

Town Council Meeting held at the Clarkston Town Hall, 24 South Main, Clarkston, UT

Attendance:

Mayor: Ryan L. Thompson

Councilmembers: Jeff Noble, Brayden Goodey, Danny Godfrey, Jared Petersen

Town Clerk: Holly Jones

Public: Luke Rashall, Suzanne Thompson, Bev Godfrey, Jerry Godfrey, Jeff Renshaw, Elaine Goodey, Jane Young, Launi Petersen

1. **CALL TO ORDER:**

Mayor Thompson called the Clarkston Town Council to order at 7:00 p.m. Councilmember Godfrey offered Reverence and led the Pledge of Allegiance to begin the meeting.

2. **BUSINESS:**

Mayor Thompson addressed the minutes of the January 20, 2026 Town Council Meeting.

Councilmember Petersen made a motion to approve the minutes of January 20, 2026. Councilmember Godfrey seconded the motion. All were in favor. Motion carried.

Mayor Thompson reminded the Councilmembers of the upcoming dog clinic to be held in the Roads Building at 10:00 a.m. on Saturday, February 7th. Those that were available to help that day were asked to come at 9:00 a.m. to set up.

Resolution 26-03 “A Resolution Appointing A Deputy Clerk for the Town of Clarkston, County of Cache, State of Utah” – Mayor Thompson read Resolution 26-03. Councilmember Goodey made a motion to approve Resolution 26-03. Councilmember Godfrey seconded the motion.

Roll Call Vote:

Mayor Thompson	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember Noble	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember Goodey	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember Godfrey	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember Petersen	<u>X</u> Aye	___ No	___ Abstain	___ Absent

Resolution 26-04 “A Resolution Appointing A Member to the Planning and Zoning Commission for the Town of Clarkston, County of Cache, State of Utah” – Mayor Thompson read Resolution 26-04. Councilmember Petersen made a motion to approve Resolution 26-04. Councilmember Noble seconded the motion.

Roll Call Vote:

Mayor Thompson	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember Noble	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember Goodey	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember Godfrey	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember Petersen	<u>X</u> Aye	___ No	___ Abstain	___ Absent

Resolution 26-05 “A Resolution Reestablishing a Time and Place for Holding Regular Council Meetings” – Mayor Thompson read Resolution 26-05. Councilmember Godfrey made a motion to approve Resolution 26-05 along with the attached meeting dates. Councilmember Petersen seconded the motion.

Roll Call Vote:

Mayor Thompson	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember Noble	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember Goodey	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember Godfrey	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember Petersen	<u>X</u>	Aye	___	No	___	Abstain	___	Absent

Resolution 26-06 “A Resolution Amending the Clarkston Town Master Fee Schedule” – Mayor Thompson read Resolution 26-06 regarding the changes made to the master fee schedule as per the discussion from the January 20, 2026 Town Council meeting. Councilmember Petersen made a motion to approve Resolution 26-06. Councilmember Goodey seconded the motion.

Roll Call Vote:

Mayor Thompson	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember Noble	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember Goodey	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember Godfrey	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember Petersen	<u>X</u>	Aye	___	No	___	Abstain	___	Absent

Pony Express Discussion: Mayor Thompson received a letter from the Bear River Health Department regarding temporary mass gatherings. He read it to the council (Exhibit A). The letter stated that if an entity held a temporary mass gathering exceeding one thousand people for two or more hours, that entity would need to acquire a permit from the Bear River Health Department. It also said a separate temporary food vendor permit would be required for all food services provided.

Mayor Thompson called the Bear River Health Department; the food vendor permits are \$70 per vendor. If a food truck comes out, they would already have their own permits. If the town sells anything from the 76er, the town will need to get a permit. The Councilmembers felt like the attendance during the Pony Express Days celebration is well under the threshold of one thousand people. They believed the highest number of people in town for the celebration would be during the parade but, even then, would not exceed the number of people or the two-hour permit requirement. They were confident a temporary mass gathering permit from the Bear River Health Department was not needed to hold Pony Express Days.

