249480	12-5894	Annual Gas Bill	
4535	WEBER RIVER WATER US	Light & Power	535300 448627	Echo Hydro Operating Costs	113,861.66	249480	12-5895	25% Annual Budget	
7732	WINGFOOT CORP	Police	104210 426000	Bldg & Grnd Suppl & Maint	2,475.00	249482	25-01166	Janitorial Service for January 2026	
15772	YOUNG AUTO GP LAYTON	Water	515100 474500	Machinery & Equipment	64,494.00	249484	19S3320	2026 Dodge Ram - VIN # 3C7WRNAL6TG244082	
					<b>TOTAL:</b>	<b><u>1,806,184.34</u></b>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00****Paid February 4, 2026**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
16119	ADVANCED EXTERIORS	Parks	104510 426000	Bldg & Grnd Suppl & Maint	5,400.00	249486 602-001		Work completed at Bountiful Parks Department
1211	ASPHALT MATERIALS IN	Streets	104410 441200	Road Matl Patch/ Class C	1,594.43	249489 1607445		Patching - Cust # 5628
1211	ASPHALT MATERIALS IN	Streets	104410 441200	Road Matl Patch/ Class C	1,594.43	249489 1607599		Asphalt/patching - Cust # 5628
1220	AT&T MOBILITY	Streets	104410 428000	Internet & Telephone Expense	1,183.46	249490 X01282026		Account # 287314361186
5587	BRADSHAW, KATE	Legislative	104110 423000	Travel & Training	1,206.98	249491 02022026		Trvl&Train expense for NLC Conf.
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,177.60	249501 76629		Tree Trimming
15574	ISLAND VIEW PLUMBING	Government Buildings	104160 426000	Bldg & Grnd Suppl & Maint	1,987.40	249514 4163		Labor and Repairs
15574	ISLAND VIEW PLUMBING	Government Buildings	104160 426000	Bldg & Grnd Suppl & Maint	4,525.15	249514 4165		Labor and Repairs
2765	JP ELECTRICAL, LC	Government Buildings	104160 426000	Bldg & Grnd Suppl & Maint	4,200.00	249516 W28307		Work completed at Bountiful Police Department
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	7,189.55	249518 441839		gravel & road base - Cust # BCTY07399
8635	LARSEN LARSEN NASH &	Legal	104120 431100	Legal And Auditing Fees	4,100.00	249519 01302026		Legal Fees for January 2026
5553	PURCELL TIRE AND SER	Refuse Collection Operations	585800 425000	Equip Supplies & Maint	4,462.31	249550 280132312		Tires and Service - Cust # 2801867
3875	READING TRUCK	Water	515100 474500	Machinery & Equipment	14,567.97	249554 W 166160		Dump body
3875	READING TRUCK	Water	515100 474500	Machinery & Equipment	19,435.43	249554 W 166220		Snow Plow sanders
3933	SKAGGS COMPANIES, IN	Police	104210 414000	Uniform Allowance	3,334.00	249559 450_A_1065026F_2		Starcard
4251	TRANSTAR INDUSTRIES	Streets	104410 425000	Equip Supplies & Maint	2,988.76	249568 63944133		Misc. Parts/Supplies
4281	TWIN D INC.	Storm Water	494900 462400	Contract Equipment	42,554.92	249569 817256 RI		Storm Drain Cleaning - Cust # 4592160
TOTAL:					<u>132,502.39</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00****Paid February 11, 2026**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
16119	ADVANCED EXTERIORS	Parks	104510 426000	Bldg & Grnd Suppl & Maint	5,400.00	249580	602-002	work at North Canyon Park in Bountiful
1211	ASPHALT MATERIALS IN	Streets	104410 441200	Road Matl Patch/ Class C	1,584.26	249585	1608366	Patching - Cust # 5628
1211	ASPHALT MATERIALS IN	Streets	104410 441200	Road Matl Patch/ Class C	1,594.43	249585	1608002	Patching - Cust # 5628
1211	ASPHALT MATERIALS IN	Streets	104410 441200	Road Matl Patch/ Class C	1,604.60	249585	1607963	Patching - Cust # 5628
1393	BTS LANDSCAPING PROD	Landfill Operations	585820 462400	Contract Equipment	25,343.00	249593	123	Tubgrinding for Bountiful City
15863	COMPUTECH CONSULTIN	Information Technology	454136 474500	Machinery & Equipment	2,937.24	249601	30011	Network Parts
2264	GATEWAY MAPPING, INC	Cemetery	595900 424000	Office Supplies	2,400.00	249614	193143	Project # RP-26-00393 Cemetery Expansion
6959	JANI-KING OF SALT LA	Light & Power	535300 448613	Power Plant Operating Costs	1,883.10	249624	SLC02260042	Janitorial Services for February - Cust # 065075
5429	PERFORMANCE FORD LIN	Light & Power	535300 474600	Vehicles	72,755.76	249645	TED54833	2026 F-550 VIN # 1FD0W5HTXED54833
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	1,801.64	249648	280133014	Tires and Service - Cust # 2801867
5553	PURCELL TIRE AND SER	Refuse Collection Operations	585800 425000	Equip Supplies & Maint	4,489.46	249648	280133458	Tires and Service - Cust # 2801867
15056	RDO EQUIPMENT CO.	Landfill Operations	585820 425000	Equip Supplies & Maint	1,603.37	249650	P56781R2	Misc. Parts/Supplies - Acct # 61110002
13120	RECYCLE IT	Landfill Operations	585820 448000	Operating Supplies	5,390.00	249651	10812	Mattress Recycling
3933	SKAGGS COMPANIES, IN	Police	104210 414000	Uniform Allowance	3,332.00	249660	450_A_1065026F_3	Star Card payment
3938	SKM INC.	Water	515100 431000	Profess & Tech Services	17,176.42	249661	32241	Dec. 2025 Engineering - Project # M187
4045	STATE FIRE	Light & Power	535300 448614	Power Plant Equipment Repairs	10,080.00	249665	12659473	Test Co2 Cylinders
4171	THATCHER COMPANY	Water	515100 448000	Operating Supplies	7,961.75	249669	2026100101310	Chlorine Cylinders - Act # C1303
4131	T-MOBILE	Police	104210 428000	Internet & Telephone Expense	1,585.96	249668	01212026	Account # 992894616
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	21,696.23	249671	0411967	Fuel - Acct # 000275
16245	VISTA CONSTRUCTION	Police	454210 472100	Buildings	93,014.04	249676	12312025	Lighting Work for Bountiful P.D.
15372	WCF MUTUAL INSURANCE	Workers' Comp Insurance	646400 451150	Liability Claims/Deductible	5,433.32	249681	8291660	Deductible payment - Acct # 257435
15372	WCF MUTUAL INSURANCE	Workers' Comp Insurance	646400 451150	Liability Claims/Deductible	5,950.95	249681	8281577	Premium payment - Acct # 257435
TOTAL:					<u>295,017.53</u>			



# City Council Staff Report

**Subject:** December 2025 Financial Reports  
**Author:** Tyson Beck, Finance Director  
**Department:** Finance  
**Date:** February 10, 2026



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## **Background**

These reports include summary revenue, expense, and budget information for all City funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

## **Analysis**

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expense graphs are provided that give comparative data for FY2026 through December as compared to the past three fiscal year periods through that same timeframe.

The FY2026 budget portion of these reports is the originally adopted FY2026 budget approved by the City Council in June of 2025.

## **Department Review**

These reports were prepared and reviewed by the Finance Department.

## **Significant Impacts**

Financial information to aid in legislative and operational decision making.

## **Recommendation**

Council is encouraged to review the attached revenue, expense, and budget reports.

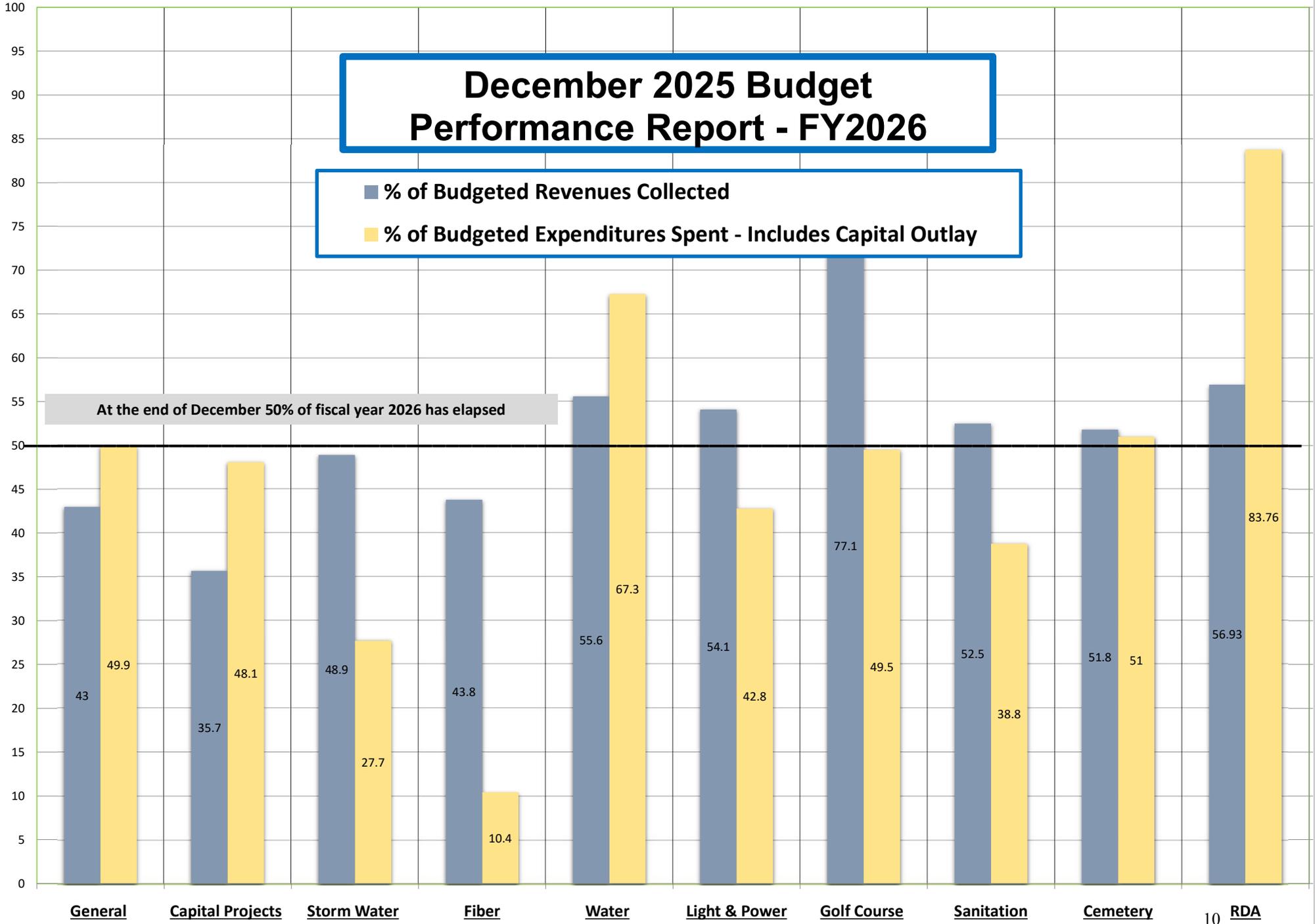
## **Attachments**

- December 2025 Revenue & Expense Reports – Fiscal 2026 YTD

# December 2025 Budget Performance Report - FY2026

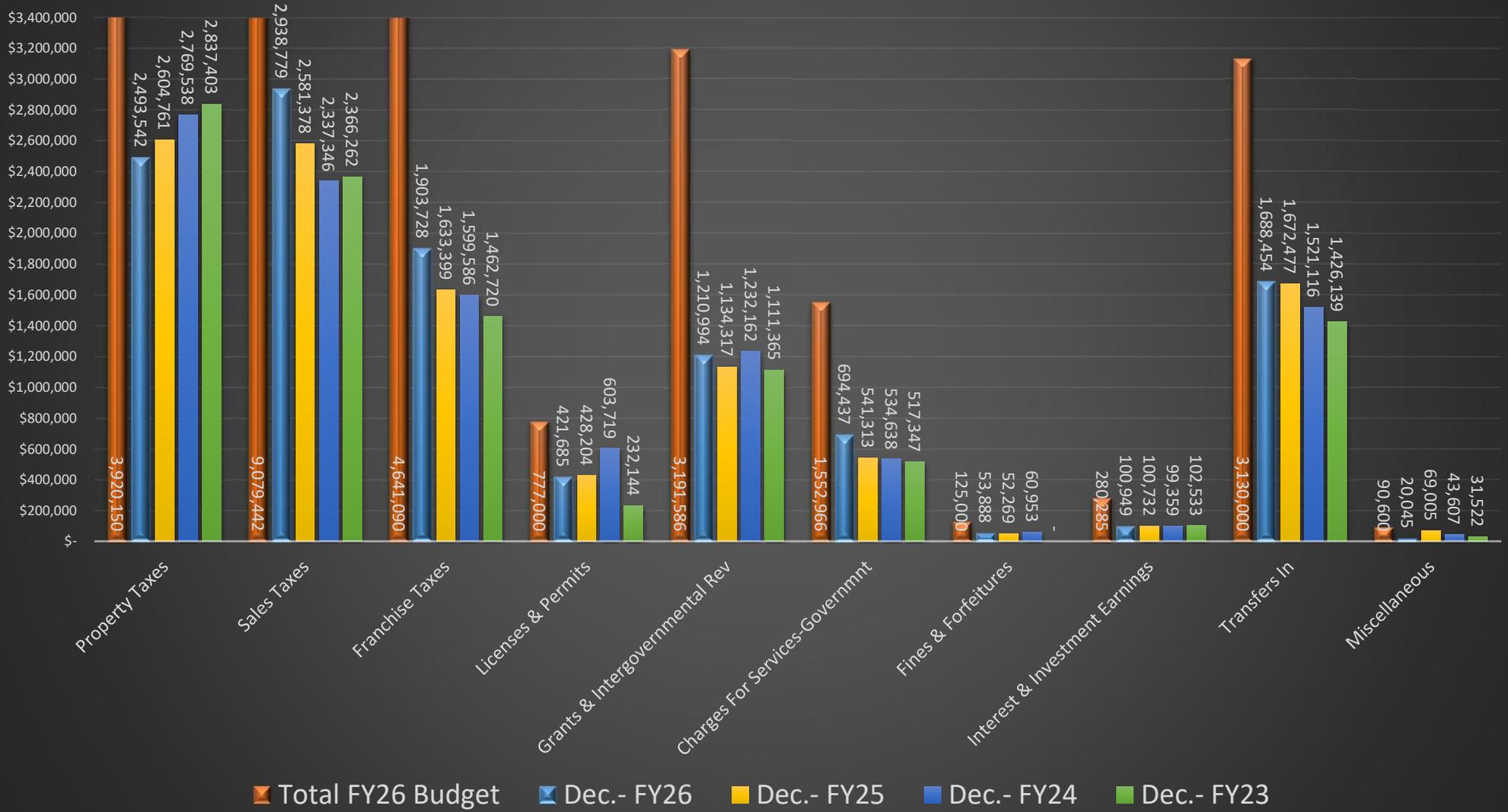
■ % of Budgeted Revenues Collected  
 ■ % of Budgeted Expenditures Spent - Includes Capital Outlay

