



**BOARD OF COMMISSIONERS MEETING**  
**117 South Main Street, Monticello, Utah 84535. Commission Chambers**  
**February 17, 2026 at 11:00 AM**

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**AGENDA**

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CONFLICT OF INTEREST DISCLOSURE**

**PUBLIC COMMENT**

*Public comments will be accepted through the following Zoom Meet link*  
<https://us02web.zoom.us/j/88279631170> Meeting ID: 882 7963 1170 One tap mobile  
+13462487799,,88279631170# US (Houston)

*There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.*

*As indicated in our Commission Policies and Procedures, the following applies:*

Procedure: Orderly procedure requires that each member of the public shall proceed without interruption from the audience and shall retire when their time is up; that all statements shall be addressed to the Commission, and that there be no questioning or argument between individuals.

Questions: After being first recognized by the Chair, Commissioners and staff members may ask questions and make appropriate comments; however, no Commissioner should argue or debate an issue with the petitioner/member of the public.

No Assignment of Time: If there are several speakers on a matter, one person may not assign their time to another in an effort to increase the allowed speaking time. Individual citizens and citizen groups may select a person to make a presentation on their behalf, but each individual's speaking time will be limited to three minutes, subject to the discretion of the Chair or a vote of the Commission.

*Orderly Conduct:* Citizens attending meetings shall observe rules of propriety, decorum and good conduct. Unauthorized remarks and similar demonstrations shall not be permitted by the Chair who may direct the removal of offenders from the from the meeting.

## **CONSENT AGENDA** (Routine Matters) Lori Maughan, Commission Chair

*The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.*

1. Approval of \$15, 519.15 in Small Purchases; \$1,191.25 on an Engine Computer for the Road Department, \$5,000 on Weekend Warrior Fifth Wheel Trailer for the San Juan County Rodeo, \$2,300 on Business Development and Entrepreneurship Training Services, \$4,332 on the Twin Rocks Catering RLEM Consortium Event, \$1,695.90 on Meeting Venue and Lodging at the Bluff Dwelling Resort Spa, and \$1,000 on a RLEM Sole Source Provider for Economic Development.
- [2.](#) Approval for February 3, 2026 Commission Work Session Meeting Minutes.
- [3.](#) Approval for February 3, 2026 Commission Meeting Minutes.
- [4.](#) Approval of the 2026 Housing Act Letter of Support to increase the supply of housing in America.
- [5.](#) Approval of the 2026 Film Housing Act Letter of Support to extend the Rural Utah Film Incentive Program.

## **RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS**

- [6.](#) San Juan Conservation District Project Discussion. Ryan Jones, Resource Coordinator, Zone 7.
- [7.](#) America 250 Events Update by Committee Member. Mikaela Ramsay, Assistant Library Director
8. Discussion of the Utah National Guard Armory Closure outside of Blanding City

## **BUSINESS/ACTION**

- [9.](#) Consideration and Approval of a Letter to the US Department of Interior and Bureau of Land Management Requesting Reauthorization of the Existing Trails (Trail #4, Trail #43, Trail #44, Trail #45, Trail #48, and Trail #49). Susan Flavel, SPEAR
- [10.](#) Consideration and Approval of the Letter of Support for the Utah Division of State Parks to transfer 60 acre parcel outside of Blanding. Lori Maughan, Commission Chair
- [11.](#) Consideration and Approval for the 2026 Community Library Enhancement Fund grant between the Department of Cultural and Community Engagement, State Library Division and San Juan County Library System. Nicole Perkins, Library Director

- [12.](#) Consideration and Approval for a Memorandum of Understanding between San Juan County Public Health and Root for Kids, Mike Moulton, Public Health Interim Director

## **COMMISSION REPORTS**

## **ADJOURNMENT**

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

**San Juan County**

117 So Main Street  
Monticello, UT 84535  
Ph: 435-587-3225

**Purchase From**

Larry H Miller  
Salt Lake City, Utah

☒ State Contracted
**Deliver To**

San Juan County Road Dept  
885 East Center  
Monticello, UT 84535

**Purchase Order**

P. O. No#

Date 2/11/2026

Your Ref#

Our Ref#

Credit Terms Cash

Attention To :

Attention To :

Product ID	Description	Quantity	Unit Price	Amount
HC3Z12A650BCNP	MODULE	1	\$1,191.25	\$0.00
				\$0.00
				\$1,191.25
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Approved:

Department Head:

County Admin:

Sub Total \$1,191.25

Tax Exempt

Freight

Invoice Total \$1,191.25

Amount Paid

Balance Due \$1,191.25

Terms and Conditions:



aud motel

[Click here for details](#)



Event Log

## Order Information

**Cart Name:**  
**PO #:** 55058  
**Dealer:** LARRY H MILLER  
 SUPER FORD SALT  
 LAKE CITY  
**Status:** New  
**Vehicle:** 2010 Ford F-350 Super  
 Duty  
 1FDRF3HT6KDA23005

## Attachments

please send to Monticello  
 Added By : Kevin Muehlen  
 2/11/2015 3:52:18 PM

## Parts Lists

Part Requested	Part Number	Description	Location	Response Required	Priority	Estimated Delivery	List Price	Net Price	Delivery option	Qty Req	Qty Est	Item Price
HCSZ12A6508DNP		Module					\$1,508.33	\$1,191.25	Standard	1	0	\$1,191.25

Directnet Total: \$325.00

Order Total: \$1,156.25

# 501



**117 S Main, Monticello, UT 84535**

**PO Deliver To:**

**Purchase Order Number::** 001

**PO Date::** 11/12/2025

**Vendor Name:** Abajo Incident Mgmt Services

**Department:**

## Purchase Order

Product ID	Quantity	Description	Unit Price	Amount
	1	Weekend Warrior Fifth Wheel Trailer	5,000 USD	5,000 USD

**Sub Total:** 5,000.00 USD **Tax:** 0 USD **Freight:** 0 USD **Total Due:** 5,000 USD

### Purchase Validation

**Trailer for the Rodeo**

**Initiator Name:** Rosa Vargas

Approved by /s/Mack McDonald

# PURCHASE ORDER

## San Juan County

117 S. Main Street

Monticello, UT 84535

Ph: 435-587-3225

**Purchase From**

Vendor Name: Abajo Incident Mgmt Services

Street Address: 48 E 400 S

City, State, Zip: Monticello, UT 84535

Phone: (435) 999 - 2467

Attention To :

**Deliver To**

Deliver To Name: San Juan County

Street Address: 117 S Main Street

City, State, Zip: Monticello, UT 84535

Phone: (435) 587 - 5223

Attention To :

## Purchase Order

P. O. No# 001

Date: 11/12/2025

Your Ref#

Our Ref#

### Credit Terms

Contract #

[illegible]

San Juan County should be tax exempt. Please make sure anything you submit has no tax!







**117 S Main, Monticello, UT 84535**

**PO Deliver To:**

**Purchase Order Number::** 01282026-ED

**PO Date::** 01/28/2026

**Vendor Name:** Debra Brown

**Department:** Economic Development

## Purchase Order

Product ID	Quantity	Description	Unit Price	Amount
104192950	1	This purchase is a sole source procurement for rural entrepreneurship training services because the provider has specialized expertise in delivering business development programming tailored to rural communities. She has previously performed this work for San Juan County, and continuity with the same consultant is necessary to effectively expand these services through online trainings.	2,300 USD	2,300 USD

**Sub Total:** 2,300.00 USD **Tax:** Freight: **Total Due: 2,300 USD**

### Purchase Validation

**Business development and entrepreneurship training services provided through the USDA – Entrepreneurship Training program.**

**Initiator Name:** Talia Hansen

Approved by /s/Mack McDonald



**117 S Main, Monticello, UT 84535**

**PO Deliver To:** TWIN ROCKS CATERING  
 913 EAST NAVAJO TWINS DRIVE  
 BLUFF, UT 84512  
**Purchase Order Number::** TW2-12-2026  
**PO Date::** 02/12/2026  
**Vendor Name:** Twin Rocks  
**Department:** Economic Development

## Purchase Order

Product ID	Quantity	Description	Unit Price	Amount
Catering Services – RELM Consortium	1	Catering services for RELM Consortium Event (Feb 12 and 13, 2026) including dinner at Twin Rocks Café and breakfast and lunch at Bluff Dwellings.	4,332 USD	4,332 USD

**Sub Total:** 4,332.00 USD **Tax:** Freight: **Total Due:** 4,332 USD

### Purchase Validation

Twin Rocks Catering is being selected as a sole source provider because it is the only year-round catering service located in Bluff, Utah, where the RELM Consortium Event is being held. These services will be covered through RELM grant funds to support this required convening.

**Initiator Name:** Talia Hansen  
 Approved by /s/Mack McDonald



**117 S Main, Monticello, UT 84535**

**PO Deliver To:** Bluff Dwellings Resort  
 2625 S\_outh Highway 191\_  
 Bluff UT 84512  
**Purchase Order Number::** 20260130021213  
**PO Date::** 01/30/2026  
**Vendor Name:** Bluff Dwellings  
**Department:** Economic Development

## Purchase Order

Product ID	Quantity	Description	Unit Price	Amount
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Sub Total: Tax: Freight: **Total Due:**

### Purchase Validation

Bluff Dwellings is a sole source vendor because it is the only available facility in the area that offers both a meeting venue and lodging in a central location accessible to all participating Chapter Houses for the RELM Consortium Event.

