

1 **City of Washington Terrace**

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3 **Minutes of a Regular City Council meeting**

4 **Held on February 17, 2026**

5 **City Hall, 5249 South 400 East, Washington Terrace City, Utah**

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7 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

- 8 Mayor Mark C. Allen
- 9 Council Member Anna Davidson
- 10 Council Member Zunayid Z. Zishan - Excused
- 11 Council Member Cheryl Parkinson
- 12 Council Member Jeff West
- 13 Council Member Michael Thomas
- 14 Finance Director Shari' Garrett
- 15 Parks and Recreation Director Carlos Grava
- 16 City Recorder Amy Rodriguez
- 17 City Manager Tom Hanson

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19 **OTHERS PRESENT:**

20 None

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22 **1. WORK SESSION :**

**5:00 P.M.**

23 **Topics to include; but are not limited to:**

24 **- Parks and Recreation Capital Investment Plan**

25 Grava highlighted the CIP projects, which are ranging from 0- 20 years in the planning stages. He stated that  
26 projects within the 0–5-year range are budget items.

27 Grava stated that some of the projects are in process, with funding help from grants. He noted that some of  
28 the projects listed in the 0–5-year matrix are unfunded at this time.

29 Grava stated that the prioritization matrix is a culmination of work with the Parks Committee, engineering,  
30 Council input and staff recommendations.

31 Grava stated that strategic planning is based on funding and alignment with Council policy and priorities.

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33 Grava stated that projects that are less than \$10,000, are no longer considered “capital projects”. These  
34 projects can include water fountains, benches and similar improvements.

35 Grava stated that some of the projects that did not have full funding have been broken up into separate small  
36 projects and placed higher on the priority list when funding is available. He noted that some projects were  
37 incorporated into larger projects if funding became available.

38  
39 Grava stated that the total cost of completed Capital Projects totaled \$2,879,785, with \$1,857,967 of the cost  
40 funded with grants. Grava stated that Recreation Capital Projects rely heavily on grant funding.

41  
42 Grava outlined the prioritization updates, which will be brought back to Council for final approval at a later  
43 time.

45 Grava stated that upcoming projects include the Victory Park Playground, Little Rohmer Park  
46 Improvements, Wright Park Playground Replacement, and the Pickleball Plaza (phase 4).  
47 The estimates for these projects will be given to the Finance Department for budget purposes.  
48 Grava noted that the estimates are engineer's estimates, which often times come in higher as they add in  
49 contingency. He stated that we have to rely on the engineer's estimates to begin projects. He noted that once  
50 we start working on the project, the estimates become more realistic.

51 Council Member Thomas asked if one of the fountains at the Dog Park could be lower for dog bowls. Grava  
52 stated that there will not be a water fountain at the dog park, as there are no water connections and the price  
53 to install the infrastructure would be too high.

54

55 Hanson stated that Parks is a general fund activity. He stated that we intentionally pull money aside to put  
56 into park capital. He stated that we do not have a revenue source for parks projects. He stated that Council  
57 should keep in mind that there is limited funding for parks projects. Hanson stated that the city is trying to  
58 have matching funds for RAMP grant projects. Hanson stated that Grava submitted our RAMP grant  
59 application last week. Hanson stated that we received 100 percent points and maximum points for our grant  
60 application. Hanson stated that we try to maximize what we can do through the grant process.

61

62 Council Member Parkinson stated that she has learned that some of the equipment in parks has to be replaced  
63 every so often, and inquired if the replacement costs have been built into the 20-year plan. Grava stated that  
64 some of the equipment is still under warranty, however, once all the playgrounds are completed there will  
65 be a new plan for their replacements. These will be in the 20-year plan. He noted that the life expectancy is  
66 around 15 years, noting that it is a safety issue. He stated that the old equipment cannot be donated or sold  
67 to other entities.

68

69 Hanson asked what comfort level Council has with the project priorities so that they could be brought back  
70 for formal recommendation and the budgeting and planning process can begin.

71 Council reviewed the 0–5-year potential projects. Several of the projects have already secured grant funding.  
72 Hanson noted that until projects are completed, they remain in the 0–5-year plan. Hanson stated that parks  
73 and recreation is essential to the health and well-being of the residents in the city. Hanson stated that Rohmer  
74 is considered a regional park and supports the entire community. Mayor Allen stated that the focus in the  
75 early 2000's were the smaller parks (Victory, Wright etc.), and now it may seem that the focus is on Rohmer  
76 Park, however, he noted that it is cyclical. Council Member West stated that the projects should be brought  
77 back for approval with estimated timelines for each project. He stated that he likes the idea of a project area  
78 map that can educate the public about the facilities and parks that we currently have.

