

# OGDEN VALLEY CITY COUNCIL

## MINUTES OF OGDEN VALLEY COUNCIL MEETING & WORK SESSION

Tuesday, January 20, 2026, 6:00 p.m.  
Huntsville Town Hall, Council Chambers  
7474 East 200 South, Huntsville, Utah

Name	Title	Status
Janet Wampler	Mayor	Present
Tia Shaw	Council Member	Present
Peggy Dooling-Baker	Council Member	Present
Kay Hoogland	Council Member	Present
Chad Booth	Council Member	Present
Don Hickman	Council Member	Present
Sharon Robbins	Recorder	Present
Kathy Zindel	IT Director	Present

### REGULAR COUNCIL MEETING (6:00 pm.)

1. Call to Order by Janet Wampler at 6:00pm
  - a. Pledge of Allegiance led by Janet Wampler
  - b. Moment of Silence for approximately one minute.
  
2. Public Comment (at the discretion of the Mayor). All public comment shall: 1) only be made by those after the person states his or her name and address for the record; 2) may last no longer than 2 minute unless otherwise allowed by the Mayor; 3) must be germane to the authority of the City Council and be directly related to city programs, projects, services or events; and 4) may not address an item already on the agenda.

No Comments from the public

3. Consent Agenda
  - a. Approval and ratification of one Interlocal Agreement: Huntsville Memorandum of Understanding
  - b. Approval of the Caselle Contract
  - c. Approval of the Tech Legion Contract

There were no additions to the Consent agenda. There was no additional discussion about the Consent Agenda items. **Council member Hickman motioned to accept the Consent Agenda. Council member Shaw seconded the motion. All ayes (5-0).**

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4. Ordinance 2026-05: Amendment of Temporary Land Use Ordinance or Moratorium (Utah Code § 10-9a-504) (Approximately 10 minutes). Discuss and possibly deny, continue, or adopt Ordinance 2026-05 amending Ordinance 2026-02.

Council member Hoogland indicated that the moratorium language is complex, and that additional situations are arising that may need to be addressed in additional language to fine-tune the ordinance.

Council members agreed there have been lots of questions asked regarding the moratorium.

Council member Dooling-Baker inquired if TDR's are included. The TDR's that are vested can transfer. Other TDR's not vested cannot be transferred for property within the City boundary. The consensus of the group is that vesting covers the TDR question.

Council member Booth asked about how to check existing subdivisions for development agreements. The response was these agreements show on the title and that establishes the zone.

Council member Hickman brought up an excavation question. Utility companies are currently excavating in the City for various purposes. The language is not clear whether these are included in the moratorium.

The agreement of the Council was that the language in the moratorium will be modified, as necessary, to include additional situations, such as the utility / excavation scenario. The additional changes to the ordinance will not alter the start date.

**Council member Hickman motioned to approve the changes to the ordinance to accommodate additional scenarios. Council member Hoogland seconded the motion. Mayor Wampler called for a roll call vote.**

**Council member Shaw – aye  
Council member Dooling-Baker – aye  
Council member Hoogland – aye  
Council member Booth – aye  
Council member Hickman – aye  
The motion passed 5-0.**

5. Closed Meeting (As needed)  
A closed meeting for any purpose as allowed in UCA 52-4-25.

No closed session was needed for this meeting.

6. Adjournment - **Council member Booth motioned to adjourn the Council meeting. Council member Shaw seconded the motion. All ayes (5-0).**

## **WORK SESSION (To follow immediately after Regular Council Meeting) (Public welcome to attend)**

1. Topics of Discussion:

- a. Council Member Updates and Roadblocks
- b. Land Use Strategy to get out of Moratorium
- c. Planning Boards
- d. Website Feedback
- e. Office Hours

#### Council member Updates and Roadblocks

**Council member Shaw** - indicated she is working with Weber County on business licenses. They are reviewing the interlocal agreement to make certain what is specified. She will create a work flow and will bring the business license process to the City Council.

Council member Shaw inquired about how to make payment to Golden West for the special event fee for their marathon. The response was to accept check, cash, or ACH.

She also indicated there is an Emergency Preparedness event with a link to sign up at the Sheriff's office.

