

**REGULAR TOWN COUNCIL MEETING MINUTES**  
**WEDNESDAY, JANUARY 21<sup>st</sup>, 2026 AT 6:30 P.M.**  
**CASTLE VALLEY TOWN BUILDING - 2 CASTLE VALLEY DRIVE**

**\*\*This meeting was a hybrid meeting held electronically by Zoom and also in person at the anchor site of the Town Building.**

Council Members Present: Mayor Duncan, Council Members Gibson, Hill, Holland and O'Brien

Council Present on Zoom: None

Absent: None

Present at the anchor site: Egmont Honer, Ron Drake and Dorje Honer.

Others Present on Zoom: Colleen Thompson, John Groo, Laurie Simonson, Leta Vaughn and the Llewellyns.

**Regular Town Meeting**

M Duncan called the Meeting to Order and called role at 6:30 PM.

**1. Open Public Comment:** None

**2. Approval of Minutes:**

Regular Town Council Meeting December 17, 2025. Not ready.

**3. Executive Reports:**

\*Water Agent and Water Committee Report - John Groo/ CM O'Brien

Groo reported the first official meeting of the Water Advisory Meeting went well, several residents attended with good questions and Sarah Stock has done a great job with the meeting minutes. CM O'Brien summarized Cash Stalling the Regional Engineer Utah Division of Water Rights (DWRi) presentation "DWRi perspective on the Castle Valley Water Study " that was given at the January MAWP meeting. CM O'Brien's takeaways were that Stalling did not think DWRi got to ask their questions for the study and he felt that CV Creek is losing and gaining water as usual. Stalling stated CV well levels and water quality have not changed over time. He did not acknowledge the decrease in the water leaving the Valley, CM O'Brien asked about the potential for the water quality decreasing. Stalling stated briefly that DWRi deals with water quantity not quality. CM O'Brien suggested at this Council Meeting why then did DWRi seem to be interested in maintaining the Matheson wetlands water quality. Groo stated that water quality and quantity can't be separated in Castle valley. He also clarified that the DWRi had considerable input into the direction of the Water Study. MAWP meetings are now to be recorded and available to the public.

\*Road Department Report- D.Honer- Castle Creek Culvert Update- The Road crew is still working on improving the surface of Shafer Lane, the Shafer extension and the bypass up at the mailboxes.

\*Planning & Land Use Commission- Ryan Anderson was nominated as the PLUC representative on the Water Advisory Committee.

\*Utah Renewable Communities-CM Gibson reported Diane Ackerman has volunteered to work on the Low Income Committee. URC is still waiting to hear back from the Public Service Commission after the Public hearing in December.

\*Fire District-M Duncan /Chief Drake- the Fire District is planning on staging engines at Station #1 and in an emergency traffic control on the Shafer extension during the CV Drive closure.

\* Information Technology (IT) Report- Colleen Thompson reported Water Advisory Committee emails are set up, they have been created so as/ if people leave the Committee there will be continuity with emails.

\* Treasurer's Report - M Duncan thanked CM Hill for her service and for all the money she has saved the Town over the years. So far the only line item that is over budgeted is the audit that is because our income increased to another audit level with the grants we have received.

4. Correspondence: None

5. Administrative Matters & Procedures: CM Holland will continue as the Deputy Treasurer. The Water Budget Study UGS presentation will be Tuesday February 24th at 6:30 PM. No Town letters needed. Open Meetings Training completion is due by Feb.15<sup>th</sup> please email your certificates to Jocelyn. The State mandated Wildland Urban Interface (WUI) mapping will be something the Town will have to work on and complete. M Duncan had done the training and the major focus was to prevent house to house spreading of fires. Our housing density with 5 acre lots is low, so will we need to impose extra requirements on residents? Further information is on HB48. Buck reported she completed huge file retention/ purge for years 2002-2012 and she found a place in Grand Junction that does large scale certified document shedding.

**NEW BUSINESS**

6. Discussion and Possible Action re: Approval of the Cooperative Agreement with Utah Division of Forestry, Fire and State Lands (UDFFS).

M Duncan explained that Municipalities need to be the signatory on the Agreement with the State. The Fire District will continue to do the annual reporting to UDFFS.

CM Hill motioned to approve the Cooperative Agreement with Utah Division of Forestry, Fire and State Lands; CM O'Brien seconded motion passed unanimously.

7. Discussion and Possible Action re: Approval of the 2.8% COLA increase.

CM Hill motioned to approve the 2.8% COLA increase, CM O'Brien seconded motion passed unanimously.

**UNFINISHED BUSINESS -None**

8. Closed Meeting (If necessary)

9. Payment of the bills.

CM Gibson moved to pay the bills, CM O'Brien seconded, and the motion passed unanimously.

**ADJOURNMENT**

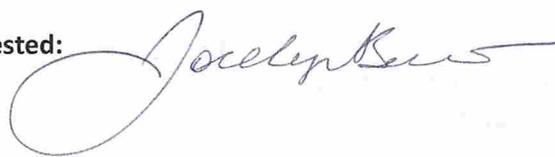
M Duncan adjourned the Meeting at 7:19 PM

Approved:



Jazmine Duncan, Mayor

Attested:



Jocelyn Buck, Town Clerk