The Mayor clarified that the food vendor permit was completely separate from the mass gathering permit and would need to be complied with, if Clarkston Town was to provide food - such as the Fire Department providing breakfast or lunch. He reiterated that if we hire someone else, they would be responsible for having the appropriate permits. The Health Department is planning on being more vigilant in checking for permits.

Councilmember Goodey asked if the Pony Express date could be changed from the third weekend in June to the fourth weekend because of a scheduling conflict with youth groups in town, which would also take their parents out of town. All the Councilmembers felt it was a good idea not to compete with other activities, if possible; thereby, we would have a better potential turnout and more people available to help. It was decided to hold Pony Express Days on the weekend of June 27, 2026.

Mayor Thompson brought up the topic of having a live band. He did not think it had been well attended the last couple of years and felt it might be time for a change. Councilmember Godfrey thought line dancing could be a good replacement activity. He asked how much it costs to have a band come out. Councilmember Petersen thought it was around five hundred dollars last year. He wondered if getting a different band would promote a better turnout. He felt that people could listen to the band from their backyard, so that might be why they are not coming down. Councilmember Goodey suggested sending out a poll with the next utility bill asking for the community's opinion.

Public Comment:

Beverly Godfrey – She mentioned that sometimes it can conflict with other communities if the date is changed and might affect if they can participate in our parade.

Elaine Goodey – She said when she was involved before, if it fell on a Father's Day weekend, that also took a lot of people out of town. The Councilmembers checked and Father's Day was on the 20th, which was the weekend they were moving away from.

Jane Young – She stated that if they change the date, Cache County should be notified to put it on their calendar, so anyone looking for events in Cache County can see it. She also had a handout from Darlene Thompson with suggestions for things to do for Pony Express (Exhibit B). Mrs. Young suggested having an art show, like they had in past with Lester Lee, a resident artist in Clarkston. Another idea she had was to have a free craft table for a couple of hours for the children. She would be happy to help with flyers or whatever the Town Council would like her to do. She asked if the payment drop box could also be used as a suggestion box, which the Council thought was a good idea. Councilmember Petersen said that community members are also welcome to email or talk to any of the councilmembers.

Luke Rashall – Mr. Rashall asked where the temporary mass gathering permitting requirements were coming from. The letter from the Bear River Health Department cited state rule R-392-900. He asked what would happen if one thousand people came. It was unknown what would happen. The Mayor said the Health Department asks for our best estimate. The Council felt that six to seven hundred at the most would be a very optimistic number. Mr. Rashall asked if they knew why the permitting number was one thousand. Councilmember Goodey stated that, while not completely sure, it probably had to do with disease control.

Councilmember Goodey brought up the fact, unrelated to Pony Express, that when the Daughters of the Utah Pioneers (DUP) open their museum in town, they do not have access to restroom facilities. He would like to see if something could be done to remedy that situation. He felt they should have a key to the 76er restrooms whenever the museum is open.

3. **DEPARTMENTS:**

Mayor Thompson:

Business License Discussion: The Mayor read Utah State Code:

10-1-203(2):

Except as provided in Subsections (3) through (5) and Subsection (7), the legislative body of a municipality may license for the purpose of regulation any business within the limits of the municipality, may regulate that business by ordinance, and may impose fees on businesses to recover the municipality's costs of regulation.

10-1-203(7)(b):

A municipality may not require a license or permit for a business that is operated:

(i) only occasionally; and

(ii) by an individual who is under 19 years old

10-1-203(8)(a):

A municipality may not:

(a) charge any fee for a resident of the municipality to operate a home-based business, unless the combined offsite impact of the home-based business and the primary residential use materially exceeds the offsite impact of the primary residential use alone;

10-1-203(9):

(a) Notwithstanding Subsection (8)(a), a municipality may charge an administrative fee for a license to a home-based business owner who is otherwise exempt under Subsection (8)(a) but who requests a license from the municipality.

(b) A municipality shall notify the owner of each home-based business of the exemption described in Subsection (8)(a) in any communication with the owner.

He said it means, for home-based businesses, the municipality cannot require a business license fee if the impact of the business is no more than the impact of a single-family home, unless the business specifically requests a license.

