



Tuesday February 3, 2026, 7:00 p.m.

Mayor
Nile Mathisen
Public Works Director
Ben Mower
Secretary/Recorder
Kaelyn Meyers
Secretary
Anissa McDonald

Council Members
Shaun Murray
Ben Allred
Alfred Kettle
Steve Secrest

VISTORS
Jeffrey Baker
Matt Wilber
Abigail Roberts
Joseph Loeb
Cheyenne
Hardman
Clegg Batty
Lori Haslem
Craig Nebeker
Sherry Hardman
Bill Goodrich
Steve Labrum
Brent & Leah
Bastian

COUNCIL MEETING

Item

1)

CALL CITY COUNCIL MEETING TO ORDER

- a. **Welcome and Roll Call** – Mayor Nile Mathisen, Council Members Al Kettle, Steve Secrest, Shaun Murray, Tasha Crum, Kaelyn Meyers. Ben Allred excused.
- b. **Prayer** – Steve Secrest
- c. **Pledge of Allegiance** –
- d. **Conflicts of Interests** -- *All Council Members who have a conflict with any item on the agenda please state concern.*

2)

CITY AUDIT- Clegg Batty

Clegg Batty, with Aycock & Miles presented the Audit of Ballard City for the fiscal year ending June 30, 2025. The Audit was successfully conducted. Overall Ballard City appears to be in a healthy financial position, showing strong fiscal responsibility.

Motion made by Council Member Al Kettle to approve the June 2025 Audit for the finances, 2nd by Council Member Steve Secrest. All in favor.

YEA

Council Members
Al Kettle
Shaun Murray
Nile Mathisen
Steve Secrest

NAY

Council Member Ben Allred was excused.

3)

CUP DOG KENNEL LICENSE APPROVAL- Cheyenne Hardman

Cheyenne Hardman provided an update regarding her dog kennels. The kennels are in her attached garage, with designated exercise areas for the dogs. Currently, she has a 4ft tall fence around the exercise area that needs to be raised to 6 ft. Additionally, there's another fence that is 2 to 4 inches short of 6ft, and she is in the process of removing dirt to ensure it complies with regulations. Cheyenne's plans were reportedly approved by the Planning & Zoning Commission, contingent on completion of these necessary tasks, including the fencing adjustment and approval from City Council. Council Member Al Kettle has been in contact with her and is actively observing her updates on the progress. Cheyenne is timing to have the fencing completed by the end of the month. City Council has given her 45 days to complete these adjustments.

Motion made by Council Member Al Kettle to approve the CUP and allow a period of 45 days compliance with the fence conditions, 2nd by Council Member Steve Secrest. All in favor.

YEA

Council Members
Al Kettle
Shaun Murray

NAY

Nile Mathisen
Steve Secret
Council Member Ben Allred was excused.

4) CUP HIGHWAY ACCESS UPDATE - Andrea Gurr/Joe Garcia - Uintah Wax
Joe Garcia, representing Uintah Wax, updated City Council about his last meeting with UDOT. Ben Mower was also in attendance. Mr. Garcia felt the meeting was productive. The focus was on the overall area and driveway itself. There is available space in the vicinity, but Zone 3 has identified this as a potential encroachment issue. UDOT was supportive of the proposed acceleration and deceleration lanes but recommended an engineering firm to assist in developing the site plans. Uintah Wax is collaborating with Civco Engineering to expedite the process. Civco is expected to provide a packet to him by February 16th, which Mr. Garcia will present to City Council on February 17. He emphasized his commitment to continually update Planning & Zoning as well as the City Council. He mentioned he felt confident that the plans for the acceleration and deceleration lane would ensure safety for everyone.

5) AARP PROCLAMATION - Shaun Murray
This is an AARP network that USD1 is looking for participation from local entities in. The Proclamation supports the AARP network of age-friendly states and communities, encouraging consideration of handicapped and elderly accessibility in projects.
Motion made by Council Member Al Kettle to support participation in the AARP network of Age Friendly States and Communities, 2nd by Council Member Shaun Murray. All in favor.

YEA NAY

Council Members
Al Kettle
Shaun Murray
Nile Mathisen
Steve Secret

Council Member Ben Allred was excused.