At the end of December 50% of fiscal year 2026 has elapsed

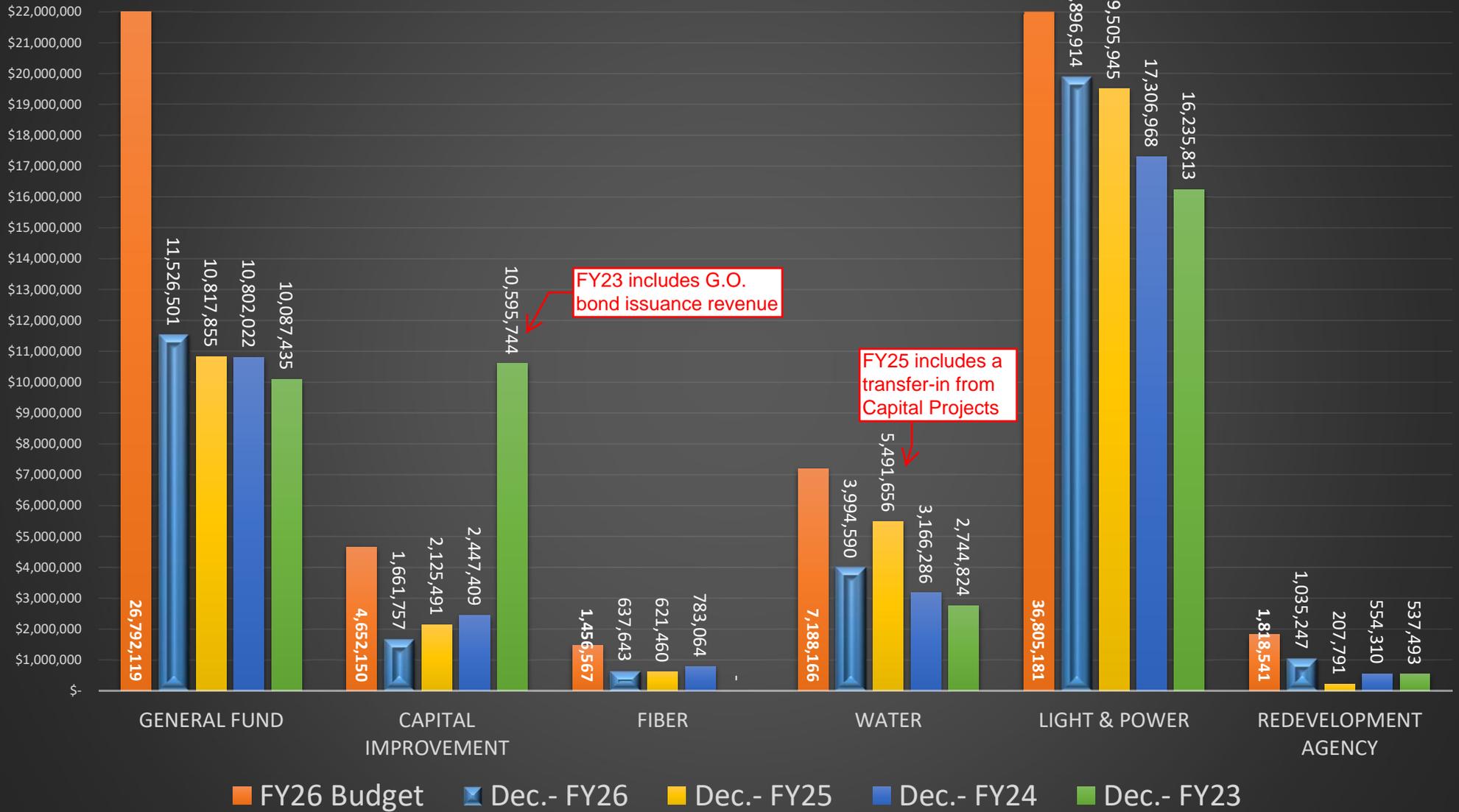


## General Fund Detailed Revenues - December 2025

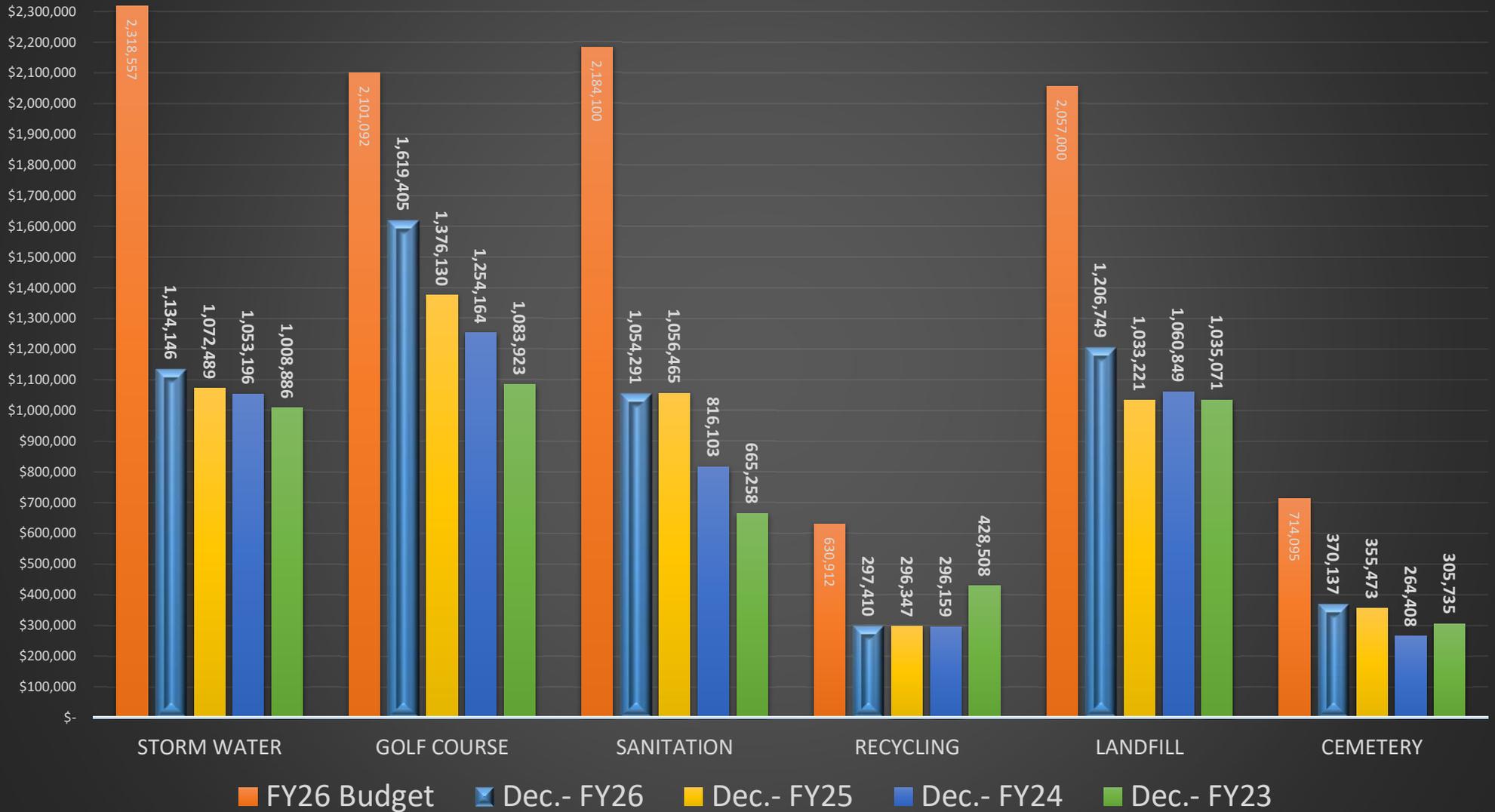
### YTD Revenues (Fiscal Year 2026) Compared to Budget and also the Revenues of the Same Timeframe of the Past Three Fiscal Years



## December 2025 YTD Revenues (Fiscal 2026) Compared to Budget and also the Revenues of Same Timeframe of the Past Three Fiscal Years

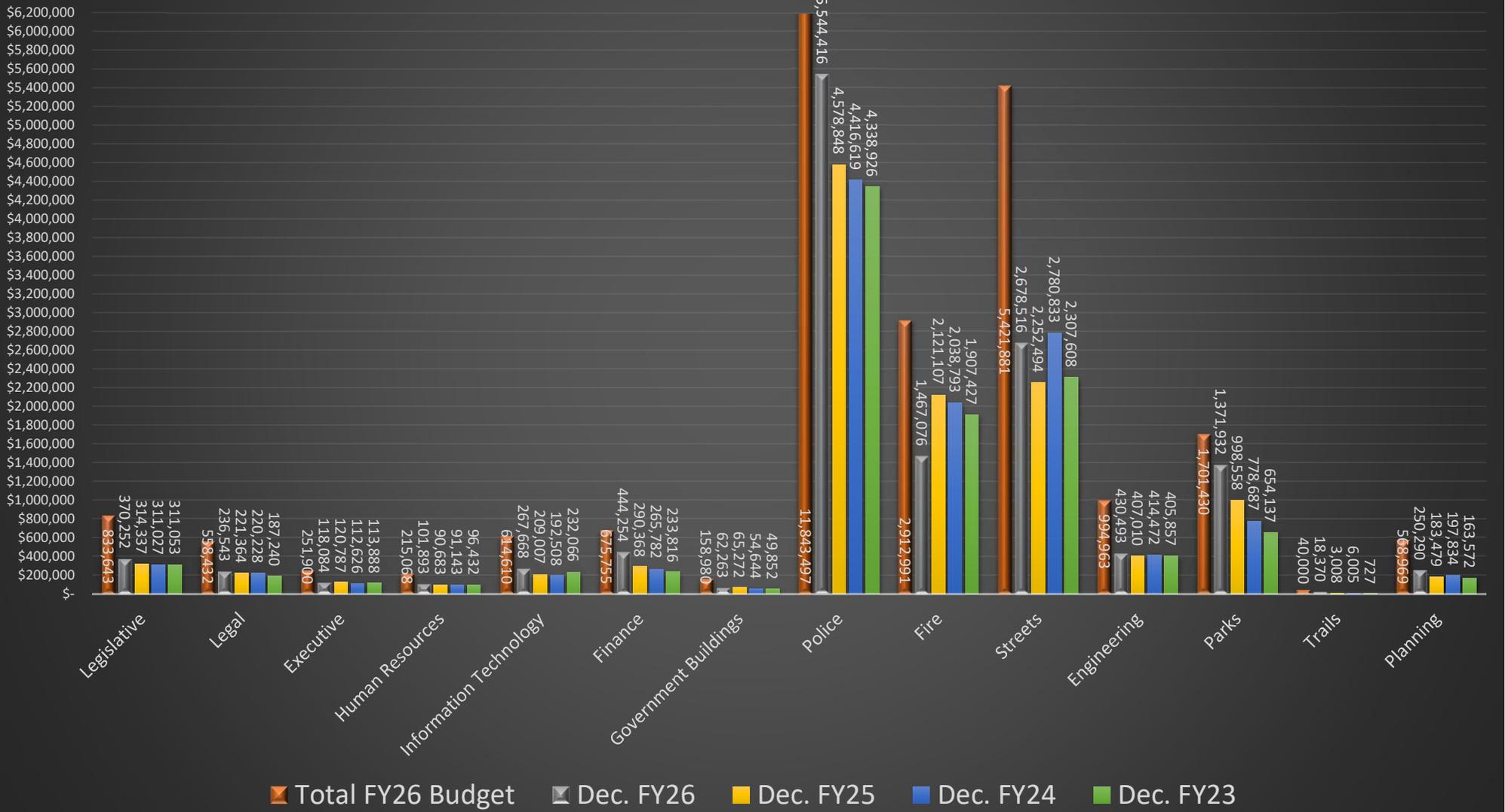


## December 2025 (Fiscal 2026) YTD Revenues Compared to Budget and also the Revenues of Same Timeframe of the Past Three Fiscal Years

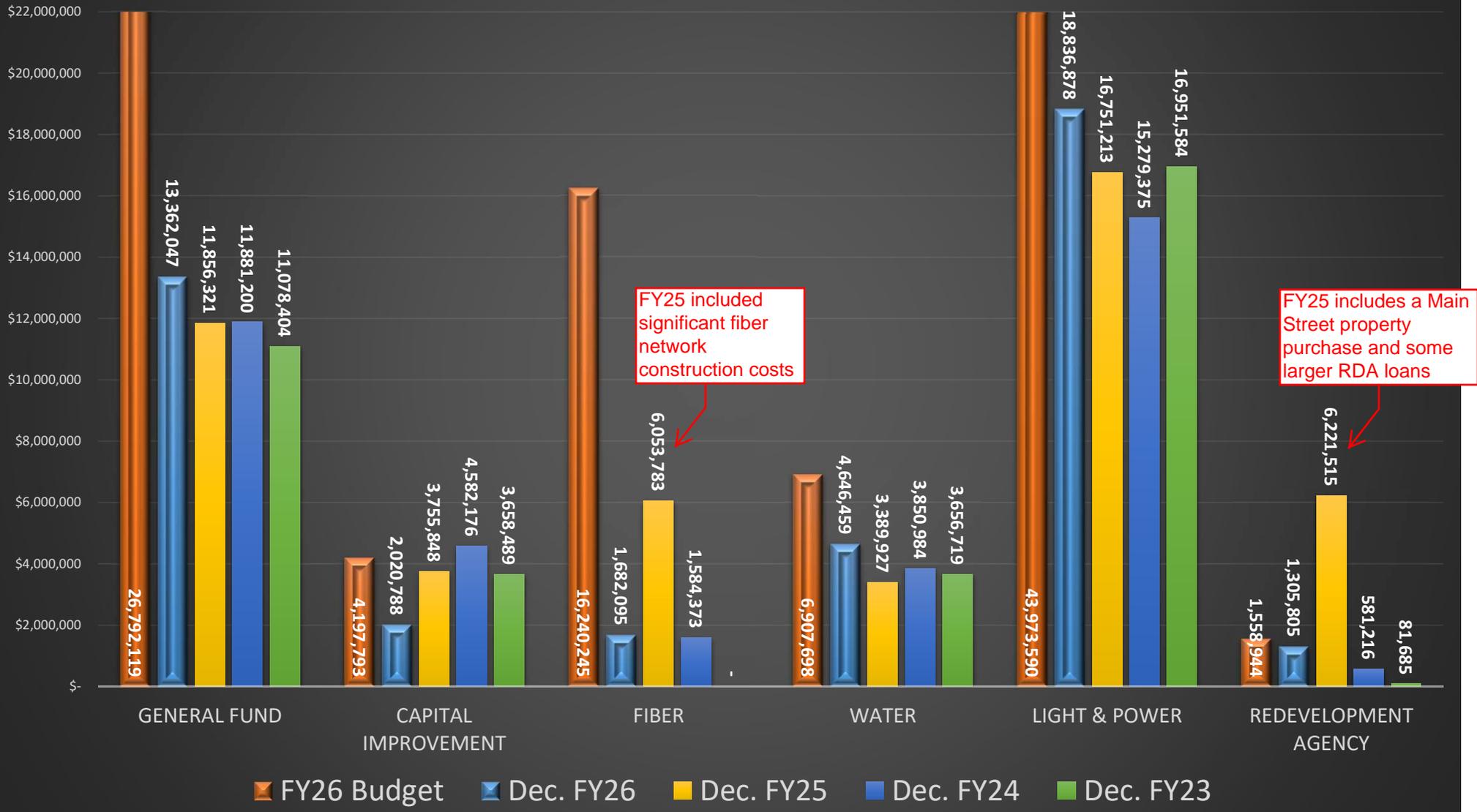


## General Fund Detailed Expenditures - December 2025

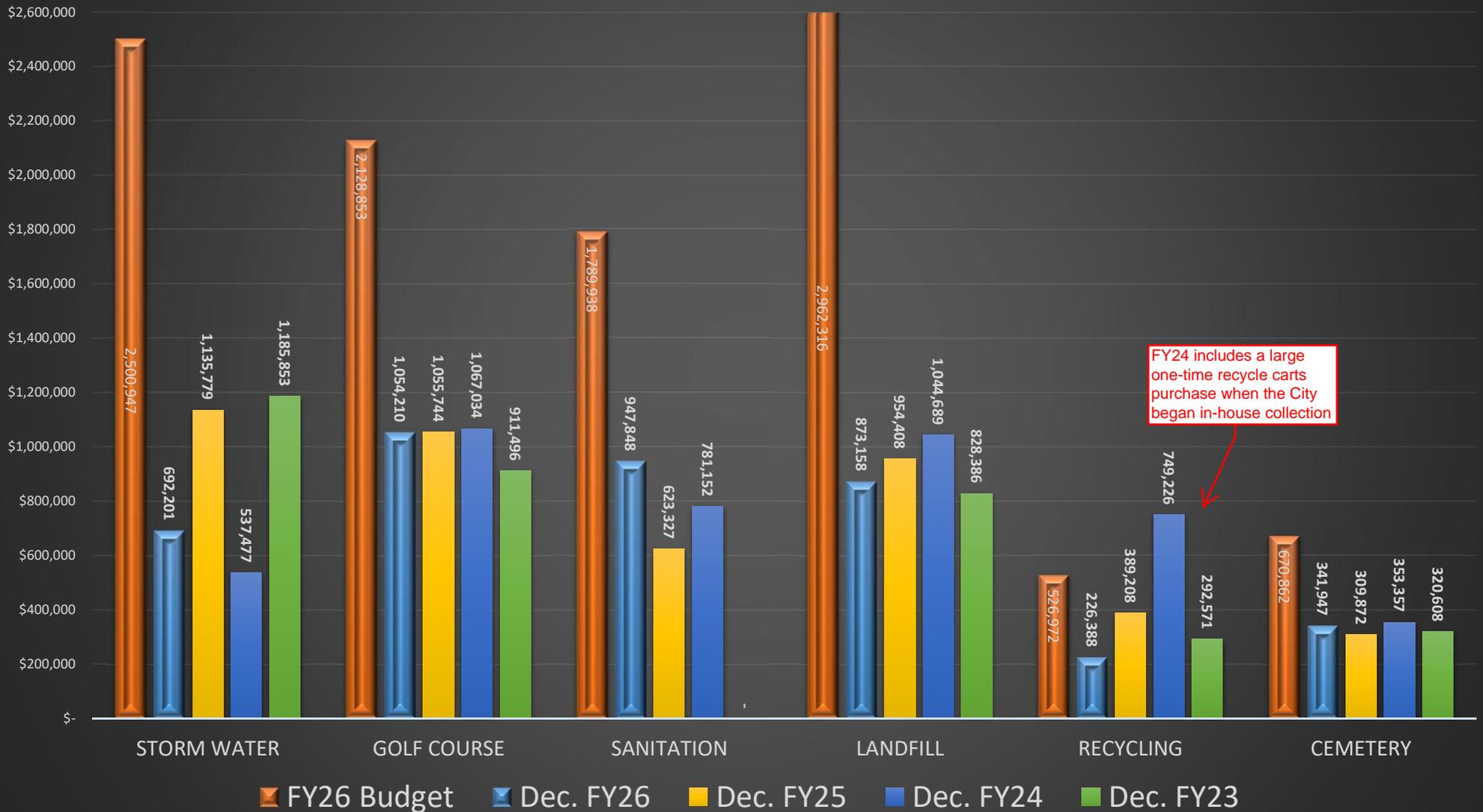
### Fiscal 2026 YTD Expenditures Compared to Budget and also the Expenditures of the Same Timeframe of the Past Three Fiscal Years



## December 2025 YTD (Fiscal 2026) Expenditures Compared to Budget and also the Expenditures of the Same Timeframe of the Past Three Fiscal Years



## December 2025 YTD (Fiscal 2026) Expenses Compared Budget and also the Expenses of the Same Timeframe of the Past Three Fiscal Years



DECEMBER 2025 - FY2026 REVENUE & EXPENSE

FOR 2026 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>10 GENERAL FUND</b>							
1010 Property Tax Revenues	-3,920,150	-3,920,150	-2,493,542.16	-2,171,593.70	.00	-1,426,607.84	63.6%
1020 Sales Tax Revenues	-9,079,442	-9,079,442	-2,938,778.98	-738,085.34	.00	-6,140,663.02	32.4%
1030 Franchise Tax Revenues	-4,641,090	-4,641,090	-1,903,727.59	-323,417.19	.00	-2,737,362.41	41.0%
1040 Property Tax Increment Revenu	-4,000	-4,000	.00	.00	.00	-4,000.00	.0%
2000 License & Permit Revenues	-777,000	-777,000	-421,684.82	-80,444.36	.00	-355,315.18	54.3%
3000 Grants & Intergovernmental Re	-3,191,586	-3,191,586	-1,210,993.91	-133,264.22	.00	-1,980,592.09	37.9%
3100 Fine & Forfeiture Revenue	-125,000	-125,000	-53,888.31	-1,754.85	.00	-71,111.69	43.1%
4000 Charges For ServicesRev-Gover	-1,552,966	-1,552,966	-694,436.60	-89,486.95	.00	-858,529.40	44.7%
4110 Legislative Expenditures	833,643	833,643	370,252.35	73,915.65	.00	463,390.65	44.4%
4120 Legal Expenditures	558,432	558,432	236,542.68	44,219.97	.00	321,889.32	42.4%
4130 Executive Expenditures	251,900	251,900	118,083.70	30,734.64	.00	133,816.30	46.9%
4134 Human Resources Expenditures	215,068	215,068	101,892.84	19,906.83	.00	113,175.16	47.4%
4136 Information Technology Expend	614,610	614,610	267,667.76	49,342.04	.00	346,942.24	43.6%
4140 Finance Expenditures	675,755	675,755	444,253.60	141,572.65	.00	231,501.40	65.7%
4160 Government Buildings Expendit	158,980	158,980	62,262.67	8,096.34	.00	96,717.33	39.2%
4210 Police Expenditures	8,836,417	8,836,417	4,182,093.12	643,115.45	.00	4,654,323.88	47.3%
4215 Reserve Officers Expenditures	10,000	10,000	.00	.00	.00	10,000.00	.0%
4216 Crossing Guards Expenditures	204,689	204,689	95,733.21	19,204.20	.00	108,955.79	46.8%
4217 School Resource Officer Expen	507,008	507,008	181,163.41	28,253.10	.00	325,844.59	35.7%
4218 Liquor Control Expenditures	55,026	55,026	16,215.58	4,673.50	.00	38,810.42	29.5%
4219 PSAP - E911 Expenditures	2,230,357	2,230,357	1,069,210.19	171,681.21	.00	1,161,146.81	47.9%
4220 Fire/EMS Expenditures	2,912,991	2,912,991	1,467,076.00	.00	.00	1,445,915.00	50.4%
4410 Streets Expenditures	5,421,881	5,421,881	2,678,515.70	359,031.93	.00	2,743,365.30	49.4%
4450 Engineering Expenditures	994,963	994,963	430,492.81	63,864.13	.00	564,470.19	43.3%
4510 Parks Expenditures	1,701,430	1,701,430	1,371,932.07	287,469.76	.00	329,497.93	80.6%
4550 Trails Expenditures	40,000	40,000	18,369.60	.00	.00	21,630.40	45.9%
4610 Planning Expenditures	568,969	568,969	250,290.08	45,076.90	.00	318,678.92	44.0%
6000 Miscellaneous	-90,600	-90,600	-20,045.28	-3,159.31	.00	-70,554.72	22.1%
6010 Interest & Investment Earning	-280,285	-280,285	-100,949.14	-34,405.19	.00	-179,335.86	36.0%
8010 Transfers In	-3,130,000	-3,130,000	-1,688,453.86	-237,950.71	.00	-1,441,546.14	53.9%
TOTAL GENERAL FUND	0	0	1,835,546.72	-1,823,403.52	.00	-1,835,546.72	100.0%
TOTAL REVENUES	-26,792,119	-26,792,119	-11,526,500.65	-3,813,561.82	.00	-15,265,618.35	
TOTAL EXPENSES	26,792,119	26,792,119	13,362,047.37	1,990,158.30	.00	13,430,071.63	