Clarkston Town Code:

3-1-3: Definitions

HOME OCCUPATION: An occupation performed wholly within a residence, or the yard and accessory buildings, being a part of such residence. Home occupations shall not change the character of the residence or the residential neighborhood. A business license is required for a home occupation. The license shall be issued for a one-year period and is renewable. The town council may review a license in reaction to neighbors' complaints and may revoke it if evidence warrants this action. Home occupation standards are as follows:

Mayor Thompson pointed out that every business in Clarkston is a home-based business. He would like the town code to say that a business license is not required for a home occupation. He felt it was a waste the Clerk's time to keep track of when Clarkston doesn't make any money on it. He said people could

come in and request a business license if they wanted to, but Clarkston should not require it for a home-based business. He asked what the Council thought.

Councilmember Godfrey felt it was policing something that did not need it. Councilmember Goodey asked if trucking and construction businesses were included in that definition. The Mayor said they were not. If you drove by somebody's house and could not tell they had a business there was what he was talking about - it made no impact whatsoever on the surrounding area. Councilmember Godfrey felt that the only reason to require it was if it was getting out of hand and bothering a neighbor, enough to make a complaint about it. The Mayor stated that even that could be taken care of by the nuisance ordinance. He wondered if someone was doing something wrong and Clarkston revokes their business license, would that make them stop doing something wrong? Councilmember Godfrey did not think it would but asked if Clarkston had enough teeth under the nuisance ordinance that something could be done about it. The Mayor stated that those that want a business license could still come in and get one. He felt it was unnecessary to require people to get a business license. Councilmember Petersen felt that Clarkston shouldn't be stricter than state law. If the state doesn't require it, Clarkston shouldn't either. Councilmember Goodey asked if someone sold things on KSL regularly, would they need a business license. It was felt that under current code they would, but the Councilmembers didn't think they should need one. They expressed their desire to get with the attorney to reword Clarkston code to match state code more closely.

Public Comment:

Jerry Godfrey – He wanted to clarify that as long as there was no impact to the neighborhood – no extra cars, no barking dogs, or annoyance to your neighbors or the Town – that the Council was going to say you do not need a business license. Mayor Thompson reiterated a home occupation would not need one, but a business that has external impact would need one.

Councilmember Noble:

Fire Department – Nothing to report.

Emergency Preparedness – Nothing to report.

Councilmember Goodey:

Planning Commission – Due to a scheduling conflict, Planning Commission meeting will be held on Wednesday, February 11. The Commission will decide at that time when regular meetings will be held. There were a few outstanding permits. If there were any issues, he will bring those back to the Town Council.

A template from Russ Price for the Wildland-Urban Interface code was handed out to the Councilmembers (Exhibit C). Councilmember Goodey stated this was something that State law requires us to pass by ordinance. He will run it by the Town's lawyer and see if there needs to be any wording changes. He will bring it to the attention of the Planning Commission, just so they are aware of it.

Youth Council – They will attend a conference held at Utah State University, March 5-7. There will be eight youth and a couple of adults going. There is a dinner on the 6th at 7:00 pm that they would like Councilmember Goodey and Mayor Thompson to attend. They currently have ten members on the Youth Council; two-deep leadership would be very helpful for Diana Calderwood, who is currently the

only adult leader. If the Council can think of anyone that would work well with Mrs. Calderwood and the Youth Council, please let Councilmember Goodey know.

The youth have previously not had access to the Town Hall to hold their Council meetings. Councilmember Goodey proposed to the Mayor that Mrs. Calderwood be given a key. Everyone felt it was a good idea to have the youth use the Council Room for their meetings.

Councilmember Godfrey:

Cemetery – Both the sexton and the assistant will be out of town for a few days. Councilmember Godfrey and the Mayor went out to the cemetery and learned how to mark graves and how to prepare for a funeral if needed.

Water Department – He has not been able to meet with Bryan Goodsell, the water operator, yet. He will continue to try and get a meeting set up.

Councilmember Petersen:

Roads Department – Someone is coming out on Friday to tell them how to connect the hydraulics on the sander. Everything else is attached and ready to go.