79

80 Council Member Parkinson asked if the funds we are putting away for parks will be impacted if the  
81 legislation changes. Hanson stated that it is important that legislation does not affect Capital funds. Hanson  
82 stated that the \$200,000 that is set aside is intentionally put aside for parks capital projects.

83 Garrett stated that the Fire Department has given her a plan for equipment which she has budgeted for  
84 through the five-year plan.

85

86 Garrett stated that parks have not been a huge investment until the last several years. She stated that she  
87 began putting extra money from the General Fund into parks capital. She stated that she was putting aside a  
88 little bit of money from one-time monies. She stated that the idea is to continue putting extra funds aside  
89 from the General Fund to help with grant matches. She stated that the interest seems to be to leverage grants

90 over the next five years. She stated that it is not a bad approach to take as it has worked out well.  
91 Garrett stated that we rely on excess to fund capital projects.  
92 Hanson stated that it is essential that the Council uses leverage with other elected officials to help them  
93 understand the value of the capital excess.

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DRAFT

140 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

141 Mayor Mark C. Allen  
142 Council Member Anna Davidson  
143 Council Member Zunayid Z. Zishan  
144 Council Member Cheryl Parkinson  
145 Council Member Jeff West  
146 Council Member Michael Thomas  
147 Finance Director Shari' Garrett  
148 Fire Chief Clay Peterson  
149 City Recorder Amy Rodriguez  
150 City Manager Tom Hanson  
151 Lt. Sean Endsley

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153 **OTHERS PRESENT:**

154 Brett Reece (Animal Control), Ullis Gardiner,

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156 **2. ROLL CALL**

6:00 P.M.

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158 **3. PLEDGE OF ALLEGIANCE**

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160 **4. WELCOME**

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162 **5. CONSENT ITEMS**

163 **5.1 APPROVAL OF AGENDA AND FEBRUARY 17, 2026, COUNCIL MEETING**

164 Item 5.1 approved by general consent.

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166 **6. CITIZEN COMMENTS**

167 There were no citizen comments.

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169 **7. NEW BUSINESS**

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171 **7.1 MOTION: RE-APPOINTMENT OF PLANNING COMMISSIONER AMY**  
172 **MORGAN**

173 Mayor Allen explained the process for applying for a seat on the Commission. Mayor Allen asked  
174 Council to reach out to any residents who may be interested. He stated that there is currently one opening  
175 for a Commissioner seat and noted that the applications are posted on the website, newsletter and at City  
176 Hall. He stated that he reviews the applications and confers with the Chair on applications. He stated that  
177 he brings his recommendations to Council for consent. Rodriguez was directed to change the application  
178 deadline to allow for more time.

179 Mayor Allen re-appointed Commissioner Amy Morgan for a four-year term with Council consent.

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181 **Motion by Council Member Thomas**  
182 **Seconded by Council Member Parkinson**  
183 **To re-appoint Amy Morgan to the**  
184 **Planning Commission**  
185 **Approved unanimously (5-0)**

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## **7.2 PRESENTATION: FINANCE QUARTERLY REPORT**

Garrett presented the quarterly to Council, noting that there are three new areas on the report. She stated that this report is for the October-December 2025 quarter.

Garrett stated that she will be highlighting Council priorities and fiscal responsibilities.

Garrett stated that the General Fund shows revenue exceeding expenditure, which is normal as property taxes are received during this quarter. She stated that the revenues by type show the year-to-date revenues and how they are distributed. Garrett stated that the revenues are on track with her projections. She stated that the fiscal year so far is fairing nicely. She stated that expenditure is as expected.

Garrett stated that all our investments are held in the PTIF and are managed by the state. She noted that the return on investments began to climb in 2022. She stated that the rates are beginning to decrease. She stated that she suspects that rates of return will enter into a stabilizing period. Garrett stated that there is a correlation between rates of return and investment earnings.

Garrett stated that she relies on investment earnings to help fund capital projects. She stated that she treats the earnings as one-time monies.

Garrett highlighted that one of the Council Priorities is to maximize grant funding. Garrett stated that we have received more in grant revenue than we have in property tax revenue over the last 10 years. She stated that the investments are being brought back to the community through improvements. She stated that we have received more in grant revenue than we have in property tax over the last 20 years as well.

She stated that we are on track to meet the expenditure and revenue projections. She stated that it may be possible to meet the above projections.

Garrett stated that all the utility funds are on track to meet all their projections.

