

DASA Governing Board Agenda

February 19, 2026

5:30 PM - 6:30 PM

**DaVinci Academy Elementary Library
215 E. 22nd Street Ogden, UT 84401**

Zoom Link for board meeting

Attendees/Invitees			
	Alex Crowley - President - Parent Member		Gail Niklason, Community Member
	Holly Okuhara -Vice President - Parent Member		Oscar Mata, Community Member
	Catherine Clark - Treasurer - Parent Member		Naomi Anson, Director of Secondary
	Kerry Roberts - Secretary - Parent Member		Simon Post, Executive Administrator
	Natalie Wilson, Community Member		Brian Cates, Business Manager
	Paul Goggi and Mattison Whitlock, Faculty Reps.		Xanti Cabrera, Student Body President (or designate)

*Not in attendance

**On Zoom Link

AGENDA TOPICS

1.	Welcome Guests	Alex Crowley	1 Min
2	Public Comment	Alex Crowley	1-5 Min
3.	Student Report	Student Gov't	1-5 Min
4.	Review and approve <u>Minutes January 15, 2026 (Proposed)</u>	Alex Crowley	1-5 Min
5.	Review FY26 Budget Financial Duties <ul style="list-style-type: none"> ● <u>Budget Summary</u> ● <u>Budget Detail</u> 	Catherine Clark	5 Min
6.	Curriculum Committee Approvals <ul style="list-style-type: none"> ● <u>Library Recommendations</u> 	Simon Post	5 - 10 Min
7.	<u>Land Trust Final Report FY25</u> - Brief Discussion	Simon Post	5 Min
8.	School Fee Proposal FY27 Discussion #2 <ul style="list-style-type: none"> ● <u>FY27 Fee Schedule (Proposed)</u> 	Simon Post	10 Min
9.	Board Bylaws and Charter Agreement Discussion	Holly Okuhara	10 Min
10.	Good Times: DaVinci Academy: Elementary: Flex: Secondary:	Mattison, Paul, Naomi	
11.	Training - Reminders on Training Requirement and to update Bio's for the website as we clean that up	Simon	5 Min

- Require all current and new members to complete by September 1 – [Board Training Link](#)

Board Member Training:

Board Governance:

- [Board Checklist](#)
- [Charter](#)
- [Bylaws](#)
- [Board Policy](#)
- [Communication Chart](#)
- Employee Management
 - [School Vision and Goals](#)
 - [Executive Admin Expectations](#)

Board organization:

- [The Google Board Folder](#), website, and calendar
- emails
- [UCAP](#)
- [Background checks](#)

Board Calendaring:

- [Board Calendar Reviewed and approved each August](#)

Required trainings:

- August ethics training--[Annual board commitment to abide by ethical behavior](#)
- [Open and Public Meeting Training](#)
- Land trust Training
 - [Video--Land Trust Responsibilities](#)
 - [Video--Data-driven decisions](#)
 - handouts--
 - [Local Board Guidelines](#)
 - [Appropriate Expenditures](#)
- [Fraud Training](#)
- [Audit Training](#)
- [Committee Training](#)

Finance Training:

<p> <input type="checkbox"/> Financial PowerPoint—State Created <input type="checkbox"/> Budget Review <input type="checkbox"/> Budget Detail Video </p> <p>Finance Policies and Processes:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Cash handling process at the schools <input type="checkbox"/> finance committee <input type="checkbox"/> Restricted funds and tracking <input type="checkbox"/> School fees and tracking and policy and calendar <input type="checkbox"/> Financial, Debt, Risk Management, and Disclosure Policy <input type="checkbox"/> Financial Policy and Procedures <input type="checkbox"/> Procurement Policy <input type="checkbox"/> Fraud hotline and define fraud <p>Third Party Vendor Policy and Process:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Vendor Policy and Contracts and Vendor Training and Checklist <p>Please sign these forms by clicking on here:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Acceptable Use Form <input type="checkbox"/> Code of Conduct <input type="checkbox"/> Confidentiality Agreement Form 		
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Decision Log

Decision/Description	Pass/Fail

Next Meeting Agenda Topics

ITEM	Subject	Presenter
1.	Background checks done and board training	All need to do it before next meeting
2.		
3.		
4.		

PUBLIC INFORMATION:

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agenda, date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for Davinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days' notice.