



CLINTON CITY COUNCIL AGENDA

2267 N 1500 W Clinton, UT 84015

February 24, 2026

Live stream can be found on YouTube at [youtube.com/@ClintonCityUtah](https://www.youtube.com/@ClintonCityUtah)

This meeting may be attended electronically by one or more members.

Mayor
Marie Dougherty

City Council
Spencer Arave
Jennifer Christensen
Chris Danson
Adam Larsen
Dane Searle

7:00 PM REGULAR COUNCIL MEETING

1. Pledge of Allegiance
2. Invocation – Councilmember Jennifer Christensen
3. Roll Call
4. Fire Officer Designation Recognition - Captain Powers

PUBLIC INPUT

Any public member who wishes to address the Council will be allowed up to three minutes to make their presentation. According to the Utah State Code, the Council cannot vote on items not advertised on the agenda.

BUSINESS

1. Resolution 08-26, RAP Tax Committee Appointments
2. Public Hearing, Ordinance 26-02, Amendments to Title 2 of the Clinton City Code – Updates to Rules of Clinton's Governing Officials
3. Parks Open House Presentation
4. Training – How Property Tax Works

CONSENT ITEMS

1. Approval of Minutes: February 10, 2026 City Council Work Session and City Council Meeting
2. Approval of Accounts Payable: None currently.

OTHER BUSINESS

1. Council Reports
2. Mayor's Report
3. Action Item Review

ADJOURN

Dated this 17th day of February 2026
/s/Lisa Titensor, Clinton City Recorder

- *Supporting documentation for this agenda is posted on the Clinton City website at www.clintoncity.com and on the Utah Public Notice Website www.utah.gov/pmn*
- *In compliance with the Americans with Disabilities Act, individuals needing special accommodation (including auxiliary communicative aids and service) during the meeting should notify Lisa Titensor, City Recorder, at (801) 614-0700 at least 24 hours prior to the meeting.*
- *This meeting may involve electronic communications for some members of this public body. The anchor location for the meeting shall be the Clinton City Council Chambers at 2267 N 1500 W Clinton UT 84015. Elected Officials at remote locations may be connected to the meeting electronically to participate.*
- *Notice is hereby given that by motion of the Clinton City Council, pursuant to Utah State Code Title 52, Chapter 4 sections 204 & 205, the City Council may vote to hold a closed session for any of the purposes identified in that Chapter.*
- *The order of agenda items may change to accommodate the needs of the city council, staff and/or public*

CLINTON CITY COUNCIL STAFF REPORT

2267 N 1500 W, Clinton, UT 84015

MEETING DATE:	February 24, 2026				
CONSENT AGENDA		BUSINESS AGENDA		RECOGNITION	X
PETITIONER(S):	Fire Chief Poulsen				
TYPE OF VOTE:	ROLL CALL		VOICE		
SUBJECT:	Captain Powers				

FISCAL IMPACT: None

SUMMARY: Captain Powers is receiving his Fire Officer Designation Award

RECOMMENDATION:

ATTACHMENTS:

CLINTON CITY COUNCIL STAFF REPORT

2267 N 1500 W, Clinton, UT 84015

MEETING DATE:	February 24, 2026				
CONSENT AGENDA		BUSINESS AGENDA	X	RECOGNITION	
PETITIONER(S):	Mayor Marie Dougherty				
TYPE OF VOTE:	ROLL CALL	X	VOICE		
SUBJECT:	Resolution 08-26, Appointments/Reappointments to the Clinton City RAP Tax Committee				
RECOMMENDATION:	That Council adopt Resolution 08-26, ratifying the RAP Tax Committee appointments of Kristi Davis to fill a vacant seat for a term ending Dec. 31, 2027 and Robert Miller to fill a vacant seat for a term ending Dec. 31, 2026; and the reappointments of Terry Tremea, Kathy Ostberg, and Randy Halley for terms ending Dec. 31, 2028.				

FISCAL IMPACT:

SUMMARY:

Mayor Dougherty is reappointing Terry Tremea, Kathy Ostberg, and Randy Halley, who only served one year. The mayor is appointing Robert Miller and Kristi Davis to serve as new members of the committee, filling the two vacant seats. The goal is to represent a variety of backgrounds and demographics.

Robert Miller is a Clinton resident for almost three years, he works for a plumbing company, and has experience building skateparks. He is interested in building a great future for his young children.

Kristi Davis is a Clinton resident for approximately 10 years, she has experience as hockey coach, has participated in Clinton Rec Sports over the years, plays street hockey with her husband and has elementary-age children, she loves Clinton.

Attachments: Res 08-26



RESOLUTION NO. 08-26

A RESOLUTION RATIFYING MAYORAL APPOINTMENTS AND REAPPOINTMENTS TO THE CLINTON CITY RAP TAX COMMITTEE

WHEREAS, Clinton City has established a Recreation, Arts, and Parks (RAP) Tax Committee to provide citizen input and recommendations regarding the use of RAP tax revenues; and

WHEREAS, vacancies and expiring terms exist on the RAP Tax Committee; and

WHEREAS, the Mayor has recommended appointments and reappointments to ensure the continued effective service and representation of the committee; and

WHEREAS, the City Council desires to ratify these appointments and reappointments in accordance with established city policy and practice;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Clinton City, Utah:

Section 1. Ratification of Appointments.

The Clinton City Council hereby ratifies the Mayor's appointments of the following individuals to the Clinton City RAP Tax Committee:

- Kristi Davis, appointed to fill a vacant seat for a term ending December 31, 2027.
- Robert Miller, appointed to fill a vacant seat for a term ending December 31, 2026.
-

Section 2. Ratification of Reappointments.

