

**NEPHI CITY
COUNCIL MEETING
February 3, 2026**

The Nephi City Council met in regular session in the council chambers of city hall located at 21 East 100 North at 7:00 p.m. Tuesday, February 3, 2026.

Those present were:

Mayor	Justin D. Seely
Council Member	Jeramie Callaway
Council Member	Shari Cowan
Council Member	JD Parady
Council Member	Travis Worwood
Council Member	Tate Douglas
City Administrator	Seth Atkinson
Assistant City Administrator	Sara Samuelson
City Attorney	Brittany Tellez
City Recorder	Leslee Anderson
Golf Director	Mike Booth
Library Director	Ruth Bonzo

Guests: Donald W. Ball, Myrna Trauntvein (Press), Joran Carter, Ann Peterson, Rhett Peterson, Joel Cowan

Mayor Seely opened the meeting and convened into regular session. 7:00 pm

PRAYER: Sara Samuelson, Assistant City Administrator/Finance Director

PLEDGE OF ALLEGIENCE: Mike Booth, Golf Director

READING OF PROCLAMATION No. 2026-1

At city council meeting on 1-20-2026, Rhett and Ann Peterson asked the city to become a JustServe City. The council agreed to follow the steps to achieve this. As part of becoming a JustServe city, we needed to create a volunteerism proclamation for our city. The mayor read the finished proclamation. The proclamation is attached as Exhibit A.

CONSENT AGENDA

Councilor Shari Cowan made a motion to approve the consent agenda including Council Meeting Minutes from 1-20-2026, Approval of claims dated 2-2-2026, and burial rights for Michael Craig Carter (one space). Councilor Travis Worwood seconded the motion. The motion passed on unanimous vote.

NO PUBLIC COMMENT

NO PLANNING ITEMS

FAA GRANT APPLICATION - PARKING LOT

The Nephi Municipal Airport has a Capital Improvement Plan (CIP) that has listed a parking lot area as the next project eligible for federal funding. The city staff is recommending that a grant application be submitted to fund a paved parking area near the pilot's lounge area. Currently there are only gravel areas set aside for parking. This project would create a striped, hard-surface parking area with approximately twenty-six spaces. A concept of the parking area is shown below



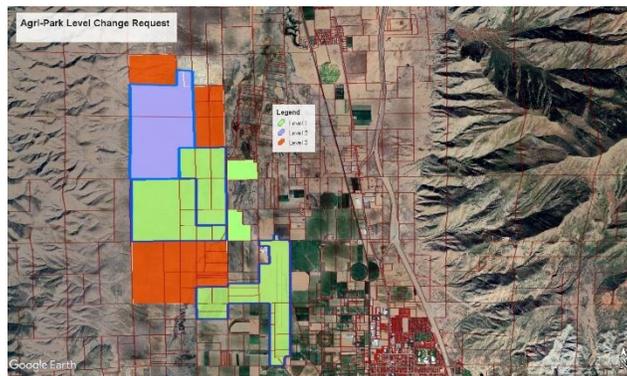
Councilor Travis Worwood made a motion to authorize the mayor to sign the FAA Grant Application. Councilor JD Parady seconded the motion. The motion passed unanimously.

BID TOTALS – SNOW REMOVAL EQUIPMENT – NEPHI MUNICIPAL AIRPORT

Initially the city only got one bid for the snow removal equipment. They felt the amount was excessive and decided to rebid. City Administrator Seth Atkinson explained the rebid process, resulting in a bid of \$287,482.18. Councilor JD Parady moved to approve the bid and move forward with the bid and contract. Councilor Shari Cowan seconded the motion. The motion passed on unanimous vote.

PETITION FOR ANNEXATION – NEBO SOUTH ANNEXATION

Seth Atkinson presented the petition of annexation of several parcels northwest of the airport. The council discussed the annexation process and the potential benefits of a future data center project coming to the area. Seth described that the approval of the petition is not a final decision to annex but allows the process to move forward. Councilor Travis Worwood made a motion to approve the petition and allow the process to move forward. Councilor Tate Douglas seconded the motion. The motion passed unanimously. The map below shows the annexation area in green. Some city owned property (airport) is also shown in green.



ADMINISTRATIVE AND COUNCIL UPDATES

- Seth Atkinson attended the East Juab Water Conservancy meeting and updated the council on the master plan for the CUP water line. There are still questions that need to be answered concerning the CUP line: raw or treated water? Where will pipeline go? Will each city have its own treatment plant? The master plan will help to answer these questions. East Juab Water Conservancy meetings are held the 3rd Wednesday of each month at the DUP building. The public portion begins at 7:00 and then 7:30 discussion of CUP project begins. The next meeting is February 18.
- Mr. Atkinson reminded the council of the upcoming ULCT conference April 22-24. Sara Samuelson will manage hotel and registration arrangements for council members planning to attend.

