



## **BOARD OF COMMISSIONERS WORK SESSION MEETING**

**117 South Main Street, Monticello, Utah 84535. Commission Chambers**

**February 03, 2026 at 9:00 AM**

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### **MINUTES**

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

**AUDIO:** <https://www.utah.gov/pmn/files/1387995.MP3>

**VIDEO:** <https://www.youtube.com/watch?v=CkBvHjqzm40>

#### **CALL TO ORDER**

**Time Stamp 0:00:01 (audio) & 0:02:15 (video)**

Commission Chair Lori Maughan called the meeting to order at 9:02 am.

#### **ROLL CALL**

**Time Stamp 0:00:08 (audio) & 0:02:22 (video)**

Commission Chair Maughan called for attendance:

#### **PRESENT**

Commission Chair Lori Maughan

Commission Vice-Chair Jamie Harvey

Commissioner Silvia Stubbs

#### **STAFF**

Mack McDonald, County Administrator

Lyman W. Duncan, Clerk/Auditor

Mitch Maughan, County Attorney

Jeremy Hoggard, EMS Director

#### **PUBLIC**

Johnny Miller, UCIP Legal Counsel

Brian Stubbs

## AGENDA ITEMS

1. Policies, Procedures, And Rules Governing the San Juan County Commission Discussion. Mitchell Maughan, County Attorney

**Time Stamp 0:00:17 (audio) & 0:02:31 (video)**

Mitch Maughan, County Attorney, presented the discussion for the Policies, Procedures, and Rules governing the Commission. Commissioner Stubbs asked why the policy was split into two documents? Johnny explained that he had separated the document into two documents for additional clarification, one policy document was for commission governance, and the other policy was for meeting management with the public. He also incorporated any new changes which were passed by the legislature into state law, specifically, the Open meetings Act. The law allows elected commissioners to be in the same meetings together, if they do not "convene" the meeting.

Commissioner Stubbs mentioned the need to work together on the document; she saw structural, grammar and punctuation errors that need to be corrected. Commission Chair Maughan felt she might be referring to a previous document, and she felt these changes were already corrected in the latest document.

Commissioner Stubbs felt the balance of power for the commission, administration, and other elected officials shifted in the proposed governance document, such as leaving out the title of the county administrator and the clerk/auditor. Johnny stated that Mack was the Commission Administrator as far as the commission meeting, the preparation of the agenda, the noticing of the agenda, and preparation & operation for the electronic transmission of the meeting. There was additional discussion on defining the roles for the county personnel who participate in the commission meeting.

Mack asked Johnny to include the Municipal Building Authority (MBA) and the Rural Development Authority (RDA) in the document. Mack asked Johnny to add the ordinance allowing for electronic meetings. Johnny also incorporated the electronic communication rules, the ability for the Deputy Attorney to fill in if the County Attorney is unavailable for the commission meeting. There was discussion related to voting, conflicts of interest, and intentional disruptions.

2. 2026 USU Extension Program Update. Regan Wytsalucy, San Juan County Extension Director

**Time Stamp 0:56:06 (audio) & 0:57:21 (video)**

Regan Wytsalucy, County Extension Director, gave an update on the 2026 USU Extension Program. She wanted to discuss a potential move to the USU Blanding building (old Costco building) however, the remodel of the building has been extremely slow. They were offered the Sparks building (next to the San Juan High School), which has a large classroom, space for computers, etc. The State of Utah, (who owns the building) has been supportive and the USU staff (Logan) have given their financial support for the move.

The commissioners were supportive of the concept of moving the Extension Office from the 2nd floor of the county administration building to Blanding. Commissioner Harvey mentioned that Utah Navajo Health System (UNHS) is very interested in bringing quality food to their proposed grocery store in Montezuma Creek. He stated that the old Trust Fund building in Montezuma Creek is available for use in the extension program.

Regan invited the commission to attend a grazing herd presentation which teaches attendees the symbiotic relation between grass, grazing, and herd management. The Extension Program has several grazing meetings scheduled over the next few months.

3. 2025 Review, Future Funding Discussion. Jeremy Hoggard, EMS Director

**Time Stamp 1:28:22 (audio) & 1:30:26 (video)**

Jeremy Hoggard, EMS Director, presented future funding opportunities to the commission. Jeremy feels the dedicated sales tax initiative is the best option for funding the EMS program. He estimates the 1% sales tax will generate \$1.2 million per year. The tax will not be on food, it will be on amazon shipments, hotel fees, and a variety of other purchases.

**ADJOURNMENT**

**Time Stamp 1:48:43 (audio) & 1:50:57 (video)**

Motion to adjourn:

Motion made by Commission Vice-Chair Harvey, Seconded by Commissioner Stubbs.

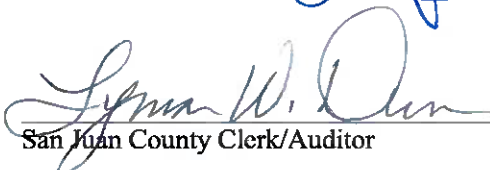
Voting Yea: Commission Chair Maughan, Commission Vice-Chair Harvey, Commissioner Stubbs.

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session, if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

APPROVED:   
San Juan County Board of County Commissioners

DATE: 2/17/26

ATTEST:   
San Juan County Clerk/Auditor

DATE: 2/17/26