**30 DEBT SERVICE**

1010 Property Tax Revenues	-519,910	-519,910	-344,404.03	-286,641.54	.00	-175,505.97	66.2%
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DECEMBER 2025 - FY2026 REVENUE & EXPENSE

FOR 2026 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
4710 Debt Sevice	568,419	568,419	152,021.06	-1.34	.00	416,397.94	26.7%
6010 Interest & Investment Earning	-2,000	-2,000	180.56	-37.81	.00	-2,180.56	-9.0%
TOTAL DEBT SERVICE	46,509	46,509	-192,202.41	-286,680.69	.00	238,711.41	-413.3%
TOTAL REVENUES	-521,910	-521,910	-344,223.47	-286,679.35	.00	-177,686.53	
TOTAL EXPENSES	568,419	568,419	152,021.06	-1.34	.00	416,397.94	

45 CAPITAL IMPROVEMENT

1020 Sales Tax Revenues	-2,410,358	-2,410,358	-770,406.07	-188,496.05	.00	-1,639,951.93	32.0%
4110 Legislative Expenditures	305,000	305,000	2,600.00	.00	.00	302,400.00	.9%
4136 Information Technology Expend	240,000	240,000	117,887.35	498.50	.00	122,112.65	49.1%
4140 Finance Expenditures	36,000	36,000	17,638.02	1,118.12	.00	18,361.98	49.0%
4210 Police Expenditures	868,668	868,668	522,023.31	156,628.65	.00	346,644.69	60.1%
4410 Streets Expenditures	2,487,000	2,487,000	1,346,570.56	350,789.50	.00	1,140,429.44	54.1%
4510 Parks Expenditures	85,000	85,000	12,945.48	.00	.00	72,054.52	15.2%
4550 Trails Expenditures	176,125	176,125	1,122.93	.00	.00	175,002.07	.6%
6000 Miscellaneous	-46,628	-46,628	-23,042.89	.00	.00	-23,585.11	49.4%
6010 Interest & Investment Earning	-1,488,101	-1,488,101	-862,163.10	-203,221.86	.00	-625,937.90	57.9%
6020 Sale of Capital Assets	-55,000	-55,000	-1,500.00	.00	.00	-53,500.00	2.7%
8000 Contribution Revenue	-5,000	-5,000	-4,645.00	-450.00	.00	-355.00	92.9%
8010 Transfers In	-647,063	-647,063	.00	.00	.00	-647,063.00	.0%
TOTAL CAPITAL IMPROVEMENT	-454,357	-454,357	359,030.59	116,866.86	.00	-813,387.59	-79.0%
TOTAL REVENUES	-4,652,150	-4,652,150	-1,661,757.06	-392,167.91	.00	-2,990,392.94	
TOTAL EXPENSES	4,197,793	4,197,793	2,020,787.65	509,034.77	.00	2,177,005.35	

49 STORM WATER

4900 Storm Water Expenses	2,500,947	2,500,947	692,201.01	253,456.99	.00	1,808,745.99	27.7%
6000 Miscellaneous	-5,800	-5,800	-3,085.00	-617.00	.00	-2,715.00	53.2%
6010 Interest & Investment Earning	-134,000	-134,000	-86,279.83	-21,868.72	.00	-47,720.17	64.4%
7000 Charge For Services Rev.-Prop	-2,178,757	-2,178,757	-1,038,730.50	-181,465.38	.00	-1,140,026.50	47.7%
8020 Impact Fee Revenue	0	0	-6,050.96	.00	.00	6,050.96	100.0%
TOTAL STORM WATER	182,390	182,390	-441,945.28	49,505.89	.00	624,335.28	-242.3%
TOTAL REVENUES	-2,318,557	-2,318,557	-1,134,146.29	-203,951.10	.00	-1,184,410.71	
TOTAL EXPENSES	2,500,947	2,500,947	692,201.01	253,456.99	.00	1,808,745.99	

50 FIBER

DECEMBER 2025 - FY2026 REVENUE & EXPENSE

FOR 2026 06

50 FIBER	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
5000 Fiber Expenses	16,240,245	16,240,245	1,682,094.87	172,177.70	.00	14,558,150.13	10.4%
6010 Interest & Investment Earning	-300,000	-300,000	-163,171.19	-28,371.36	.00	-136,828.81	54.4%
7000 Charge For Services Rev.-Prop	-1,156,567	-1,156,567	-474,471.88	-97,435.24	.00	-682,095.12	41.0%
<b>TOTAL FIBER</b>	<b>14,783,678</b>	<b>14,783,678</b>	<b>1,044,451.80</b>	<b>46,371.10</b>	<b>.00</b>	<b>13,739,226.20</b>	<b>7.1%</b>
TOTAL REVENUES	-1,456,567	-1,456,567	-637,643.07	-125,806.60	.00	-818,923.93	
TOTAL EXPENSES	16,240,245	16,240,245	1,682,094.87	172,177.70	.00	14,558,150.13	

51 WATER

5100 Water Expenses	6,907,698	6,907,698	4,646,459.22	417,740.84	.00	2,261,238.78	67.3%
6000 Miscellaneous	-2,000	-2,000	-4,267.00	-4,212.00	.00	2,267.00	213.4%
6010 Interest & Investment Earning	-164,166	-164,166	-60,479.99	-14,856.13	.00	-103,686.01	36.8%
6020 Sale of Capital Assets	-25,000	-25,000	.00	.00	.00	-25,000.00	.0%
7000 Charge For Services Rev.-Prop	-6,887,000	-6,887,000	-3,829,592.96	-541,782.09	.00	-3,057,407.04	55.6%
7010 Connection & Servicing Revenu	-40,000	-40,000	-10,167.48	-1,021.96	.00	-29,832.52	25.4%
8020 Impact Fee Revenue	-40,000	-40,000	-43,945.20	-7,352.00	.00	3,945.20	109.9%
8030 Capital Contributions/Donatio	-30,000	-30,000	-46,137.20	.00	.00	16,137.20	153.8%
<b>TOTAL WATER</b>	<b>-280,468</b>	<b>-280,468</b>	<b>651,869.39</b>	<b>-151,483.34</b>	<b>.00</b>	<b>-932,337.39</b>	<b>-232.4%</b>
TOTAL REVENUES	-7,188,166	-7,188,166	-3,994,589.83	-569,224.18	.00	-3,193,576.17	
TOTAL EXPENSES	6,907,698	6,907,698	4,646,459.22	417,740.84	.00	2,261,238.78	

53 LIGHT & POWER

5300 Light & Power Expenses	43,973,590	43,973,590	18,836,877.97	3,272,264.21	.00	25,136,712.03	42.8%
6000 Miscellaneous	-122,000	-122,000	-454,978.14	-318,910.23	.00	332,978.14	372.9%
6010 Interest & Investment Earning	-595,138	-595,138	-449,952.75	-115,909.46	.00	-145,185.25	75.6%
6020 Sale of Capital Assets	-34,000	-34,000	-37,287.50	.00	.00	3,287.50	109.7%
7000 Charge For Services Rev.-Prop	-34,984,538	-34,984,538	-18,778,814.95	-2,652,377.40	.00	-16,205,723.05	53.7%
7010 Connection & Servicing Revenu	-100,000	-100,000	-53,957.87	-8,355.04	.00	-46,042.13	54.0%
7030 Equipment & Facility Rent Rev	-89,505	-89,505	.00	.00	.00	-89,505.00	.0%
8030 Capital Contributions/Donatio	-880,000	-880,000	-121,923.00	.00	.00	-758,077.00	13.9%
<b>TOTAL LIGHT &amp; POWER</b>	<b>7,168,409</b>	<b>7,168,409</b>	<b>-1,060,036.24</b>	<b>176,712.08</b>	<b>.00</b>	<b>8,228,445.24</b>	<b>-14.8%</b>
TOTAL REVENUES	-36,805,181	-36,805,181	-19,896,914.21	-3,095,552.13	.00	-16,908,266.79	
TOTAL EXPENSES	43,973,590	43,973,590	18,836,877.97	3,272,264.21	.00	25,136,712.03	

55 GOLF COURSE

DECEMBER 2025 - FY2026 REVENUE & EXPENSE

FOR 2026 06

55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
5500	Golf Course Expenses	2,128,853	2,128,853	1,054,209.63	213,482.33	.00	1,074,643.37	49.5%
6000	Miscellaneous	-3,000	-3,000	-3,483.73	-92.23	.00	483.73	116.1%
6010	Interest & Investment Earning	-48,612	-48,612	-33,749.68	-7,346.68	.00	-14,862.32	69.4%
7020	Admission & Lesson Fee Revenue	-1,196,480	-1,196,480	-896,529.60	-2,208.84	.00	-299,950.40	74.9%
7030	Equipment & Facility Rent Rev	-555,000	-555,000	-430,663.84	-680.65	.00	-124,336.16	77.6%
7040	Concession & Merchandise Sale	-298,000	-298,000	-254,977.78	-12,152.74	.00	-43,022.22	85.6%
	<b>TOTAL GOLF COURSE</b>	<b>27,761</b>	<b>27,761</b>	<b>-565,195.00</b>	<b>191,001.19</b>	<b>.00</b>	<b>592,956.00</b>	<b>-2035.9%</b>
	TOTAL REVENUES	-2,101,092	-2,101,092	-1,619,404.63	-22,481.14	.00	-481,687.37	
	TOTAL EXPENSES	2,128,853	2,128,853	1,054,209.63	213,482.33	.00	1,074,643.37	

58 SANITATION

5800	Refuse Collection OperationsE	1,789,938	1,789,938	947,848.10	277,752.13	.00	842,089.90	53.0%
5810	Recycle CollectionOperationsE	526,972	526,972	226,388.07	41,729.34	.00	300,583.93	43.0%
5820	Landfill Operations Expenses	2,962,316	2,962,316	873,158.43	149,295.71	.00	2,089,157.57	29.5%
6000	Miscellaneous	0	0	-0.02	.00	.00	.02	100.0%
6002	Miscellaneous - Landfill	-30,000	-30,000	-10,467.18	-1,797.60	.00	-19,532.82	34.9%
6010	Interest & Investment Earning	-221,831	-221,831	-131,909.87	-33,061.08	.00	-89,921.13	59.5%
6012	Interest Earnings - Landfill	0	0	-83,830.62	-13,331.13	.00	83,830.62	100.0%
7000	Charge For Services Rev.-Prop	-1,962,269	-1,962,269	-922,381.14	-162,628.35	.00	-1,039,887.86	47.0%
7001	Charge For ServicesRev-Recycl	-630,912	-630,912	-297,409.58	-52,504.58	.00	-333,502.42	47.1%
7002	Charge For ServicesRev-Landfi	-2,027,000	-2,027,000	-1,112,450.79	-158,719.32	.00	-914,549.21	54.9%
	<b>TOTAL SANITATION</b>	<b>407,214</b>	<b>407,214</b>	<b>-511,054.60</b>	<b>46,735.12</b>	<b>.00</b>	<b>918,268.60</b>	<b>-125.5%</b>
	TOTAL REVENUES	-4,872,012	-4,872,012	-2,558,449.20	-422,042.06	.00	-2,313,562.80	
	TOTAL EXPENSES	5,279,226	5,279,226	2,047,394.60	468,777.18	.00	3,231,831.40	

59 CEMETERY

5900	Cemetery Expenses	670,862	670,862	341,946.68	91,395.76	.00	328,915.32	51.0%
6010	Interest & Investment Earning	-29,370	-29,370	-16,661.84	-4,083.21	.00	-12,708.16	56.7%
7000	Charge For Services Rev.-Prop	-576,100	-576,100	-273,275.00	-17,800.00	.00	-302,825.00	47.4%
7050	Cemetery Burial Plot Sale Rev	-108,625	-108,625	-80,200.00	-13,750.00	.00	-28,425.00	73.8%
	<b>TOTAL CEMETERY</b>	<b>-43,233</b>	<b>-43,233</b>	<b>-28,190.16</b>	<b>55,762.55</b>	<b>.00</b>	<b>-15,042.84</b>	<b>65.2%</b>
	TOTAL REVENUES	-714,095	-714,095	-370,136.84	-35,633.21	.00	-343,958.16	
	TOTAL EXPENSES	670,862	670,862	341,946.68	91,395.76	.00	328,915.32	

61 COMPUTER MAINTENANCE

DECEMBER 2025 - FY2026 REVENUE & EXPENSE

FOR 2026 06

61	COMPUTER MAINTENANCE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
4000	Charges For ServicesRev-Gover	-453,517	-453,517	-394,916.51	.00	.00	-58,600.49	87.1%
6000	Miscellaneous	0	0	-630.00	.00	.00	630.00	100.0%
6010	Interest & Investment Earning	-1,250	-1,250	-6,078.22	-737.79	.00	4,828.22	486.3%
6100	Computer Maintenance Expendit	328,567	328,567	217,066.01	16,065.42	.00	111,500.99	66.1%
	TOTAL COMPUTER MAINTENANCE	-126,200	-126,200	-184,558.72	15,327.63	.00	58,358.72	146.2%
	TOTAL REVENUES	-454,767	-454,767	-401,624.73	-737.79	.00	-53,142.27	
	TOTAL EXPENSES	328,567	328,567	217,066.01	16,065.42	.00	111,500.99	
<b>63 LIABILITY INSURANCE</b>								
6010	Interest & Investment Earning	-21,000	-21,000	-5,487.50	-1,147.76	.00	-15,512.50	26.1%
6300	Liability Insurance	1,118,088	1,118,088	711,688.21	13,514.56	.00	406,399.79	63.7%
7000	Charge For Services Rev.-Prop	-780,000	-780,000	-623,039.13	.00	.00	-156,960.87	79.9%
	TOTAL LIABILITY INSURANCE	317,088	317,088	83,161.58	12,366.80	.00	233,926.42	26.2%
	TOTAL REVENUES	-801,000	-801,000	-628,526.63	-1,147.76	.00	-172,473.37	
	TOTAL EXPENSES	1,118,088	1,118,088	711,688.21	13,514.56	.00	406,399.79	
<b>64 WORKERS' COMP INSURANCE</b>								
6010	Interest & Investment Earning	-29,439	-29,439	-21,357.16	-5,732.79	.00	-8,081.84	72.5%
6400	Workers' Comp Insurance	511,951	511,951	136,804.37	18,591.03	.00	375,146.63	26.7%
7000	Charge For Services Rev.-Prop	-924,039	-924,039	-422,587.23	-76,753.15	.00	-501,451.77	45.7%
	TOTAL WORKERS' COMP INSURANCE	-441,527	-441,527	-307,140.02	-63,894.91	.00	-134,386.98	69.6%
	TOTAL REVENUES	-953,478	-953,478	-443,944.39	-82,485.94	.00	-509,533.61	
	TOTAL EXPENSES	511,951	511,951	136,804.37	18,591.03	.00	375,146.63	
<b>72 RDA REVOLVING LOAN FUND</b>								
6000	Miscellaneous	-594,992	-594,992	-536,731.86	-21,411.04	.00	-58,260.14	90.2%
6010	Interest & Investment Earning	-77,464	-77,464	-53,439.00	-9,762.11	.00	-24,025.00	69.0%
7200	RDA Revolving Loans Expenditu	500,400	500,400	162.93	29.70	.00	500,237.07	.0%
	TOTAL RDA REVOLVING LOAN FUND	-172,056	-172,056	-590,007.93	-31,143.45	.00	417,951.93	342.9%
	TOTAL REVENUES	-672,456	-672,456	-590,170.86	-31,173.15	.00	-82,285.14	
	TOTAL EXPENSES	500,400	500,400	162.93	29.70	.00	500,237.07	
<b>73 REDEVELOPMENT AGENCY</b>								

DECEMBER 2025 - FY2026 REVENUE & EXPENSE

FOR 2026 06

73	REDEVELOPMENT AGENCY	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1010	Property Tax Revenues	-77,000	-77,000	.00	.00	.00	-77,000.00	.0%
1040	Property Tax Increment Revenu	-950,000	-950,000	-400,000.00	-400,000.00	.00	-550,000.00	42.1%
4000	Charges For ServicesRev-Gover	-72,000	-72,000	-24,000.00	.00	.00	-48,000.00	33.3%
6010	Interest & Investment Earning	-47,085	-47,085	-21,076.33	-5,605.92	.00	-26,008.67	44.8%
7300	Redevelopment Agency Expendit	1,058,544	1,058,544	1,305,642.04	162,847.67	.00	-247,098.04	123.3%
	TOTAL REDEVELOPMENT AGENCY	-87,541	-87,541	860,565.71	-242,758.25	.00	-948,106.71	-983.0%
	TOTAL REVENUES	-1,146,085	-1,146,085	-445,076.33	-405,605.92	.00	-701,008.67	
	TOTAL EXPENSES	1,058,544	1,058,544	1,305,642.04	162,847.67	.00	-247,098.04	
<b>74 CEMETERY PERPETUAL CARE</b>								
6010	Interest & Investment Earning	-78,551	-78,551	-46,254.05	-11,603.84	.00	-32,296.95	58.9%
7050	Cemetery Burial Plot Sale Rev	-70,000	-70,000	-52,900.00	-8,300.00	.00	-17,100.00	75.6%
7400	Cemetery Perpetual Care Expen	802	802	518.60	68.34	.00	283.40	64.7%
	TOTAL CEMETERY PERPETUAL CARE	-147,749	-147,749	-98,635.45	-19,835.50	.00	-49,113.55	66.8%
	TOTAL REVENUES	-148,551	-148,551	-99,154.05	-19,903.84	.00	-49,396.95	
	TOTAL EXPENSES	802	802	518.60	68.34	.00	283.40	
<b>78 LANDFILL CLOSURE</b>								
6010	Interest & Investment Earning	-38,250	-38,250	-22,407.90	-3,563.41	.00	-15,842.10	58.6%
	TOTAL LANDFILL CLOSURE	-38,250	-38,250	-22,407.90	-3,563.41	.00	-15,842.10	58.6%
	TOTAL REVENUES	-38,250	-38,250	-22,407.90	-3,563.41	.00	-15,842.10	
<b>83 RAP TAX</b>								
1050	RAP Tax Revenues	-761,250	-761,250	-261,221.91	-63,452.79	.00	-500,028.09	34.3%
6010	Interest & Investment Earning	-13,000	-13,000	-7,891.47	-2,417.25	.00	-5,108.53	60.7%
8300	RAP Tax Expenditures	762,481	762,481	70,450.20	14.24	.00	692,030.80	9.2%
	TOTAL RAP TAX	-11,769	-11,769	-198,663.18	-65,855.80	.00	186,894.18	1688.0%
	TOTAL REVENUES	-774,250	-774,250	-269,113.38	-65,870.04	.00	-505,136.62	
	TOTAL EXPENSES	762,481	762,481	70,450.20	14.24	.00	692,030.80	
<b>99 INVESTMENT</b>								
6010	Interest & Investment Earning	0	0	-373,778.77	-43,427.27	.00	373,778.77	100.0%

DECEMBER 2025 - FY2026 REVENUE & EXPENSE

FOR 2026 06

99	INVESTMENT	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL INVESTMENT	0	0	-373,778.77	-43,427.27	.00	373,778.77	100.0%
	TOTAL REVENUES	0	0	-373,778.77	-43,427.27	.00	373,778.77	
	GRAND TOTAL	21,129,899	21,129,899	260,810.13	-2,021,396.92	.00	20,869,088.87	1.2%

\*\* END OF REPORT - Generated by Tyson Beck \*\*



# City Council Staff Report



**Subject:** Liquor License – St. Olaf Catholic School  
1793 South Orchard Drive  
**Author:** Chaz Leech, Assistant Planner  
**Date:** February 24, 2026

---

## **Background**

Zoe Budge, applicant for St. Olaf Catholic School located at 1793 South Orchard Drive, requests a Liquor License to sell liquor at their Annual Auction (single event) on April 26, 2026, located in the R4 Single Family Residential Zone. A Liquor License, in conjunction with a valid license issued by the State of Utah according to State law, entitles the licensee to sell liquor (including beer and wine) as permitted in the State license. This applicant has received local consent from the city for the annual event multiple times over the past ten (10) years.