The Clinton City Council hereby ratifies the reappointments of the following individuals to the Clinton City RAP Tax Committee:

- Terry Tremea, term ending December 31, 2028.
- Kathy Ostberg, term ending December 31, 2028.
- Randy Halley, term ending December 31, 2028.

Section 3. Effective Date.

This Resolution shall take effect immediately upon adoption.

ADOPTED by the Clinton City Council this ____ day of _____, 2026.

CLINTON CITY COUNCIL

ATTEST:

Mayor

City Recorder

CLINTON CITY COUNCIL STAFF REPORT

2267 N 1500 W, Clinton, UT 84015

MEETING DATE:	Tuesday, February 24, 2026				
CONSENT AGENDA		BUSINESS AGENDA	X	RECOGNITION	
PETITIONER(S):	Mayor Marie Dougherty and Brooke Mitchell				
TYPE OF VOTE:	ROLL CALL		VOICE	X	
SUBJECT:	Parks Open House Results				

FISCAL IMPACT:

None

SUMMARY:

Mayor Dougherty held an open house for parks to get public input on a few park concepts for Pond Park, including a Pump Track, Jump Track Line, Pickleball Courts, restroom, parking lot, hammock area and Bowery along with Dog Park Concepts at Shoe String Park, Kestrel Park and the Community Gardens.

RECOMMENDATION:

To have a Work Session to discuss park layouts, locations and amenities.

ATTACHMENTS:

Results from Comment Cards turned in by citizens at the Open House as well as social media comments collected by Mayor Dougherty.

Results from the Parks Open House Comment Cards

1	Want the Dumpsters Back.
2	Shoestring Park would be the best location for the dog park.
3	The community Garden Area would not be a good location for the Dog Park because of all the people in the Garden and the horses that surround it.
4	Put the Pump Track next to the Skate Park, so both extreme sports are next to each other.
5	Don't put the dog park at the Community Garden. The Gardens could be expanded.
6	Don't charge for use of the garden.
7	Bring the Dumpsters Back.
8	Shoestring Park is too small. There is no parking.
9	Kestrel Park hardly has anyone there, so it would be a good location for the dog park.
10	Love the community garden. There is extra land there to use.
11	Would like the Dog Park to have 2 areas. One for large dogs and one for small dogs. It would need to be fenced.
12	Limit the time the dog park is open.
13	Give users the ability to clean up after the animals.
14	Think about how the Dog Park will affect the neighbors.
15	Maks sure there is access to water for humans and animals.
16	Give shade and obstacles for the dogs.
17	Think about who is responsible for injuries and attacks on humans or other animals.
18	Look at the Taylorsville and West Jordan Dog Park. Both are heavily used. Taylorsville charges for use.
19	Charge out of city users of the dog park. Make it cheap or free for residents.
20	Police would do random checks at the dog park for residency. Park users could also report offenders.
21	Bark is a good alternative to Grass. Don't use gravel or dirt, they don't get used as much.
22	Have small dog areas and large dog areas.
23	Have smaller dog parks throughout the City.
24	Use the outer perimeter of the walking path at Kestrel Park.
25	Put a pavilion at Kestrel Park.
26	Create a Recreation Center like Farmington City with a walking track and courts for volleyball and basketball.
27	Put dog play areas in the open space of the parks instead of building dog parks.
28	Add cameras in the parks to help the police identify the vandals that cost our city money
29	Shoestring seems the most reasonable place for a dog park if we need one.
30	Please don't put a dog park in a Human Park.
31	The Kestrel Park concept has the animal area to close to the playground and the track. Dogs scare children and they are noisy. Kesterel Park is to small for a dog Park.

Facebook feedback

1. Want a splash pad.
2. Don't want a splash pad if it means tax increase.
3. Want a park at land near 1300 N and 2600 W.
4. Dog park at Kestrel would be great, update playground at Kestrel and put a bowery.
5. Love a new park at 1300 N and 2600 W.
6. Update Kestrel Park playground for older kids and install bowery, might be okay with dog park there.
7. Love the pump track idea. Don't take away community garden.
8. Shoestring dog park would be good but only if properly and fully developed and fenced.
9. Worried about bike track at Pond Park. Consider a workout station with metal features for pull-ups and push-ups, etc. at a park.
10. Concerned about too many kids causing trouble if bike track at Pond Park. Would rather grass.
11. Pump track concerns me. Already enough issues at Pond Park with lack of police presence and lack of lighting. Would prefer nature-type scene.
12. Dog parks should be positioned at townhome developments, but unnecessary for broader population's parks. Worried about illegal parking if dog park at Shoestring. Way too many stickers in paws off the rail trail. Can you just allow more dogs in parks on leashes? Keep the community garden as-is.
13. Would love cool playground like new one in Farmington.
14. Leave the community garden.
15. Like the idea of a dog park.
16. Reduce taxes instead of improving parks.
17. Kestrel needs lighting around the track.

Email feedback

1. Greatest desire for Pond Park is to preserve the nature feel. The plan as presented is too much. Please simplify and cost less. More trees. Playground away from pond due to duck feces. Pump track without jump track might be okay if incorporated into an overall fun nature trail feel. Don't want pickleball courts there because not a good nature vibe and plenty of pickleball at nearby Emma Russell park. Disagree that skatepark should accompany pump track. Different vibe. If playground is constructed, could consider accessible version. Bowery would be good.
2. Love the idea of the bike park. Concerned about expense. Bike park and skate park combo could be good if in the proper location. Like the idea of dog parks broken up into smaller fenced off areas in parks around the city. Save money with volunteer fence building or dirt raking? Idea to keep the Pond Park simple and just beautify it also resonates. Extend trail, add pavilions and just a tennis court/pickleball combo. We have nearly half of the Clearfield tennis team right in our neighborhood.