**Initiator Name:** Talia Hansen  
 Approved by /s/Mack McDonald

## Pro Forma Invoice

Number: 2021342      Date: 02/10/2026

Guest name:  
San Juan County - Economic Development Dept. -  
Kelsi Cottrell

Email:  
kelsi.cottrell@sanjuancountyut.gov

Address:      Phone:  
, US      +18017178915

**Subtotal:** **\$ 1,575.90**  
**Taxes:** **\$ 0.00**  
**Fees:** **\$ 120.00**  
Resort Fee: \$ 120.00  
**Total:** **\$ 1,695.90**

**Total paid:** **\$ 0.00**  
**Remaining amount:** **\$ 1,695.90**

Reservation number

**4386795101938**

Checkin:      Checkout:      Nights:  
02/12/2026      02/14/2026      2

Date	Name	Room	Description	Qty	Net (USD)	Tax (USD)	Total
02/13/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	126	Resort Fee	1	\$ 10.00	\$ 0.00	\$ 10.00
02/13/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	126	Room rate - King Room Pueblo (3+ Night Extended Stay Discount)	1	\$ 139.40	\$ 0.00	\$ 139.40
02/13/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	131	Room rate - King Room Pueblo (3+ Night Extended Stay Discount)	1	\$ 139.40	\$ 0.00	\$ 139.40
	San Juan County -						

02/13/2026	Economic Development Dept. - Kelsi Cottrell	311 (ADA Room)	Resort Fee	1	\$ 10.00	\$ 0.00	\$ 10.00	Item 1.
02/13/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	311 (ADA Room)	Room rate - King Room Pueblo (3+ Night Extended Stay Discount)	1	\$ 139.40	\$ 0.00	\$ 139.40	
02/13/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	111 (ADA Room)	Resort Fee	1	\$ 10.00	\$ 0.00	\$ 10.00	
02/13/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	111 (ADA Room)	Room rate - King Room Pueblo (3+ Night Extended Stay Discount)	1	\$ 139.40	\$ 0.00	\$ 139.40	
02/13/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	133	Resort Fee	1	\$ 10.00	\$ 0.00	\$ 10.00	
02/13/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	133	Room rate - King Room Pueblo (3+ Night Extended Stay Discount)	1	\$ 139.40	\$ 0.00	\$ 139.40	
02/13/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	131	Resort Fee	1	\$ 10.00	\$ 0.00	\$ 10.00	
02/13/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	121	Resort Fee	1	\$ 10.00	\$ 0.00	\$ 10.00	
	San Juan County -		Room rate - King					

02/13/2026	Economic Development Dept. - Kelsi Cottrell	121	Room Pueblo (3+ Night Extended Stay Discount)	1	\$ 139.40	\$ 0.00	\$ 139.40
02/12/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	131	Resort Fee	1	\$ 10.00	\$ 0.00	\$ 10.00
02/12/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	131	Room rate - King Room Pueblo (3+ Night Extended Stay Discount)	1	\$ 123.25	\$ 0.00	\$ 123.25
02/12/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	121	Resort Fee	1	\$ 10.00	\$ 0.00	\$ 10.00
02/12/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	121	Room rate - King Room Pueblo (3+ Night Extended Stay Discount)	1	\$ 123.25	\$ 0.00	\$ 123.25
02/12/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	126	Resort Fee	1	\$ 10.00	\$ 0.00	\$ 10.00
02/12/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	126	Room rate - King Room Pueblo (3+ Night Extended Stay Discount)	1	\$ 123.25	\$ 0.00	\$ 123.25
02/12/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	311 (ADA Room)	Resort Fee	1	\$ 10.00	\$ 0.00	\$ 10.00
	San Juan County -		Room rate - King				

Item 1.

02/12/2026	Economic Development Dept. - Kelsi Cottrell	311 (ADA Room)	Room Pueblo (3+ Night Extended Stay Discount)	1	\$ 123.25	\$ 0.00	\$ 123.25	Item 1.
02/12/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	111 (ADA Room)	Resort Fee	1	\$ 10.00	\$ 0.00	\$ 10.00	
02/12/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	111 (ADA Room)	Room rate - King Room Pueblo (3+ Night Extended Stay Discount)	1	\$ 123.25	\$ 0.00	\$ 123.25	
02/12/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	133	Resort Fee	1	\$ 10.00	\$ 0.00	\$ 10.00	
02/12/2026	San Juan County - Economic Development Dept. - Kelsi Cottrell	133	Room rate - King Room Pueblo (3+ Night Extended Stay Discount)	1	\$ 123.25	\$ 0.00	\$ 123.25	
							<b>Total</b>	<b>\$ 1,695.90</b>



**117 S Main, Monticello, UT 84535**

**PO Deliver To:** Cindy Maughan  
 855 South 200 East  
 Wellsville Utah 84339  
**Purchase Order Number::** 2026-02-10  
**PO Date::** 02/10/2026  
**Vendor Name:** Cindy Maughan  
**Department:** Economic Development

## Purchase Order

Product ID	Quantity	Description	Unit Price	Amount
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Sub Total: Tax: Freight: **Total Due:**

### Purchase Validation

Cindy Maughan is being selected as a sole source provider for the RELM Consortium Event due to her specific subject matter expertise and facilitation experience aligned with RELM objectives. No other available facilitator offers the same relevant expertise and regional knowledge required for this convening.

**Initiator Name:** Talia Hansen  
 Approved by /s/Mack McDonald



\_\_\_\_\_**INVOICE**\_\_\_\_\_

**ISSUED TO:** INVOICE NO: 2026-02 10

**Invoice TO:**

Talia Hansen Economic Development Director  
San Juan County  
117 South Main  
Monticello Utah 84335

**PAY TO:**

Cindy Maughan  
855 South 200 East  
Wellsville Utah 84339  
435-512-1809

DESCRIPTION UNIT PRICE QTY TOTAL

Flat Rate Stipend per Facilitator 1000.00	\$1000.00
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**TOTAL \$1000.00**



## BOARD OF COMMISSIONERS WORK SESSION MEETING

117 South Main Street, Monticello, Utah 84535. Commission Chambers

February 03, 2026 at 9:00 AM

### MINUTES

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

**AUDIO:** <https://www.utah.gov/pmn/files/1387995.MP3>

**VIDEO:** <https://www.youtube.com/watch?v=CkBvHjqzm40>

#### CALL TO ORDER

**Time Stamp 0:00:01 (audio) & 0:02:15 (video)**

Commission Chair Lori Maughan called the meeting to order at 9:02 am.

#### ROLL CALL

**Time Stamp 0:00:08 (audio) & 0:02:22 (video)**

Commission Chair Maughan called for attendance:

#### PRESENT

Commission Chair Lori Maughan

Commission Vice-Chair Jamie Harvey

Commissioner Silvia Stubbs

#### STAFF

Mack McDonald, County Administrator

Lyman W. Duncan, Clerk/Auditor

Mitch Maughan, County Attorney

Jeremy Hoggard, EMS Director

#### PUBLIC

Johnny Miller, UCIP Legal Counsel

Brian Stubbs

## AGENDA ITEMS

1. Policies, Procedures, And Rules Governing the San Juan County Commission Discussion. Mitchell Maughan, County Attorney

**Time Stamp 0:00:17 (audio) & 0:02:31 (video)**

Mitch Maughan, County Attorney, presented the discussion for the Policies, Procedures, and Rules governing the Commission. Commissioner Stubbs asked why the policy was split into two documents? Johnny explained that he had separated the document into two documents for additional clarification, one policy document was for commission governance, and the other policy was for meeting management with the public. He also incorporated any new changes which were passed by the legislature into state law, specifically, the Open meetings Act. The law allows elected commissioners to be in the same meetings together, if they do not "convene" the meeting.

Commissioner Stubbs mentioned the need to work together on the document; she saw structural, grammar and punctuation errors that need to be corrected. Commission Chair Maughan felt she might be referring to a previous document, and she felt these changes were already corrected in the latest document.

Commissioner Stubbs felt the balance of power for the commission, administration, and other elected officials shifted in the proposed governance document, such as leaving out the title of the county administrator and the clerk/auditor. Johnny stated that Mack was the Commission Administrator as far as the commission meeting, the preparation of the agenda, the noticing of the agenda, and preparation & operation for the electronic transmission of the meeting. There was additional discussion on defining the roles for the county personnel who participate in the commission meeting.

Mack asked Johnny to include the Municipal Building Authority (MBA) and the Rural Development Authority (RDA) in the document. Mack asked Johnny to add the ordinance allowing for electronic meetings. Johnny also incorporated the electronic communication rules, the ability for the Deputy Attorney to fill in if the County Attorney is unavailable for the commission meeting. There was discussion related to voting, conflicts of interest, and intentional disruptions.

