

**Daggett County Planning and Zoning Work Meeting Minutes**  
**January 20, 2026 @ 5:00 PM**  
**Daggett County Courthouse, Commission Chambers**  
**95 North 1st West, Manila, Utah 84046**

**Members Present:**

Chad Reed-Chair  
Allan Wood-Vice Chair  
Tamara Twitchell  
Carrie Poulsen-secretary and alternate

**Guest:**

Kent Snider-County Attorney  
Bill West at 5:50 PM

Allan Wood, acting chair, welcomed everyone and called the meeting to order at 5:04 PM.

**Discussion:** Legislative requirements in adopting a Water Conservation Plan into the Daggett County General Plan. Carrie presented the draft of the Water Conservation Plan and also a draft of the Dutch John Water Preliminary Engineering Report from 2021.

After discussion and review the board would like to have several elements from the 2021 Dutch John Water Preliminary Engineering Report added to the Daggett County Water Conservation Plan. Carrie will implement the recommendations from the board and Mr. Snider and present a new draft at the next meeting.

**Old Business**

Mr. Snider presented his changes to the Short Term Rental Ordinance Draft. Discussion on if the permit will automatically terminate after a year or not. Mr. Snider suggested that maybe they don't have to reapply for a permit but the board could review it and set up a criteria and if they are in compliance it can just be reissued. Also discussion on fire inspections, who does them and how to handle that. Mr. Reed will follow up. Mr. Snider said we need to make the owner responsible for providing that information. The board feels there needs to be cooperation between issuing a permit and a business license each year. Carrie will make those changes and present them at the next meeting.

The meeting adjourned at 5:54 PM.