

**Garland City Corporation
City Council Meetings
February 4, 2026**

Members Present:

Jeanette Atkinson
Sharla Nelson
Tena Allen
Jim Hall
Josh Munns
Danny Austin, Mayor
Kristal Edwards, Recorder

City Council Work Session

Mayor Austin called the work session for February 4, 2026, to order at 6:00 p.m. at the Garland City Building. The following Department Heads were present: Library Director Linda King, Park and Rec Director Shannon King, and the Public Works Director Travis Atkinson.

Library – Linda King

Linda welcomed and introduced the new library employee, Jacob Shaw. She reported that the library board was last week, and she learned that the Open Public Meeting training can be completed online. She read a letter acknowledging their Carnegie Library and awarding gift of \$10,000. She also reported receiving a bid from Golden Spike Electric for light fixture replacements and a bid for window tinting, noting that she would have two additional bids for each by the next City Council meeting. She reported that she received a CLEF Grant. Additionally, she reported a brief overview of her website analytics, noting she is now able to see how many residents use the city app to visit the library website. Lastly, she noted that she has partnered with Every Kid Outdoors as a community hub and briefly reported on the library's upcoming activities.

Park & Rec – Shannon King

Shannon reported that he will be receiving a price on the helmet and shoulder pad refurbishing. He reported that the park rule signs have been picked up but not installed yet. He reported that he has manufactured and replaced the cook shack door and serving windows. Shannon shared his thoughts regarding the use of the armory, which will be discussed during the regular meeting. He explained that there was a verbal agreement with the wrestling program stating that as long as the wrestling falls under Garland, they would have a place in the armory. He noted that the program is an investment in the kids in our community and that they pay to use the facility. He noted that the children's and adult theater rent out the armory during the summer but does not bring in revenue. In addition, he noted that there will be a girls' lacrosse meeting next week. He reported Eco will spray the weeds at the Wellness Garden. Council Member Atkinson noted that there will be a Park & Rec Trail meeting with Tremonton at the Fairgrounds and hopes Garland can meet with them beforehand.

Public Works – Travis Atkinson

Travis reported that he spent the day with Kip at Core & Main, continuing to troubleshoot non-reading water meters. They are now down to twenty-seven non-reading meters; however, a couple of those service locations are shut off and may need to be removed from the system, while the remaining meters will need to be replaced. He reported that he was made aware approximately two hours ago that the UV sanitization light bulbs at the sewer plant need to be replaced immediately, as most of them are not functioning. He noted that the state representative was there and informed him that if these lights are not replaced, the city could be fined. It was mentioned that these lights should be included in the sewer rate study.

Mayor Austin excused Angie Johnson.

The meeting was adjourned at 6:36 pm.

The Work Session meeting was called back to order. Council Member Atkinson motioned to go into a closed session meeting, 52-4-205 (1d). Council Member Nelson seconded the motion. Mayor Austin called for a roll call vote:

Josh Munns – no
Jim Hall – yes
Jeanette Atkinson – yes
Tena Allen – yes
Sharla Nelson – yes
The closed session began.

The closed session was adjourned.

City Council Meeting

Mayor Austin called the February 4, 2026, City Council Meeting to order at 7:00 p.m. at the Garland City Building. Council Member Hall offered a thought and prayer, and Council Member Munns led the council in the Pledge of Allegiance.

Council Member Atkinson motioned to approve the agenda. Council Member Nelson seconded the motion. The motion passed unanimously.

Council Member Nelson noted that there were a couple of edits made to the city council minutes from January 7th and 21st. With those revisions, Council Member Nelson motioned to approve the January 7, 2026, and January 21, 2206 minutes. Council Member Atkinson seconded the motion. The motion passed unanimously.

Open Comments

There were no open comments.

Josh Thompson – CAPSA Updates

Josh expressed his appreciation to the city council for the opportunity to present. He provided a brief overview of the CAPSA project and updates on the development process. He noted that the 7-acre property was donated by the Schow family and that CAPSA was awarded \$3.6 million from the state and private donors for the project. He outlined the scope of services CAPSA will provide to domestic violence victims, emphasizing that while domestic violence already exists in the community, the project will offer a safe place for victims to seek support. He reported that CAPSA will be submitting its site plan application soon to begin the process and concluded by opening the floor to questions from the Council.