CLINTON CITY COUNCIL STAFF REPORT

2267 N 1500 W, Clinton, UT 84015

MEETING DATE:	February 24, 2026				
CONSENT AGENDA		BUSINESS AGENDA	X	RECOGNITION	
PETITIONER(S):	Mayor Dougherty, City Manager Cahoon				
TYPE OF VOTE:	ROLL CALL	X	VOICE		
SUBJECT:	Public Hearing, Ordinance 26-02, Amendments to Title 2 of the Clinton City Code clarifying roles for governing officials.				
RECOMMENDATION:	That the council listen to the public hearing and either wait to vote at the next meeting, in accordance with the Rules of Procedure, or suspend the rules and vote to approve the amendments if there is no public comment.				

SUMMARY:

These edits to Title 2 of Clinton's municipal code are intended to improve clarity, technical accuracy, and conformity to state law. The edits clarify the roles of Clinton's governing officials. Clinton's current code is mostly acceptable but leaves some vagueness that could create misunderstandings.

After studying state code and the codes of other cities, the mayor and city manager met with Clinton's attorney. He confirmed these proposed edits regarding roles are in line with state law and with the six-member council form of government, which is the form Clinton has. The mayor and city manager agree the code should make clear the city council has ultimate authority. There are also edits regarding the appointment of planning commissioners.

ATTACHMENTS:

Proposed Amendments for Title 2 of the Clinton City Code. \

Ordinance 26-02

2-2-2 Functions Of The Council

(1) The City Council is the legislative body of the municipality and exercises the legislative powers, duties, and functions of the municipality while retaining powers granted by Utah Code 10-3b-105 and 10-3b-303.

(2) The City Council shall pass ordinances, appropriate funds, review municipal administration, and perform all duties that may be required of it by law.

2-3-1 Mayor As Presiding Officer -Mayor Pro Tempore

(1) The Mayor shall be the chair~~man~~ and preside at the meetings of the City Council. In the ~~absence of the Mayor or because of~~Mayor's absence, or his-inability or refusal to act, the governing body may elect a member of the governing body to preside over the meeting as Mayor pro tempore, who shall temporarily have all of the powers and duties of the Mayor ~~during his absence or disability~~. The election of a Mayor pro tempore shall be entered in the minutes of the meeting.

(2) The Mayor shall be chief ceremonial officer of the municipality and shall represent the municipality in all of its external relationships.

2-3-4 Duties And Powers Of Mayor

The Mayor is the chief executive officer of the City and is the person, on behalf of the City Council, to whom the city manager reports.

The Mayor shall:

- Have ultimate responsibility to keep the peace and enforce the laws of the City~~or town~~;
- Have authority to commute any sentences for violation of any municipal order;
- Have authority to remit a fine or forfeiture;
- Report any commutation or remittance to the City Council at its next meeting after the action;
- Have responsibilities for Justice Court Judge vacancies as outlined in Title 2, Chapter 9 and UCA §78A-7-202 through 203 et seq.
- Perform all duties prescribed by law, resolution or ordinance;

- Ensure that all laws, ordinances and resolutions are faithfully executed and observed;
- At any reasonable time examine and inspect the books, papers, records or documents of the City or any officer, employee or agent of the City;
- Report to the City Council the condition of the City and recommend for Council consideration any measures as deemed to be in the best interests of the City;
- When necessary, call on the residents of the City ~~or town~~ over the age of 21 to assist in enforcing the laws of the state and ordinances of the City; and
- Appoint, with the advice and consent of the Council, members to fill vacancies on commissions or committees of the City.

2-6-4 General Duties

The City Manager is the chief administrative officer, whose powers, duties, and functions shall be subject to the control of the legislative body, but the City Manager shall report to the Mayor pursuant to Utah Code.

The Manager shall:

- (1) Have and exercise all powers and duties assigned ~~to him~~ by the City Council;
- (2) Be charged with the enforcement of all laws and ordinances within the municipality insofar as their enforcement is within the powers of the City.
- (3) Attend all meetings of the City Council, keep the Council informed as to the affairs of the City, and recommend to the Council such action as may be necessary or expedient for the welfare of the City.
- (4) Have and exercise general control and supervision over all activities of the City, including but not limited to all properties and equipment, water courses, roadways, easements, public buildings, and all other such items belonging to, controlled by or under the jurisdiction of the City.
- (5) Delegate duties to department heads or other subordinates as deemed appropriate.

2-6-5 Supervision Over Employees

The City Manager shall have and exercise all powers which are now or may hereafter be conferred by law upon the City in respect to the employment and removal of employees and

shall hire and discharge such employees and shall have and exercise general supervision over all of the employees of the City. Hiring and removal of department heads requires approval from the City Council.

2-6-6 Relationship To Officers And Departments

~~(1) The Manager shall have authority to fill all appointed offices of the City and to remove persons occupying said offices, except department heads, which require approval of the Council.~~

~~(2) Every administrative department of the City shall be under the supervision and control of the City Manager, who shall have the power to appoint or remove any officer in said departments in accordance with the procedure set forth in this section.~~

2-6-67 Contracts

2-6-78 Purchases

The City Manager shall be the general purchasing agent of the City, and except where specific provision to the contrary is made by law or by the Council, ~~he~~ shall make all purchases of supplies, materials, and equipment authorized by the Council and in the manner prescribed by and subject to the limitations imposed by law and the City Council. No expense shall be incurred for a purpose requiring a prior appropriation unless the amount of such purchase is covered by an unexpended appropriation for the purpose.

