

Pacific Heritage Academy Board Minutes  
 January 15, 2026, (via Google Meet) 5:38-6:05 p.m.  
 Pacific Heritage Academy  
 Draft (Pending Board Approval)

Agenda Items	Minutes
<b>Call to Order/Roll Call</b>	Present: Sarah Erb, Charlotte Tulevukai, Ben Brown Excused: Wayne Clausing, Jay Frost
<b>Previous Board Minutes:</b> <ul style="list-style-type: none"> <li>• Minutes from November 20, 2025</li> </ul>	<b>Ben makes a motion to approve the board minutes, Charlotte seconds and the motion passes unanimously.</b>
<b>Public Comment:</b>	None
<b>Financial Report:</b>	Rich: <ul style="list-style-type: none"> <li>• The Financial Committee did not meet today.</li> <li>• Good news! Because of the hard work of the staff, we had great enrollment. The school will receive 337,000 more than expected.</li> <li>• DCOH: 74</li> <li>• Follow up on board trainings: Sarah is done 12/25.</li> </ul> <p><b>November &amp; December 2025 will be revisited next month for approval.</b></p>
<b>Audit Committee</b>	<b>Wayne would like to cover this next month.</b>
<b>School Report</b>	Sheena: Director's Report <ul style="list-style-type: none"> <li>• Enrollment:336</li> <li>• We had 2 new interested students from the Open House last night.</li> <li>• Upcoming activities and events were presented.</li> </ul>
<b>Next Board Meeting:</b>	February 19, 2026
<b>Meeting Adjourned</b>	<b>Ben makes a motion to adjourn the meeting. Charlotte seconds and the meeting is adjourned.</b>  The meeting ended at 6:05 p.m.