The signs that were talked about in the last meeting have been taken care of. The four-way stop at 300 S and Main has been changed. The yield signs are up, and the stop signs are down.

He got a quote back from Intermountain Traffic Safety in Salt Lake City regarding the speed limit signs discussed at the last meeting. Lower quality signs cost around \$2500. The higher quality signs, that Smithfield and North Logan use, run around \$3500. The higher quality price covers the radar, solar, and the blinking lights. It shows their speed and then flashes if they are over the speed limit. It is one that can be moved to different locations. The speed limit sign and post to put by it are not included but are inexpensive, around \$50 to \$60 dollars per sign/post. If they could come up with the financing, he felt two would be adequate. There might be extra money in the budget since it was such a light winter, and they haven't had to use the snowplow much. There was some discussion about pulling the stop sign at 300 S and 200 W, so as not to divert traffic through town. It was felt that the flashing signs could be moved anywhere in town if that was found to be the case.

Another suggestion was to have increased patrolling from the Sherriff's Department. It has been difficult in the past to have the police here during shift changes, when there is increased traffic, because they have the same shift change. All Councilmembers agreed that public safety should be a top priority. The speed limit signs should be in place before traffic increases when Short Divide opens on May 15.

We also need a yield sign down by the Post Office, at 100 N and 200 East. It could be added to the order for the flashing signs for an additional \$60.

Councilmember Petersen was waiting for a bid on flashing speed limit signs from one other company, but that is the information that has come back so far.

Parks and Recreation – Nothing to report.

Public Comment:

Luke Rashall – He asked about maintenance on the flashing signs and if there was any guarantee on how long they would last. Councilmember Petersen replied that he wasn't sure about maintenance, but he had talked to people from Smithfield and North Logan, and they had some that have lasted twenty years without doing anything to them at all. Mr. Rashall said he was wondering because sometimes it isn't the purchase cost but the upkeep that is the greatest cost. Mayor Thompson agreed we should find out if they are repairable. Councilmember Petersen stated that they do sell parts for them.

Elaine Goodey – She stated that, although it doesn't work in all situations, a speed bump can be a good way to get people to slow down. Councilmember Petersen agreed they do work well, but he didn't think everyone should be punished, only the people speeding. Mayor Thompson added that they would have to be removable because of the plow.

Jerry Godfrey – He pointed out that we live in a farming community. Diggers, rollers, and other farm equipment may cause road damage, even inadvertently, if there were speed bumps.

4. **OTHER BUSINESS:**

Next Meeting – The next Town Council Meeting will be held on Wednesday, February 18, 2026, at 7:00 p.m.

5. **ADJOURN**

There being no further business to come before the Council, Councilmember Godfrey motioned that the Clarkston Town Council Meeting be adjourned. Councilmember Petersen seconded the motion. All members present were in favor. Motion carried. The meeting was adjourned at 7:52 p.m.

Holly Jones

Clarkston Town Clerk

EXHIBIT A



Temporary Mass Gathering Regulation

Dear City & County Official,

As we work to ensure fair and equitable public health regulation within in our communities, after consulting with the Bear River Board of Health, we have determined that all temporary mass gathering we be subject to the same permitting and regulatory oversight process.

In the past, we have not been as consistent as we should have been with how we ensure that temporary mass gathering events were permitted and regulated.

As defined in state rule R392-400 "Temporary mass gathering" or "Gathering" means an actual or reasonably anticipated assembly of 1,000 or more people, which continues or can reasonably be expected to continue for two or more hours a day, at a site or sites for a purpose different from the designed use and usual type of occupancy.

Beginning January 1, 2026, ALL temporary mass gathering events will be required to...

1. Apply for a permit
2. Pay the permit fee (\$300)
3. Submit a plan for review and approval
4. Adjust the plan as required to meet any requirements set forth in R392-400
5. May be subject to inspection to ensure compliance with the submitted plan

If your event plans include the provision of temporary food, a separate temporary food permit will also be accessed per temporary food vendor.

Please feel free to reach out if you have any question.

Sincerely,

A handwritten signature in black ink that reads "Jordan D. Mathis". The signature is written in a cursive style with a horizontal line underneath.