## **Analysis**

The applicant and the proposed premise meet the required qualifications included in Bountiful City Municipal Code § 5-7-103. The applicable departments have reviewed the proposed application and have not found any criminal record or other obstacle that prevents approval of the application.

## **Department Review**

This Staff Report has been reviewed by the Senior Planner, City Attorney, and City Manager.

## **Significant Impacts**

There are no significant impacts on the community upon potential approval of this application.

## **Recommendation**

Staff recommends approval of the requested Liquor License for the event to be held at St. Olaf Catholic School at 1793 South Orchard Drive, Zoe Budge as the responsible license owner for the Liquor License, based on the following conditions outlined in State and Municipal Codes

## **Attachments**

1. Drafted Local Consent
2. Submitted Application and Police Department Background Check

DRAFT Local Consent  
Liquor License

February 24, 2026

Utah Department of Alcoholic Beverage Services  
Licensing and Compliance Section  
1625 South 900 West  
Salt Lake City, Utah 84130-0408

To Whom It May Concern:

Bountiful City hereby grants its consent to the issuance of a Liquor License to:

Business Name: St. Olaf Catholic School  
Applicant: Zoe Budge  
Location Address: 1793 South Orchard Drive, Bountiful, UT 84010

On February 24, 2026, the City Council of Bountiful City approved a Liquor License as described in Bountiful City Code § 5-7-109 (f) as found below:

*A Liquor License, in conjunction with a valid license issued by the State of Utah according to State law, entitles the licensee to sell liquor as permitted in the State license. Issuance of this license by the City for liquor package agencies, restaurants, special uses, public service, and single events is intended to constitute the written consent of the local authority that is required by State law. Club liquor licenses will not be issued by the City, and the City will not give local consent for State club liquor licenses.*

Furthermore, the applicant has met all ordinances and requirements relating to issuance of local business license(s). See attached DABS suggested form.

\_\_\_\_\_  
Authorized Signature  
Kate Bradshaw, Mayor

Bountiful Police Department  
Records Division  
No Records Found  
1/22/26 *Yesu...*

# BUSINESS LICENSE APPLICATION LIQUOR LICENSE

New Business

Planning and Economic Development • 795 S Main Street • Bountiful City, UT  
84010 Phone: (801) 298-6190 • <https://www.bountifulutah.gov>

License #  
APPLBL26-0045

## BUSINESS INFORMATION

APPLICATION DATE: 01/13/2026 EST. OPENING DATE: 01/13/2026 EXPIRATION DATE: 12/31/2026  
NAME: ST OLAF CATHOLIC SCHOOL DBA NAME(if applicable): \_\_\_\_\_  
ADDRESS: 1793 ORCHARD DR BOUNTIFUL UT 84010 PARCEL/TAX NUMBER: \_\_\_\_\_  
PHONE #: (801) 295-5341 EMAIL: tbergquist@stolafs.org LICENSE CATEGORY: \_\_\_\_\_  
MAILING ADDRESS: 1793 ORCHARD DR BOUNTIFUL UT 84010

### APPLICANT INFORMATION

Name: ZOE BUDGE Title/Position: \_\_\_\_\_  
Home Address: 355 S 200 E BOUNTIFUL UT 84010  
Phone #: (801) 755-3191 Email: zoebudge03@gmail.com

### OWNER INFORMATION

Name: ST OLAF CATHOLIC SCHOOL Title/Position: \_\_\_\_\_  
Home Address: 1793 ORCHARD DR BOUNTIFUL UT 84010  
Phone #: (801) 295-5341 Email: TBERGQUIST@STOLAFS.ORG

### CORPORATE/ PARTNERSHIP/ LLC INFORMATION

Corporate Name: \_\_\_\_\_  
Corporate Officers/Partners/Members: \_\_\_\_\_  
Corporate Address: \_\_\_\_\_

### FIRST EMERGENCY CONTACT INFORMATION

Name: ZOE BUDGE Title/Position: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
Phone #: (801) 755-3191 Email: zoebudge03@gmail.com  Emergency Contact Person:

### LICENSE INFORMATION

Business Name Registration Number: N/A  
State Sales Tax #: \_\_\_\_\_ Federal Employer ID # (EIN): \_\_\_\_\_  
State License \_\_\_\_\_ License Liquor License Expiration \_\_\_\_\_  
(DOPL) #: \_\_\_\_\_ Type: \_\_\_\_\_ Date: \_\_\_\_\_

## PRE-APPLICATION QUESTIONS

- Did you check the Bountiful City interactive map to make sure you are within Bountiful City limits? Yes
- What type of property will the business be addressed from? Commercial
- Is this for one of the uses listed below: - Street/Tent vendor - Produce stand - Snow cone shack - Single event - Firework sales (indoor & outdoor) - Tree lot No
- Did you check with Bountiful City Planning for Zoning/Use Approval? Yes
- Do you intend to have the business sell, manufacture, and/or distribute tobacco products, electronic cigarette products, and/or nicotine products? No
- Do you intend to have the business sell, manufacture, and/or distribute alcohol? Yes
- Select an option below that best describes how alcohol will be sold, manufactured, and/or distributed.  
**PLEASE NOTE:** You must also apply for a Commercial Business License. When applying, select **NO** on the option for selling alcohol to continue with your Commercial Business License. Both

## BUSINESS LICENSE APPLICATION QUESTIONS

Type of Business:

Description of Business Operations (Be Specific):

St. Olafs is a private Catholic school for grades pre-school up to eighth grade. They offer a combination of religious and traditional education. We foster an environment of academic excellence, a sense of community, and a love for Christ in our students.

**OUTDOOR STORAGE**

**PARKING INFORMATION**

What information would you like made available on the City's website:

Business Name

Business Phone Number

Business Address

Business Website

## APPLICANT'S AGREEMENT

I am aware that this application does not authorize me to conduct business until approved by the Bountiful City Business License Supervisor and a license has been issued. Once issued, no business license shall be transferred from one person to another, nor from one location to another.

I, the undersigned, an authorized agent or representative, do hereby agree to conduct said business strictly in accordance with all Bountiful City City codes governing such business, and swear under penalty of law that the information contained herein is true and correct to the best of my knowledge. I understand that to falsify any information on this application is grounds for denial and/or revocation of this license and other penalties as provided by law.

If you are signing this application electronically, you agree that your electronic signature is the legal equivalent of your manual signature. You also agree that no certification or any verification is necessary to validate your e-signature.

SIGNATURE: Zoe Budge

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

Each year, Saint Olaf Catholic School offers a fun and exciting way for the community to come together to support our school. The Annual Gala and Auction, which will be held on April 26, 2026, in the school's Great Room, is our primary fundraiser to support the operating expenses of the school and the tuition scholarship program. This is an event that our patrons purchase tickets that include food/drink. We have a bar that includes beer and wine.



# City Council Staff Report

**Subject:** Architectural and Site Plan Review for a Vehicle Service Business at 320 South 200 West  
**Author:** Chaz Leech, Assistant Planner  
**Date:** February 24, 2026



---

## **Background**

The applicant, KC Haslam, is requesting an **Architectural and Site Plan Review** approval to operate a vehicle service business at 320 South 200 West. The property is zoned C-G (General Commercial) where this proposed use is listed as a conditional use pursuant to [§ 14-6-103](#) of the Bountiful City Code. The property was previously occupied by Diamond Rental, an equipment and tool rental business serving contractors and the general public.

The Planning Commission reviewed the application for Architectural and Site Plan Review and a Conditional Use Permit (CUP) on Tuesday, February 17, 2025. The Planning Commission approved the CUP and has forwarded a positive recommendation of 5-0 to the City Council to approve the site plan with the conditions listed below.



*Figure 1. Aerial Image of 320 S 200 W (Nearmap, September 2025)*

## **Analysis**

### **Change of Use**

This proposed use is considered a change of use, and requires Site Plan Approval pursuant to [§ 14-6-111](#) of the Bountiful City Code. The applicant has declared that the proposed business will specialize in window tinting, paint protection film (PPF), vinyl wrapping, and cosmetic film installation.

The Planning Commission considered if the proposed change of use and existing site are consistent with the purpose and objectives of the Land Use Code ([§ 14-2-301](#)). The purpose of the architectural and site plan review and approval process is:

1. To determine compliance with the Land Use Code
2. To promote the orderly and safe development of land in the City
3. To implement the policies and goals established in the Bountiful City General Plan
4. To promote the orderly layout of buildings, landscaping, walkways, lighting, and other site improvements.

Staff has reviewed the architectural and site plans. The intensity of the proposed use is comparable to the former use and does not affect the site's setbacks, height, landscaping, screening, parking, loading, lighting, or other applicable development standards. The existing structure is approximately 4,885 square feet and has four (4) service bays. Pursuant to [§ 14-18-107](#), the proposed use requires twelve (12) parking spaces. According to the submitted site plan, fifteen (15) parking spaces are provided, which exceeds the minimum requirement.

The existing structure does not meet the required side setback of ten (10) feet. Additionally, the existing structure does not meet the minimum building separation standards outlined in [§ 14-6-108](#). These legal nonconforming conditions may continue provided no structural expansions or enlargements are proposed. No additions or expansions to the building are proposed. The applicant proposes repainting the exterior and performing minor interior cosmetic improvements.

The proposed vehicle service business supports General Plan goals by reinvesting in an existing commercial building, strengthening the 200 West corridor, improving site appearance through required landscaping, and contributing to the mix of service-oriented businesses. The proposal aligns with the Corridor Commercial Place Type by reinforcing the area's commercial character and promoting the efficient reuse of existing buildings consistent with the City's land use and economic development strategies.

Existing developments, such as this site, require a lesser review when the proposal meets criteria outlined in [§ 14-2-304\(B\)](#):

1. The site is an existing development

2. The change of use does not include significant work including additions, remodels, structure modifications, etc.
3. The intensity of the use is comparable or less to the former use in terms of parking, screening, utility capacity, etc.



*Figure 2: Exterior of Existing Building*

As conditions of approval for both architectural and site plan review and the CUP, Planning Commission and staff recommends that the applicant rehabilitate the existing landscaping within the park strip and along the sidewalk facing 200 West. The applicant would also be required to install additional landscaping along the western and southern property boundaries adjacent to the residential zone, including areas of the site that are currently undeveloped.

Additionally, applicant would be required to restripe the portion of the parking lot located west of the existing fence and gate to clearly delineate the required parking spaces.

*Note: Proposed alterations, modifications, or changes may be approved by the Planning Commission only if the proposed alteration, modification, or change does not increase the degree of the existing nonconformity, is in harmony with the surrounding neighborhood and is consistent with the General Plan. (Bountiful City Code § [14-2-402.C](#))*

### **Department Review**

This staff report was prepared by the Assistant Planner and reviewed by the City Engineer, City Attorney, Planning Director, and City Manager.

### **Significant Impacts**

No significant adverse impacts have been identified. The proposal complies with applicable Site Plan and CUP standards, and potential impacts are mitigated through conditions of approval. Approval of the Conditional Use Permit is contingent upon approval of the Final Architectural and Site Plan by the City Council. If the Site Plan is not approved, the Conditional Use Permit shall be null and void.

### **Recommendation**

The Planning Commission and Staff recommend that the City Council approve the Final Architectural and Site Plan application for the vehicle service business at 320 South 200 West, subject to the following conditions:

1. The applicant shall rehabilitate and install landscaping along the 200 West frontage, including the park strip and existing landscape areas between the building and the property line.
2. The applicant shall stripe or re-stripe the existing parking spaces to clearly delineate all required on-site parking stalls.
3. The applicant provide an adequate sized, on-site, screened refuse container maintained in an approved location in compliance with City standards.
4. The applicant shall provide landscaping along the southern and western property boundaries to provide screening adjacent to the abutting residential zone.
5. The applicant shall obtain all applicable and necessary building permits and approvals for remodels, signage, etc.
6. Any modifications to the approved site plan shall require review and approval in accordance with the Bountiful City Land Use Code.

### **Attachments**

1. Applicant Statement
2. Statement of Intent
3. Site Plan with Staff Comments
4. Landscape Plan with Staff Comments
5. Proposed Floor Plan and Photos
6. CUP Questions & Responses



December 11, 2025

Bountiful City  
Planning Department  
795 South Main Street  
Bountiful, Utah 84010  
*Sent Via Electronic Copy*

**RE: Site Plan Approval Additional Comments | 320 South 200 West, Bountiful, Utah 84010**

To Whom It May Concern:

With regards to the Site Plan Approval and additional documentation required by the city, here are some helping insights and clear points that will help push this process, deal, and approval process forward.

The applicant, KC Haslam with Revolutionary Rides is requesting an approval to operate his business at 320 South 200 West (formally known as the Diamond Rental Building). As staff is aware, Diamond Rental was a heavy commercial use, and Revolutionary Rides is not. They are a very standard and great commercial use that has no “heavy commercial” component that would impede approving their use and a business license.

In the attachments with the site plan drawings and information outlined, you will find that Revolutionary Rides is not modifying, adding structures or anything that would require a change of use. The business and use fits naturally with the surrounding area. They will help refresh and elevate the look of the property while bringing steady customers back into the neighborhood. That added activity will support the nearby businesses and help breathe new life into the area.

There are no requirements for Civil Plans since the building is built and no modifications will be made to any of the dirt or building, nor the topography. (No impact).

The Architectural and Elevations will remain as is.

There is no need for a Code Analysis Sheet since nothing is changing.

The landscaping already at the property that has been there for many years will not change besides simply dressing up the areas of landscape with removing overgrown bushes and removing the weeds that have been an eye sore to the property. They recently have newly paved asphalt in the front area of the building, which has made a drastic positive change for the look of the property.

The floorplan(s) will not be modified. There will be simple cosmetic changes to the interior but not structural modifications that would require any sort of city approval.

Revolutionary Rides will paint the exterior of the building (for cosmetic and “refresh” purposes only) to make the property look newer and show much better for its appearance. Revolutionary Rides has always agreed to get the paint color approved by the Owner of the property and based on city standard.

The Pedestrian Circulation Plan will not be modified and its shown in the attachment that it has and will have plenty of areas for employees and customers to remain safe.

Outdoor lighting is plenty sufficient already on the property in the areas indicated on the attachment and will not be modified.

# REQUEST FOR RECONSIDERATION OF ZONING DECISION

Revolutionary Rides – Window Tinting & PPF Shop

Applicant: KC Haslam

Address: 320 South 200 West, Bountiful, UT

Zoning: C-G (General Commercial)

## 1. Clarification of Our Actual Business Operations

Our business specializes in window tinting, paint protection film (PPF), vinyl wrapping, and cosmetic automotive film installation. All services are fully indoors, low-noise, non-mechanical, and do not involve hazardous waste or heavy machinery. We do not perform engine work, mechanical repair, body work, or any heavy automotive services.

## 2. Compatibility With Surrounding Commercial Uses

Our operations are fully compatible with surrounding commercial uses. We have minimal customer traffic, no outdoor work, no fumes, no loud noise, and no outdoor vehicle storage. All work occurs inside, ensuring a clean, professional, low-impact environment.

## 3. Evidence From Other Municipalities

Multiple cities classify window tinting as minor automotive service or light accessory installation. Cities including Santa Paula, Brea, Los Angeles, and Orange categorize tinting as a clean, indoor, low-impact use that is distinctly separate from heavy automotive repair. This mirrors our operations and supports reclassification.

## 4. Alignment With the Intent of the C-G Zone

The C-G zone is intended for general commercial and service-based uses. Our business fits firmly within this intent as it provides a clean indoor service requiring no heavy equipment, no industrial activity, and causes less disruption than many typical C-G permitted uses.

## 5. Hours of Operation

Our hours of operation further support our low-impact nature:

- Monday–Friday: 9:00 AM – 6:00 PM
- Saturday: 10:00 AM – 4:00 PM

We do not operate late at night, early morning, or during any hours that could create additional impact on surrounding commercial or residential uses.

## **6. Willingness to Accept Conditions**

We are fully willing to accept conditions such as indoor-only operations, no outdoor vehicle storage, limited vehicle count, compliance inspections, and restrictions on mechanical work. We understand the purpose of Conditional Use Permits and are committed to meeting all city requirements.

## **7. Request for Reconsideration**

We respectfully request formal re-evaluation of our business classification or approval of our Conditional Use Permit with appropriate conditions. Our business enhances the commercial corridor without creating adverse impacts on neighboring properties or city infrastructure.