2. 2026 USU Extension Program Update. Regan Wytsalucy, San Juan County Extension Director

**Time Stamp 0:56:06 (audio) & 0:57:21 (video)**

Regan Wytsalucy, County Extension Director, gave an update on the 2026 USU Extension Program. She wanted to discuss a potential move to the USU Blanding building (old Costco building) however, the remodel of the building has been extremely slow. They were offered the Sparks building (next to the San Juan High School), which has a large classroom, space for computers, etc. The State of Utah, (who owns the building) has been supportive and the USU staff (Logan) have given their financial support for the move.

The commissioners were supportive of the concept of moving the Extension Office from the 2nd floor of the county administration building to Blanding. Commissioner Harvey mentioned that Utah Navajo Health System (UNHS) is very interested in bringing quality food to their proposed grocery store in Montezuma Creek. He stated that the old Trust Fund building in Montezuma Creek is available for use in the extension program.

Regan invited the commission to attend a grazing herd presentation which teaches attendees the symbiotic relation between grass, grazing, and herd management. The Extension Program has several grazing meetings scheduled over the next few months.

3. 2025 Review, Future Funding Discussion. Jeremy Hoggard, EMS Director

**Time Stamp 1:28:22 (audio) & 1:30:26 (video)**

Jeremy Hoggard, EMS Director, presented future funding opportunities to the commission. Jeremy feels the dedicated sales tax initiative is the best option for funding the EMS program. He estimates the 1% sales tax will generate \$1.2 million per year. The tax will not be on food, it will be on amazon shipments, hotel fees, and a variety of other purchases.

## ADJOURNMENT

**Time Stamp 1:48:43 (audio) & 1:50:57 (video)**

Motion to adjourn:

Motion made by Commission Vice-Chair Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Chair Maughan, Commission Vice-Chair Harvey, Commissioner Stubbs.

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APPROVED: \_\_\_\_\_  
San Juan County Board of County Commissioners

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
San Juan County Clerk/Auditor

DATE: \_\_\_\_\_



## BOARD OF COMMISSIONERS MEETING

117 South Main Street, Monticello, Utah 84535. Commission Chambers  
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#### CALL TO ORDER

**Time Stamp 0:00:01 (audio) & 0:00:22 (video)**

Commission Chair Lori Maughan called the meeting to order at 11:40 am.

#### ROLL CALL

**Time Stamp 0:00:34 (audio) & 0:00:55 (video)**

Commission Chair Maughan called for attendance:

#### PRESENT

Commission Chair Lori Maughan  
Commission Vice-Chair Jamie Harvey  
Commissioner Silvia Stubbs

#### STAFF

Mack McDonald, County Administrator  
Lyman W. Duncan, Clerk/Auditor  
Mitch Maughan, County Attorney  
Tranner Sharpe, Human Resources  
Cindi Holyoak, County Recorder

#### INVOCATION

**Time Stamp (audio) & 0:01:02 (video)**

Lyman W. Duncan, resident of Monticello, offered the opening prayer.

## PLEDGE OF ALLEGIANCE

**Time Stamp 0:01:47 (audio) & 0:02:08 (video)**

Commissioner Stubbs led the public in reciting the Pledge of Allegiance.

## CONFLICT OF INTEREST DISCLOSURE OF INTEREST DISCLOSURE

**Time Stamp 0:02:09 (audio) & 0:02:30 (video)**

Commission Chair Maughan polled the commissioners to see if they had any conflicts of interest with today's commission agenda. Each affirmed they did not have any conflicts of interest with today's agenda.

## PUBLIC COMMENT

*Public comments will be accepted through the following Zoom Meet link*

<https://us02web.zoom.us/j/88279631170> Meeting ID: 882 7963 1170 One tap mobile +13462487799,,88279631170# US (Houston)

*There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.*

*As indicated in our Commission Policies and Procedures, the following applies:*

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**Questions:** After being first recognized by the Chair, Commissioners and staff members may ask questions and make appropriate comments; however, no Commissioner should argue or debate an issue with the petitioner/member of the public.

**No Assignment of Time:** If there are several speakers on a matter, one person may not assign their time to another in an effort to increase the allowed speaking time. Individual citizens and citizen groups may select a person to make a presentation on their behalf, but each individual's speaking time will be limited to three minutes, subject to the discretion of the Chair or a vote of the Commission.

**Orderly Conduct:** Citizens attending meetings shall observe rules of propriety, decorum and good conduct. Unauthorized remarks and similar demonstrations shall not be permitted by the Chair who may direct the removal of offenders from the from the meeting.

**Time Stamp 0:02:26 (audio) & 0:02:47 (video)**

Commission Chair Maughan opened the meeting for public comment. She checked the sign-in sheet and then asked online participants to unmute their microphones and to begin speaking.

Marjorie Haun-Storland, resident of Old La Sal, expressed her thoughts on the Policy & Procedures and their being almost identical to Grand County. She felt this document should have been guided through by the county administrator, and not the county attorney. She spoke about the role of the county attorney as the prosecutor in felony & misdemeanor criminal cases. She also referred to two previous Grama requests.

**CONSENT AGENDA** (Routine Matters) Mack McDonald, San Juan County Administrator

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**Time Stamp 0:07:10 (audio) & 0:07:31 (video)**

Commission Chair Maughan presented the Consent Agenda for the commission to review and approve:

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.

Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

1. Approval of \$14,252.65 in Small Purchases; \$2,598.88 on Phoenix End Protector Front Mounted Set (Snowplow), \$1,483.20 for a Pedal Throttle Harness, \$4,012.16 for a Heavy Equipment Link for the Road Department, \$6,158.41 on Sim Guns for the Sheriff's Department
2. Approval of January 20, 2026, Commission Work Session Meeting Minutes
3. Approval of January 20, 2026, Commission Meeting Minutes
4. Approval of December 16, 2025, Commission Work Session Meeting Minutes
5. Approval of December 16, 2025, Commission Meeting Minutes
6. Approval of January 26, 2026, Board of Commission (CDBG Hearing) Meeting Minutes
7. Approval of the Check Register for December 8th through 31st, 2025
8. Approval of the Check Register for January 1st through 16th, 2026
9. Approval of the 2026 CY Mexican Hat 7-Eleven C Store Off Premise Beer Retailer License
10. Approval of the Hole N The Rock Retail Off Premise Beer License - Desert Blooms, LLC
11. Approval of the Appointment of Kara Nay to the San Juan County Water Conservancy District for a 4-Year Term.
12. Approval of the Re-Appointments of Lois Young and Suzette Morris for 4-Year Terms to the San Juan County Public Health Board.
13. Approval of a Letter of Support for the Dead Horse Point Public Safety Radio Site

## BUSINESS/ACTION

14. Consideration and Approval of the San Juan County Childhood Lead Poisoning Prevention and Surveillance 2021 Contract between San Juan County and the Utah Department of Health and Human Services, Amendment #4. Mike Moulton, Interim Public Health Director

**Time Stamp 0:09:17 (audio) & 0:09:38 (video)**

Mike Moulton, Public Health Interim Director presented the Childhood Lead Poisoning Prevention contract for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.  
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

15. Consideration and Approval of the San Juan County Childhood Lead Poisoning Prevention and Surveillance 2021 Contract between San Juan County and the Utah Department of Health and Human Services, Amendment 11. Mike Moulton, Interim Public Health Director

**Time Stamp 0:11:12 (audio) & 0:11:33 (video)**

Mike Moulton, Public Health Interim Director, presented the STD contract for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.  
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

16. CONSIDERATION AND APPROVAL OF A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SAN JUAN COUNTY, STATE OF UTAH, ADOPTING RULES OF ORDER AND PROCEDURE PURSUANT TO UTAH CODE ANNOTATED §17-64-203 AND SECTION 17-64-305., Mitch Maughan, County Attorney

CONSIDERATION AND APPROVAL OF A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SAN JUAN COUNTY, STATE OF UTAH, ADOPTING RULES OF ORDER AND PROCEDURE PURSUANT TO UTAH CODE ANNOTATED §17-64-203 AND SECTION 17-64-305., Mitch Maughan, County Attorney

**Time Stamp 0:12:13 (audio) & 0:12:34 (video)**

Mitch Maughan presented the Resolution Adopting Rules of Order and Procedure Pursuant to Utah Code for the commission to review and approve: The commission asked about the recommended changes in the policy & procedures, and Mitch clarified each proposed item. They agreed the document would be better if the changes were typed in fully before approval.

Motion to postpone until next commission meeting:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.  
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs



17. Consideration and Approval of the Second Addendum to the Interlocal Cooperation Agreement between Six County Infrastructure Coalition and San Juan County to adding Sanpete County to the Seven County Infrastructure Coalition and Approving New Name for the Coalition.

Mitchell Maughan, County Attorney

**Time Stamp 0:42:10 (audio) & 0:42:31 (video)**

Mitch presented the Second Addendum to the Interlocal Cooperation Agreement between the Seven County Coalition & to add Sanpete County and to Approve the New Name for the Coalition (Eight County Infrastructure Coalition).