2-6-89 Budget Officer

2-6-910 Accounts

2-6-1011 Inventories - Property

2-6-1112 Reports And Publications

2-6-1213 Elections

2-6-1314 Collector And Comptroller

The City Manager shall be ex-officio City collector and City comptroller, unless such offices, or either of them, are duly filled by appointment; and ~~he~~ shall perform the duties of each such office in the absence of such appointment to either of them.

2-6-1415 Maps - Plats

2-6-1516 Offices

The City Manager shall maintain an office in ~~the City hall~~ City Hall and shall spend such time ~~in the performance of his performing~~ duties as may be required from time to time by resolution of the Council.

2-6-~~1617~~ Absence From City

In the event that the City Manager shall be absent from the City or incapacitated from performing the duties of ~~the his~~ position, an officer or other person designated by the Mayor may be authorized to act as Manager during such absence or incapacity, provided, however, that if such absence or incapacity shall extend for a period of ten (10) or more consecutive days, such designation shall be subject to the approval of the City Council.

2-6-~~1718~~ Qualifications

2-6-~~1819~~ Personnel

2-6-~~1920~~ Legislative Powers And Official Position

The legislative and judicial powers of the Mayor, ~~his the Mayor's~~ position as chair~~man~~ of the governing body, and any ex officio position the Mayor shall hold shall not be delegated to the manager.

2-7-2 Form Of Oath Of Office

Before any officer of the City shall be entitled to assume ~~the days of his~~ office, ~~he the person~~ shall take and subscribe to the following oath: "I do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of this state; that I will discharge the duties of my office with fidelity."

2-7-4 Acts Of Officials Not Voided

No official act by any municipal officer shall be invalid for the reason that ~~he the officer~~ failed to take the oath of office.

2-7-5 Compensation Of Officers And Employees

The salary or compensation of all officers and employees shall be established from time to time by ~~resolution of~~ the City Council in accordance with the procedures required by Utah Code 10-3-818.

Cross-reference: UCA §10-3-~~901~~818

2-7-6 City Attorney

The Mayor, with the advice and consent of the City Council, may appoint a City Attorney. The City Attorney shall be a regularly licensed attorney and shall perform the duties

required ~~of him~~ by the general laws and by the ordinances of the City and such other duties as Council may by ordinance or resolution require. The City Attorney may, with the consent and approval of the Council, appoint a deputy to advise the City officers in all legal matters or perform other duties ordinarily performed by the City Attorney.

2-7-7 City Engineer

The Mayor, with the advice and consent of the City Council, may appoint the City Engineer. The City Engineer shall perform the duties required ~~of him~~ by the general laws and by the ordinances of the City and such other duties as Council may by ordinance, minute order or resolution require. Instead of appointing a City Engineer, the Mayor may, upon the advice and consent of the City Council, employ an engineer as a regular City employee to perform such duties as may be prescribed.

2-8-2 Planning Commission

(1) Creation - Appointment.

(a) There is hereby created a Planning Commission for Clinton City, consisting of seven (7) total members ~~whom~~who are appointed by the Mayor with the advice and consent of the City Council.

(b) Members of the Commission shall be selected from the qualified electors of the City, based on a variety of backgrounds and locations within the City. Moreover, no more than two (2) members shall share the same professional background or area of expertise.

(c) The City shall publish a notice of all vacant seats and expiring terms on the City's website for at least 14 days, including an application for interested residents. After reviewing all applications, the Mayor interviews the finalists with the assistance of the City Manager or Manager's designee.

(d) The name of the individual(s) the Mayor appoints shall be published in the City Council's meeting agenda in preparation for the council's advice and consent.

(2) Terms of Office. Terms of office of the seven (7) citizen members of the Commission shall be staggered at intervals to provide uniformity and continuity of policy and shall expire at the end of February. Such appointed citizen members shall serve for a period of three (3) years and at staggered intervals, but in any event, each member of the Planning Commission shall serve until the expiration of the term for which he is appointed and until a successor is appointed and qualified.

(3) Oath of Office. Members of the Planning Commission shall qualify by taking, subscribing, and filing with the City Recorder or authorized appointee an oath of office required by the state constitution.

(4) Removal and Vacancies. Members of the Planning Commission may be removed for cause by the Mayor, with the advice and consent of the City Council. "Cause" may include, but shall not be limited to: violations of the state's Public Officers and Employee Ethics Act, conflicts of interest, and failure to attend a minimum of 80% of meetings. Any vacancy occurring on the Commission by reason of death, resignation, or removal shall be filled by the Mayor with the advice and consent of the City Council for the unexpired term of such member.

(5) Compensation. Planning Commission members shall serve without compensation, except for reasonable expense per meeting attended.

(6) Staff Expenditure. The Planning Commission may request appointment of such employees and staff as it may deem necessary; however, any expenditures of the Commission shall be first approved by the City Manager as being within the amount budgeted by the City for such purposes for that year.

(7) Procedure. The Planning Commission shall, during its first meeting in March of each year, elect from its membership a chairman. ~~The chairman shall serve for a term of one (1) year, and shall not succeed in said office.~~ The Commission shall also elect other such officers as it may deem necessary and adopt and later change or alter rules and regulations of organization and procedure consistent with the City code and state laws.

(8) Quorum. Four (4) voting members of the Planning Commission shall constitute a quorum. Approval of requests presented to the Planning Commission can occur only by a majority of four (4) favorable votes of the quorum.

