

**MINUTES**  
**CEMETERY BOARD MEETING**  
EPHRAIM CITY HALL  
5 SOUTH MAIN, EPHRAIM, UTAH  
**OCTOBER 8, 2025**  
**10:00 AM**

**Board Members Present:** Chair Beverly Thomas, Board members Ben Gordon, Steve Crosland, Vickie Olson, Dale Nicholls, and Scott Hansen.

**Board Members Excused:** Terry Lund

**Staff Present:** Guadalupe Kenison and Troy Birch

**Others Appearing:**

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**I. CALL TO ORDER**

The Ephraim Cemetery Board convened on Wednesday, October 8, 2025, in the Ephraim City Hall Board Room. Cemetery Board Chair Beverly Thomas called the meeting to order at 10:10 a.m.

**MOTION**

**II. APPROVAL OF MINUTES**

The approval of minutes from September 10, 2025, is tabled for next meeting.

**III. AGENDA ITEMS**

- A. New Board Member Scott Hansen:** Beverly introduces and welcomes the new board member Walter Scott Hansen; he goes by his middle name and will be a great asset to help with research.
- B. Request to change time of Board Meeting:** There is a request for a date & time change for the meeting as two board members work at the Temple on Wednesday mornings. Procedure to changing and posting the changes is discussed. The board members agree that the meeting will be held on the second Tuesday starting in December. In November the board only meets to put up the flags for Veterans Day. Guadalupe confirms the next meeting would be December 9, 2025, at 10:00 AM and chairwoman confirms that works.
- C. Wreath Across America:** The organization reached out to the City this year asking if the city is interested in sharing this fundraising project. The Ephraim City Youth City Council is interested in being involved with it and would do the labor portion of it. Beverly asks the board members to watch the video sent by the organization to address any questions. There is not an opposition to partnering with the organization.
- D. Veterans Day Flag Posting:** Board members discuss best dates and times to post and take down flags for November 6, 2025, at 10:00 AM and take-down on November 13, 2025, at 10:00 AM. They will let others wanting to help with dates and times. A flyer will be posted on Facebook, City Page, and the City Newsletter asking for volunteers.
- E. Ephraim City Cemetery Code Updates:** Beverly guides the members through the proposed changes and comments made from Nic Mills the city attorney regarding the Ephraim City Ordinance ECO 25-11 updates. The different copies of the current and proposed changes are provided to the board members. The board members would like one clear copy with typos and proposed changes entered before approval.

*Board Members agree to postpone the approval of the proposed changes to the Ephraim City Cemetery Code Updates. All are in agreement. The motion carried.*

**IV. SEXTON REPORT:** Shane is excused.

**V. OLD BUSINESS:** Beverly informs Scott there are projects being worked on and will postpone the update for the next meeting.

**VI. PUBLIC COMMENT**

No public is present.

**VII. BOARD MEMBER REPORTS**

**Troy Birch-** He agrees that the proposed changes to the cemetery code will be good. He informs the board members he attended the conference at the League of Cities and Towns and is amazed at everything the board members know how to do and he appreciates all the duties they handle. He informs the board that the City Historic Committee is not up and running yet and encourages all applicants, especially from one from the Cemetery Board.

**Scott Hansen-** He'd like to be eased into the role and has some ideas he's looking forward to presenting later. He suggests maybe putting a picture plaque on the headstones.

**Ben Gordon-** He states upgrades to the Pioneer Cemetery are sometimes challenging, research needs to be done to find family of the individual cemetery plots. He states grass has been planted; however, it is not appealing after mowing. He informs the board there are people that help with restoration work free of charge.

**Dale Nicholls-**He states the putting up and taking down of the flags may be a little later weather permitting and has noticed some flags are starting to wear. Beverly informs there is a revenue fund that could be used to purchase replacement flags.

**Steve Crosland-**He did the research on the next killed in action, Kimball Kanute Peterson. He is the last veteran of World War I, items from World War I have been donated.

**Vickie Olson-** no comment.

**Beverly Thomas-** They'll meet at the Park Cemetery on November 6<sup>th</sup> to put up the flags and take down on November 13<sup>th</sup> both days at 10:00AM and then meeting in December.

**ADJOURNED**

*Board Member Steve Crosland moved to approve the closing of the meeting. The motion was seconded by Board Member Vickie Olson. All are in agreement. The motion carried.*

*There being no further business to come before the Cemetery Board for consideration, Chair Beverly Thomas adjourned the Regular Cemetery Board Meeting at 11:05 a.m.*

**MINUTES APPROVED:**

Beverly Thomas  
Beverly Thomas

2-10-26  
Date

**ATTEST:**

M. Guadalupe Kenison  
M. Guadalupe Kenison, Secretary

2-10-2020  
Date