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.  
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

18. Consideration and Approval of a Contract for the Recorder's Office between San Juan County and Medici Land Governance. Cindi Holyoak, County Recorder

Consideration and Approval of a Contract for the Recorder's Office between San Juan County

**Time Stamp 0:50:01 (audio) & 0:50:22 (video)**

Cindi Holyoak, County Recorder, presented the contract with Medici Land Governance for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.  
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

19. CONSIDERATION AND APPROVAL OF AN ORDINANCE AMENDING ORDINANCE 2021-06 ESTABLISHING THE CREDIT CARD USE POLICY WITHIN SAN JUAN COUNTY. Tranner Sharpe, Human Resources

**Time Stamp 0:59:03 (audio) & 0:59:24 (video)**

Tranner is working on another policy and asked if it could be combined with the credit card policy. He needs more time to incorporate the two policies into the ordinance.

Motion to Postpone:

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.  
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

20. CONSIDERATION AND APPROVAL OF A RESOLUTION APPROVING THE NOMINATION AND APPOINTMENT OF STEPHEN WHITING AS SAN JUAN COUNTY JUSTICE COURT JUDGE. Tranner Sharpe, Human Resources Director

**Time Stamp 0:59:52 (audio) & 1:00:13 (video)**

Tranner presented the resolution approving the nomination and appointment of Stephen Whiting as the San Juan County Justice Court Judge for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.  
Voting Yea: Commissioner Vice-Chair Harvey, Commissioner Stubbs  
Voting Nay: Commission Chair Maughan

## **PUBLIC HEARINGS**

21. The San Juan County Board of County Commissioners will hold a Public Hearing on Tuesday, February 3, 2026, starting at 11:00 am at the County Administration Building located at 117 South Main Street, Monticello, Utah 84535 in the Commission Chambers. To attend virtually, visit <https://us02web.zoom.us/j/88279631170> The public hearing will be to consider proposed amendments to the San Juan County General Plan-Land-Use Section. Proposed changes include those required by Utah State Code, as well as suggested changes from the Planning Commission updates to the land-use section and correlating map. All interested parties are encouraged to attend and express their opinion on the matter.

**Time Stamp 1:07:20 (audio) & 1:07:41 (video)**

Motion to enter a Public Hearing:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.  
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

Commission Chair Maughan checked online for anyone interested in offering a public comment. No one in person or online offered any public comments. Corey Coleman, County Building Inspector, presented the timeline of the general plan. The general plan incorporates recent state code changes, and the land use component of the general plan. The resource plan was updated in 2022. The water plan component needs to be updated and incorporated into the general plan.

Motion to exit Public Hearing:

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.  
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

22. CONSIDERATION AND APPROVAL OF A RESOLUTION TO AMEND THE 2018 COUNTY GENERAL PLAN, LAND USE SECTION, IN ACCORDANCE WITH UTAH CODE 17-79-404 FOR THE MANAGEMENT OF THE UNINCORPORATED LANDS IN SAN JUAN COUNTY, UTAH. Corey Coleman, Building Official/Planning Administrator

**Time Stamp 1:23:46 (audio) & 1:24:05 (video)**

Motion to accept resolution:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.  
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

## COMMISSION REPORTS

**Time Stamp 1:24:21 (audio) & 1:24:42 (video)**

Commission Vice-Chair Harvey announced the Navajo Nation Judiciary will hold a groundbreaking ceremony this Thursday for the new Aneth Judicial Court. He was grateful to all the attendees who participated in the Suicide Prevention conference. He also spoke about the upcoming HEAT weatherization program this Friday for the Utah Chapters in Aneth. They will distribute applications for the residents to complete and apply for assistance.

Commissioner Stubbs thanked all the sponsors and volunteers who helped with the Suicide Prevention conference last Saturday. She has also attended legislative meetings up north at the Capital Building and stated that several bills were passed even against UAC's recommendation. She expressed concern with HB 88 and its impact on non-citizens.

Commission Chair Maughan expressed her support for the commissioners to attend the meetings in SLC. Commission Chair Maughan and a Grand County Commissioner met with the supervisor for Glen Canyon Recreation Area and came away feeling very good about future collaboration opportunities.

## EXECUTIVE SESSION

23. A Closed Executive Session for a Strategy Session to Discuss Pending or Reasonably Imminent Litigation as Permitted Under UCA 52-4-205.

Information was not available to the county attorney; therefore, it was agreed to postpone to a later date the executive session meeting.

**ADJOURNMENT****Time Stamp 1:39:54 (audio) & 1:40:15 (video)**

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.

Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session, if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

APPROVED: \_\_\_\_\_  
San Juan County Board of County Commissioners

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
San Juan County Clerk/Auditor

DATE: \_\_\_\_\_



# SAN JUAN COUNTY COMMISSIONERS

Item 4.

Lori Maughan                      Chair  
Jamie Harvey                      Vice-Chair  
Silvia Stubbs                      Commissioner  
Mack McDonald                      Administrator  
February 11, 2026

Re: Letter of Support – Housing for the 21st Century Act

Hon. Mike Kennedy  
U.S. House of Representatives  
Washington, DC, 20515

Dear Congressman Kennedy:

On behalf of the San Juan County Board of Commissioners, we respectfully request your support for advancing the House Financial Services Committee's *Housing for the 21st Century Act*.

San Juan County reflects many of the defining features of the national housing affordability crisis. Hard-working residents are struggling to secure stable housing for their families, while local leaders are forced to stretch limited resources to assist those most in need. At the same time, our economy is being constrained by a severe shortage of workforce housing. Mineral extraction companies operating in the region are finding it increasingly difficult to meet production demands or expansion because they cannot attract or retain employees without available workforce housing.

Compounding this challenge, the expansion of the overnight rental market has significantly reduced the supply of housing traditionally available to residents; particularly teachers, first responders, and public-sector employees. Even our federal partners face substantial hiring challenges, at times resorting to extraordinary measures such as allowing skilled employees to live in on-site recreational vehicles due to the lack of available housing.

Against this backdrop, we are encouraged to see Congress addressing housing affordability with strong bipartisan support and a clear emphasis on empowering local housing partners. The strength of this legislation lies in its holistic, community-centered approach. We share the sponsors' recognition that no single solution will resolve the housing crisis; rather, meaningful progress requires a coordinated set of tools to reduce barriers and increase supply.

We would like to highlight several provisions of the bill that are particularly critical to meeting San Juan County's housing needs:

- Expansion of the Home Investment Partnerships (HOME) Program to better address workforce housing gaps.
- Establishment of common-sense exemptions for HOME-funded projects, including streamlined National Environmental Policy Act (NEPA) requirements, enabling communities to deliver affordable housing more quickly and cost-effectively.
- Authorization of new construction under the Community Development Block Grant (CDBG) program, providing a valuable local-option tool to expand housing supply.
- Incentives for voluntary review of local housing strategies, including innovation grants for regional development consortia to modernize zoning frameworks and strengthen interlocal cooperation in support of smart growth.
- Expansion of eligibility for veterans' housing services through the HUD-VASH program.

These provisions represent thoughtful, targeted reforms that enhance local housing capacity without imposing unnecessary federal micromanagement. While additional work remains, the *Housing for the 21st Century Act* is a meaningful and constructive step toward ensuring stable housing for residents of San Juan County and communities like ours across the nation.

Thank you for your consideration and for your continued leadership on this critical issue.

Respectfully,

Lori Maughan, Commission Chair

- Series of Housing Reforms and Programs

- **Modernize Zoning and Planning:** Establish federal guidelines and best practices for state and local zoning frameworks to increase the production of affordable housing.
- **Accelerate Home Building:** Create a grant program to encourage the use of **pattern books** (pre-reviewed housing designs) to streamline and expedite local permitting.
- **Update Building Codes:** Issue guidelines to facilitate the permitting of **point-access block buildings** (residential structures up to six stories with a single internal stairway).
- **Streamline Environmental Reviews:** Expand the use of categorical exclusions and exemptions under the National Environmental Policy Act (NEPA) for HUD housing activities and coordinate environmental reviews between the Department of Housing and Urban Development (HUD) and the Department of Agriculture (USDA).
- **Adjust Financial Limits:** Increase multifamily loan limits under the National Housing Act and commission a study to address workforce housing and middle-income affordability.



## SAN JUAN COUNTY COMMISSION

Lori Maughan	Chair
Jamie Harvey	Vice-Chair
Silvia Stubbs	Commissioner
Mack McDonald	Administrator

February 11, 2026

Re: Letter of Support – Rural Incentive Program Funding

To Whom It May Concern:

The San Juan County Board of Commissioners unanimously supports the Request for Appropriation (RFA) to extend the Rural Utah Film Incentive Program, a \$12 million annual tax credit program requested by Senator Jerry Stevenson.

We respectfully ask that this RFA be prioritized in the State budget. With the assistance of former County Commissioner Bruce Adams, San Juan County actively advocated for the creation of the original legislation to provide competitive incentives for film production in rural Utah, particularly in San Juan County.

The film industry has been part of San Juan County's history since John Ford brought John Wayne to the area more than 100 years ago. Since that time, filmmaking has consistently supported our local economy here in Utah. Our residents have played a meaningful role in this industry, showcasing our culture, landscapes, and communities to audiences around the world.

We appreciated the Legislature's renewal of the program in 2024 after early results demonstrated clear success in expanding rural film activity and generating economic impact. San Juan County has directly benefited from productions such as Kevin Costner's *Horizon* and, most recently, *Tomahawk Springs*, an award-winning film at this year's Sundance Film Festival.

