



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, February 17, 2026**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

- 4:00 p.m.**
1. **WELCOME** – *Mayor Gay Lynn Bennion*
  2. **REVIEW OF BUSINESS MEETING AGENDA**  
*Mayor Gay Lynn Bennion (10-15 min.)*
  3. **REPORTS**
    - a. Wasatch Front Waste and Recycling District – *General Manager Evan Tyrrell (20 min.)*
  4. **STAFF REPORTS**  
*(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date regarding any changes since the report was made).*
    - a. Public Safety Firearms Training Facility  
*City Manager Jared Gerber (40 min.)*
    - b. Interfaith Coalition Discussion  
*Mayor Gay Lynn Bennion (20 min.)*
    - c. City Hall Hours Discussion  
*City Manager Jared Gerber (10 min.)*
  5. **REVIEW OF CALENDARS AND UPCOMING EVENTS\***
    - a. Senior Bingo at City Hall – Wednesday, February 18, 2026, at 1:30 p.m. at City Hall
    - b. Local Business Smartest Artist Lobby Exhibit – Monday, February 20 to Monday, March 18, 2026
    - c. The Jazz Ambassadors of The United States Army Field Band – Thursday, March 19, 2026, from 7:00 p.m. to 8:30 p.m. at Butler Middle School (Tickets Required, Free Event)
    - d. Cottonwood Heights City Book Group – Thursday, March 26 at 7:00 p.m.

*\*For more information, please visit [CH.UTAH.GOV](http://CH.UTAH.GOV) and click [Community Calendar](#)*

6. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION; REAL PROPERTY PURCHASE OR LEASE; THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL; AND/OR ANOTHER PERMITTED PURPOSE UNDER UCA 52-2-205**
  
7. **ADJOURN CITY COUNCIL WORK SESSION**



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, February 17, 2026**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so, after completing a speaker comment card. Citizen comments may also be submitted in writing to the city recorder at [cityrecorder@ch.utah.gov](mailto:cityrecorder@ch.utah.gov) by noon, on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** be read at the public meeting.

**Civility and decorum should be applied in all discussions and debates.** Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

**7:00 p.m.**     1.0     **WELCOME** – *Mayor Gay Lynn Bennion*

2.0     **PLEDGE OF ALLEGIANCE** – *By Invitation*

3.0     **CITY COUNCIL COMMITTEE REPORTS**

3.1     Committee Reports by Councilmember Matt Holton (3 min.)

3.2     Committee Reports by Councilmember Suzanne Hyland (3 min.)

3.3     Committee Reports by Councilmember Shawn Newell (3 min.)

3.4     Committee Reports by Councilmember Ellen Birrell (3 min.)

3.5     Committee Reports by Mayor Gay Lynn Bennion (3 min.)

4.0     **CITIZEN COMMENTS**

*During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B)) Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so by the meeting chair. Persons attending the meeting remotely may not make verbal comments to the City Council during the meeting. Persons attending the meeting remotely, or who do not attend the meeting either physically or remotely, are invited to submit written comments to the City Recorder before Noon, on the meeting date. Written comments that are submitted timely will be admitted into the record of the meeting and distributed to the City Council but will not be read at the public meeting.*

5.0 **PUBLIC HEARING**

- 5.1 Public Hearing to Receive Input on the Proposed Budget Amendments for the 2025-2026 Fiscal Year--*Introduction by Administrative and Fiscal Services Director Scott Jorges (10 min.)*

6.0 **REPORTS**

- 6.1 CHPD Quarterly Report - *Chief Robby Russo*

7.0 **ACTION ITEMS**

- 7.1 Consideration of **Ordinance 462** Adopting an Amended Budget for 1 July 2025 through 30 June 2026.  
*(The Utah State Treasurer suggests that Utah cities amend their budgets at least quarterly to reflect any necessary changes since the budget was adopted. This ordinance will approve an amendment to the city's current [2025-2026] budget).*
- 7.2 Consideration of **Resolution 2026-12** Making Appointments to the Unified Fire Authority Board.  
*(By this resolution, the council will approve the appointments of Mayor Gay Lynn Bennion, as the regular member, and Councilmember Suzanne Hyland, as the alternate member, to represent the city on the Unified Fire Authority Board).*
- 7.3 Consideration of **Resolution 2026-13** Approving and Ratifying the Appointments of Members to the Cottonwood Heights Citizens Budget Advisory Committee.  
*(By this resolution the council will approve and ratify the appointments of the members of the city's citizen budget advisory committee).*
- 7.4 Consideration of **Resolution 2026-14** Approving a Consulting Agreement for Budgetary Matters.  
*(This resolution will approve the city's entry into a consulting agreement whereunder Kerri Nakamura and Associates will provide services in connection with the city's FY 2026-27 budgetary process).*
- 7.5 Consideration of **Resolution 2026-15** Approving an Appointment to the Health in the Heights Advisory Committee.  
*(This resolution will approve the manager's appointment of Danielle LeCourt to the city's Health in the Heights advisory committee).*

8.0 **CONSENT CALENDAR**

- 8.1 Approval of the minutes for the City Council Work Session and Business Meetings of January 20, 2026, and February 03, 2026, along with the Mayor and City Council Retreat of January 24, 2026.

9.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

### PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

*On Thursday, February 12, 2026, a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was sent to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the city, by the Office of the City Recorder. The agendas were also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the Utah Public Notice website at <http://pmn.utah.gov>.*

***DATED this 12<sup>th</sup> day of February 2026***

***Tiffany Janzen, City Recorder***

*The city building for this meeting is accessible. In compliance with the Americans with Disabilities Act, people with disabilities may make requests for reasonable accommodation or assistance by notifying the City Recorder at 801-944-7015 or [recorder@ch.utah.gov](mailto:recorder@ch.utah.gov), at least two business days before the meeting, or by calling Relay Utah at 711.*