Old Business

Discussion and Possible Action on Resolution, R-26-02 Employee Reimbursement Policy

There was a brief discussion regarding office staff concerns about annual and biannual required trainings for certain positions, noting that full-time staff feel this creates an ongoing personal financial burden. Council Member Nelson motioned to table R-26-02. Council Member Allen seconded the motion. The motion passed unanimously.

Discussion and Possible Action on Resolution, R-26-03 Amending the Holiday Compensation

There was a brief discussion on the holiday compensation for the police officers, noting specifically that the officers will receive 12-hours of holiday pay during holidays, and what was previously passed in the resolution does not reflect this. Council Member Nelson explained the changes needed. Council Member Nelson motioned to amend and adopt resolution R-26-03 that was previously approved and signed, noting section B & D together does not state that police will receive 12 hours of holiday pay, while on the exhibit A "clean version" it states, "Each regular employee shall receive no more than 8 hours of holiday pay per holiday. Police officers, because of their irregular work schedules, shall receive 12 hours of holiday pay at holiday pay rate, if they work a full 12 hours shift on that holiday." Council Member Nelson's motion is that we remove 7-02(5) and replace it with the clean version on listed on exhibit A and have it resigned. Council Member Atkinson seconded the motion. The motion passed unanimously.

Discussion and Possible Action on Kelly Harris Agreement

Mayor Austin noted that Kelly was unable to attend, so this item will be added to the next city council agenda.

New Business

Discussion on Use of Garland City Armory

The Council reviewed the financial reports related to armory use and discussed the revenue generated from wrestling's use of the facility. Discussion followed regarding potential scenarios for public rental of the armory, including whether members of the public could rent the facility by covering the cost of the mat tape, and whether wrestling teams could allow for public rentals during dates when the team may be traveling to tournaments and mats are not in use.

Discussion on Purchase Order Approval Amounts

It was noted that the current purchase order approval amount of \$50.00 and above allows the mayor to approve, and anything over \$1,000 must be approved by the city council. A discussion began with the council on increasing the purchase order approval amounts.

Discussion on City Phone Services

Mayor Austin noted that there would be a staff meeting with the Rytel phone service representative on Thursday. He reviewed Rytel's proposal, noting that it would be half the price of our current phone service provider.

Discussion and Possible Action on Garland City Clean-Up Days

A discussion ensued on selecting dates for the Garland City clean-up days. After the discussion, it was noted that the clean-up days will be held on the evening of April 30th through May 3, 2026.

Discussion and Possible Action on Employee Handbook

Kristal noted that the employee handbook can be revised with each resolution that has recently passed if it contains an amendment section of the employee handbook. Council Member Nelson noted that it may be beneficial to include the specific employee handbook amendment section on the proposed resolutions.

Discussion and Possible Action on Treasurer's Spring Conference PO#7866

After review, Council Member Atkinson motioned to approve PO#7866 for the Treasurer's Association Conference, with an estimated total of \$1,346.38. Council Member Nelson seconded the motion. The motion passed unanimously.

Mayor and City Council Reports:

Mayor Austin

Mayor Austin reported the upcoming meeting with the Rytel representative and reported that the new dispatch has received two calls so far.

Council Member Allen

No report.

Council Member Atkinson

Council Member Atkinson reported that she has an upcoming meeting for Garland City Days on the 24th at 6 pm., and is waiting for the logo approval from the America 250.

Council Member Hall

No report.

Council Member Munns

No report.

Council Member Nelson

No report.

Financial Review – Approval of Payroll and Accounts Payable

Council Member Atkinson motioned to approve the coding for payroll and accounts payable. Council Member Hall seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Request for Future Agenda Items

- Library purchase orders for window tint and light fixtures
- Kelly Harris Agreement
- Purchase Order Approval Amounts
- America 250
- Dog Ordinance
- Delegation of Authority

The meeting was adjourned at 8:06 p.m.

The undersigned, duly acting and appointed Recorder for Garland City Corporation, hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meetings held on the above-referenced date.



Kristal Edwards, Recorder