**Council member Dooling-Baker** requested feedback on the website. She indicated additional documentation is required to prove we are a city to get the .gov URL.

For Community Engagement Council member Dooling-Baker has not had time to work on this portfolio, other than to plan the City Party event on January 24<sup>th</sup>. She indicated that Huntsville Town would like to have a bench for the back of their building as a Thank You gift for their help and support.

Council member Dooling-Baker also indicated that she has not started working on Health Department and has only started working on Law Enforcement.

She indicated there will be a District 2 Town Hall on January 29<sup>th</sup>. She invited Council member Shaw to participate to turn it into a District 1/District 2 Town Hall.

**Council member Hoogland** has spent significant time working on Legal issues and questions. She has wrapped up the Tech Legion contract and has put together consistent contract terms to protect the city on all contracts. She is working on 4-5 additional contracts.

Council member Hoogland filed the registration with the Tax Commission on behalf of the City.

She has created standardized processes to support the city, including a compliance checklist and a process for meeting agendas and notifications. She has a revised ethics disclosure that will be discussed in the next work session. She met with the Treasurer to refine the Finance policies and procedures, and is also working on refining the budget to provide more granularity. She will provide a template to use for the budget.

For Facilities and Operations, she indicated that everything to date has been donated.

For Communications, she held a committee meeting and developed articles for the newspaper. She is looking into additional methods to distribute information, such as newsletters, and Facebook. She also suggested getting a historian to keep records of the city history.

**Kay Larrison, Treasurer**, indicated the registration for the PTIF account is complete. She also indicated the City now has a State Amazon account.

**Council member Booth** met with Stan from Weber County to discuss how the active building permits and new building permits will be managed, including how to find the building permits to set aside during the moratorium. He also indicated he is working with Stan on the Weber County software transition from Frontier to Open Gov. He indicated the city will continue to utilize the permitting from Weber County.

He is working with JUB to leverage their expertise on Land Use and the General Plan.

For the Planning Commission, one of the members resigned and has been replaced by Jim Morgan. The first meeting on the Planning Commission will be January 27<sup>th</sup>. They will review the Open Public Meeting Act and review the Transition team documents. They will also talk with JUB about getting assistance with the Land Use codes. During the second meeting Craig Call volunteered to train the Planning Commission on Land Use.

Council member Booth also indicated the Planning Commission has good start and is motivated. With the Transition documents, they have a good start and will encourage interested parties to participate.

**Council member Hickman** indicated the excavation and power permits have not been completed in Frontier. He has been communicating via email with the Council and others regarding the need to set up these processes. Currently Sean Wilkinson of Weber County is calling the shots on excavation and power.

**Mayor Wampler** indicated she has been coordinating with the recorder and attorney on administrative questions.

She has continued to work toward a Justice Court agreement with Washington Terrace to provide these services. She expects an interlocal agreement to be completed in the first week of February.

She is part of the Legislative Policy Council to provide input into the legislative process. She has also continued her other external meetings with Wasatch Front, WACOG, the Olympics and with the Fire District Board Trust.

#### Land Use Strategy

Mayor Wampler indicated a lot was completed with the volunteer team during transition. She estimates the work is around 75% complete.

To date, public input has not been requested. Public hearings will be needed to request / accept public input. JUB has a communications team that can be engaged, if the city chooses, to assist with communication with the public and help with public feedback.

There will need to be significant discussion about what zones are needed and what zones the city does not want to adopt (i.e., form-based). For any current zones that are not adopted, they will need to have a new code. There will be a link on the shared drive to all the codes. When the codes are adopted, the city will need to have a map. The transition team did not complete a map.

#### Planning Boards

Website Feedback

Office Hours will continue with the existing date / time schedule.

**2.** Adjournment

**Council member Hickman motioned to adjourn the Work session. Council member Shaw seconded the motion. All Council members voted aye (5-0).** Meeting was adjourned at 7:55 pm.

The minutes for the January 20<sup>th</sup>, 2026 City Council Meeting and Work Session were approved on the 17th day of February, 2026.

**Signature:** *Sharon Robbins*

**Printed Name:** Sharon Robbins

**Title:** Recorder