She stated that the cost of capital is heavily influenced by market risks and inflation. She stated that geopolitical risks also weigh heavily on capital projects. She stated that we will not know how it will be affected until we go out to bid. Garrett noted that we are hitting the projects as outlined.

## **7.3 PRESENTATION: FIRE DEPARTMENT QUARTERLY REPORT**

Chief Peterson presented the quarterly report to Council, stating that there were 1329 calls in 2025, noting that 1100 were medical calls, and 229 were fire related. He noted that 30 percent of the medical calls are to the assisted living facilities. He stated that most of the house fire calls that they received were kitchen calls. Chief Peterson stated that wildland fire season is going to be rough this year due to lack of snowfall. Chief Peterson stated that he has not been contacted by the hospital concerning tree removals. He stated that his responsibility is inside the hospital. He does not have any control over the grounds or removal of trees.

## **7.4 PRESENTATION: ANIMAL CONTROL QUARTERLY REPORT**

South Ogden Animal Control Officer Brett Reece presented the report to Council, stating that it has been a great experience learning the city and residents. He stated that he tries to visit Rohmer Park as much as he can and tries to educate residents on leashing their dogs and picking up waste. He stated that residents are required to complete a two-week bark log on barking dogs in the neighborhood before Animal Control cannot issue a citation. He noted that he can speak to the residents before the two weeks to inform them of

231 concerns with their animals. Reece stated that he thinks the upcoming dog park will be good for the  
232 residents and the animals.

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234 **7.5 PRESENTATION: SHERIFF OFFICE QUARTERLY REPORT**

235 Lt. Endsley presented the quarterly report to Council, noting that the reports will focus on the last three  
236 years of analysis. Lt. Endsley stated that the case calls are diverse. He stated that the three-year report will  
237 show trends in the case types. He noted that there is a general trend of cases trending down. Lt. Endsley  
238 stated that there are more non-cohabitating assaults than there are domestic violence reports but noted that  
239 both case categories are in a downward trend. Lt. Endsley stated that drug offenses are showing a  
240 downward trend, however, he noted that most drug activity is reported through 9-1-1 calls or proactivity  
241 by officers. He stated that staffing issues may be affecting the self-initiating/proactive activity.  
242 Lt. Endsley stated that suicide threats are also on a downward trend but noted that dispatch implemented a  
243 new procedure in October dealing with mental health concerns, with the calls being diverted to a different  
244 entity (9-8-8 or other services).

245 Lt. Endsley stated that Bonneville High School and the hospital are always “hot areas” for calls.

246 Lt. Endsley stated that response times look good at 5 to 5 and a half minutes to priority one calls.

247 He stated that the county has implemented a wage in grade scale to be more competitive in pay. He stated  
248 that this is helping to bolster their staffing. He stated that they are close to full staff.

249 Lt. Endsley reminded Council of the regional meeting next week.

250

251 **7.6 MOTION: APPROVAL TO AWARD CONTRACT FOR THE 2025 CDBG**  
252 **PROJECT: VICTORY PARK PLAYGROUND EQUIPMENT**

253 Rodriguez stated that Victory Park Equipment Replacement Project was approved in the budget last year  
254 by Council. She stated that the city was unable to go out for Requests for Proposals until the contract with  
255 CDBG was signed and funding appropriations were secured.

256 Rodriguez stated that Recreation Director Grava put the Request for Proposals out a few weeks ago on the  
257 State Procurement Contract Site.

258 She stated that over twelve companies were contacted, and three responses were received. She stated that  
259 two of the responses were incomplete and did not address the removal and installation of the equipment.

260 Rodriguez stated that Grava has worked with the successful bidder, Big-T Recreation, before and asks that  
261 Council award the contract for the 2025 CDBG Project to Big-T Recreation for \$161,850 and authorize the  
262 Mayor and staff to execute all applicable contracts. Rodriguez stated that the playground equipment and  
263 concept plans are included in the packet.

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265 **Motion by Council Member West**

266 **Seconded by Council Member Davidson**

267 **To award the contract for the 2025 CDBG Project at Victory Park**

268 **To replace the playground equipment**

269 **In the amount of \$161,850 to Big-T Recreation**

270 **Approved unanimously (5-0)**

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272 **7.7 DISCUSSION/DIRECTION: FIRE DISTRICT CREATION STUDY UPDATE**

273 Hanson stated that it was determined that it would not be in the best interest of Washington Terrace to  
274 enter into a Southern Weber Fire district at this time. Hanson stated that joining the district would result in  
275 a graduating tax burden from 21 to 42 percent increase to our residents. He stated that it is not in the best