(9) Meetings. The Planning Commission shall meet at least once a month, or as designated by the Commission in their bylaws. Public hearings of the Planning Commission may be held at such meetings; however, all public hearings shall be held after the regular working hours of the City, upon proper notice to consider any matters within the scope of the Commission's duties as provided by the code or state statute. All meetings and public hearings of the Planning Commission shall be held in a public place designated by the Commission and shall be of sufficient size to ~~ensure insure~~ public access to the operations of the Commission.

Records of Proceedings. The Commission shall keep records of its proceedings, which shall be available to public inspection.

ORDINANCE NO. 26-02



CLINTON CITY, UTAH

AN ORDINANCE AMENDING TITLE 2 OF THE CLINTON CITY CODE CLARIFYING ROLES OF GOVERNING OFFICIALS AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Council of Clinton City is the legislative body of the municipality and exercises the legislative powers, duties, and functions of the municipality; and

WHEREAS, Title 2 of the Clinton City Code establishes provisions relating to the governing body, mayor, city manager, officers, and boards and commissions of the City; and

WHEREAS, the City Council desires to improve clarity, technical accuracy, and conformity of the City Code with Utah State law and the six-member council form of government adopted by Clinton City; and

WHEREAS, after review of Utah Code, review of other municipal codes, and consultation with the City Attorney, the Mayor and City Manager recommend amendments clarifying the roles and responsibilities of governing officials and other related provisions within Title 2; and

WHEREAS, these amendments are intended to clarify that the City Council retains ultimate legislative authority while ensuring proper alignment of executive and administrative functions under state law; and

WHEREAS, a public hearing was duly noticed and held on February 24, 2026, to receive public comment on the proposed amendments;

NOW, THEREFORE, BE IT ORDAINED by the City Council of Clinton City, Utah:

Section 1. Amendment of Title 2.

Title 2 of the Clinton City Code is hereby amended to clarify the roles and responsibilities of governing officials and related administrative provisions.

These amendments are intended to clarify existing roles and procedures and do not alter the form of government of Clinton City.

Amendments include, but are not limited to:

- Clarification of the legislative authority and functions of the City Council;
- Clarification of the role of the Mayor as presiding and executive officer;

- Clarification of the administrative authority and reporting relationship of the City Manager;
- Technical corrections and updates to ensure conformity with Utah Code; and
- Related revisions within Title 2 for clarity and consistency.

The full text of amended sections is attached hereto and incorporated by reference as Exhibit A.

Section 2. Consistency With State Law.

These amendments are intended to align Clinton City Code with applicable provisions of Utah Code, including but not limited to:

- Utah Code Title 10, Chapter 3b (Municipal Form of Government); and
- Applicable provisions relating to municipal officers and boards and commissions.

If any provision of this ordinance conflicts with state law, state law shall control.

Section 3. Severability.

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 4. Effective Date.

This ordinance shall take effect upon publication or posting as required by law.

PASSED AND ADOPTED by the City Council of Clinton City, Utah, this __ day of __, 2026.

CLINTON CITY COUNCIL

ATTEST:

Mayor

City Recorder

Attachment A – Amendments to Title 2 of the Clinton City Code, incorporated herein by reference.

CLINTON CITY COUNCIL STAFF REPORT

2267 N 1500 W, Clinton, UT 84015

MEETING DATE:	February 24, 2026				
CONSENT AGENDA		BUSINESS AGENDA	X	RECOGNITION	
PETITIONER(S):	City Manager Trevor Cahoon				
TYPE OF VOTE:	ROLL CALL	N/A	VOICE	N/A	
SUBJECT:	Training – How Property Tax Works				
RECOMMENDATION:	Listen to presentation				

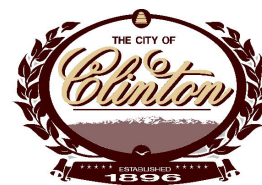
SUMMARY: Mr. Cahoon will give a presentation on property tax.

CLINTON CITY COUNCIL WORK SESSION MINUTES

Date: February 10, 2026

Time: 6:00 PM

Location: 2267 N 1500 W, Clinton, UT 84015



Staff present:

City Manager Trevor Cahoon
Finance Director Cory Christensen
Public Works Director David Williams
Fire Chief Jason Poulsen
Police Chief Shawn Stoker
Parks & Recreation Director Brooke Mitchell
Community Development Director Peter Matson
Deputy Recorder Amy Durrans
Recorder Lisa Titensor

City Council:

Mayor Marie Dougherty
Councilmember Spencer Arave
Councilmember Jennifer Christensen
Councilmember Chris Danson
Councilmember Adam Larsen (attended electronically)

CALL TO ORDER

Mayor Dougherty called the work session to order at 6:00 PM.

DISCUSSION ON TITLE 2 AMENDMENTS

Mayor Dougherty explained that the proposed Title 2 amendments were intended to clarify roles and responsibilities of the Mayor, City Council, and City Manager and to more closely align city code with Utah State Code. She noted that some language in the existing code was vague and had led to confusion in prior years regarding authority and reporting structure.

She reviewed proposed language clarifying that the City Council is the legislative body and suggested referencing state code rather than duplicating all statutory language. Councilmembers expressed support for adding clarity for both councilmembers and the public.

Mayor and City Manager Roles

Mayor Dougherty discussed proposed revisions clarifying that the Mayor serves as the chief executive officer of the city and that the City Manager reports to the Mayor on behalf of the City Council. She emphasized the importance of maintaining the City Council as the governing body while establishing clear administrative structure and checks and balances.