Jordan D. Mathis
Health Officer

Exhibit B

Ideas for Pony Express Days

Use basement of city bldg. for:

Art exhibit, including children's art ~~completion~~

or display boutique items for individuals to sell, museum sales, dup bake sales, quilt or other auction items to bid on

Have tables on the patio with umbrellas for people to rest, visit, eat

Food Trucks with a variety of food choices

Ice cream machine

Popcorn, slushies

Swap meet items at the car show

It could be items for sale, or items you bring and items you take. What ever is left goes to the thrift stores.

Newton has a book, cd, video sale (50 cents to a dollar or a bag for \$3.00) It's a fun place to mingle. Most items are donated from the residents, some may come from the library.

Line Dancing on the tennis court without the cost of a live band. It's very popular right now and there are a lot of people who could teach it even for a small fee. It would get everyone involved and you don't have to have a partner!

Its always a good idea to visit other town celebrations and see what is popular and brings people together. Paradise has some fun teen activities. The youth council could come up with ideas that they would like to see and then they would participate. Missouri always had good food with low prices and an auction at the end of the day. It kept people there to the bitter end!

Citizens need to be encouraged to participate by being involved, not just a few people doing all the work. Creating a Clarkston town Cookbook would involve a lot of ladies and they would

Ok I'm out of ideas!

**<xx> Town, Utah
Ordinance No. 26-xx**

**AN ORDINANCE AMENDING SECTION XX OF THE <XX> MUNICIPAL CODE
REGARDING WILDLAND-URBAN INTERFACE CODE**

WHEREAS, the state legislature has granted general welfare power to the <xx> Town Council, independent, apart from, and in addition to its specific grants of legislative authority, which enables <xx> to pass ordinances as are necessary and proper to provide for the safety, promote the prosperity, improve the peace and good order, comfort, and convenience of the town and its inhabitants, and for the protection of property in the city;

WHEREAS, in the 2025 Utah General Session, the Utah state legislature passed House Bill 48 requiring municipalities to adopt the 2006 Utah Wildland Urban Interface Code;

WHEREAS, <xx> wishes to adopt by reference the 2006 Wildlife Urban Interface Code

WHEREAS, <xxx> wishes to adopt a Wildland-Urban Interface Map which delineates the wildland-urban areas within the <xx> boundaries;

WHEREAS, the Town Council has determined that the following ordinance is in the Town's best interest;

NOW THEREFORE, BE IT ORDAINED BY THE <official title of the council> AS FOLLOWS:

SECTION 1:

<section number>: 2006 UTAH WILDLAND URBAN INTERFACE CODE AND <TOWN> WILD-
LAND-URBAN INTERFACE MAP ADOPTED:

A. For the purpose of prescribing regulations governing conditions hazardous to life and property from impacts related to development of wildlands, the 2006 Utah Wildland Urban Interface Code, as adopted by Utah Cose Section 15A-2-0103, or its successor, is hereby adopted A copy fo the 2006 Utah Wildland Urban Interface Code shall be placed on file in the office of the <xx> Recorder for the use and examination of the public.

B. The <xx> Wildland-Urban Interface Map, which delineates the wildland-urban interface within <xx> is hereby adopted. A copy of the Wildland-Urban Interface Map shall be place on file in the office of the <xx> Recorder for public use and examination.

SECTION 2: Effective Date. This ordinance shall become effective upon publication.

ADOPTED BY THE <XX> TOWN COUNCIL THIS _____ DAY OF XX, 2026 BY THE FOLLOWING VOTE:

MEMBER	AYE	NAY	Abstained	Excused
MEMBER	AYE	NAY	Abstained	Excused
MEMBER	AYE	NAY	Abstained	Excused

MEMBER
MEMBER

AYE
AYE

NAY
NAY

Abstained
Abstained

Excused
Excused

xx, Chair

xx, Recorder

PRESENTATION TO THE MAYOR

The foregoing ordinance was presented by the <xx> Town Council to the Mayor for approval or disapproval the xx day of xx, 2026

MAYOR'S APPROVAL OR DISAPPROVAL

The foregoing ordinance os hereby approved this xx day of xx, 20206.

xx, Mayor