Over the past two years, film productions have spent \$423,573 in San Juan County on hotels, restaurants, and local crew wages. The Rural Utah Film Incentive Program is achieving the Legislature's stated goals by leveraging private investment, delivering measurable statewide economic impact, and operating within established fiscal guardrails.

For San Juan County, these incentive funds are essential to remaining competitive with other filming locations. We know that without this program, *Horizon* would not have been filmed in Utah, and the production studio now operating in Washington County would not be located in this state without Utah's willingness to provide competitive incentives.

While it may be easy to underestimate the reach of these incentives, the long-term economic benefits are substantial. Film productions continue to generate tourism long after filming concludes. San Juan County still benefits from iconic films such as *Forrest Gump*, *Transformers*, and *Thelma & Louise*, as visitors from around the world travel to our region to experience these filming locations firsthand.

In a year when every public dollar matters, the Rural Utah Film Incentive Program remains one of the State's most measurable and effective economic development tools. From our perspective, this program represents a smart investment that delivers real, verifiable returns to San Juan County and supports economic diversification in the rural communities that need it most.

Sincerely

Lori Maughan, Commission Chair



# San Juan County Conservation District





# San Juan County Conservation District Board Members

- Cody Nielson- Chairman
- Klayton Laws- Vice Chairman
- Karah Nay- Treasurer
- Charley Tracy
- Bob Barry
- Terri Laws- Clerk

# Projects

- San Juan Watershed Restoration and Habitat Improvement Project
  - EPA 319-\$630,000
  - Grazing Improvement Program-\$420,000
  - Producer Match-\$120,305
  - Total Project-\$1,170,305
    - Partners:
      - Utah Department of Agriculture and Food
      - San Juan County Conservation District
      - Utah Division of Water Quality
      - Trustlands Administration
      - Bureau of Land Management
    - 21 water wells were installed in the San Juan River Watershed on Private, BLM and SITLA lands.
    - 14 different Producers participated with the project.



# Outreach and Education

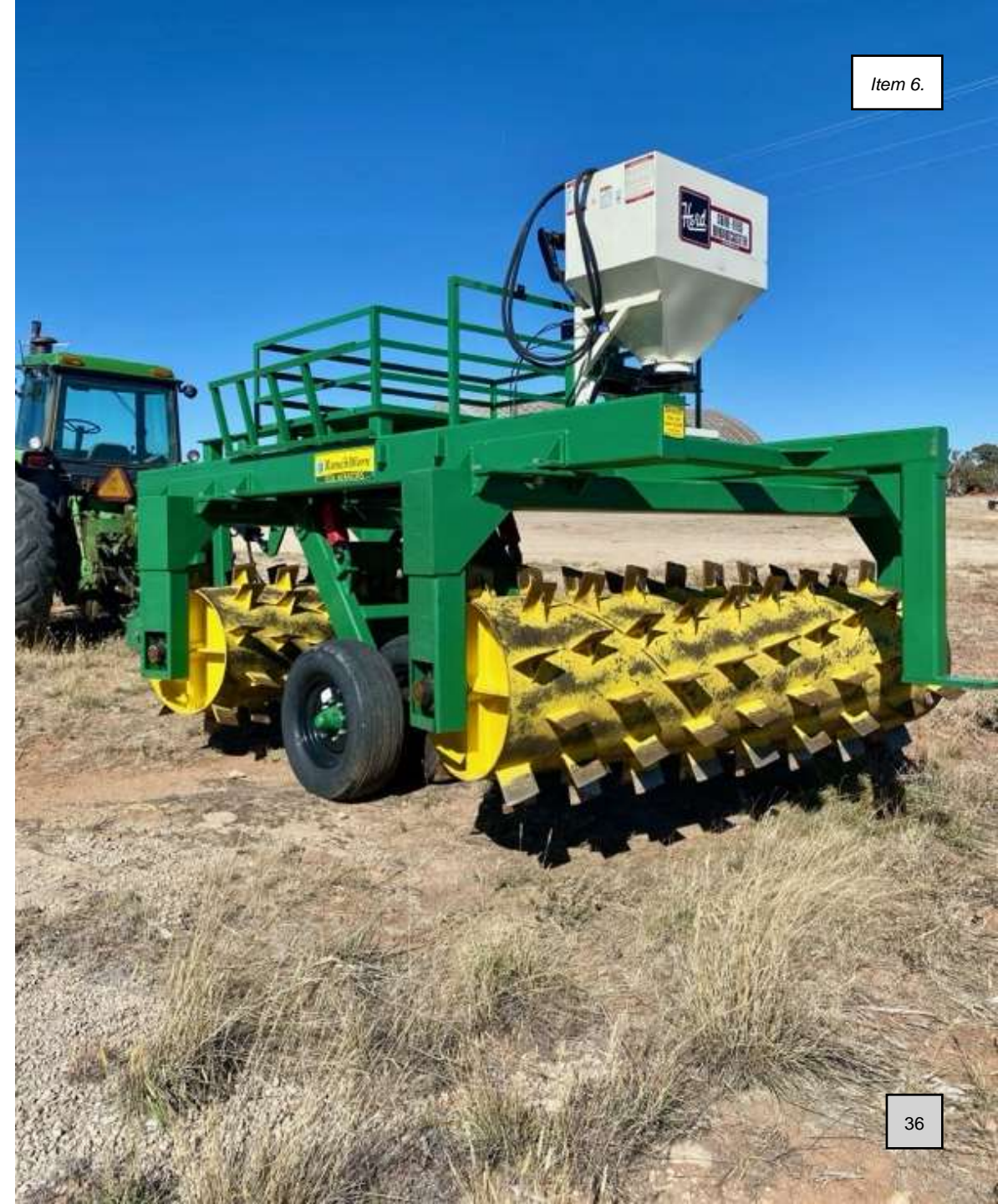
- Soil Health Field Day- 35
- San Juan Watershed Resource Management Plan
  - Tour- 7
  - Meeting- 22
- Local Work Group Meeting- 14
- 4 events held in the last year
  - 78 people attended





## Equipment

- No Till Drill
  - 12-foot planting width
- Aerator
  - Double drum aerator for field rehab
- Rodent Gasser
  - Removal of gopher and prairie dogs





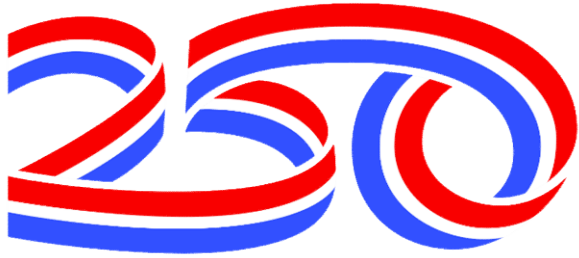


Thank you

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Questions

# AMERICA



**YEARS IN THE MAKING**

Monticello Celebrates 250 years  
of our Democratic Republic

**Time to set your  
NEW YEARS  
REVOLUTION!**

# 1

**Kick off the year with Bookclub**

Join community members in reading David McCoullough's 1776. The Monticello Library will provide a limited number of copies and host a discussion Feb 17th at 6:30 pm

# 2

**The Pen is Mightier: Writing a Revolution**

In partnership with the Utah Division of Arts & Museums Traveling Exhibition Program, some panels will be displayed at the Monticello Library August - October

# 3

**Community Musical Presentation: *Voice of Freedom***

Enjoy community theater celebrating 250 years of our nation's constitution. On July 2nd and 3rd at Monticello High School.

# 4

**Join America's Potluck on Sunday, July 5, 2026**

Join a Nationwide Initiative, on Sunday July 5 to honor our nation with your neighbors and friends. Bring something to share, whether it be a dish or recipe.

# 5

**Walk and Record 250 Miles**

A statewide initiative to get people moving through our great nation. Walk and record 250 miles! Sojourn on your own or join neighbors and friends. Local events include retracing 2 miles downhill on the Spanish Trail.

**STAY TUNED FOR MORE  
EVENTS & CELEBRATIONS**



**San Juan County**  
**America 250 Committee**

**MEETING DATE:**

February 17, 2026

**ITEM TITLE, PRESENTER:**

America 250 Event Update by Committee Member

Commissioner Stubbs requested we briefly cover some of the upcoming America 250 Events.

America 250 is the official, nonpartisan, multiyear commemoration of the 250th anniversary of the signing of the Declaration of Independence, culminating on July 4, 2026. Led by the U.S. Semiquincentennial Commission, this initiative aims to engage all 350 million Americans in honoring the nation's history, celebrating diverse stories, strengthen patriotism and look toward the future.

# **White Canyon Trail System Revitalisation**

## **Project Area Overview**

San Juan County boasts an expansive network of roads and off-road trails that weave through some of the most rugged, remote, and breathtaking landscapes, rich in historical significance. SPEAR (San Juan Public Entry and Access Rights) is actively partnering with San Juan County and the Bureau of Land Management (BLM) to create an innovative and inclusive trail system known as the Canyon Country Super Loop Trail System.

