

MINUTES
CEMETERY BOARD MEETING
EPHRAIM CITY HALL
5 SOUTH MAIN, EPHRAIM, UTAH
DECEMBER 10, 2025
2:00 PM

Board Members Present: Chair Beverly Thomas, Board members Terry Lund, Ben Gordon, Vickie Olson, Steve Crosland, Dale Nicholls, and Scott Hansen.

Board Members Excused:

Staff Present: Guadalupe Kenison, Troy Birch, and Michael Thompson

Others Appearing:

I. CALL TO ORDER

The Ephraim Cemetery Board convened on Wednesday, December 10, 2025, in the Ephraim City Hall Board Room. Cemetery Board Chair Beverly Thomas called the meeting to order at 10:10 a.m.

MOTION

II. APPROVAL OF MINUTES

The Board reviewed the minutes of September 10, 2025, Cemetery Board Meetings.

Board Member Terry Lund moved to approve the Cemetery Board Meeting Minutes for September 10, 2025. The motion was seconded by Board Member Steve Crosland. All are in agreement. The motion carried.

The Board reviewed the minutes of October 8, 2025, Cemetery Board Meetings.

Board Member Steve Crosland moved to approve the Cemetery Board Meeting Minutes for October 8, 2025 with a minor correction. The motion was seconded by Board Member Dale Nicholls. All are in agreement. The motion carried.

III. AGENDA ITEMS

- A. Ratify Approval of Keith and Sandi Larsen- Request to purchase 3 spaces:** Guadalupe provides information regarding Keith and Sandi Larsen's request for approval to purchase 3 spaces. The current cemetery code only allows for the purchase of two spaces. The Larsen's have a little boy who may not be able to make life choices later in life. The board mutually agreed to approve the request and Guadalupe informed Sandi Larsen that the request was approved, and they may go ahead and browse at the spaces they'd like to purchase.

Board Member Vickie moved to allow Keith and Sandi Larsen to purchase three pre-need spaces. The motion was seconded by Board Member Scott Hansen. All are in agreement. The motion carried.

- B. Approval of 2026 Annual Cemetery Board Meeting Schedule:** Beverly reviews the meeting schedule with the board members; the meeting has been changed to the second Tuesday of the

month at 10:00 AM. There was an exception for today's meeting, due to a funeral. Some dates may change as per Memorial Day Program being finalized and putting up flags in November.

Board Member Ben Gordon moved to approve the 2026 Annual Cemetery Board Meeting Schedules. The motion was seconded by Board Member Terry Lund. All are in agreement. The motion carried.

- C. Michael Thompson- Ephraim City Historic Preservation Board:** Beverly informs the board members that Michael Thompson was hired as the Library Director and has now been given more assignments. The cemetery board would like to explain the programs that are held by the Cemetery Board. She informs him the Memorial Day Program is planned and organized by the cemetery board happening at the same time as the Scandinavian Festival. The board does the program, put up and take flags down for that time and for Veterans Day. Signs are sold for \$150 to be put on the flags in November. We will be doing Wreaths Across America this Saturday, which is new, in conjunction with Ephraim Youth Council. Michael asks what kind of help the Historic Preservation Board can give to the Pioneer Cemetery. Beverly states the cemetery liaison's Ben Gordon and Scott Hansen will work with families to help with preservation, as the family's own the plots. Scott Hansen asks if there are specifications that must be followed for preservation of graves or the cemetery. Discussion is held regarding the burial records lists for the Pioneer Cemetery. Michael states he has been contacted by individuals looking for Eagle Scout project ideas. Anyone looking for Eagle Scout project ideas will be referred to Ben Gordon. Discussion is held regarding what the best way to keep communication open between the cemetery board and the Historic Preservation Board would be. Michael states Kevin Taylor is the Chair of the Historic Board and communicating with him or emailing them for meetings. Michael states they meet at least quarterly and will be having a meeting in January.
- D. Report from AD HOC Committee Fallen Soldiers Memorial-Alma Lund:** Alma Lund is present and presents photos of the current memorial as they are a little different than the first presentation. Beverly presents what was initially presented and what is currently being done at Brad Taggart's studio at Snow College. It is about the sacrifices that are made by the women and children of the soldiers as well. Beverly states this is the first phase; they would also like to change out the Killed in Action monument as the current one is crumbling. Alma provides the names of the board members to help with the memorial, and they will be meeting with the RAP Tax committee. Alma states the first phase is the statue, the second phase is the decorative concrete, phase three is the framing for the cement and the groundwork. Alma states he needs approval from the committee for the new design and layout of the project. The flag the child is holding will have a golden star on it, representing the families. The projected completion date is November of 2026 and would like to unveil it on Veteran's Day. The total cost of this project is about \$80,000.

Board Member Dale Nicholls made a motion to approve the AD HOC Committee Fallen Soldiers Memorial project design. The motion was seconded by Board Member Vickie Olson. All are in agreement. The motion carried

- E. Wreath Across America-Dec. 13- Pioneer Cemetery 9:30am, Park Cemetery 10:00am w/Ephraim Youth Council:** Beverly states the Wreaths Across America is new this year and the purpose of it is to Honor, to Remember and to Teach. Wreaths were delivered and placed on the killed in action by the Ephraim City Youth Council on December 13, 2025, at 10:00 am.
- F. Ephraim City Cemetery Code Updates:**

A copy of the proposed code has been provided in the meeting packet. Beverly states there were some suggested changes and there was a recommendation to change how often the report is sent to the state. The board members agree that it can be recommended to the City Council for approval. Troy states the cemetery code will go before the city council, and they will have Shane Davis the cemetery sexton present it for approval.

Board Members agree to recommend approval of the Ephraim City Cemetery Code with the proposed changes. All are in agreement. The motion carried.

IV. SEXTON REPORT: Shane is excused.

V. OLD BUSINESS: No Comment

VI. PUBLIC COMMENT

No Comment.

VII. BOARD MEMBER REPORTS

Scott Hansen- He's been working with Canute Peterson's family; they were concerned about the state of his current monument and what they could or were allowed to do. He presents his idea for the prototype for the flags holders at Park Cemetery.

Ben Gordon- He agrees he can continue to help Scott & Shane with the prototype for the flags.

Terry Lund- He states that several flags need to be repaired or replaced.

Dale Nicholls- He states that his sister Carol washes and mends flags for the Manti Cemetery and is willing to do it for the Ephraim City Cemetery. He states there are veterans who are willing to help put up the flags. Beverly states there are funds available to replace the flags.

Vickie Olson- no comment.

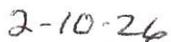
ADJOURNED

Board Member Vickie Olson moved to approve the closing of the meeting. The motion was seconded by Board Member Dale Nicholls. All are in agreement. The motion carried.

There being no further business to come before the Cemetery Board for consideration, Chair Beverly Thomas adjourned the Regular Cemetery Board Meeting at 3:09 p.m.

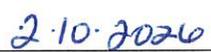
MINUTES APPROVED:


Beverly Thomas


Date

ATTEST:


M. Guadalupe Kenison, Secretary


Date