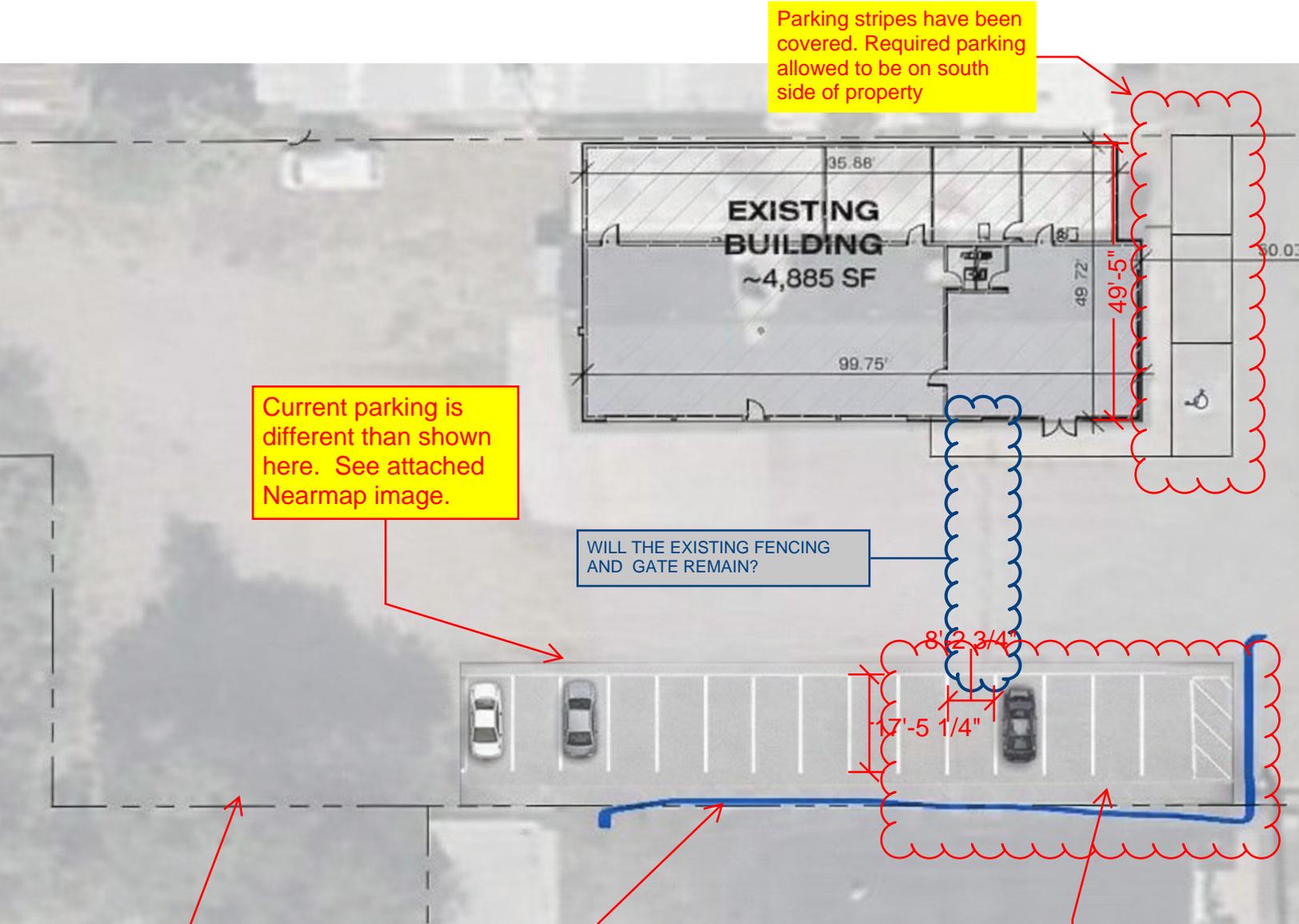
Respectfully,

KC Haslam

Revolutionary Rides

kc@revolutionaryridesut.com

801-660-0463



Parking stripes have been covered. Required parking allowed to be on south side of property

Current parking is different than shown here. See attached Nearmap image.

WILL THE EXISTING FENCING AND GATE REMAIN?

Do we want to require a fence around the rear part of the property ?

Parking meets requirement only if gate is open and allows parking behind existing fence.

Current parking striping provides 7 spaces east of fence/gate. Total of 12 required

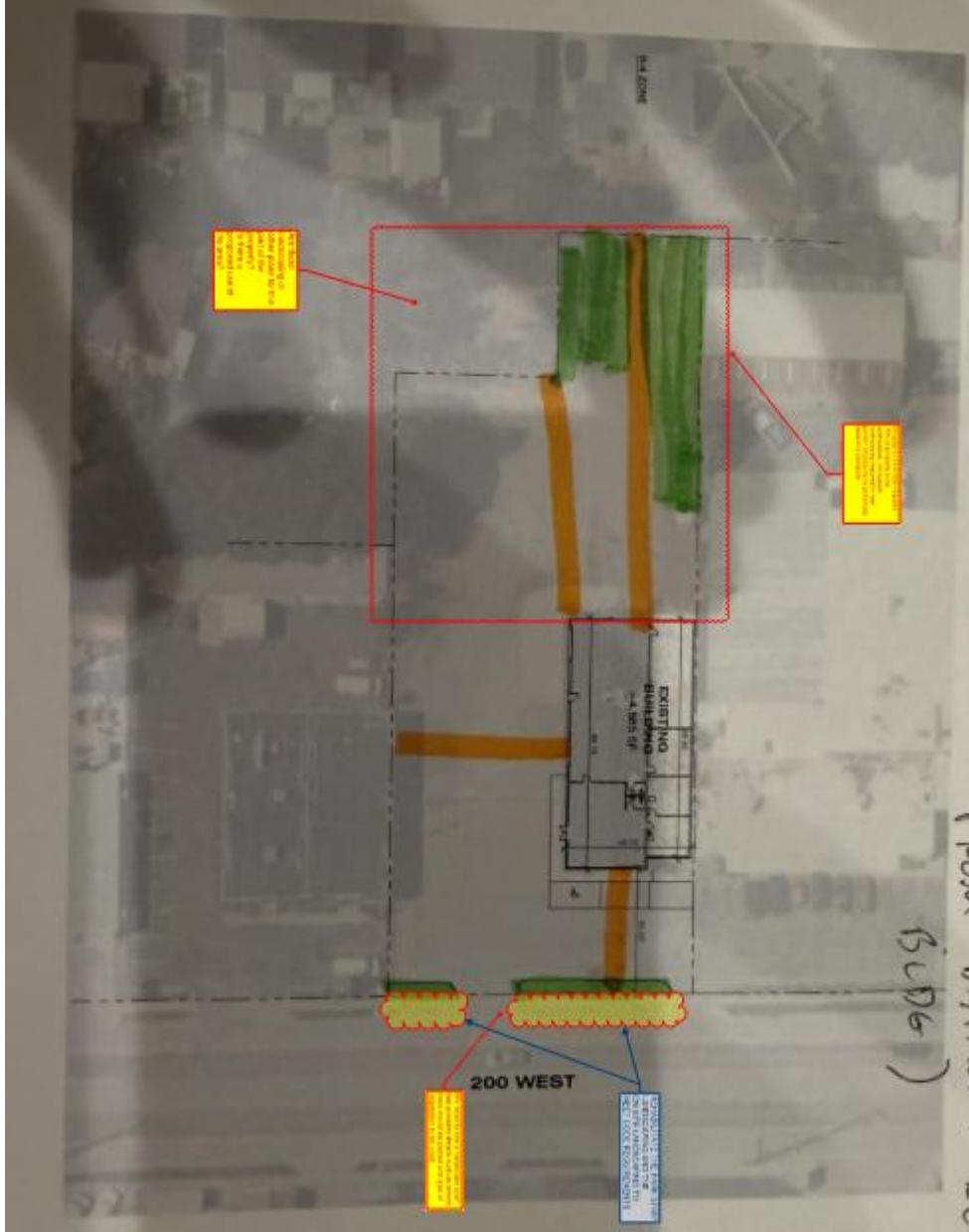
**14-18-107 PARKING SPACES REQUIRED**  
 A. Except as otherwise provided in this Chapter, the number of off-street parking spaces for various uses will be as follows:  
 1. Automobile Service and Repair Center. Three (3) exterior parking spaces for each stall, service bay or work station. Such spaces shall be for customer parking only and are not intended for storage or parking of vehicles under repair. Adequate parking for vehicles under repair or impound must be provided in addition to the required customer parking spaces.

Exterior Paint – Conceptual Look and Feel



**PLAN REVIEW**  
 Building Department  
 01/17/2025 8:01:32 AM  
 User: Cheryl\_Morales@cityofbountiful.gov

Reviewed by: 01/16/2025  
 Building Department  
 User: Dan Stovick, Building Dept  
 REVIEWED, NO COMMENTS

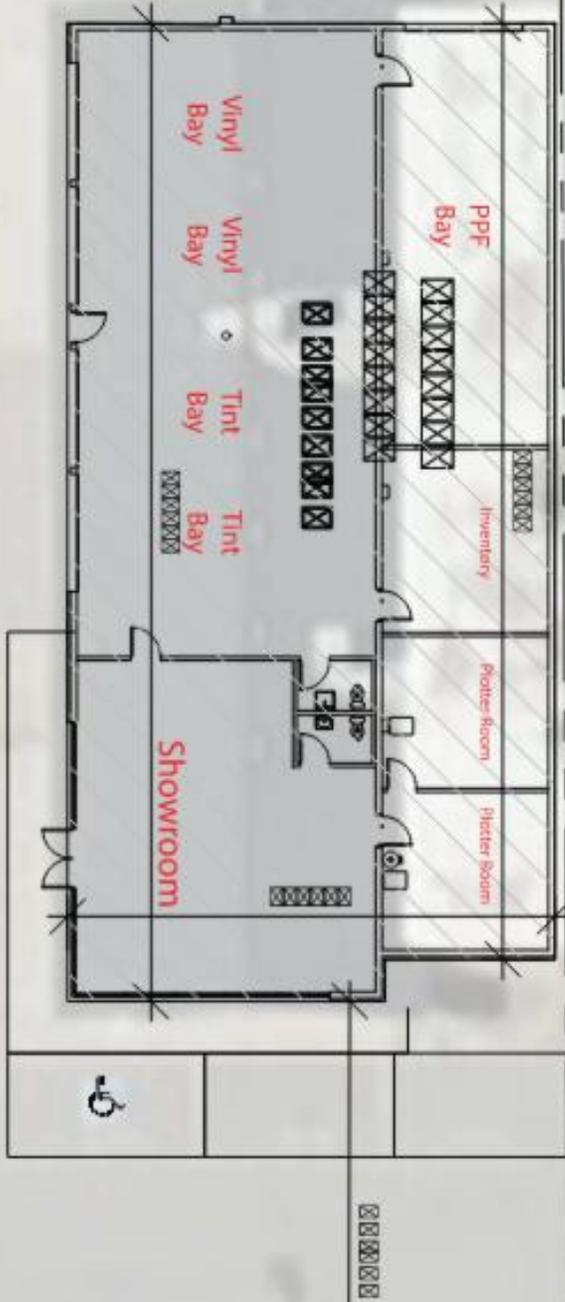


LANDSCAPING AREA (ORIGINAL, NO NEED TO MODIFY)  
 SET BACKS (AS ORIGINAL PLAN/BUILD FROM DIAMOND CENTER SIDE)

**SAMUEL J. BRADY ARCHITECTS**  
 200 E. South Temple  
 Suite 400  
 Salt Lake City, Utah 84111  
 www.samuelbrady.com

320 BOUNTIFUL  
 300 SOUTH 200 WEST  
 BOUNTIFUL, UTAH

SCALE: 1" = 4'-0"  
 DATE: 01/17/2025





November 20, 2025

Bountiful City  
Planning Department  
795 South Main Street  
Bountiful, Utah 84010  
*Sent Via Electronic Copy*

**RE: Conditional Use Permit | 320 South 200 West, Bountiful, Utah 84010**

To Whom It May Concern:

With regards to the Conditional Use Permit Application, here are the answers to the answers to the application questions given to the best of our ability and knowledge below.

1. Project description typed to include the following:

- a. How does the proposed project fit with surrounding properties and uses?  
*Our business fits naturally with the surrounding area. We'll help refresh and elevate the look of the property while bringing steady customers back into the neighborhood. That added activity will support the nearby businesses and help breathe new life into the area.*
- b. In what ways does the project not fit with the surrounding properties and uses?  
*There are no reasons why the project and our business would be conflicting or "not fit" with the surrounding businesses and uses.*
- c. What will you do to mitigate the potential conflicts with surrounding properties and uses.  
*N/A.*

2. A certified topographical boundary survey of the existing site prepared and stamped by a license surveyor drawn to scale with two-foot (2') contours, which includes the following: *See Exhibit A.*

- a. Complete address(es) and parcel number(s).  
**Property Address:** *320 South 200 West, Bountiful, Utah*

**Tax ID Number:** *03-025-0070*

**Legal Description:** *Beginning at a point 7.52 chains North from the Southeast corner of Lot 4, Block 3, North Mill Creek Plat, Bountiful Townsite Survey, and running thence North 00°07' East 119 feet to a point North 00°07' East 305.3 feet and South 89°39' West 39.5 feet from the Bountiful City Survey Monument marking the Intersection of Fourth South and Second West Street, Bountiful City Survey; thence South 89°39' West*

300.4 feet; thence South 00°07' West 55.8 feet; thence North 89°39' East 56.4 feet; thence South 00°07' West 62.5 feet; thence East 244 feet, more or less, to the point of beginning.

- b. Lot/parcel size and property lines with dimensions, etc.  
**0.74 Acres and property lines shown in Exhibit A and Exhibit B.**
  - c. Footprints(s) of all existing buildings, structures, and other improvements on the site, including to but not limited to, paved surfaces, driveways, walkways, fences, retaining walls, features, etc.  
**See Exhibit A. We are not modifying the structure of the building at this time.**
  - d. Location of all existing structures with in fifty feet (50') on immediately adjoining properties.  
**See Exhibit A and Exhibit B for reference.**
  - e. Existing utility locations.  
**Utilities from our understanding are in 200 West.**
  - f. Existing public infrastructure improvements (i.e., curb gutter, sidewalk, streets) together with existing easements and rights-of-way.  
**See Exhibit A.**
  - g. Existing drainage facilities.  
**N/A. We are not changing anything that is not there already.**
  - h. Existing vegetation.  
**See Exhibit C (Property Photos). We have cleaned up the overgrown weeds, bushes and trees.**
  - i. Existing on- and off-street circulation and parking.  
**Existing parking has seven (7) current painted stalls and behind the fence, we will add another eight (8) parking stalls to equal fifteen (15), which will satisfy the city's parking requirements.**
3. Proposed Site Plan of the subject site which includes:
- a. Drawn to scale, north arrow, legend, date of the drawing.  
**See Exhibit A provided by the architect.**
  - b. Complete address(es) and parcel number(s).  
**Property Address: 320 South 200 West, Bountiful, Utah**  
**Tax ID Number: 03-025-0070**
  - c. Lot/parcel size and property lines with dimensions, etc. (consistent with the submitted survey, see item 5)  
**See Exhibit A and Exhibit B for reference.**
4. Proposed footprint(s) of all building, structures, and other improvements on the site, including to but not limited to, paved surfaces, driveways, walkways, fences, retaining walls, etc.

We plan to make cosmetic changes to the property to include:

- Clean up the signage out front, paint the sign pole and add building signage, which will be in accordance with the city rules and regulations.
  - Paint the exterior of the building (See Exhibit D).
  - Update the parking lot (which has been performed – See Exhibit C).
  - Clean up the weeds, bushes, and landscaping.
  - Landscaping requirement shall be out back in which we can accommodate what the city requires for such landscaping requirements (see 4.b.).
- a. Location of all existing structures within fifty feet (50') on immediately adjoining properties (consistent with the submitted survey, see item 5).  
See Exhibit A. Nothing changing from original building.
- b. Location and types of landscaping and/or fencing and screening, including proposed sprinkling and irrigation systems. (May be provided separately).  
We would like the city to weigh in on whether we may have a landscaping tradeoff be allowed on the sides or the back if not increased on the frontage, simply due to small area already at the property.
- c. Location of existing and proposed utilities (i.e., power, water, sewer, gas, telephone, storm drains) and other public infrastructure improvements (i.e., curb, gutter, sidewalk, streets) together with existing easements and rights-of-way. A separate Utilities Plan may be provided.  
Nothing changing from original building / plans.
- d. Design of ingress and egress to provide a functional on-site traffic flow and to prevent interference with traffic on adjacent streets.  
Nothing changing from original building / plans. We can request this from the architect to show this if applicable, but nothing is changing from how it is now.
- e. Off-street parking and loading facilities in compliance with the off-street parking and loading standards as set forth in Ch.18 of the Land Use Code, including provisions for pedestrians and disabled.  
Nothing changing from original building / plans.
- f. Existing and proposed contours, and spot elevations. A separate Grading Plan may be provided.  
Nothing changing from original building / plans.
- g. Preliminary Drainage Plan (may be provided separately). Demolition plan, if applicable (may be provided separately).  
Nothing changing from original building / plans.
- h. Off-street parking and loading facilities in compliance with the off-street parking and loading standards as set forth in Ch. 18 of the Land Use Code, including provisions for pedestrians and disabled.  
Nothing changing from original building / plans.

- i. Existing and proposed contours, and spot elevations. A separate Grading Plan may be provided.  
Nothing changing from original building / plans.
- j. Preliminary Drainage Plan (may be provided separately). Demolition plan, if applicable (may be provided separately).  
Nothing changing from original building / plans.

# Exhibit A



200 E. South Temple  
Suite 100  
Salt Lake City, Utah 84111  
801.588-1732  
www.sjbrady.com

NOTE: THIS DRAWING IS PREPARED FOR THE GENERAL APPROXIMATE OF THE SPACE NOTED AND IS NOT FOR CONSTRUCTION. ALWAYS REFER TO THE ORIGINAL DRAWING FOR ALL DIMENSIONS AND CONDITIONS.