City Manager Trevor Cahoon explained that while employees report to the City Manager for day-to-day operations, the Council retains authority and has delegated administrative responsibilities through the City Manager. The proposed language ensures that both Mayor and City Manager operate within the direction of the City Council.

Councilmembers expressed support for clarifying language and agreed the revisions would provide helpful structure and avoid confusion in future administrations.

Additional Title 2 Updates

Mayor Dougherty reviewed additional revisions including:

- Removal of gender-specific language throughout the code
- Clarification of authority to remit fines or forfeitures
- Clarification that hiring and removal of department heads requires Council approval
- Updates to reflect current state code requirements, including public hearings for certain compensation changes

Councilmembers indicated general support for the updates and appreciated the effort to modernize and clarify the code.

Mayor Dougherty requested council input on proposed Planning Commission process updates, including advertising vacancies, application review, and interview procedures. She proposed publishing vacancies for at least 14 days and including council notice of mayoral appointments to allow for meaningful advice and consent.

City Manager Cahoon recommended flexible language such as “city manager or designee” to account for possible future organizational changes. Councilmembers supported the recommendation.

Community Development Director Peter Matson discussed potential changes to Planning Commission procedures, including:

- Adjusting timing for election of chair and officers
- Considering February or March appointment cycles to avoid “lame duck” appointments
- Allowing flexibility for re-election of experienced chairs
- Clarifying annual election requirements and removing redundant language

Councilmembers discussed benefits of February appointment timing and maintaining flexibility for continuity and training. The general consensus supported adjusting timelines and clarifying language in code while allowing bylaws to address procedural details.

Discussion also included whether to require monthly Planning Commission meetings. Members supported maintaining regular meetings to allow for training and to ensure statutory training requirements are met, even when development activity is limited.

DISCUSSION ON PARKS PERSONNEL

City Manager Cahoon presented a proposal to restructure staffing following a retirement in Public Works. Duties previously handled by one employee included open space, trails, streetlights, garbage collection, and facility maintenance. After evaluating workload and city growth, staff recommended creating additional parks/open space maintenance capacity.

He outlined current system demands, including:

- Over 100 acres of parks and open space
- Approximately 10–11 miles of trails
- Sidewalks, roundabouts, and additional beautification areas
- New trail assets being added through state and development projects

Comparisons with neighboring cities showed Clinton operating with significantly fewer maintenance staff per acre.

Budget Considerations

City Manager Cahoon explained that due to recent attrition and payroll savings, two positions could potentially be created with minimal impact on the current year budget. Estimated impact for the following fiscal year would be approximately \$40,000 depending on benefit selection and allocation among funds.

Mayor Dougherty expressed caution regarding committing to ongoing costs before reviewing the next fiscal year budget but supported continuing the discussion. Councilmembers discussed benefits of hiring in-house staff versus contracting services, noting that in-house staff provide greater quality control and long-term cost stability.

After discussion, the Council expressed general consensus to allow the City Manager to proceed with hiring efforts given the immediate need and available payroll savings, with understanding that budget impacts will continue to be reviewed.

DEPARTMENT HEAD REPORTS

Community Development

Community Development Director Peter Matson reported that Clinton City received a grant for design of the Powerline Park trail concept in coordination with neighboring cities. The grant is for design only and not construction.

He also noted concerns with current business license code language related to home occupations and storage of business materials in accessory structures. Staff requested council direction to review and clarify code language. Council agreed clarification was appropriate.

Finance

Finance Director Cory Christensen reported that staff is preparing the upcoming draft budget and anticipates presenting preliminary information within the next month.

Public Works

Public Works Director David Williams reported that staff is continuing preliminary budget planning and coordination with finance staff.

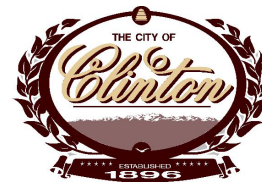
ADJOURNMENT: The meeting adjourned at 6:50 pm.

CLINTON CITY COUNCIL MEETING MINUTES

Date: February 10, 2026

Time: 7:00 PM

Location: 2267 N 1500 W, Clinton, UT 84015 **Mayor:**



Marie Dougherty

City Council: Spencer Arave, Jennifer Christensen, Chris Danson, Adam Larsen attended electronically, and Dane Searle

Staff: Police Chief Shawn Stoker, Public Works Director David Williams, Fire Chief Jason Poulsen, Parks and Recreation Director Brooke Mitchell, Treasurer Steve Hubbard, Finance Director Corey Christensen, Deputy Recorder Amy Durrans, and Recorder Lisa Titensor

Attendees: Dereck Bauer, Chris Hupp, Psomas, Shane Rasband, Carol Bennett, Dan Tyler, R. Scott Doutre, Cordel Johns, Tim Watkins, WFRC, Zack Higham

CALL TO ORDER

Mayor Dougherty called the meeting to order at 7:00 PM.

Councilmember Danson provided the invocation.

ROLL CALL

Mayor Dougherty, Councilmembers Arave, Christensen, Danson, Larsen, and Searle were all present.

SPECIAL RECOGNITION

RECOGNITION OF RETIRING POLICE K9 ZUKO AND HIS HANDLER JOSHUA RODRIGUEZ

Police Chief Shawn Stoker recognized the retirement of K9 officer Zuko and recognized his handler Detective Josh Rodriguez for their great work together. He highlighted Zuko's years of service supporting patrol operations, detection, and regional law enforcement efforts.

Ownership of Zuko will transfer to Detective Rodriguez upon retirement. Chief Stoker and Mayor Dougherty expressed appreciation for the partnership and service provided to the community by this K9 officer.

Detective Rodriguez thanked the department and City for support and shared remarks about working with Zuko. Council and attendees offered congratulations and participated in photos.

