



G R E A T E R S A L T L A K E

Municipal Services District

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES
GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT**
Held Wednesday, February 11, 2026
At 860 W Levoy Dr Ste 300
Taylorsville, UT 84123

Trustees Present:

Keith Zuspan, Chair
Sean Clayton,
David Brems
Jesse Valdez
Allan Perry
Michael Jensen
Laurie Stringham (via Teams)

Staff Present:

Marla Howard, General Manager
Brian Hartsell, Associate General Manager
Stewart Okobia, Director of Finance
Tabitha Mecham, Office Manager
Lizel Allen, Director of Engineering
Mark Schneider, Director of Information Technology
Trent Sorensen, Director of Planning and Development Services
Mark Anderson, Legal Counsel
Tamaran Woodland, Engineering Manager (via Teams)
Richard Stephens Assistant City Engineer
Chad Anderson, Engineering Manager
Joel Grant, Human Resources Manager
Alex Rudowski, Grading, Floodplain and Stormwater Manager (via Teams)
Daniel Hoffman, Senior General Ledger Accountant (via Teams)

Others Present:

Ryan Anderson, Salt Lake County

1. Call to Order

Chair Zuspan called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Comments

Trustees

Keith Zuspan Sean Clayton David Brems Michael Jensen Allan Perry Laurie Stringham Jesse Valdez
Chair Vice Chair

There were no public comments.

4. Approve Meeting Minutes for January 14, 2026, January 28, 2026, and January 29, 2026

Trustee Clayton moved to approve the January 14, 2026, January 28, 2026, and January 29, 2026 Board meeting minutes as presented. Trustee Jensen seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham, and Valdez each voting “aye”.

5. Report on the Fiscal Year 2026 Second Quarter from the Audit Committee meeting on February 11, 2026

Trustee Jensen explained that he and Trustee Perry, who comprise the Audit Committee, met with staff to review the fiscal reports. He stated that there were no concerns with the quarterly disbursements or the Financial Statements.

6. Approve the Fiscal Year 2026 Second Quarter disbursements and financial statements (October 1, 2025 to December 31, 2025)

Trustee Jensen moved to approve the Fiscal Year 2026 second quarter disbursements and Financial Statements (October 1, 2025 to December 31, 2025). Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham, and Valdez each voting “aye”.

7. Approve Human Resources Generalist Position at an Initial Cost of \$110,000

Joel Grant explained the need for a Human Resources Generalist position, at an initial cost of not more than \$110,000, including benefits.

Trustee Stringham moved to approve a Human Resources Generalist position at an Initial Cost of \$110,000. Trustee Jensen seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham, and Valdez each voting “aye”.

8. Approve Contract with Trimble Inc. For Trimble Unity Software

Mark Schneider presented the Contract for Trimble Unity software. He explained that the software will replace Cityworks. There will be a transition period to bring the new system online. Staff hopes that it will solve a number of issues that are being experienced.

Trustee Jensen moved to approve the Contract with Trimble Inc. for Trimble Unity software. Trustee Perry seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham, and Valdez each voting “aye”.

9. Approve Contract with ESI Engineering, Inc. for \$152,947.80 for Preconstruction Engineering Services for sidewalk project in White City on Segó Lily Drive and sidewalk project in City of Kearns on 4220 West

Chad Anderson reviewed the ESI Engineering Contract in the not to exceed amount of \$152,947.80.

Trustee Perry moved to approve the Contract with ESI Engineering, Inc. for not to exceed \$152,947.80 for preconstruction engineering services for a sidewalk project in White City on Sego Lily Drive and a sidewalk project in the City of Kearns on 4220 West. Trustee Valdez seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham, and Valdez each voting “aye”.

10. Discuss 2026 Legislative activity

Trustee Stringham left the Board meeting.

Mark Anderson explained several Bills that could impact the MSD, the municipalities served by the MSD or Salt Lake County that are being considered by the Utah Legislature this year.

11. General Manager report

Marla Howard presented her General Manager’s Report:

- Sarah Leavitt, the new Deputy Clerk Recorder, started work on Monday.
- Marla Howard signed a standard Task Order with Avenue Consultants for Larkspur Drive at a not to exceed cost of \$42,230.00, which is within her Board delegated purchasing authority.
- Salt Lake County has received a letter from UDOT about Licensing Agreements for rights of way. If any of the municipalities served by the MSD receive a letter from UDOT, please notify staff.
- Monday, February 16, is a holiday and the office will be closed.
- From February 16 through February 23, Marla Howard will be out of office, but Brian Hartsell will be available.

12. Other City, Town, Unincorporated County and Greater Salt Lake Municipal Services District business

There was no other City, Town, unincorporated County or Greater Salt Lake Municipal Services District business to be discussed.

13. Identify future agenda items

No future agenda items were suggested.

14. Discuss the purchase, exchange, or lease of real property (Possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(d))

This agenda item was not needed.

15. Discuss the deployment of security personnel, devices or systems (Possible closed meeting pursuant to Utah Code Ann. § 52-4-205 (1)(f))

This agenda item was not needed.

16. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

This agenda item was not needed.

17. Discuss pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

This agenda item was not needed.

18. Adjourn

Trustee Jensen moved to adjourn the Board meeting. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry and Valdez each voting “aye”.

Chair Zuspan declared the meeting to be adjourned at 6:45 p.m.

Approved by the Board of Trustees of the Greater Salt Lake Municipal Services District on the 25th day of February, 2026.

Keith Zuspan, Chair

ATTEST:

Stewart Okobia, Clerk