320 BOUNTIFUL  
320 SOUTH 200 WEST  
BOUNTIFUL, UTAH

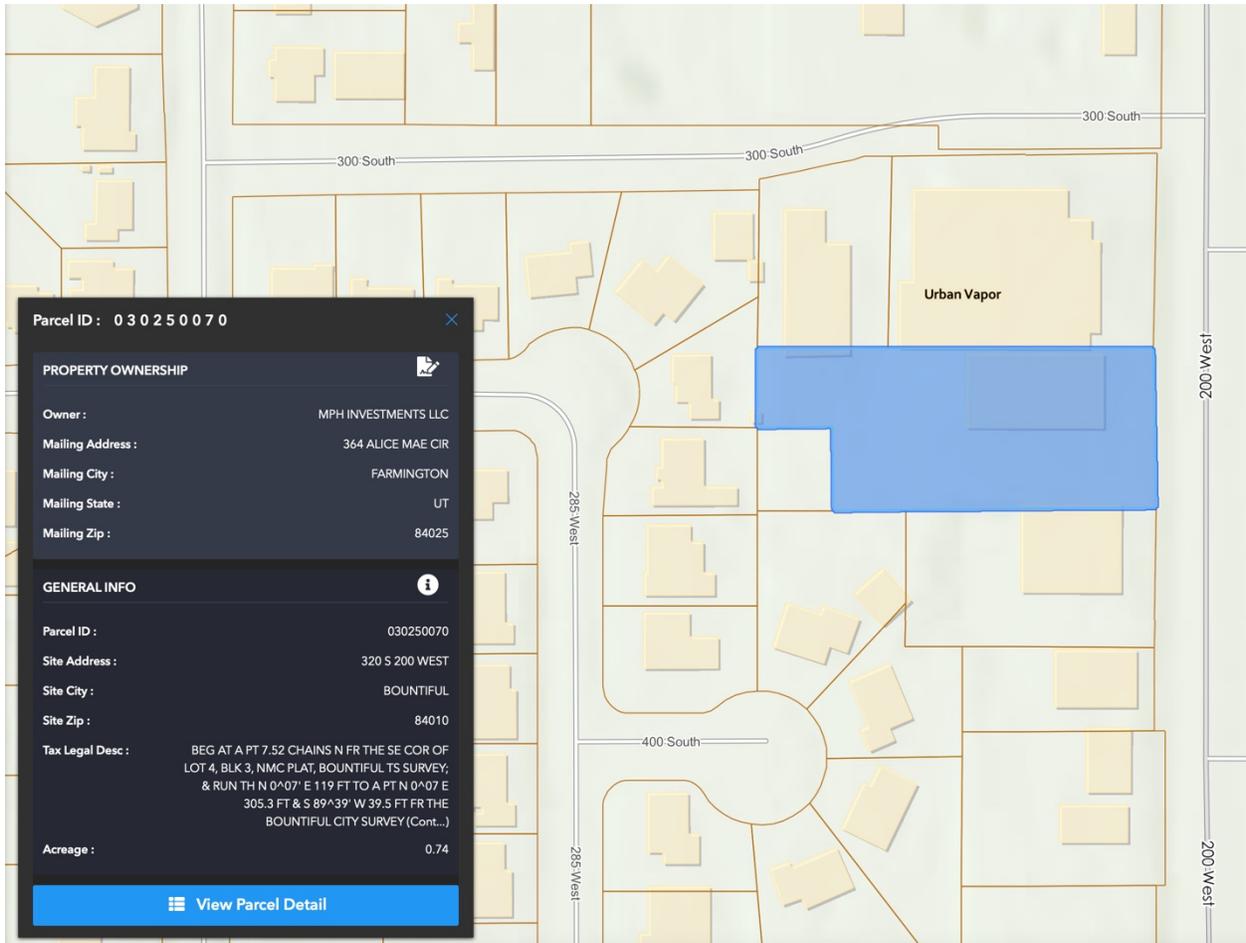
SITE PLAN

SCALE: 1" = 20'-0"  
NOVEMBER 17, 2025  
SITE\_Exist.dwg

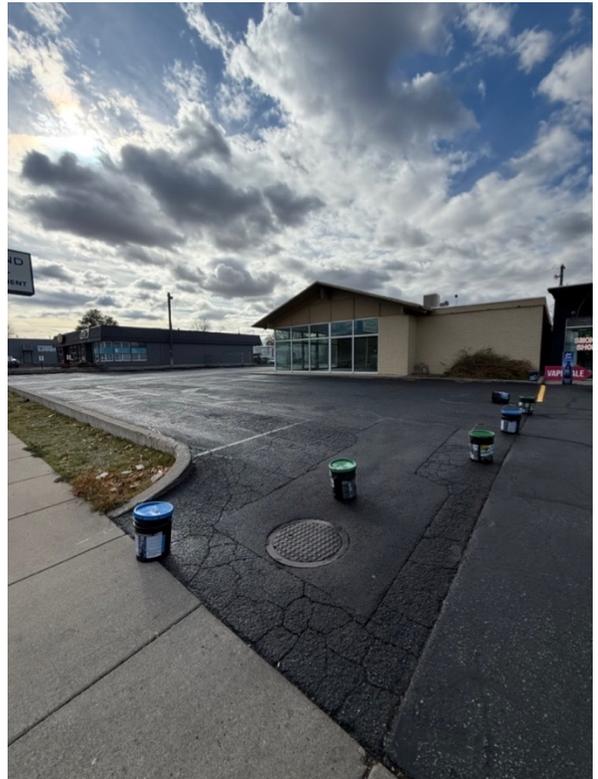


AS.1

# Exhibit B



**Exhibit C**



**Exhibit D**



# City Council Staff Report



Subject: Interlocal Agreement – Highway Dispatch Call Routing  
Author: Bradley Jeppsen  
Department: Legal  
Date: February 24, 2026

---

## **Background**

Bountiful City provides 911 dispatch services for the South Davis County cities of North Salt Lake, Woods Cross, Centerville, Farmington, West Bountiful, Kaysville, and Bountiful. The state highway corridors covered by this agreement, Interstate 15, Interstate 215, U.S. 89, Legacy Parkway, and the West Davis Corridor, are state-owned highways primarily patrolled by the Utah Highway Patrol.

Under the current routing structure, many 911 calls originating on these highways are initially received by Bountiful Dispatch and then forwarded to Davis County Dispatch, which in turn dispatches UHP. This results in duplicative call handling without operational benefit. Davis County, through the Sheriff’s Office and its 911 Communications Dispatch Center, has an existing agreement to provide dispatch services for UHP. The proposed interlocal agreement allows the Utah Communications Authority (UCA) to modify NG911 geofencing boundaries so that calls from the identified highway corridors are routed directly to Davis County Dispatch.

## **Analysis**

Under the proposed agreement, 911 calls originating on the designated state highway corridors would be routed directly to Davis County Dispatch rather than first being received and forwarded by Bountiful Dispatch. This removes an unnecessary transfer step, reduces duplicative handling and CAD entries, and aligns call routing with the agency that already dispatches the Utah Highway Patrol on these highways.

The Utah Communications Authority controls the 911 geofencing, and this agreement provides the authorization needed to implement the boundary adjustment. The change is limited to the specified highway corridors, and does not affect frontage roads, fire or EMS routing, jurisdiction, mutual aid, or the existing Davis County/UHP agreement. While Bountiful will see a modest decrease in call volume, there is no impact to staffing, cost allocation formulas, or service agreements. This is simply an operational efficiency improvement.

## **Review**

This MOU was drafted by the City Attorney and has been reviewed by the Davis County Attorney’s Office, Davis County Sheriff’s Office, Bountiful City Police Chief and City Manager.

## **Recommendation**

Staff recommends that the City Council approve the Interlocal Cooperation Agreement between Bountiful City and Davis County for Highway Dispatch Call Routing and authorize the Mayor to execute the agreement.

**Attachments**

1. Exhibit 1 – Interlocal Agreement Between Bountiful City and Davis County  
Exhibit 2 – Map

# **BOUNTIFUL**

**MAYOR**  
Kate Bradshaw

**CITY COUNCIL**  
Beth Child  
Millie Bahr-Segura  
Richard Higginson  
Matt Murri  
Dan Bell

**CITY MANAGER**  
Gary R. Hill

## **Bountiful City Resolution No. 2026-03**

### **A RESOLUTION APPROVING AN INTERLOCAL COOPERATION AGREEMENT BETWEEN BOUNTIFUL CITY AND DAVIS COUNTY FOR HIGHWAY DISPATCH CALL ROUTING**

WHEREAS, Bountiful City is a Utah municipal corporation and a public agency as defined in the Utah Interlocal Cooperation Act, Utah Code § 11-13-101 et seq.; and

WHEREAS, Davis County is a political subdivision of the State of Utah and a public agency under the Utah Interlocal Cooperation Act; and

WHEREAS, Bountiful City provides 911 dispatch services for multiple South Davis County municipalities; and

WHEREAS, designated state highway corridors within Davis County are primarily patrolled by the Utah Highway Patrol and dispatched by Davis County through its Sheriff's Office and 911 Communications Dispatch Center; and

WHEREAS, under the current routing structure, certain 911 calls originating on those highway corridors are first received by Bountiful Dispatch and then forwarded to Davis County Dispatch, resulting in duplicative call handling; and

WHEREAS, the Parties desire to eliminate duplicative call transfers, improve operational efficiency, and enhance public safety by routing calls originating on specified highway corridors directly to Davis County Dispatch; and

WHEREAS, the proposed Interlocal Cooperation Agreement authorizes the Utah Communications Authority to modify 911 routing boundaries consistent with the operational responsibilities of the Parties; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BOUNTIFUL CITY, UTAH:

1. The Interlocal Cooperation Agreement between Bountiful City and Davis County for Highway Dispatch Call Routing is hereby approved.
2. The Mayor is authorized and directed to execute the Agreement on behalf of Bountiful City.

3. The City Recorder is authorized to attest the Mayor's signature and take all necessary steps to finalize the Agreement consistent with the Utah Interlocal Cooperation Act.

Adopted by the City Council of Bountiful, Utah, this \_\_\_\_ day of February 2026.

---

Kate Bradshaw, Mayor

Attest:

---

Sophia Ward, City Recorder

INTERLOCAL COOPERATION AGREEMENT BETWEEN BOUNTIFUL CITY  
AND DAVIS COUNTY FOR HIGHWAY DISPATCH CALL ROUTING

This Interlocal Cooperation Agreement Between Bountiful City and Davis County for Highway Dispatch Call Routing (the “Agreement”) is between Bountiful City, a Utah municipal corporation (“Bountiful City”), and Davis County, a political subdivision of the State of Utah (“Davis County”). Bountiful City and Davis County may be referred to collectively as the “Parties” in this Agreement or individually as a “Party” in this Agreement.

RECITALS

WHEREAS, Bountiful City and Davis County are public agencies as contemplated in the Utah Interlocal Cooperation Act, Utah Code §§ 11-13-101, et seq., as amended; and

WHEREAS, the Utah Interlocal Cooperation Act authorizes public agencies to enter into agreements for joint or cooperative action; and

WHEREAS, Davis County, through the Davis County Sheriff’s Office and its 911 Communications Dispatch Center, provides dispatch services for the Utah Highway Patrol (“UHP”); and

WHEREAS, UHP patrols designated highway corridors in Davis County that are in UHP’s jurisdiction;

WHEREAS UHP contracted with Davis County, acting through the Davis County Sheriff’s Office and its 911 Communications Dispatch Center, to provide dispatch services for calls originating on designated highway corridors in Davis County that are in UHP’s jurisdiction; and

WHEREAS, Bountiful City operates a 911 Communications Dispatch Center that currently receives certain 911 calls and calls for service originating on designated highway corridors patrolled by UHP in Davis County and forwards those calls to the Davis County Sheriff’s Office and its 911 Communications Dispatch Center; and

WHEREAS, the Parties desire to eliminate duplicative call handling, improve operational efficiency, and enhance public safety by routing calls for service originating on designated highway corridors patrolled by UHP in Davis County directly to the Davis County Sheriff’s Office and its 911 Communications Dispatch Center; and

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

1. Purpose.

The purpose of this Agreement is to eliminate duplicative call handling, improve operational efficiency, and enhance public safety by routing calls for service originating on designated highway corridors directly patrolled by UHP in Davis County directly to the Davis County Sheriff’s Office and its 911 Communications Dispatch Center.

## 2. Services.

Davis County, through the Davis County Sheriff's Office and its 911 Communications Dispatch Center, shall receive and dispatch all 911 calls and calls for service originating within the geographic scope defined in Section 3 of this Agreement, twenty-four (24) hours per day, seven (7) days per week.

This Agreement applies solely to call intake, dispatching, and related operational coordination for the geographic areas described herein. All other dispatch services provided by either Party are unaffected.

Nothing in this Agreement is intended to amend, modify, impair, or interfere with any existing agreement between Davis County and the Utah Department of Public Safety or UHP.

## 3. Geographic Scope.

The geographic scope of this Agreement consists solely of the following highway corridors within Davis County, as textually described below, regardless of how such highway corridors may be depicted on any map, exhibit, or diagram:

(a) Interstate 15 (I-15), including all main travel lanes and associated on-ramps and off-ramps, beginning at the Davis County / Salt Lake County boundary and extending north through the city limits of Kaysville City;

(b) Legacy Parkway, also known as Utah Highway 67, including all main travel lanes and associated on-ramps and off-ramps, beginning at the Davis County / Salt Lake County boundary and extending north through Davis County to the extent such highway corridor lies within Davis County; and

(c) West Davis Corridor, also known as Utah Highway 177, including all main travel lanes and associated on-ramps and off-ramps, beginning in Farmington City and extending north through Kaysville City to the Kaysville City/Layton City boundary.

(d) Interstate 215 (I-215), including all main travel lanes and associated on-ramps and off-ramps, beginning at the Davis County / Salt Lake County boundary and extending south to its junction with Interstate 15 (I-15), to the extent such corridor lies within Davis County; and

(e) Highway 89 (U.S. 89), including all main travel lanes and associated on-ramps and off-ramps, beginning at its interchange with Interstate 15 (I-15) at Exit 324 in Farmington City and extending north through Kaysville City to the Kaysville City/Layton City boundary.

Frontage roads, surface streets, local access roads, and other non-highway roadways are expressly excluded from the geographic scope of this Agreement.

## 4. Operations and Coordination.

The Parties shall cooperate in good faith to ensure appropriate CAD configuration, call-routing protocols, and interagency coordination necessary to implement this Agreement. Each Party shall remain responsible for its own systems, personnel, and internal policies.

Operational responsibilities under this Section apply only within the geographic scope defined in Section 3 and are not expanded or limited by any map or illustrative exhibit.

#### 5. Records and GRAMA.

Each Party shall create, maintain, retain, and manage records generated under this Agreement in accordance with the Utah Government Records Access and Management Act (“GRAMA”), Utah Code §§ 63G-2-101, et seq., and applicable records retention schedules. Nothing in this Agreement shall be construed to alter either Party’s designation, classification, control, or responsibility for records it creates or maintains.

#### 5. Compensation.

No compensation shall be exchanged under this Agreement. Each Party shall bear its own costs associated with performance of this Agreement.

#### 7. Effective Date.

The Effective Date of this Agreement shall be on the earliest date after this Agreement satisfied the requirements of the Utah Interlocal Cooperation Act (the “Effective Date”).

#### 8. Term of Agreement.

The term of this Agreement shall be five (5) years from the Effective Date, unless terminated earlier pursuant to the provisions of this Agreement, applicable law, or in equity..

#### 9. Termination.

This Agreement may be terminated prior to expiration by mutual written agreement of the Parties or by either Party, with or without cause, upon six (6) months written notice.

#### 10. Indemnification and Hold Harmless.

Each Party agrees to indemnify and hold harmless the other Party to the fullest extent permitted by law for claims arising out of its own acts or omissions in connection with this Agreement.

#### 11. Governmental Immunity.

Nothing in this Agreement is intended to waive, modify, or limit the protections of the Utah Governmental Immunity Act, Utah Code §§ 63G-7-101, et seq.

#### 12. Interlocal Agreement Provisions.

This Agreement does not create an interlocal entity. There is no separate legal entity created by this Agreement to carry out its provisions, and, to the extent that this Agreement requires administration other than as is set forth herein, it shall be administered by the governing bodies of the Parties acting as a joint board. There shall be no real or personal property acquired jointly by the Parties as a result of this Agreement. This Agreement does not relieve any Party of obligations or responsibilities imposed upon that Party by law.

13. Notices.

Bountiful City  
Attn: City Manager  
795 South Main Street  
Bountiful, UT 84010

Davis County  
Attn: Davis County Sheriff's Office, Patrol Chief Deputy  
PO Box 618  
800 S State St,  
Farmington, UT 84025

14. No Modification of UHP Agreement.

Nothing in this Agreement is intended to amend, modify, impair, or interfere with any existing agreement between Davis County and the Utah Department of Public Safety or UHP for dispatch services. This Agreement addresses only call-routing and operational coordination between Bountiful City and Davis County and does not create any rights or obligations on the part of Utah Highway Patrol.

15. Assignment; Merger or Reorganization.

This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors. In the event that either Party, or the 911 Communications Dispatch Center for either Party, is dissolved, merged, consolidated, reorganized, or absorbed into another governmental entity or agency, this Agreement shall automatically be assigned to and assumed by such successor entity without the need for further action by the Parties.

Notwithstanding the foregoing, any successor entity assuming this Agreement pursuant to this Section may elect to terminate its participation in this Agreement for any reason by providing written notice to the other Party within six (6) months of the effective date of such dissolution, merger, consolidation, reorganization, or absorption. Termination under this subsection shall be effective upon written notice and shall not constitute a breach of this Agreement.

16. Technology Contingency; Utah Communications Authority.

The Parties acknowledge and agree that performance of this Agreement is dependent upon the availability, capability, and willingness of third-party communications infrastructure and services, including but not limited to, systems administered or supported by the Utah Communications Authority.

If the technology, system configuration, or third-party participation necessary to implement this Agreement is not available, not permitted, or not supported by the Utah Communications Authority, then neither Party shall be obligated to perform under this Agreement unless and until such technology or third-party participation becomes available and authorized. During any period in which performance is not feasible due to such limitations, this Agreement shall be deemed suspended, and neither Party shall be considered in breach for failure to perform.

17. Entire Agreement; Amendment.

This Agreement constitutes the entire agreement between the Parties and may be amended only by written instrument executed by both Parties.

18. Counterparts; Electronic Signatures.

This Agreement may be executed in counterparts and by electronic signature.

WHEREFORE, the Parties, through each of their authorized representatives, have signed this Agreement on the dates set forth below.

DAVIS COUNTY

\_\_\_\_\_  
John Crofts, Chair,  
Davis County Board of County Commissioners  
Dated: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Brian McKenzie  
Davis County Clerk  
Dated: \_\_\_\_\_

Reviewed as to Proper Form and  
Compliance with Applicable Law:

\_\_\_\_\_  
Davis County Attorney's Office



BOUNTIFUL CITY

\_\_\_\_\_  
Mayor, Bountiful City

Dated: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Bountiful City Recorder

Dated: \_\_\_\_\_

Reviewed as to Proper Form and  
Compliance with Applicable Law:

\_\_\_\_\_  
Bountiful City Attorney



# City Council Staff Report



**Subject:** America250 – Utah Commission Letter of Support  
**Author:** Tyson Beck  
**Department:** Executive  
**Date:** February 24, 2026

---

## **Background**

This coming 4<sup>th</sup> of July marks the 250<sup>th</sup> anniversary of the signing of the Declaration of Independence. The Federal, State, and many local governments are celebrating this milestone with various educational and service opportunities along with special events.

Governor Cox and the State Legislature created the America250 Utah Commission (America250 Utah) with a mission: “to commemorate and celebrate, reflect on our nation’s past, build community, and look toward the future by educating, engaging, and uniting Utahns and visitors to our state.”. The America250 Utah Commission is asking local governments to partner with them to fulfill this mission.

## **Analysis**

Mayor Bradshaw has organized and chair’s the America250 Bountiful executive committee. The executive committee has now organized five separate sub-committees of volunteers to plan, organize, and carry out the Bountiful City commemoration of our nation’s birth.

The America250 Utah Commission has signed a licensing agreement with America250 at the Federal level to ensure the proper use of the America250 trademark and name. With permission from that agreement, they have created Utah-specific logos and branding. These would be very useful to the Bountiful committees and City staff. They would be utilized in the creation of a city webpage, committee communications, and as tools to educate residents of the commemoration activities.

In order to receive these logos and branding we must sign a letter of support to America250 Utah, form a committee, and submit the committee’s celebration ideas to America250 Utah. The letter of support does not commit any city resources to America250 Utah. It is simply a show of support and an official recognition of the local activities already underway, mostly being performed by volunteers.

## **Department Review**

This report has been prepared by the Assistant City Manager and reviewed by the City Manager.

## **Significant Impacts**

Community events and the potential of some use of city resources (e.g., limited staff time, city webpage, public facilities, etc.)

## **Recommendation**

The City Council and Mayor review the drafted letter of support and, if they are comfortable, sign the letter.

