

Bluff Town Council Work Session Approved Minutes

February 10, 2026

Bluff Community Center at 4:00 p.m.

190 N 3rd East P.O. Box 324

This meeting was in person and virtual.

4:01pm Meeting Called to Order

Council: Mayor Josh Ewing, Jennifer Davila, Gary Haws, Britt Hornsby, Spencer Wade

Town Staff: Erin Nelson, Malia Collins

1. Discussion of Town Council goals and priorities for 2026 (Josh/all) (4:02pm):

Discussion began by setting a 45-minute timeline for this agenda item. All council members submitted a few goals/priorities to Erin and Josh prior to the meeting to guide discussion. Starting with the priorities that multiple people mentioned:

- *Housing: Suggestion to create a housing working group consisting of interested community members to identify barriers and outline Town input. Then, work with a Housing Consultant outlining steps to accomplish this: zoning changes or the like. Davila discussed the housing ladder referenced from the SJC Housing Survey which identified Bluff as missing 'middle rungs' (apartment, condo/starter homes). Acknowledgement that financing is inhibiting some of these opportunities.
- *Secondary Water/Water Protection: Included in Bluff's Strategic Plan. This year's goal could be a feasibility study to determine what it will take to preserve the Secondary Water right. Hornsby noted this is nested in his goal 'Establish Water Department,' secondary water can be a positive collaboration with BWW and community members.
- *Roads: Community sees the impact readily and matching funds through the county currently exist.
- *EMS/Public Safety/Fire: Due to the previous years' downgrade, Council aims to continue building relationships with SJC and UNHS and maintain a place in the conversation. Collins encouraged council to listen to SJC Commission meeting Feb 3 regarding Jeremy Hoggard, SJC EMS Director's proposal to increase funds for EMS.
- *Cooperative Cultural Center: Goal to continue exploring funding options. With Construction Documents in hand, once funding is secured this project will benefit the community. This goal meets many sections of the strategic plan.
- Quality of Life: Things that make living here special. Making progress on a few things each year can benefit residents and businesses. Examples: BCC playground, walking path from E to W side.
Council narrowed it to a Top 5* while remaining open to other projects and opportunities and will continuously reference these goals to determine the path (example: ordinance creation, etc). Next steps, based on the top 5, create an secondary list outlining action items. Nelson noted this list will be used to guide both staff and council for 2026.

2. January 2026 Financial Report, year-to-date actuals, and recommendation for budget amendment including process and timeline (Erin) (4:42pm): Nelson

reviewed the process and timeline for amending FY2026 (ends June 30, 2026) and creating/approving FY2027 budget and the Master Fee Schedule with the suggestion to review Capital Projects List at the same time, as they all reference one another. FY26 Revenues are higher than projected, although lower than usual; Nelson cut the budget last year in preparation for the projected decrease. Amendments can be made as many times as needed, typically 2-3 times/year. FY2027 budget to be approved by late June into August.

3. [Schedule Cooperative Cultural Center building walk through and planning meeting \(4:49pm\)](#): Ewing suggested tacking this on to a regularly scheduled meeting, Davila suggested the walk-through at the beginning of the meeting to ensure daylight. Council decided to begin next week's meeting, February 17 at the CCC and resume at the BCC by 5:15pm for the regular meeting. The walk through is open to the public.
4. [Review suggested amendments to *Rules of Order and Procedure* document \(Josh\) \(4:53pm\)](#): Ewing shared the amended *Rules of Order and Procedure* document which included last week's discussion and small edits. Changes: *Rule 8. Procedure for Proposing and Disposing of Motions* edited to allow the council to call for a vote if Mayor is not ready. *Rule 12. Agenda preparation. Rule 13. Council member adding item(s) to the agenda.* Haws feels strongly that one council member should be allowed to add an item to the agenda. Many agree it is a rare scenario that this rule will come into play. Request to respect everyone's time when adding things to agenda. Consensus to edit document to allow one council member to add an item to the agenda for *discussion* but two council members are required to add an item to the agenda, calling for a *vote*. Draft to be brought back next week, Feb 16 to be voted on.
5. [Other/Adjourn \(5:02pm\)](#): Saturday, Feb 28 at 5:00pm, Gratitude Potluck at Bears Ears Education Center to thank the many residents who have served the town (Town Council, BVFD, Planning and Zoning, etc)
Bluff Water Works meeting Feb 11 @ 7:00pm at Library
[5:04pm Meeting Adjourned](#)
For requests to receive emails/meeting invitations, email office@townofbluffutah.gov