The Canyon Country Super Loop Trail System is a remarkable network of trails extending over a thousand miles into the heart of pristine backcountry. This exceptional system invites adventurers to traverse dramatic cliffs that soar above deep canyons, lush valleys brimming with vibrant ecosystems, and steep mountain ranges just waiting to be explored.

For those yearning for serenity, these remote trails offer the ultimate escape for reflection, where the soothing rustle of leaves and the gentle murmur of streams create a tranquil atmosphere. Meanwhile, thrill-seekers will discover heart-pounding routes that deliver exhilarating excitement, all rewarded with breathtaking vistas.

With sections accessible year-round, the Canyon Country Super Loop Trail System serves as an ideal playground for side-by-side riders of all kinds. It beckons everyone to immerse themselves in stunning landscapes and embark on unforgettable adventures. Experience the perfect fusion of tranquility and excitement that awaits you!

This extraordinary trail system encompasses over 82 diverse trails, meticulously organized into 11 unique sub-trail systems. Each trail captivates outdoor enthusiasts, allowing them to explore breathtaking landscapes at their own pace and encouraging spontaneous discoveries and memorable experiences along the way.

Moreover, this vast network invites adventurers to uncover a fascinating array of archaeological and historical sites, providing a compelling journey through time. The trails wind through stunning terrains and connects several charming local towns, each brimming with unique stories. Additionally, this network seamlessly links to the renowned Moab Trail Systems and the intriguing Poison Springs/Robbers Roost Trails, enriching the overall experience for outdoor lovers and history buffs alike. Whether you seek panoramic views, rich cultural heritage, or the thrill of exploration, this trail system promises an unforgettable adventure.

The Canyon Country Super Loop Trail System represents a crucial initiative to be executed in thoughtfully planned phases, emphasizing targeted efforts for maximum impact. In December 2025, the Bureau of Land Management (BLM) - Monticello Field Office engaged with SPEAR to enhance trails in the White Canyon area of San Juan County. This collaboration aligns



seamlessly with SPEAR's mission, as the region has already been designated as the White Canyon Subsystem.

Within the White Canyon Subsystem, the vibrant red hues of the buttes contrast dramatically with the bright white rims of the canyons below, inviting thorough exploration and delivering a sensory feast. This subsystem features six officially named trails, along with numerous additional routes outlined in BLM and San Juan County travel plans. Notably, the Jacobs Chair Trail provides riders with breathtaking panoramic vistas that are simply unparalleled.

For those seeking rugged beauty, the Blue Notch Trail offers unique off-road access to the shimmering shores of Lake Powell. If you crave a challenge, Piute Pass awaits, rewarding your determination with stunning, unforgettable views at higher elevations.

Experience the mesmerizing Tables of the Sun, a plateau that radiates beauty at sunrise and sunset, creating an ideal haven for photographers. The solitary Lone Butte stands alone, showcasing the iconic geological features of this breathtaking region.

Discover the captivating Red Canyon and Rainbow Canyon Trails, where vibrant, mineral-streaked cliffs reveal new wonders at every turn—exemplifying the area's extraordinary natural beauty.

Whether your goal is to seek adventure or simply reconnect with nature, each trail presents a unique opportunity to immerse yourself in this stunning environment. White Canyon is not just a destination; it is an experience waiting to be unveiled.

Given its remote and rugged nature, navigating this desert terrain can be challenging. Currently, trail signage and maps are often worn, outdated, or completely missing. The BLM has called upon us to enhance the signage in staging areas and install markers along designated routes. This initiative aligns perfectly with SPEAR's mission to improve access for both local users and visitors through organized trail systems.

We're poised for smooth collaboration on this project, which will occur along established trails. SPEAR is determined to work alongside all stakeholders to ensure the success and longevity of this project. The work will be undertaken on existing San Juan Travel plan routes managed by BLM - Monticello, SITLA, and Glen Canyon. While this specific project does not encompass them, the broader trail system also includes USFS and BLM - Moab areas.

This undertaking involves constructing kiosks and trail markers, and it is imperative that we collaborate with all partners to ensure that our trail markers, maps, and documents prominently display insignia that has been approved by all stakeholders. Additionally, we will negotiate with UDOT to install breakaway signage one mile before the staging areas in both directions to mitigate traffic confusion for those towing trailers.

## **Project Specifics**

The White Canyon Trail System boasts six named trails: Jacobs Chair, Piute Pass, Tables of the Sun, Red and Rainbow Canyons, Blue Notch with Hidden Valley, and Lone Dome. Among these, Jacobs Chair, Piute Pass, and Tables of the Sun stand out as the primary trails utilized by the San Juan ATV Safari. Currently, there are three staging areas in place: one at the east and west entrances of the Jacobs Chair loop, and one at the base of Piute Pass.

Despite these staging areas being established, they lack informational kiosks, which are crucial for conveying necessary information and guidance on responsible OHV land use aligning with the BLM principles. We are seeking funding to purchase supplies and develop these kiosks. Furthermore, the Tables of the Sun trail currently does not have a functional staging area, and we desire to secure funds to make its development a reality. Our plan includes several essential steps: conducting an environmental assessment, obtaining the necessary approvals, removing trees, and installing a kiosk that matches those at the other staging areas.

In addition to the kiosks, we will mark each of the six trails with clear trail markers. This includes marking the Blue Notch Trail and its extended option for Hidden Valley. The Piute Pass is a straightforward route; however, guidance is essential due to the old mining routes that branch off. While the Jacobs Chair loop is well-known, we will highlight a lesser-known alternate route that offers stunning overlooks of Dark Canyon. The Tables of the Sun features an alternate route and extended options leading to points of interest outside the loop. Although the Red and Rainbow Canyon route is routinely maintained, trail markers will promote responsible usage. Lastly, while Lone Dome is somewhat isolated, repair work and proper trail markers will encourage greater usage and enhance the trail's accessibility.

During the marking process, SPEAR will conduct hand-tool repairs and maintenance along the trails. During this work, we will also document sections requiring equipment repairs, enabling us to request that the county's trail crew address these in future work orders.

In a parallel effort, SPEAR has been actively working on a separate sub-project in Hatch Wash near the Hook and Ladder staging area. While this is situated in a different part of the county, it aligns perfectly with our broader goals for the trail system. SPEAR has actively been in the process of securing approvals for this project. Collaborative discussions involving SPEAR, San Juan County, UDOT, and SITLA have reached an agreement to construct two new fence-crossing bridges that will accommodate larger machines while also clearing overgrown reeds and vegetation. SPEAR will take charge of removing the existing fence crossings to extend the reach of the recently developed staging area at Hook and Ladder, catering specifically to OHV riders looking to access trails west of Highway 191. Funds are necessary for procuring the steel needed for these bridges and for supporting the labor involved in this critical work.

## **Expense Narrative**

Expenses will be categorized by specific projects in the narrative to highlight their relevance to the overall project. These expenses will then be aggregated by line items in the final budget spreadsheet. Some expenses that will be incurred throughout the project include hiring a project lead to manage tasks, reporting, and accounting; purchasing trail marker pounders; acquiring a generator for hand tools; obtaining a jackhammer to address problematic rocks obstructing the trails; and conducting an environmental impact archaeological study.

The Blue Notch trail will require the installation of two breakaway posts and signs along Highway 95. Each setup will utilize a post-hole digger, concrete, a breakaway post, a reflective metal sign, and bolts. We project that each post installation will take about one hour with two volunteers, plus an additional two hours of travel time, amounting to a total of eight man-hours. The primary route spans just over fourteen miles and requires seven trail markers. The extended Hidden Valley Loop adds another fourteen miles, necessitating an additional seven trail markers. This segment will involve the application of logo stickers, trail number stickers, trail name stickers, and any required stickers mandated by land management agencies. We anticipate this work will demand two outings of seven hours each, again with two volunteers and two hours of travel each time, bringing the total to thirty-two man-hours.

For the Piute Pass project, we will also install two breakaway posts, echoing the requirements for the Blue Notch posts. Additionally, we will construct a kiosk in the staging area, adhering strictly to environmental impact studies. This project will also require a post-hole digger, concrete, 4x4 posts, necessary lumber, and the approved maps and directives. We estimate this task will require six hours of labor with a crew of three and two hours of travel, totaling twenty-four man-hours. This trail spans forty-six miles and will need twenty-three trail markers along with accompanying stickers. With three teams of two volunteers, we can complete this project in an estimated eight hours of work and two hours of travel, amounting to a total of sixty man-hours of labor.

The Jacobs Chair project will commence with highway posts and kiosks, similar to the previous two trails. However, due to its two staging areas, we will double the supplies and man-hours needed for these components. The primary loop measures twenty-eight miles and will require fourteen posts and stickers. This portion demands seven hours of labor and two hours of travel, executed by two crews of two volunteers, totalizing thirty-six man-hours. The extended route on the south side of Highway 95 adds another eight miles, necessitating four additional trail markers and stickers. This task will require four hours of work by a two-man team, plus two hours of travel, resulting in twelve man-hours. Furthermore, there exists an alternate route offering views of Dark Canyon, extending forty-one miles and requiring twenty trail markers and stickers. This will be accomplished by three teams of two volunteers over an estimated eight hours of work and two hours of travel, resulting in sixty man-hours. Additionally, this project will include cleaning graffiti on the Duckett Crossing tunnel, necessitating the purchase of paint and necessary painting supplies.