## **Attachments**

Drafted letter of support by the Bountiful City elected officials



# CITY OF BOUNTIFUL

**MAYOR**  
Kate Bradshaw

**CITY COUNCIL**  
Millie Segura Bahr  
Dan Bell  
Beth Child  
Richard Higginson  
Matt Murri

**CITY MANAGER**  
Gary R. Hill

Esteemed America250 Utah Commission,

As the Bountiful City elected officials, we wish to offer our endorsement and support of the America250 efforts underway nationwide. As a city, we would like to encourage opportunities spread over the course of the year that bring our community together to educate, engage, and unite in a year of celebration and service in support of the America250 initiatives and support the America250 Utah Commission in their efforts. We wish to aid in the following mission as stated by the America250 Utah Commission:

“Commemorate and celebrate, reflect on our nation’s past, build community, and look toward the future by educating, engaging, and uniting Utahns and visitors to our state.”

We are all the beneficiaries of the opportunities, freedoms, and rights afforded us by the Declaration of Independence. We are proud to join with you in commemorating this 250th anniversary of its signing. As a city, we believe it is fitting that we seek meaningful ways to reflect on our nation’s past, our role in its present, and how we can best be part of that hope for a future where we continue to live up to the ideals espoused in our Declaration of Independence-- Life, Liberty, and the Pursuit of Happiness!

Sincerely,

Bountiful City Mayor and City Council

795 South Main Street  
Bountiful, UT 84010  
801.298.6140

# City Council Staff Report



**Subject:** S&C PME-9 Pad Mounted  
Switchgear Purchase from Irby  
**Author:** Allen Ray Johnson, Director  
**Department:** Light & Power  
**Date:** February 24, 2026

---

## **Background**

We need to purchase two (2) S&C PME-9 underground pad mounted switchgear. These two Pad Mounted Switchgear will be used in conjunction with the I-15 reconstruction which will involve our distribution system on both 500 South and 400 North along 500 West.

## **Analysis**

We have standardized on S&C pad mounted switchgear, so we can change them in an emergency or due to routine maintenance without needing to pull in new cables. Using a single footprint allows us to disconnect and connect the internal cables should the switchgear need to be replaced. This helps us keep our inventory costs lower.

This gear is a single source item and is only available from one vendor.

The price for the two (2) PME-9 pad mounted switchgear, and the necessary fuse holders is \$49,940.

## **Department Review**

This was reviewed by the Power Department and the City Manager.

## **Significant Impacts**

This switchgear will be purchased and placed into inventory until it is installed on the system. UDOT will reimburse the City when the switchgear is installed.

## **Recommendation**

Staff recommends the purchase of the two PME-9 Pad Mounted Switchgear along with the necessary fuse holders from Irby for the sum of **\$49,940**

This item will be discussed at the Power Commission meeting Tuesday morning, February 24, 2026, and we will bring their recommendation to the City Council meeting that night.

## **Attachments**

Pictures



# City Council Staff Report

**Subject:** 25 KVA Transformer Purchase from Stuart C. Irby  
**Author:** Allen Ray Johnson, Director  
**Department:** Light & Power  
**Date:** February 24, 2026

---



## **Background**

Transformers are starting to become more available, but we still need to keep an adequate inventory. These transformers will be used to replace our inventory that has been used for upcoming projects and to replace transformers as they are used on the system.

## **Analysis**

Specifications and an invitation to submit a bid for the transformers were sent out to three (3) major suppliers.

20 (ea) 25 KVA 120/240 single phase OH transformer

<b>Distributors/Manufacture</b>	<b>Total Transformer Cost</b>	<b>Delivery</b>
Stewart C. Irby Howard Transformers West Valley City, Utah	\$36,317	8-10 Weeks
Anixter Power Solutions - GE Salt Lake City, Utah	\$39,640	10 weeks
Western United Electrical Ermco Salem, Utah	\$48,950	12 weeks

The bids were evaluated on both the purchase price and delivery.

## **Department Review**

This has been reviewed by the Staff and the City Manager.

## **Significant Impacts**

These transformers will be purchased and placed into inventory until they are needed.

**Recommendation**

Staff recommends the approval of the low bid to purchase the 20 transformers from Stuart C. Irby for the sum of \$36,317.

This item will be discussed at the Power Commission meeting Tuesday morning, February 24, 2026, and we will bring their recommendation to the City Council meeting that night.

**Attachments.**

None

# City Council Staff Report



**Subject:** 46 KV Group Operated Transmission Purchase from Wesco-Hubbell  
**Author:** Allen Ray Johnson, Director  
**Department:** Light & Power  
**Date:** February 24, 2026

---

## **Background**

As part of the I-15 expansion from 600 North in Salt Lake City to Farmington, UDOT is relocating transmission poles along the Centerville frontage road to accommodate bridge construction and road widening. The project requires that we move the line and replace two 46KV group operated switches near Air Products. This project is scheduled to begin in January 2027. The switches currently have a year lead time for delivery, and we currently do not have these switches in our inventory.

## **Analysis**

These transmission switches are single-source items that match the part numbers and specifications of our existing infrastructure. Because our staff is already trained in their installation and calibration, the invitation was issued exclusively to the authorized Wesco - Hubbell vendor to ensure system compatibility

2 (ea.) 46KV Group Operated Transmission Switches

<b>Distributors/Manufacture</b>	<b>Total Switch Cost</b>	<b>Delivery</b>
<b>Wesco - Hubbell West Valley City Utah</b>	<b>\$58,944.00</b>	<b>45-55 weeks</b>

## **Department Review**

The transmission switches are a single source item and have worked very well on our system and are the best available. The purchase price also includes brackets and adapters.

## **Significant Impacts**

These switches will be purchased by the Power Department with reimbursement from UDOT.

**Recommendation**

Staff recommends the approval of the bid for 2 (ea.) TCDF Transmission Switches from Wesco- Hubbell for **\$58,944.00**.

This will be taken to the Power Commission on the morning of February 24, and we will bring their recommendation to the City Council Meeting.

**Attachments**

Photo



# City Council Staff Report

**Subject:** Power Poles Purchase from Stella-Jones  
**Author:** Allen Ray Johnson, Director  
**Department:** Light & Power  
**Date:** February 24, 2026



## **Background**

Our Inventory of distribution wood power poles is running low, and we need to replenish it. The poles will be used to replace damaged or rotten poles on the system and for new construction projects throughout the city.

## **Analysis**

We have received quotes for these poles from Stella-Jones in Tacoma, Washington. They are a single source item because no other supplier provides butt treated poles.

Quantity	Description	Price Each	Total	Delivery
30	35 foot class 3	\$893.30	\$26,799	11-12 weeks
5	45 foot class 3	\$1,314.37	\$6,572	11-12 weeks
4	65 foot H3	\$4,578.68	\$18,315	11-12 weeks

Total Purchase price of \$51,686

## **Department Review**

This has been reviewed by the Power Department Staff and City Manager.

## **Significant Impacts**

These poles will be purchased and placed into inventory until they are used.

## **Recommendation**

Staff recommend approval of the power pole purchase from Stella-Jones for the total amount of \$51,686.

This will be taken to the Power Commission on Tuesday morning, February 24, 2026. We will bring their recommendation to the meeting on Tuesday evening.

## **Attachments**

None



# City Council Staff Report



**Subject:** Dispatch Center Battery System Purchase  
F from Reliabl  
**Author:** Allen Ray Johnson, Director  
**Department:** Light & Power  
**Date:** February 24, 2026

---

## **Background**

Our substation technicians do regular inspections and testing on our battery systems. Last year the Dispatch Center Battery System started showing signs of degradation. The existing battery system was installed in 2011 when the new Dispatch Center Constructed. We have money in this year's budget to replace it.

## **Analysis**

We have received the following bids for the new Battery System.

<b>Local Sales Rep.</b>	<b>Manufacturer</b>	<b>Amp Hours</b>	<b>Total Price</b>	<b>Delivery</b>
<b>Reliabl</b>	<b>Reliabl</b>	<b>920</b>	<b>\$49,830</b>	<b>10 wks</b>
Power Product Services	Exponential Power	1235	\$67,012	15 wks

## **Department Review**

This has been reviewed by the Power Department Staff, and the City Manager.

## **Significant Impacts**

The Battery System will be purchased from the Power Plant Equipment Repairs account 535300-448614.

## **Recommendation**

Staff recommends the approval of the bid from Reliabl for \$49,830.

This item will be discussed at the Power Commission meeting Tuesday morning, February 24, 2026. We will bring their recommendation to the City Council meeting.

## **Attachments**

None



# City Council Staff Report



**Subject:** Capacitor Banks Purchase from Westco  
**Author:** Allen Ray Johnson, Director  
**Department:** Light & Power  
**Date:** February 24, 2026

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## **Background**

We use capacitor banks on our distribution feeder to help maintain good voltage at the ends of the circuits. Some of the overhead capacitor banks are getting old and we have had a few failures. We do not have any more spare capacitor banks in stock. We plan to purchase two capacitor banks to be placed on inventory and installed as needed in the future.

The low bid for the capacitor banks that we need have a delivery of 24-28 weeks.

## **Analysis**

We have received the following bids for the Capacitor Banks.

<b>Local Sales Rep.</b>	<b>Manufacturer</b>	<b>Rating</b>	<b>Total Price</b>	<b>Delivery</b>
<b>Westco</b>	<b>Hubbell</b>	<b>600KVAR</b>	<b>\$39,856</b>	<b>24-28 wks</b>
Eaton	Cooper	600KVAR	\$47,800	40 wks
Westco	Valquest	600KVAR	\$57,452	4-8 wks

## **Department Review**

This has been reviewed by the Power Department Staff and the City Manager.

## **Significant Impacts**

The Capacitor Banks will be purchased from the Distribution Inventory account 000053-151110.

## **Recommendation**

Staff recommends the approval of the bid from Westco for \$39,856.

This item will be discussed at the Power Commission meeting Tuesday morning, February 24, 2026. We will bring their recommendation to the City Council meeting.

## **Attachments**

None



# City Council Staff Report

**Subject:** 2026 Concrete Replacement Contract  
**Author:** City Engineer  
**Department:** Engineering, Streets  
**Date:** February 24, 2026



## **Background**

On Tuesday, February 10, 2026 the Engineering Dept. received proposals from 6 contractors for the City's concrete repair contract. This contract includes removal and replacement of concrete street improvements such as curb, gutter and sidewalk, as well as storm drain improvements and the installation of ADA ramps at various locations throughout the City.

The focus of this contract will include making repairs to street improvements where overlay projects are planned; replacing damaged street improvements through the cost-sharing program with the residents; repairing or constructing improvements for the various Departments of the City; and replacing sidewalk trip hazards that are not suitable for grinding.

## **Analysis**

The proposals received at the Bid Opening are listed below:

Engineer's Estimate	\$1,008,811.35
Taylor Electric	\$ 798,652.01
JMR Construction	\$1,006,115.00
3XL Construction	\$1,066,437.00
Stapp Construction	\$1,141,735.00
Bowen Construction	\$1,332,550.00
B. Hansen Construction	\$1,823,100.00

Taylor Electric was recently awarded the contract to construct the gabion wall and replace the curb, gutter and sidewalk on Mueller Park Road. They were very responsive to our requirements and the Engineering Dept staff was pleased with the quality of their work. We are comfortable with the level of staffing and resources which will be allocated to this contract and staff believes this division of Taylor Electric has the ability to construct the types of improvements which are included in the contract.

## **Department Review**

This memo has been reviewed by the City Engineer and the Street Dept. Director.

### **Significant Impacts**

Because this contract generally does not tie the work to specific projects, the proposed total amount is based on an estimate of the types and quantities of concrete and storm drain repairs that we expect to see in the next year. The actual amount spent on this contract will vary either up or down from the proposed total based on the amount of work that is actually completed. Also, many of the departments participate in this contract to repair improvements affected by their projects around the city. We request that the Council approve the unit prices as listed and allow the Engineering, Streets, Storm Drain, Water, Power and Parks Departments to monitor expenditures so that they do not exceed their budgeted amounts.

This Contract also includes an Extension Provision which would allow the Contract to be renewed twice, upon agreement by both parties.

### **Recommendation**

- It is recommended that the City Council accept the proposal of Taylor Electric and award the contract at the unit prices noted in the Bid Tabulation.

### **Attachments**

Bid Tabulation

Item	Description	Quantity	Unit	2026 Engineers Estimate 8% Increase from 2025		Taylor Electric		JMR Construction		3XL Construction		Stapp Construction		Bowen Construction		B. Hansen Construction	
				Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Remove Curb and Gutter	2,000	LF	\$8.74	\$17,480.00	\$5.72	\$11,440.00	\$8.75	\$17,500.00	\$7.85	\$15,700.00	\$11.50	\$23,000.00	\$9.25	\$18,500.00	\$12.00	\$24,000.00
2	Remove Sidewalk & Concrete Slabs	15,000	SF	\$4.36	\$65,400.00	\$1.42	\$21,300.00	\$4.50	\$67,500.00	\$5.52	\$82,800.00	\$3.45	\$51,750.00	\$5.00	\$75,000.00	\$5.50	\$82,500.00
3	Remove Storm Drain Inlet or Outlet	10	EA	\$1,372.14	\$13,721.40	\$834.47	\$8,344.70	\$1,400.00	\$14,000.00	\$1,426.00	\$14,260.00	\$739.00	\$7,390.00	\$1,500.00	\$15,000.00	\$2,000.00	\$20,000.00
4	Remove Waterway	1,000	SF	\$4.99	\$4,990.00	\$3.39	\$3,390.00	\$5.00	\$5,000.00	\$3.56	\$3,560.00	\$5.55	\$5,550.00	\$8.00	\$8,000.00	\$10.00	\$10,000.00
5	Remove Asphalt Pavement	6,000	SF	\$2.81	\$16,860.00	\$1.78	\$10,680.00	\$2.75	\$16,500.00	\$1.22	\$7,320.00	\$1.40	\$8,400.00	\$4.25	\$25,500.00	\$5.50	\$33,000.00
6	Construct 24" C&G (<50' in a block)	1,000	LF	\$56.14	\$56,140.00	\$51.62	\$51,620.00	\$57.00	\$57,000.00	\$50.95	\$50,950.00	\$44.50	\$44,500.00	\$75.00	\$75,000.00	\$28.50	\$28,500.00
7	Construct 24" C&G (<100' in a block)	500	LF	\$49.90	\$24,950.00	\$41.56	\$20,780.00	\$49.00	\$24,500.00	\$44.90	\$22,450.00	\$42.00	\$21,000.00	\$72.00	\$36,000.00	\$28.00	\$14,000.00
8	Construct 24" C&G (>100' in a block)	500	LF	\$49.90	\$24,950.00	\$37.49	\$18,745.00	\$49.00	\$24,500.00	\$37.06	\$25,530.00	\$49.00	\$19,500.00	\$50.00	\$25,000.00	\$28.50	\$14,250.00
9	Construct 30" C&G	100	LF	\$31.19	\$3,119.00	\$42.73	\$4,273.00	\$30.00	\$3,000.00	\$45.56	\$4,556.00	\$49.00	\$4,900.00	\$50.00	\$5,000.00	\$38.50	\$3,850.00
10	Sidewalk, 4" Thick (<50' in a block)	4,000	SF	\$14.97	\$59,880.00	\$12.44	\$49,760.00	\$15.00	\$60,000.00	\$19.22	\$76,880.00	\$12.00	\$48,000.00	\$15.75	\$63,000.00	\$16.00	\$64,000.00
11	Sidewalk, 4" Thick (<100' in a block)	1,000	SF	\$13.73	\$13,730.00	\$11.38	\$11,380.00	\$13.50	\$13,500.00	\$19.22	\$19,220.00	\$10.50	\$10,500.00	\$12.50	\$12,500.00	\$16.00	\$16,000.00
12	Sidewalk, 4" Thick (>100' in a block)	1,000	SF	\$9.98	\$9,980.00	\$7.94	\$7,940.00	\$9.75	\$9,750.00	\$19.22	\$19,220.00	\$9.95	\$9,950.00	\$10.50	\$10,500.00	\$16.00	\$16,000.00
13	Sidewalk, 6" Thick	4,000	SF	\$14.97	\$59,880.00	\$11.94	\$47,760.00	\$15.00	\$60,000.00	\$20.82	\$83,280.00	\$13.00	\$52,000.00	\$12.00	\$48,000.00	\$20.00	\$80,000.00
14	Drive Approach, Type A	300	LF	\$111.02	\$33,306.00	\$94.03	\$28,209.00	\$115.00	\$34,500.00	\$21.37	\$6,411.00	\$177.00	\$53,100.00	\$125.00	\$37,500.00	\$90.00	\$27,000.00
15	Drive Approach, Type B	200	LF	\$111.02	\$22,204.00	\$90.40	\$18,080.00	\$115.00	\$23,000.00	\$21.37	\$4,274.00	\$189.00	\$37,800.00	\$125.00	\$25,000.00	\$120.00	\$24,000.00
16	Drive Approach, Type C	50	LF	\$37.42	\$1,871.00	\$89.65	\$4,482.50	\$36.00	\$1,800.00	\$23.00	\$1,150.00	\$182.00	\$9,100.00	\$130.00	\$6,500.00	\$200.00	\$10,000.00
17	Drive Approach, Type D	100	LF	\$93.56	\$9,356.00	\$104.02	\$10,402.00	\$90.00	\$9,000.00	\$21.37	\$2,137.00	\$302.00	\$30,200.00	\$150.00	\$15,000.00	\$280.00	\$28,000.00
18	Drive Approach, Type E	100	LF	\$99.79	\$9,979.00	\$89.30	\$8,930.00	\$99.00	\$9,900.00	\$21.37	\$2,137.00	\$271.00	\$27,100.00	\$115.00	\$11,500.00	\$110.00	\$11,000.00
19	Saw Cut Asphalt	4,000	LF	\$3.75	\$15,000.00	\$1.35	\$5,400.00	\$3.50	\$14,000.00	\$2.15	\$8,600.00	\$3.20	\$8,800.00	\$4.00	\$16,000.00	\$3.00	\$12,000.00
20	Saw Cut Concrete	1,000	LF	\$7.48	\$7,480.00	\$4.07	\$4,070.00	\$7.25	\$7,250.00	\$3.00	\$3,000.00	\$3.65	\$3,650.00	\$6.50	\$6,500.00	\$5.00	\$5,000.00
21	Install Dowels in Concrete	100	EA	\$4.06	\$406.00	\$4.30	\$430.00	\$4.00	\$400.00	\$30.52	\$3,052.00	\$67.00	\$6,700.00	\$7.50	\$750.00	\$25.00	\$2,500.00
22	Full Depth Roadway Slab Replacement	65,000	SF * In	\$3.56	\$231,400.00	\$2.74	\$178,100.00	\$3.50	\$227,500.00	\$4.20	\$273,000.00	\$2.25	\$146,250.00	\$6.50	\$422,500.00	\$10.00	\$650,000.00
23	Sprinkler Valves, Repair or Replace	20	EA	\$37.42	\$748.40	\$64.63	\$1,292.60	\$37.00	\$740.00	\$165.00	\$3,300.00	\$680.00	\$13,600.00	\$45.00	\$900.00	\$150.00	\$3,000.00
24	Sprinkler Heads, Repair or Replace	100	EA	\$37.42	\$3,742.00	\$25.28	\$2,528.00	\$37.00	\$3,700.00	\$145.00	\$14,500.00	\$340.00	\$34,000.00	\$15.00	\$1,500.00	\$40.00	\$4,000.00
25	Sprinkler Pipe, Repair or Replace	500	LF	\$9.98	\$4,990.00	\$6.99	\$3,495.00	\$9.00	\$4,500.00	\$15.00	\$7,500.00	\$50.00	\$25,000.00	\$13.00	\$6,500.00	\$5.00	\$2,500.00
26	Turf Sod	1,500	SF	\$3.43	\$5,145.00	\$3.14	\$4,710.00	\$3.25	\$4,875.00	\$2.25	\$3,375.00	\$4.45	\$6,675.00	\$4.00	\$6,000.00	\$5.00	\$7,500.00
27	Common Fill	100	Ton	\$31.19	\$3,119.00	\$39.11	\$3,911.00	\$30.00	\$3,000.00	\$21.50	\$2,150.00	\$51.50	\$5,150.00	\$65.00	\$6,500.00	\$90.00	\$9,000.00
28	Storm Drain Inlet Box Type A (Plan 315)	10	EA	\$4,989.60	\$49,896.00	\$4,066.45	\$40,664.50	\$5,000.00	\$50,000.00	\$4,052.00	\$40,520.00	\$5,945.00	\$59,450.00	\$4,800.00	\$48,000.00	\$9,000.00	\$90,000.00
29	Storm Drain Inlet Box Double Type B (Plan 315)	5	EA	\$4,989.60	\$24,948.00	\$4,620.58	\$23,102.90	\$5,000.00	\$25,000.00	\$5,745.00	\$28,725.00	\$6,415.00	\$32,075.00	\$5,900.00	\$29,500.00	\$12,000.00	\$60,000.00
30	Storm Drain Inlet Box with Side Box (Plan 316)	5	EA	\$2,494.80	\$12,474.00	\$3,994.29	\$19,971.45	\$2,400.00	\$12,000.00	\$7,570.00	\$37,850.00	\$7,045.00	\$35,225.00	\$5,000.00	\$25,000.00	\$15,000.00	\$75,000.00
31	Dipstone Outlet	5	EA	\$4,989.60	\$24,948.00	\$3,282.83	\$16,414.15	\$5,000.00	\$25,000.00	\$4,550.00	\$22,750.00	\$4,655.00	\$23,275.00	\$4,500.00	\$22,500.00	\$10,000.00	\$50,000.00
32	Waterway, 9" Thick (Plan 211)	2,000	SF	\$23.71	\$47,420.00	\$18.25	\$36,500.00	\$23.50	\$47,000.00	\$20.35	\$40,700.00	\$21.50	\$43,000.00	\$30.00	\$60,000.00	\$42.00	\$84,000.00
33	Waterway, Transition Structure (Plan 213)	500	SF	\$23.71	\$11,855.00	\$18.39	\$9,195.00	\$23.50	\$11,750.00	\$23.07	\$11,535.00	\$22.50	\$11,250.00	\$35.00	\$17,500.00	\$45.00	\$22,500.00
34	Concrete Pipe, 12" Reinforced (CLIII)	100	LF	\$124.74	\$12,474.00	\$100.60	\$10,060.00	\$130.00	\$13,000.00	\$105.00	\$10,500.00	\$219.00	\$21,900.00	\$155.00	\$15,500.00	\$190.00	\$19,000.00
35	Concrete Pipe, 15" Reinforced (CLIII)	100	LF	\$130.98	\$13,098.00	\$102.03	\$10,203.00	\$130.00	\$13,000.00	\$107.00	\$10,700.00	\$230.00	\$23,000.00	\$160.00	\$16,000.00	\$205.00	\$20,500.00
36	Concrete Pipe, 18" Reinforced (CLIII)	100	LF	\$93.56	\$9,356.00	\$108.05	\$10,805.00	\$100.00	\$10,000.00	\$112.00	\$11,200.00	\$244.00	\$24,400.00	\$155.00	\$15,500.00	\$225.00	\$22,500.00
37	HDPE Pipe, 12"	100	LF	\$64.86	\$6,486.00	\$61.73	\$6,173.00	\$65.00	\$6,500.00	\$107.00	\$10,700.00	\$206.00	\$20,600.00	\$70.00	\$7,000.00	\$100.00	\$10,000.00
38	HDPE Pipe, 15"	100	LF	\$97.30	\$9,730.00	\$65.46	\$6,546.00	\$98.00	\$9,800.00	\$109.00	\$10,900.00	\$221.00	\$22,100.00	\$90.00	\$9,000.00	\$130.00	\$13,000.00
39	Storm Drain Manhole, 30"	2	EA	\$4,989.60	\$9,979.20	\$4,168.38	\$8,336.76	\$5,000.00	\$10,000.00	\$4,620.00	\$9,240.00	\$11,945.00	\$23,890.00	\$6,000.00	\$12,000.00	\$15,000.00	\$30,000.00
40	Storm Drain Manhole, 48"	2	EA	\$4,989.60	\$9,979.20	\$4,262.30	\$8,524.60	\$5,000.00	\$10,000.00	\$4,625.00	\$9,250.00	\$12,730.00	\$25,460.00	\$6,500.00	\$13,000.00	\$20,000.00	\$40,000.00
41	6" Monolithic Curb Wall	150	LF	\$19.96	\$2,994.00	\$18.19	\$2,728.50	\$20.00	\$3,000.00	\$33.00	\$4,950.00	\$29.00	\$4,350.00	\$35.00	\$5,250.00	\$20.00	\$3,000.00
42	Concrete Wall, 20"	100	LF	\$49.90	\$4,990.00	\$64.43	\$6,443.00	\$50.00	\$5,000.00	\$58.50	\$5,850.00	\$56.00	\$5,600.00	\$60.00	\$6,000.00	\$40.00	\$4,000.00
43	Concrete Wall, 36"	100	LF	\$74.84	\$7,484.00	\$131.97	\$13,197.00	\$70.00	\$7,000.00	\$116.80	\$11,680.00	\$156.00	\$15,600.00	\$100.00	\$10,000.00	\$50.00	\$5,000.00
44	Flowable Fill	20	CY	\$249.48	\$4,989.60	\$246.08	\$4,921.60	\$245.00	\$4,900.00	\$217.00	\$4,340.00	\$371.00	\$7,420.00	\$245.00	\$4,900.00	\$250.00	\$5,000.00
45	2' x 4' Detectable Warning Device	30	EA	\$810.81	\$24,324.30	\$593.64	\$17,809.20	\$825.00	\$24,750.00	\$582.00	\$17,460.00	\$630.00	\$18,900.00	\$1,050.00	\$31,500.00	\$850.00	\$25,500.00
46	Tree Removal, 12" Dia.	5	EA	\$311.85	\$1,559.25	\$1,120.71	\$5,603.55	\$300.00	\$1,500.00	\$1,455.00	\$7,275.00	\$2,135.00	\$10,675.00	\$950.00	\$4,750.00	\$8,500.00	\$42,500.00
<b>Total All Items</b>				\$1,008,811.35		\$798,652.01		\$1,006,115.00		\$1,066,437.00		\$1,141,735.00		\$1,332,550.00		\$1,823,100.00	