RECOGNITION OF NEW COMMUNITY EMERGENCY RESPONSE TEAM MEMBERS FOR 2026 (CERT)

Fire Chief Jason Poulsen introduced new Community Emergency Response Team (CERT) volunteers and coordinator Connie Valentine. He expressed appreciation to Ms. Valentine for sixteen years of dedication and service as the CERT Coordinator.

Ms. Valentine described the eight-week CERT training program and the role of volunteers in emergency preparedness and disaster response. She introduced the newest CERT graduates and thanked them for their service.

Carol Bennett
Cordel Johns
Maxwell Starks
Vickie Andersen

Mayor Dougherty and Council expressed appreciation for the volunteers' commitment to community safety.

PUBLIC INPUT

Mayor Dougherty opened the floor for public input. There were none.

BUSINESS ITEMS

PRESENTATION FROM THE CLINTON CITY VICTIM'S ADVOCATE

Victim Advocate Celeste Hopkins provided a program update including:

- 218 total victims served across jurisdictions this fiscal year
- 84 victims served in Clinton
- Increase in domestic violence and child abuse cases
- Overview of services provided, including court support, resources, and emotional support

She discussed challenges with increasing caseloads and shared ongoing program efforts including victim support bags and training initiatives.

Councilmembers thanked Ms. Hopkins for her service and dedication to victims.

GENERAL PLAN UPDATE PRESENTATION BY PSOMAS

Chris Hupp with Psomas presented information related to the general plan update, including:

- Existing and future land use
- Sales tax leakage and economic opportunities
- Housing diversity and affordability
- Transportation and parks planning

Discussion occurred regarding:

- Retail leakage and opportunities to retain local spending
- Housing mix and affordability challenges
- Potential development corridors
- Park service areas and open space needs

Councilmembers asked questions and provided feedback on data and planning considerations.

RESOLUTION 07-26, CITY COUNCIL RULES OF ORDER & PROCEDURE

Mayor Dougherty introduced Resolution 07-26 adopting the City Council Rules of Order and Procedure. She explained the document had been reviewed in prior meetings and updated to reflect Council direction and requested revisions.

Mayor Dougherty noted updates included removal of the previously proposed 5:00 p.m. submission deadline and clarification of language requested by Councilmember Christensen. Additional edits were made to improve readability and consistency.

Councilmembers reviewed the revised document and confirmed the requested changes had been incorporated. No additional revisions were proposed.

Motion

Councilmember Danson moved to adopt Resolution 07-26 – City Council Rules of Order and Procedure. Councilmember Christensen seconded the motion. Voting by Roll Call is as follows: Councilmember Christensen, yes; Councilmember Arave, yes; Councilmember Searle, yes; Councilmember Danson, yes; Councilmember Larsen, yes.

TRAINING, ACCOUNTING FUNDS AND RESTRICTED REVENUES

Finance Director Cory Christensen discussed the importance of proactively setting aside funding for infrastructure projects, noting that deferring projects can lead to significantly

increased costs due to inflation and construction market conditions. He referenced past water line projects where delays resulted in higher expenses than originally anticipated.

Councilmembers asked questions regarding:

- Opportunity costs of not allocating sufficient capital funding
- Annual review of restricted revenue allocations
- Balancing ratepayer impacts with long-term infrastructure needs

Mr. Christensen explained that capital funding decisions are reviewed annually and adjusted based on operational costs, infrastructure priorities, and long-term planning. Maintaining appropriate restricted revenues provides flexibility to address major projects without sudden rate increases.

Councilmembers expressed appreciation for the training and clarification regarding restricted funds, rate structures, and long-term financial planning.

CONSENT ITEMS

Minutes: January 27, 2026, CC Work Session; January 27, 2026 CC Meeting

Approval of Accounts Payable: January 2026

RESOLUTION 03-26, UPDATE TO FY 2026 CONSOLIDATED FEE SCHEDULE

Discussion occurred regarding language in the consolidated fee schedule and bond repayment sunset provisions.

Mayor Dougherty explained the intent is that the portion of water rate increases associated with the bond repayment would sunset and be removed from the consolidated fee schedule once the bond obligation is satisfied.

The Council confirmed that the bond-related water rate increases consisting of \$2.74 implemented in July 2025 and \$1.44 implemented in March 2026, for a total of \$4.18 per connection is intended to sunset and be removed from the consolidated fee schedule upon full repayment of the bond.

She noted this action would document current Council intent while allowing a future Council to evaluate needs at that time.

Discussion – Opportunity Cost of Capital Funding

Councilmembers asked about the opportunity cost of not allocating funds toward capital infrastructure projects.

City Manager Cahoon explained that capital funding is reviewed annually and used to proactively address infrastructure needs such as water line projects. He noted that delays due to inflation have increased costs on prior projects and that proactive funding allows flexibility to address future needs and avoid larger expenses later.

He stated that while funding all future costs cannot be guaranteed, consistent capital planning helps the City respond to infrastructure needs and reduces future financial pressure.

RESOLUTION 04-26, UDOT BETTERMENT AGREEMENT

Public Works Director David Williams reported staff is working with UDOT on the design of the next phase of 2000 W from 2000 N to the Clinton/Roy border. This project is expected to go out to bid this fall for the construction to start in spring of 2027.

Clinton City is planning to replace our waterline throughout the entire project beginning this spring. A portion of this waterline conflicts with UDOT's project so they will replace this portion as part of their project. This betterment agreement is for the design work for the portion of the waterlines that UDOT will replace for Clinton City.