276 interest to our residents.  
277 Hanson stated that he wants to show Council and residents that we have a good program as it currently  
278 stands and that there is value in our fire program. He stated that our fire department program is fiscally  
279 responsible. Chief Peterson explained the automatic aid and mutual aid agreements that the city has with  
280 neighboring cities, as well as agreements that cover statewide aid. He explained that the reason that the  
281 study was done was to see if there was a cost savings or increase in service in joining a district. He stated  
282 that it was determined that there would not be cost savings or increases in service for any of the cities  
283 involved.  
284 Chief Peterson stated that the Council controls what our fire department does in regard to policy,  
285 equipment and funding, whereas a district would have a board to determine what would happen within the  
286 entity.  
287 Hanson stated that South Ogden, Roy and Riverdale cities are being advised by their Councils to not move  
288 forward with the Fire District.  
289 Fire Chief Peterson stated that this is the third time this type of study has been done during his tenor, with  
290 the same results.  
291 Mayor Allen stated that we have a great program already and the direction to staff would be to keep what  
292 we have.  
293 Chief Peterson stated that we have a lot of experience within our department.

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296 **7.8 DISCUSSION/MOTION: APPROVAL OF DONATION TO THE BONNEVILLE**  
297 **PTSA FOR THE CELEBRATION PARTY FOR THE 2026 GRADUATING CLASS**

298 Mayor Allen stated that the Council donates to the graduation party every year, noting that the student  
299 body helps with the Easter Egg hunt and other activities with Recreation.  
300 Mayor Allen asked Council to support the graduating class to help provide a safe environment for their  
301 graduation party.

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303 **Motion by Council Member Parkinson**  
304 **Seconded by Council Member Thomas**  
305 **To approve the donation of \$500**  
306 **To The Bonneville PTSA for the**  
307 **Celebration party for the 2026 graduating class.**  
308 **Approved unanimously (5-0)**

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312 **8. COUNCIL COMMUNICATION WITH STAFF**

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314 Council Member West stated that he received a call from a resident concerning a developer sign on  
315 the west side of Adams Avenue Parkway. He stated that residents were concerned that high density  
316 housing was going to be completed. Hanson stated that he is unaware of any projects in the area  
317 aside from the Veteran's Cemetery and stated that it is possible that the developer is involved in  
318 that project. He stated that he would look into the matter and speak with the Building Official.

319  
320 Council Member Parkinson stated that the hospital tree removal has had a huge impact on the  
321 residents, noting that it is an interesting process, as many residents have contacted her concerning

322 the removals. She stated that there was concern that there would be a lot of building happening in  
323 the area. She stated that no building permits have been issued. She stated that there has been a  
324 change in the community and noted that it has impacted the wildlife that would come into the area.  
325 She stated that kids would go into the area to play and stated that the company who removed the  
326 trees told her there were many forts constructed in the area. Council Member Parkinson stated that  
327 it will be a missed place but understands the fire mitigation reasoning for the tree removals.  
328

329 Council Member Parkinson stated that she appreciates all that the Public Works Crew does for the  
330 city, noting that there is snowfall expected and they will be out plowing.  
331

332 Council Member Zishan stated that he also received multiple messages concerning the tree  
333 removals. He stated that he appreciates the City Manager message that was sent to Council  
334 concerning the situation, noting that it was well received by the residents. Hanson stated that he  
335 worked with code enforcement to help the hospital understand the fire hazards.  
336

337 Council Member Davidson thanked Hanson for timely responses to questions on upcoming  
338 legislation issues. Mayor Allen stated that he attends the legislative session and LPC meetings  
339 throughout the year alongside Council Member Parkinson, Council Member Thomas and Hanson  
340 and keep an eye on legislation through the bill tracker.  
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342 **9. ADMINISTRATION REPORTS**

343 There were no administration reports.  
344

345 **10. UPCOMING EVENTS**

346 February 26<sup>th</sup> : Planning Commission (Tentative)  
347 March 3<sup>rd</sup>: Work Session (5:00 p.m.) and Council Meeting (6:00 p.m.)  
348 March 17<sup>th</sup>: Work Session (5:00p.m.) and Council Meeting (6:00 p.m.)  
349 March 26<sup>th</sup>: Planning Commission meeting 6:00 p.m.(tentative)  
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352 **11. ADJOURN THE MEETING**

353 **Motion by Council Member West**  
354 **Seconded by Council Member Thomas**  
355 **To adjourn the meeting**  
356 **Approved unanimously (5-0)**  
357 **Time: 7:14 p.m.**  
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**Date Approved**

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**City Recorder**