



**Wasatch County Library
Library Board Meeting Minutes
Friday, January 16, 2026**

[Audiovisual Recording of Meeting](#). Duration: 00:56:45

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This was a hybrid meeting: Electronic meeting held via Zoom, with in-person anchor location in the Board Room, Wasatch County Library, 465 E 1200 S, Heber City, UT 84032.

In attendance in person: Danny Goode, Chair; Amber Koecher, Vice Chair/Chair Elect; Juan Lee, Library Director; Angela Edwards, Assistant Library Director.

In attendance virtually: Cristina Spicer, Board Member at Large; Heber Lefgren, Assistant County Manager.

1. Call to Order & Welcome: 2:33 PM – Danny Goode, Chair.

2. Public Comment: None.

3. Approval of Minutes

- A. Minutes of the regular Board meeting held on November 21, 2025, could not be approved due to lack of quorum. These minutes will be approved at the next meeting.
- B. No meeting was held in December.

4. Consent Agenda Items

- **Library Director report on the approved library budget for 2026.**
 - The approved budget is \$2,444,977. Several general ledger (GL) accounts saw increases compared to the 2025 budget, including:
 - GL accounts for personnel wages (reclassification of a part-time staff member, cost-of-living adjustments for all staff, and merit increases) and benefits (most notably health insurance) for \$72,675.
 - Professional & Technical Services: \$5,000 to pay for the development of a special feature in Aspen (the public-facing online catalog).
 - Insurance: \$2,724.
 - Office Expense & Supplies: \$5,000 for interlibrary loan services.
 - Events and Public Programs: \$6,000.
 - Books: \$10,000 (the adult and K-12 grades nonfiction collections need to be updated).
 - Digital Items: \$10,000 for eBooks, eAudiobooks, and Online Services.
 - Equipment Supplies & Maintenance: \$5,000 for interior plants.
 - IT Maintenance, Service, and Computer Replacement: \$52,542
- **Library Administrators' Report.** Angela and Juan presented highlights of library activities, staff engagements, and examples of administrative tasks performed.

5. Business

- A. **DISCUSSION:** A full discussion of outside space options for programming was tabled until we conduct the library's needs assessment.

- B. **DISCUSSION:** High School students' activities in the library. Juan explained that misbehavior by some high school students outside and inside the library was cause for concern of staff and patron safety and property security. It was recommended that Juan meet with County Sheriff Rigby to discuss options.

6. Call for Agenda Items for Next Meeting

- A. Final report on library expenditures for 2025.
- B. Discussion of spaces available for petitions.
- C. Revision of Meeting Room Policy.
- D. Revision of LAB Acceptable Use Policy.
- E. Revision of Art Exhibit Policy.
- F. Update about the LAB Project.
- G. Update about proposed transfer of ILS hosting and support.
- H. Update about process for filling board vacancies.

MOTION to adjourn the meeting at 3:29 PM made by Amber. Seconded by Cristina. Passed.

Next meeting: February 20, 2026, at 2:30 PM.