Councilor JD Parady left the meeting. 7:30 pm

- Mr. Atkinson showed two different flag designs for an America250 flag to hang below the American flag on the new flagpole at the park during the summer celebrations. The council preferred the flag with a blue background, rather than white.
- Mr. Atkinson commented on the successful Resource Fair held on Saturday, January 31. He stated the magnets for garbage pickup were a hot item. Although numbers were lower than last year it was still a successful event.
- Ms. Anderson reminded the council to sign the mylar for the 400 West Annexation so we could get that finished and recorded.
- Ms. Cowan commended the library for their work with the Resource Fair. This year there were 51 vendors, up from 44 last year.
- Ms. Cowan attended the law enforcement training that Chief Morgan organized. It was out at Bar W. The topic was cardiac health in law enforcement officers and the importance of screening. The council discussed organizing screenings for the employees. There would be a cost, but the money saved from less health claims would offset it.
- Ms. Cowan mentioned she had seen comments on social media about the 'No Trespassing signs being down at the Pump Track and people are on it every day. The council worried about it being ruined before it was ready to be opened.
- Mr. Callaway met with county commissioners where they discussed projects occurring in Nephi and around the county that they can work together on. They also considered having a pay model for law enforcement to keep the pay scales similar.
- Mr. Callaway mentioned the idea of creating a generic email account to use for Nephi City events and parades to help with communication and coordination. The city discussed the benefit of having all information in one location, and the email address passing onto the next person easily so they could have record of what was done in the past. The city will plan to create something for that purpose.
- The mayor and Mr. Worwood displayed a coin design they have been working on for the America250 celebration. They asked for feedback and other ideas for the design. The council liked the proposed design presented.
- Mayor Seely attended the America250 meeting and talked about how different departments are contributing. The library does a monthly theme/event. The recreation department is encouraging people to log 250 miles (swimming, biking, walking, hiking, etc.). The mayor also mentioned utilizing JustServe website for service opportunities.
- The mayor met with vendors at the Resource Fair and got valuable feedback. Vendors were pleased with our community's efforts to share information about what is available to them.
- With the Police department's recent event and its success, the mayor is excited to have Nephi as a central location with the possibility of providing more opportunities for organizations to come to Nephi to provide and participate in trainings and events that would benefit our community.

- Mr. Worwood announced that Bar W steakhouse will be opening on March 3.

Work Session 7:52 pm

1. Golf Fees

- Mike Booth, Golf Director, discussed the need to adjust golf fees, comparing current rates to other local courses. The last time fees were increased was prior to the 2024 season.
- The council considered changes to senior rates, weekday rates, and weekend rates, aiming to accommodate local players.
- Additional discussion involved extending the junior rate to Juab High School students and increasing to junior pass to \$200.
- Councilor Douglas suggested implementing a non-resident rate for daily fees and passes and the feasibility of having online registration. The council wanted to aim to have that feature when the back nine holes are completed.
- With the warmer weather, the golf course has been operating during winter months. Patrons have asked to buy passes. The council agreed to hold off selling new passes until the new rates are officially approved.

2. Background Check Policy

- Seth Atkinson, city administrator, introduced a new background check policy required for library volunteers and employees working with youth.
- The policy will be reviewed by management and staff and possibly be implemented citywide.
- The policy will cover a wide range of city and county activities involving youth, including sports and internships.
- The council discussed the challenges of creating a comprehensive policy that covers all relevant city and county activities. Highlighted was a need for a balanced approach that ensures safety while not being overly restrictive.
- The cost of background checks was considered and the possibility of having volunteers pay for themselves. The council mentioned the impact of that requirement on volunteer recruitment.

3. Resource Fair Report

- Ruth Bonzo, Library Director, noted the increase in booths from the previous year.
- The fair had 51 booths, 108 people manning the booths, and 376 attendees.
- The networking among businesses and attendees was highlighted and the fair deemed a success.

MOTION TO CONVENE TO CLOSED MEETING 8:32 pm

Councilor Tate Douglas made a motion to convene to closed meeting to discuss character and competence of an individual, purchase of real property, and water shares. Councilor Shari Cowan seconded the motion. The motion passed on the following roll call vote:

Jeramie Callaway	Yes
Shari Cowan	Yes
Tate Douglas	Yes
JD Parady	Absent
Travis Worwood	Yes

ADJOURN 9:14 pm

I, Leslee Anderson, Nephi City Recorder, hereby certify that the foregoing minutes represent a true, accurate, and complete record of the meeting held on February 3, 2026. This document constitutes the official minutes of the Nephi City Council Meeting.

Leslee Anderson



EXHIBIT A

Proclamation No. 2026-1

COMMITMENT TO VOLUNTEERISM IN NEPHI CITY

WHEREAS, we firmly believe that the values of compassion, empathy, and community support are the foundation of a united harmonious society and fosters connections that transcend differences; and

WHEREAS, the strength and prosperity of our cities, towns, and villages are based on the selflessness of its residents to serve and uplift one another; and

WHEREAS, we acknowledge the profound impact that can be achieved when we extend a helping hand to our neighbors, especially those of diverse backgrounds and lifting them up and collectively working to improve lives; and

WHEREAS, we nurture a culture of giving within our cities, emphasizing that volunteerism is not just a duty but a source of personal fulfillment and community strength; and as we work side by side with and learn from each other, mutual understanding increases, misconceptions can be corrected, and new friendships are built; and

WHEREAS, we urge all citizens to care for one another, volunteer, and engage in acts of service and kindness that contribute to our city's betterment and its inhabitants' well-being, regardless of background or belief; and

WHEREAS, Nephi City has joined a growing list of supporters, including the President of the National League of Cities and hundreds of leaders to date, in making a commitment to volunteerism.

NOW, THEREFORE, BE IT PROCLAIMED, I, Justin D. Seely, the Mayor of Nephi City, that Nephi City commits to promoting volunteerism, leveraging JustServe.org to make it easier for residents to find and engage in volunteer opportunities and will regularly acknowledge and celebrate the contributions of volunteers.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the great seal of Nephi City to be affixed on February 17th, 2026.


Justin D. Seely
Mayor, Nephi City