Staff recommends that the council enter into this betterment agreement for SR-108 (2000 W phase 2 north) for design of the culinary waterline.

RESOLUTION 05-26, JUB ENGINEERING CONTRACTS FOR SPECIFIC SERVICES

Clinton City's work with J-U-B Engineers is normally covered under the general services contract. A new general services contract with J-U-B was signed at the January 27, 2026 council meeting. There are times when a contract for a specific project is needed. These specific contracts may be required by the project size, complexity, or funding agencies.

The Bureau of Reclamation, EPA, UDOT, and the Utah Board of Water Resources have recently asked that Clinton do specific project contracts for the projects they are funding. These 4 contracts are summarized as follows:

Well Project:

Design engineering and construction management for a new drinking water well, well house/booster, and water tank. This project is 50% funded by the Bureau of Reclamation. The contract amount is \$527,000.

2000 West Waterline Project:

Design engineering and construction management for a waterline replacement in 2000 West from 2050 North to the Roy Border. This project is 50% funded by the EPA STAG program. The contract amount is \$420,000.

Transportation Master Plan:

Develop a 2050 Transportation Master Plan (TMP), Capital Improvements Plan (CIP), and Active Transportation Plan (ATP) for Clinton City. The project is 81% funded by the UDOT Transportation Planning Assistance (TPA). The contract is \$110,000.

1800 North Waterline Project:

Construction oversight assistance for UDOT's replacement of the 1800 North waterline and the bond through the Utah Board of Water Resources. This project is included in the bond for the waterline. The contract amount is \$50,000.

Staff recommends that the council approve the Well Project contract, 2000 West Waterline Project contract, Transportation Master Plan contract, and 1800 North Waterline Project contract with J-U-B Engineers.

RESOLUTION 06-26, ZIONS PUBLIC FINANCE CONTRACT

Clinton City went through a procurement process for the financial analysis for impact fees and rate studies in September 2025. At the September 23, 2025, council meeting, the council selected Zions Public Finance to complete the impact fees and rate studies. The amounts were presented to the council, but Zions Public Finance did not have a contract at the city council meeting. Attached is the contract from Zions Public Finance for the work approved.

Total \$79,000 (Amount approved on September 23, 2025)

Impact Fee Analysis (From Impact Fees)		Rate Studies (From Enterprise Fund)	
Water Impact Fee:	\$8,000	Water Rate:	\$6,000
Parks and Trails Impact Fee:	\$7,000	Sewer Rate:	\$6,000
Storm Water Impact Fee:	\$8,000	Storm Water Rate:	\$7,000
Sewer Impact Fee:	\$7,000		
Transportation Impact Fee:	\$7,000	Streets Account	
Public Safety Impact Fee:	\$12,000	Transportation Utility Fee Study:	\$12,000

Staff recommends that the council approve the contract with Zions Public Finance.

MOTION

Councilmember Searle moved to approve the consent agenda items. Councilmember Arave seconded the motion. Prior to the vote, Councilmember Christensen requested clarification regarding the consolidated fee schedule and if the first increase took place in July or August of 2025. The motion was amended to include direction for staff to review and edit the consolidated fee schedule to ensure dates and information are accurate and consistent.

Recorder Titensor confirmed that the first increase took effect on July 1, 2025 and that Resolution 03-26 reflects this.

Voting by Roll Call is as follows: Councilmember Christensen, yes; Councilmember Arave, yes; Councilmember Searle, yes; Councilmember Danson, yes; Councilmember Larsen, yes.

COUNCIL REPORTS

Councilmember Spencer Arave

- Arts Committee - Lucky to have you dance – March 13
- Support Clinton Come Back Week

Councilmember Jennifer Christensen

- Councilmember Christensen reported she had attended the recent Planning Commission meeting and expressed appreciation for the efforts of Community Development Director Peter Matson and the Planning Commission as they work to revise and refine their governing ordinances and procedures.
- She noted it was productive to provide the Planning Commission with additional opportunity to update the City Council on items before them and suggested allowing the Planning Commission Chair to present to the Council as needed to improve communication and coordination between the two bodies.

Mayor Dougherty expressed appreciation for Councilmember Christensen attending the meeting and supporting the swearing-in of new Planning Commission members. The Mayor also suggested providing reciprocal updates from the City Council to the Planning Commission to keep them informed of Council actions and priorities.

- Councilmember Christensen agreed and indicated she would be willing to share updates with the Planning Commission to maintain open communication.

Councilmember Chris Danson

- Nothing to report at this time.

Councilmember Adam Larsen

- Nothing to report at this time.

Councilmember Dane Searle

- Councilmember Searle reported on activities of the Sewer District, noting completion of a solar panel installation project that includes battery storage capability and the ability to sell power back to the grid. He explained the system will

allow the district to utilize stored power when rates are high and purchase power when rates are lower, improving long-term efficiency.

- He further reported that the sewer treatment facility has begun a major project to replace large digester tank lids that are more than 50 years old. The new components are expected to last significantly longer and improve system reliability.

City Manager's Report

- City Manager Trevor Cahoon reported that the State Legislature and the Utah League of Cities and Towns are currently engaged in significant discussion regarding water fees and taxation during the current legislative session.
- He also informed the Council of the upcoming Utah League of Cities and Towns Spring Conference scheduled for April and encouraged Councilmembers to register and attend

Mayor's Report

- Mayor Dougherty reported she attended her first Wasatch Integrated Waste Management District meeting and noted that changes to employee benefits were approved.
- She also reiterated the importance of maintaining communication and coordination between the City Council and Planning Commission and encouraged continued information sharing between the two bodies.

The meeting was adjourned at 9:37 pm.