# City Council Staff Report



Subject: Transient Room Tax Codification  
Author: Bradley Jeppsen  
Department: Legal  
Date: February 24, 2026

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## **Background**

On May 24, 2022, the Bountiful City Council adopted Ordinance No. 2022-04, enacting a municipal transient room tax in the amount of one percent (1.0%) on short-term rentals of less than thirty (30) consecutive days. The ordinance was adopted following proper public notice and a duly noticed public hearing. Following adoption, the City coordinated with the Utah State Tax Commission for administration and collection of the tax.

Since adoption of Ordinance 2022-04, staff has identified the need to codify the municipal transient room tax within the Bountiful City Code. Codification will improve clarity, transparency, and accessibility for lodging operators, residents, and the public, and will ensure consistency with Utah law and state tax administration practices.

The proposed ordinance does not impose a new tax, does not modify the existing tax rate, and does not expand the tax beyond what is authorized under Utah law. Rather, it formally incorporates the existing municipal transient room tax into Title 12 of the Bountiful City Code.

- March 22, 2022 – City Council discussion regarding implementation of a Municipal Transient Room Tax.
- April 12, 2022 – City Council direction to staff to prepare an ordinance.
- May 9, 2022 – Public notice posted for a public hearing regarding adoption of a Municipal Transient Room Tax.
- May 24, 2022 – City Council held a public hearing and adopted Ordinance No. 2022-04.
- 2022–Present – Municipal Transient Room Tax administered and collected in coordination with the Utah State Tax Commission.

## **Analysis**

The proposed ordinance codifies the municipal transient room tax as Bountiful City Code Title 12, Chapter 5. The ordinance uses definitions and administrative language aligned with Title 59, Chapter 12, Utah Code Annotated, and Utah State Tax Commission practices.

The codification clarifies that the tax applies to all forms of transient lodging, including short-term rentals, hotels, motels, inns, hostels, and similar accommodations rented for occupancy of less than thirty (30) consecutive days. This clarification is consistent with Utah law and does not alter the substance of the tax previously adopted by the City Council.

### **Department Reviews**

This staff report and attached ordinance has been reviewed by, and received the concurrence of, the City Manager, and City Attorney.

### **Significant Impacts**

Adoption of the related tax outlined in the ordinance will bring one additional component to the City's overall funding of general services. The Municipal TRT will be helpful in maintaining a fiscal balance within the City General Fund which provides needed services to all citizens and visitors.

### **Recommendation**

Based on the analysis provided, Staff recommends adoption of Ordinance 2022-05 for enacting a Municipal Transient Room Tax of 1.0% (one percent) on short-term rentals of less than 30 consecutive days.

### **Attachments**

Ordinance #2022-04

Public Notice (posted May 9, 2022)

# City Council Staff Report

**Subject:** Transient Room Tax  
**Author:** Galen D. Rasmussen, Assistant City Manager  
**Department:** Executive  
**Date:** May 24, 2022



## **Background**

As contained within Utah Code Section 59-12-3a cities are permitted to enact a 1.0% (one percent) Municipal Transient Room Tax in connection with accommodations at hotels, motels, inns, tourist homes, trailers, courts, campgrounds, or similar types of locations for short-term rentals of less than 30 consecutive days. The tax can be enacted according to the steps provided within 59-12-3a and related code sections. These provisions of state law include a governing body's consideration of enacting the tax; making provision for a public hearing before consideration of an enactment ordinance; and notification of the Utah State Tax Commission to collect the tax on behalf of the City following adoption of an ordinance for that purpose following a public hearing.

On March 22, 2022 and again on April 12, 2022 the City Council directed staff to prepare an ordinance enacting a Municipal Transient Room Tax.

## **Analysis**

Staff has researched the requirements of state law and presents the following information in the form of a timetable of actions that have either already taken place or are pending in the matter of consideration for, and enactment of, a Municipal Transient Room Tax within Bountiful:

<b>Date(s)</b>	<b>Actions</b>
March 22 to April 12, 2022	Council discussion and consideration of the implementation of a Municipal Transient Room Tax (TRT).
May 9, 2022	Posting of a public notice of intent to enact a 1.0% Municipal TRT under Utah Code sections 59-12-103(1)(i); 59-12-352; and 59-12-355 effective May 24, 2022.
<b>May 24, 2022</b>	<b>Public Hearing then consideration of adoption of an ordinance to enact a 1.0% Municipal TRT.</b>
May 25, 2022	If an ordinance is adopted, forward a letter of request to the Utah State Tax Commission to notify the Commission of actions taken by Bountiful City; and to request collection of the Municipal TRT on behalf of the City. A copy of the signed ordinance and public notice will accompany the correspondence to the Commission.
June 1, 2022	As noted in state law, the tax takes effect on the first day of the first billing period that begins after the effective date of the enactment of the tax.
July to September 2022	Bountiful City should begin collecting tax remittances.

Because the underlying tax was adopted in 2022 following proper notice and public hearing, the proposed codification ordinance is administrative and clarifying in nature and does not require a new public hearing.

Codifying the municipal transient room tax promotes legal clarity, consistency with state law, and ease of administration. It ensures that the Bountiful City Code accurately reflects taxes previously adopted by the City Council and provides clear guidance to lodging operators.

### **Review**

This ordinance was drafted by the City Attorney and has been reviewed by the Assistant City Manager and City Manager.

### **Recommendation**

Staff recommends that the City Council adopt the ordinance amending Title 12 of the Bountiful City Code to enact Chapter 12-5, Municipal Transient Room Tax, thereby codifying the existing municipal transient room tax adopted by Ordinance No. 2022-04.

### **Attachments**

1. Exhibit 1 – Ordinance No. 2022-04 (Municipal Transient Room Tax)  
Exhibit 2 – Proposed Ordinance: Bountiful City Code Title 12, Chapter 5 (Municipal Transient Room Tax)

# BOUNTIFUL



## Bountiful City Ordinance No. 2022-04

MAYOR  
Kendalyn Harris

CITY COUNCIL  
Millie Segura Bahr  
Jesse Bell  
Kate Bradshaw  
Richard Higginson  
Cecilee Price-Huish

CITY MANAGER  
Gary R. Hill

### AN ORDINANCE ENACTING A MUNICIPAL TRANSIENT ROOM TAX FOR BOUNTIFUL CITY

WHEREAS, the City of Bountiful (“City”) has recently adopted a short-term rental ordinance of less than 30 (thirty) days; and

WHEREAS, in association with the short-term rental ordinance, the City has considered the need for, and desirability of, enacting a Municipal Transient Room Tax within the City; and

WHEREAS, staff has analyzed and provided details involved in enacting said municipal transient room tax; and

WHEREAS, a public hearing in relation to the matter of the foregoing municipal transient room tax has been advertised consistent with Utah public noticing requirements, beginning May 9, 2022 with a public hearing being held on May 24, 2022; and

WHEREAS, the Bountiful City Council has considered all information provided by staff and the public and finds that the enactment of a municipal transient room tax is in the best interests of the health, safety, and welfare of Bountiful City and its citizens.

NOW THEREFORE BE IT ORDAINED by the Bountiful City Council as follows:

**Section 1.** TA Municipal Transient Room Tax in the amount of 1.0% (one percent) on all short-term rentals of less than 30 (thirty) consecutive days pursuant to Utah Code 59-12-3a and related sections found at 59-12-103(1)(i); 59-12-352; and 59-12-355 is adopted and enacted.

**Section 2.** The City Manager and staff are authorized and directed to take such steps as necessary to implement the above changes.

**Section 3.** This ordinance shall take effect immediately upon adoption.

**Adopted by the City Council of Bountiful, Utah, this 24<sup>th</sup> day of May, 2022.**

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Kendalyn Harris, Mayor

ATTEST:

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Shawna Andrus, City Recorder

# NOTICE OF PUBLIC HEARING

City of Bountiful



Public Notice is hereby given that the Mayor and City Council of Bountiful, Utah will hold a public hearing on Tuesday, May 24, 2022, in Bountiful City Hall, 795 South Main Street, Bountiful, Utah during the regular Council Meeting which begins at 7:00 p.m.:

- To consider enacting a Municipal Transient Room Tax of 1.0% (one percent) on short-term rentals of less than 30 consecutive days.

The public is invited and encouraged to attend this hearing.

## Published (5/9/2022):

- Bountiful City Hall, 795 South Main, Bountiful, UT
- Bountiful City Public Safety Building, 805 South Main, Bountiful, UT
- Bountiful City Streets & Parks Building, 950 South 200 West, Bountiful, UT
- Utah Public Notice Website (<https://www.utah.gov/pmn/index.html>)
- Bountiful City Website Home Page ([www.bountifulutah.gov](http://www.bountifulutah.gov))
- Bountiful City Social Media accounts



# BOUNTIFUL

## Bountiful City Ordinance No. 2026-01

MAYOR  
Kate Bradshaw

CITY COUNCIL  
Beth Child  
Millie Bahr-Segura  
Richard Higginson  
Matt Murri  
Dan Bell

CITY MANAGER  
Gary R. Hill

### AN ORDINANCE AMENDING TITLE 12 OF THE BOUNTIFUL CITY CODE BY ENACTING CHAPTER 12-5 TO CODIFY A MUNICIPAL TRANSIENT ROOM TAX

WHEREAS, the Bountiful City Council previously adopted an ore imposing a municipal transient room tax on short-term rentals of less than thirty (30) consecutive days; and

WHEREAS, Utah law authorizes municipalities to impose and collect a municipal transient room tax on charges for transient lodging; and

WHEREAS, the City Council desires to codify and clarify the municipal transient room tax in the Bountiful City Code and to ensure consistent application to all forms of transient lodging within the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF BOUNTIFUL CITY, UTAH:

#### **Section 1. Enactment of Chapter.**

Title 12 of the Bountiful City Code is hereby amended to add a new Chapter 12-5, entitled “Municipal Transient Room Tax,” to read as follows:

#### **Chapter 12-5 Municipal Transient Room Tax**

##### **12-5-101. Purpose and Authority.**

The purpose of this chapter is to impose and administer a municipal transient room tax on charges for transient lodging within Bountiful City in accordance with Utah law.

##### **12-5-102. Definitions.**

For purposes of this chapter, the following terms shall have the meanings set forth below. Any term not defined herein shall have the meaning given under applicable Utah law governing transient room taxes.

- A. **“Transient room”** means a room, accommodation, or space in a structure that is rented or leased for temporary occupancy of less than thirty (30) consecutive days.
- B. **“Transient lodging”** means the use or occupancy of a transient room and includes accommodations offered to the public for consideration for temporary stay, including but not limited to hotels, motels, inns, hostels, boarding houses, tourist homes, short-term rentals, and any similar accommodation offered for occupancy for less than thirty (30) consecutive days.

- C. **“Short-term rental”** means a residential dwelling unit, or portion of a dwelling unit, that is rented or offered for rent for occupancy for less than thirty (30) consecutive days, regardless of whether the unit is owner-occupied.
- D. **“Operator”** means a person or entity that owns, manages, operates, controls, or receives payment for the rental of transient lodging, including a person or entity acting as an agent or intermediary.
- E. **“Rent” or “rental charge”** means the total consideration charged for the occupancy of transient lodging, including required fees or charges for the right to occupy the lodging, but excluding taxes imposed by law.

**12-5-103. Tax Imposed.**

There is hereby imposed a municipal transient room tax in the amount of one percent (1.0%) on the rental charges for all transient lodging located within Bountiful City for occupancy of less than thirty (30) consecutive days.

**12-5-104. Collection and Remittance.**

The municipal transient room tax shall be collected by the operator at the time rent is charged or collected and shall be remitted in the manner required by applicable Utah law.

**12-5-105. Exemptions.**

The municipal transient room tax imposed by this chapter shall not apply to any rental or occupancy that is exempt under applicable provisions of Utah law.

**12-5-106. Administration and Enforcement.**

The City Manager, or designee, is authorized to administer and enforce the provisions of this chapter.

**12-5-107. Severability.**

If any section, subsection, sentence, clause, or phrase of this chapter is held invalid, such decision shall not affect the validity of the remaining portions of this chapter.

**Section 2. Codification.**

The City Recorder is authorized and directed to codify this ordinance in the Bountiful City Code as Title 12, Chapter 5.

**Section 3. Effective Date.**

This ordinance shall take effect upon adoption.

Adopted by the City Council of Bountiful, Utah, this \_\_\_\_ day of February 2026.

\_\_\_\_\_  
Kate Bradshaw, Mayor

Attest:

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Sophia Ward, City Recorder