6) TRAVEL TRAILER ORDINANCE- 15.11.210 Amendment
Mayor Nile Mathisen explains the addition to Travel Trailers Ordinance 15.11.210 section B, detailing the violation and penalties for non-compliance.
Motion made by Council Member Al Kettle to approve the Travel Tailer Ordinance Revision to 15.11.210 Section B, 2nd by Council Member Shaun Murray. All in favor.

ROLL CALL VOTE:

Mayor Nile Mathisen	AYE
Council Member Al Kettle	AYE
Council Member Shaun Murray	AYE
Council Member Steve Secret	AYE

7) INTERGOVERNMENTAL LAW ENFORCEMENT AGREEMENT
Steve Labrum, with Uintah County Law Enforcement, discussed the intergovernmental law enforcement agreement, for the dates February 2026-Decemeber 31, 2029, noting the increase in the contract amount, which is confirmed to be \$5000.00 totaling \$105,000.00.
Motion made by Council Member Shaun Murray to approve the Intergovernmental Law Enforcement Agreement for Uintah County Sheriff's Office in the amount of \$105,000.00 per year from February 2026 – December 31, 2029, 2nd by Council Member Al Kettle. All in favor.

YEA NAY

Council Members
Al Kettle
Shaun Murray

Nile Mathisen
Steve Secrest
Council Member Ben Allred was excused.

8) FLOOD MAPPING- Craig Nebeker Horrocks

Craig Nebeker, with Horrocks Engineering discussed the new flood mapping project. Mr. Nebeker explained the project's purpose, involving several engineering firms and the update of base flood evaluations. The project aims to create more accurate flood maps for FEMA adoption, affecting flood insurance and development planning. Mr. Nebeker provided a weblink (Utahdem) for viewing the updated flood plan maps. No action will be needed at this time.

9) ENGINEERING UPDATE – Jeff Baker

Jeff Baker, with Jones & DeMille Engineering, updated City Council on project 2000 S. Roadway. Sign project is getting all wrapped up.

10) UNTAH COUNTY SHERIFF / COMMISSION REPORTS

Deputy Pratt provided the sheriff's report for month of January.

11) BOARD MEETING UPDATES –

Council Member Al Kettle provided update on the Planning & Zoning Board meeting, mentioning the denial of a zoning change application.

12) OFFICE / PROJECTS REPORT

Secretary Kaelyn Meyers reminds everyone about the work meeting on Thursday to discuss subdivision ordinance.

13) REVIEW AND CORRECT MINUTES

a. Council Meeting January 20, 2026

Motion made by Council Member Shaun Murray to approve the minutes of January 20, 2026 as written, 2nd by Council Member Steve Secrest. All in favor.

YEA NAY

Council Members

Al Kettle
Shaun Murray
Nile Mathisen
Steve Secrest

Council Member Ben Allred was excused.

14) FOLLOW-UP ON PAST MINUTES

Nothing to follow up on.

15) MAYOR'S REPORT –

Mayor Nile Mathisen reported on the horse roundup, and that the animal control meeting is scheduled for Thursday.

16) COUNCIL REPORTS –

Council Member Shaun Murray read a letter from Joel Brown, inviting the Mayor and Council Members to a mobile office event on February 19th from 1pm to 2:30 pm, at the Ballard City Office building. The event will have Senator Mike Lee in attendance and will allow for a question-and-answer period.

17) FINANCES: Checks, Statements, Reports and Budget

Checks and Finances were gone over and approved.

Motion made by Council Member AL Kettle to approve the finances as presented. 2nd by Council Member Shaun Murray. All in favor.

YEA

Council Members

Al Kettle

Shaun Murray

Nile Mathisen

Steve Secrest

NAY

Council Member Ben Allred was excused.

18) ADJOURN COUNCIL MEETING

Motion made by Council Member Al Kettle to adjourn Council Meeting, 2nd by Council Member Shaun Murray.

YEA

Council Members

Al Kettle

Shaun Murray

Nile Mathisen

Steve Secrest

NAY

Council Member Ben Allred was excused.

Mayor Nile Mathisen

Date

Secretary Tasha Crum

Date

Approved Signed Copy filed in the Ballard City Offices