The Tables of the Sun project represents the most comprehensive segment of this initiative. Before installing the highway posts and kiosk, we must secure approval to build the staging area. To prepare this area, we will first clear several cedar trees. We estimate this task can be completed within eight hours of work and two hours of travel, totaling forty man-hours. Following the tree removal, leveling the ground will require a full day of work using a tractor or skid loader. The primary trail features a twenty-four-mile loop and requires twelve trail markers and stickers. Additionally, there is a one-mile alternate route, which will be marked at both ends using the same markers as those along the primary trail. Extended routes leading to points of interest include one measuring fifteen miles and another five miles long, necessitating ten trail markers and stickers. Marking this trail will again involve three teams of two, taking an estimated eight hours of work and two hours of travel, resulting in sixty man-hours of labor.

The Red and Rainbow Canyon route demands the installation of two highway posts along Highway 276. This nearly thirty-mile route will require fifteen trail markers and stickers. Installing these signs will involve two groups of two laborers, working for eight hours with two hours of travel, totaling forty man-hours of labor.

The Lone Dome trail requires four trail markers for its eight-mile trail. This will require a two-man crew to work for four hours and travel for four hours, amounting to a total of sixteen man-hours.

The unilateral project in Hatch Wash also requires funding, as it involves the purchase of steel for constructing the fence crossing bridges. This entails an eight-hour workday with a four-man crew, resulting in thirty-two man-hours.

Volunteers will donate their time, efforts, hand tools, and take care of their own meals. The grant funds will be used to purchase gift cards to help volunteers with their vehicle expenses, except for \$50 that is required in our match funds, specifically fuel. San Juan County will provide the metal for the fence crossings in Hatch Wash. SPEAR is prepared to cover up to the 10% of incidentals calculated. Additionally, and not calculated, the county's contracted employees will be utilized in constructing the fence crossings and the clearing of Hatch Wash.

Item	Quantity	Rate each	Total Expense
Project lead	1	\$5,000	\$5,000
Trail marker pounder	3	\$175 wayne county quote	\$525
3500 Generator	1	\$800 Harbor Freight	\$800
Hilti 3000 Jackhammer	1	\$3400 Hilti.com	\$3,400
Archaeological Study	1	\$6,586	\$6,586
post-hole digger rental	18 hours	\$5	\$90
Breakaway posts:breakaway bases	10	\$130	\$1,300
Breakaway posts: posts	10	\$30	\$300
Breakaway posts: bases	5	\$30	\$150
Breakaway posts: reflective metal sign	10	\$60	\$600
Breakaway posts: bolts	10 sets	\$10	\$100
Concrete	22 bags	\$10	\$220
Man-Hours	622	\$7.25	\$4,509.50
Hand Tools	622 hours	\$5	\$3110
Meals	50	\$15	\$750
Carsonite Trail Markers	116	\$13.95	\$1618.20
Number Stickers	232	\$1	\$232
Logo Stickers	232	\$1	\$232
Trail name stickers	232	\$1	\$232
Cooperation image stickers	116	\$1	\$116
Arrow Stickers	232	\$1	\$232
Kiosks: structure	4	\$3100 Wayne County	\$12,400
Kiosks: maps and descriptions	4	\$1670 Wayne County	\$6,680
Paint	20 gallons	\$70	\$1,400
Paint rollers and trays	4	\$20	\$80
Chainsaw rental	40	\$5	\$200
Skid Loader rental	28	\$17	\$476
Angle iron	10 sticks	\$100	\$1,000
Truck use	3000 miles	\$0.725	\$2175
Side by side use	606 miles	\$0.725	\$439.35 / \$47.28
Incidentals	10%	\$54,953.05	\$5,495.31
Total			\$60,448.35
25%			\$15,112.08

## Sign Markings



#

Name



#

Name



## Grant work:

- Pictures of the staging areas
- Pictures of a good kiosk to compare and offer changes
- ~~Renumber the trails to meet the overall scheme~~

## BLM - Monticello

- ~~Confirm this is still in line with their views and get a letter of support~~
- ~~Highlight specifics specific to them~~
- ~~Include letters of communication~~

## San Juan County

- Submit it to the commissioners, Nick Sandberg, and TJ Adair
- Get a letter of support and commitment

## SITLA

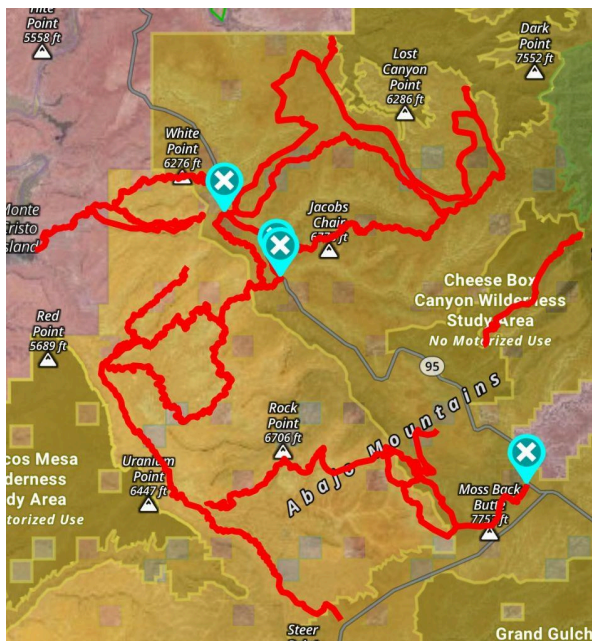
- Confirm they give approval
- Highlight specifics to them
- Include old, or get new letter of support

## UDOT

- Approval for highway posts
- Confirm they are still on board
- Highlight specifics to them
- Include letters of communication and/or letter of support

## BLM - Moab, GCRCA, USFS

- Present overall plan
- Request approval for signage and trail numbering scheme
- Include the letters of communication and/or letters of support



Lone butte:

[https://webmap.onxmaps.com/hunt/share/content?share\\_id=01KGNFPW13BCC4BE4ADJ6TBKEZ](https://webmap.onxmaps.com/hunt/share/content?share_id=01KGNFPW13BCC4BE4ADJ6TBKEZ)

Jacobs Chair west Staging area kiosk:

[https://webmap.onxmaps.com/hunt/share/content?share\\_id=01KGNEKHNPCHS40BTW480PJ2AK](https://webmap.onxmaps.com/hunt/share/content?share_id=01KGNEKHNPCHS40BTW480PJ2AK)

Jacobs chair:

[https://webmap.onxmaps.com/hunt/share/content?share\\_id=01KGNENW220PSTWVABS8YSC20Z](https://webmap.onxmaps.com/hunt/share/content?share_id=01KGNENW220PSTWVABS8YSC20Z)

Jacobs chair ext south of 95:

[https://webmap.onxmaps.com/hunt/share/content?share\\_id=01KGNET1E23F19TX9VM7G5AFRR](https://webmap.onxmaps.com/hunt/share/content?share_id=01KGNET1E23F19TX9VM7G5AFRR)

Jacobs chair alt dark canyon views:

[https://webmap.onxmaps.com/hunt/share/content?share\\_id=01KGNEX1Y5PVDHXB9NYNZH7RAG](https://webmap.onxmaps.com/hunt/share/content?share_id=01KGNEX1Y5PVDHXB9NYNZH7RAG)

Jacobs chair east staging area kiosk:

[https://webmap.onxmaps.com/hunt/share/content?share\\_id=01KGNEZ7J9DNHD542H3N4VEPTP](https://webmap.onxmaps.com/hunt/share/content?share_id=01KGNEZ7J9DNHD542H3N4VEPTP)

Blue notch:

[https://webmap.onxmaps.com/hunt/share/content?share\\_id=01KGNEEW8TAYN6P8TE5P0D2QH4](https://webmap.onxmaps.com/hunt/share/content?share_id=01KGNEEW8TAYN6P8TE5P0D2QH4)

Blue Notch ext Hidden Valley:

[https://webmap.onxmaps.com/hunt/share/content?share\\_id=01KGNEGQHXJHG6R2QGCRRQ91NMK](https://webmap.onxmaps.com/hunt/share/content?share_id=01KGNEGQHXJHG6R2QGCRRQ91NMK)

Piute pass staging area kiosk:

[https://webmap.onxmaps.com/hunt/share/content?share\\_id=01KGNF1K35A8AWT1A2NXVHM5YB](https://webmap.onxmaps.com/hunt/share/content?share_id=01KGNF1K35A8AWT1A2NXVHM5YB)

Piute pass:

[https://webmap.onxmaps.com/hunt/share/content?share\\_id=01KGNF5TEASQT587A8G6AM5ZBC](https://webmap.onxmaps.com/hunt/share/content?share_id=01KGNF5TEASQT587A8G6AM5ZBC)

Tables of the sun staging area kiosk:

[https://webmap.onxmaps.com/hunt/share/content?share\\_id=01KGNF839P8REYQA4MAV0W6ZF6](https://webmap.onxmaps.com/hunt/share/content?share_id=01KGNF839P8REYQA4MAV0W6ZF6)

Tables of the sun:

[https://webmap.onxmaps.com/hunt/share/content?share\\_id=01KGNFANNDG0W8XNNNF65DHPZX](https://webmap.onxmaps.com/hunt/share/content?share_id=01KGNFANNDG0W8XNNNF65DHPZX)

Tables of the sun alt route:

[https://webmap.onxmaps.com/hunt/share/content?share\\_id=01KGNFD2W6VADEX54F42PDBM6X](https://webmap.onxmaps.com/hunt/share/content?share_id=01KGNFD2W6VADEX54F42PDBM6X)

Tables of the sun ext Radium King:

[https://webmap.onxmaps.com/hunt/share/content?share\\_id=01KGNFFS1S3QH6YHMRT6W8Z169](https://webmap.onxmaps.com/hunt/share/content?share_id=01KGNFFS1S3QH6YHMRT6W8Z169)

Tables of the sun ext needle:

[https://webmap.onxmaps.com/hunt/share/content?share\\_id=01KGNFHQ9ZARA3Z3EJR7JKQV62](https://webmap.onxmaps.com/hunt/share/content?share_id=01KGNFHQ9ZARA3Z3EJR7JKQV62)

Red/rainbow canyon:

[https://webmap.onxmaps.com/hunt/share/content?share\\_id=01KGNFMW7VTZ0PR8J5MRQ62QRT](https://webmap.onxmaps.com/hunt/share/content?share_id=01KGNFMW7VTZ0PR8J5MRQ62QRT)

## Trail #41 - Lone Butte

Post: 37.72838, -109.98954

West Face: CC logo, WC logo, #41 Lone Butte, D0076, Arrow, BLM logo

East Face: CC logo, WC logo, B256, double arrow, BLM logo

Post: 37.71658, -110.00908

Both Faces: CC logo, WC logo, #41 Lone Butte, D0076, Arrow, BLM logo

Post: 37.69745, -110.0279

Both Faces: CC logo, WC logo, #41 Lone Butte, D0076, Arrow, BLM logo

Post: 37.68251, 110.0459

Both Faces: CC logo, WC logo, #41 Lone Butte, D0076, Arrow, BLM logo

Post: 37.66865, -110.06089

Both Faces: CC logo, WC logo, #41 Lone Butte, D3465, Arrow, D0076, Arrow (or closed:  
BLM doesn't have it on map and it needs a lot of work, but does go to guzzler), BLM logo

## Trail #43 - Jacobs Chair Trail

East Kiosk: 37.74334, -110.28118

Highway Markers: 37.73499, -110.26696 - JC TH 1 mile left arrow

37.75646, -110.28224 - Private residence road .4 miles right arrow JC TH 1 mile right arrow

Post: 37.74234, -110.28118

North Face: CC logo, WC logo, #43 Jacobs Chair, B2081, Arrow, BLM logo

Post: 37.74379, -110.27148

North Face: CC logo, WC logo, #43 Jacobs Chair, B2101, Arrow, B2081, Arrow, BLM logo

South Face: CC logo, WC logo, #43 Jacobs Chair, B2081, Arrow, B2081, Arrow, BLM logo

Post: 37.75354, -110.24775

Both Faces: CC logo, WC logo, #43 Jacobs Chair, B2101, Arrow, D1953, Arrow, BLM logo

Post: 37.77054, -110.2379

Both Faces: CC logo, WC logo, #43 Jacobs Chair, D1938/B2101, Arrow, D1952, Arrow, TLA logo

Post: 37.77663, -110.2298

Both Faces: CC logo, WC logo, #43 Jacobs Chair, D1938, Arrow, D1954, Arrow, TLA logo

Post: 37.78528, -110.20282

Both Faces: CC logo, WC logo, #43 Jacobs Chair, D1938, Arrow, BLM logo

Post: 37.79004, -110.17968

Both Faces: CC logo, WC logo, #43 Jacobs Chair, D1938, Arrow, D1949, Arrow, BLM logo

Post: 37.78091, -110.15043

Both Faces: CC logo, WC logo, #43 Jacobs Chair, D1938, Arrow, BLM logo

Post: 37.76026, -110.12677

Both Faces: CC logo, WC logo, #43 Jacobs Chair, D1938, Arrow, TLA logo

2 Posts: 37.74416, -110.10006

1- West Face: CC logo, WC logo, #1, double arrow, #43 Jacobs Chair, D3471, Arrow,  
Alt Jacobs Chair, D1938, Arrow, BLM logo

1- East Face: CC logo, WC logo, #43 Jacobs Chair, D1938, Arrow, BLM logo

2- North Face: CC logo, WC logo, #1, #43 Jacobs Chair, D3471, Arrow, D1938, Arrow, BLM logo

2- South Face: CC logo, WC logo, #43 Jacobs Chair, D1938, Arrow, #1, D1938, Arrow, BLM logo

Post: 37.7267, -110.11795

Both Faces: Both Faces: CC logo, WC logo, #1, #43 Jacobs Chair, D3471, Arrow, D1939, Arrow, BLM logo

Post: 37.73346, -110.14611

Both Faces: CC logo, WC logo, #1, #43 Jacobs Chair, D3471, Arrow, BLM logo

Post: 37.73033, -110.17114



Both Faces: Both Faces: CC logo, WC logo, #1, #43 Jacobs Chair, D3471, Arrow, D3563, Arrow, TLA logo  
Post: 37.72649, -110.19614

Both Faces: Both Faces: CC logo, WC logo, #1, #43 Jacobs Chair, D3471, Arrow, D3473, Arrow, BLM logo  
Post: 37.72127, -110.21996

Both Faces: CC logo, WC logo, #1, #43 Jacobs Chair, D3471/B2261, Arrow, BLM logo  
Post: 37.71033, -110.2361

Both Faces: Both Faces: CC logo, WC logo, #1, #43 Jacobs Chair, B2261, Arrow, D2050, Arrow, BLM logo  
West Kiosk: 37.70699, -110.23958

Highway Markers: 37.71913, -110.24635 - JC TH 1 mile left arrow PP TH 1.3 miles right arrow  
37.99111, -110.22653 - PP TH 1 mile left arrow JC TH 1.3 miles right arrow  
Post: 37.70549, -110.24003

North Face: CC logo, WC logo, #1, Ext Jacobs Chair, SR95, Arrow, BLM logo  
South Face: CC logo, WC logo, #1, #43 Jacobs Chair, B2261, Arrow, BLM logo  
Post: 37.70549, -110.24003

North Face: CC logo, WC logo, #1, Ext Jacobs Chair, #45 Piute Pass, D2043, Arrow, BLM logo  
South Face: CC logo, WC logo, #1, #43 Jacobs Chair, SR95, Arrow, BLM logo  
2 Posts: 37.69599, -110.24961

Post 1 Both Faces: CC logo, WC logo, #1, #45 Piute Pass, D2043, Arrow, Ext Jacobs Chair, D2677, arrow, BLM logo  
Post 2 West Face: CC logo, WC logo, #1, #45 Piute Pass, D2043, Double Arrow, BLM logo  
East Face: CC logo, WC logo, Ext Jacobs Chair, D2677, arrow, BLM logo  
Post: 37.71073, -110.25133

Both Faces: CC logo, WC logo, Ext Jacobs Chair, D2677, Arrow, BLM logo  
Post: 37.72279, -110.26326

Both Faces: CC logo, WC logo, Ext Jacobs Chair, D2677/D2053, Arrow, BLM logo  
Post: 37.73332, -110.28524

East Face: CC logo, WC logo, Ext Jacobs Chair, D0020, Arrow, D0020, Arrow, BLM logo  
West Face: CC logo, WC logo, Ext Jacobs Chair, D2053, Arrow, D0020, Arrow, BLM logo  
Post: 37.76484, -110.06512

Both Faces: CC logo, WC logo, #1, Alt Jacobs Chair, D1938, Arrow, D2645, Arrow, BLM logo  
2 Posts: 37.77148, -110.05442

Post 1: South Face: CC logo, WC logo, #1 Arrow, B256, Double Arrow, Alt Jacobs Chair, Arrow, BLM logo  
Post 1: North Face: CC logo, WC logo, #1, Alt Jacobs Chair, D1938, Arrow, BLM logo  
Post 2: East Face: CC logo, WC logo, Alt Jacobs Chair, B256, Arrow, #1, Alt Jacobs Chair, D1938, Arrow, BLM logo  
Post 2: West Face: CC logo, WC logo, #1, B256, Arrow, #1, Alt Jacobs Chair, D1938, Arrow, BLM logo  
Post: 37.8053, -110.07705

Post: Both faces: CC logo, WC logo, Alt Jacobs Chair, B256, Arrow, Vantage Point, B2091, Arrow, BLM logo  
Post: 37.82319, -110.08578

Post: Both Faces: CC logo, WC logo, Vantage point, arrow, B2091, arrow, BLM logo  
5 Posts: 1) 37.79396, -110.08314, 2) 37.77019, -110.08667, 3) 37.752, -110.09978,  
4) 37.76949, -110.13124, 5) 37.79663, -110.15095

All Posts: Both Faces: CC logo, WC logo, Alt Jacobs Chair, B256, arrow, BLM logo (x4), TLA (x1)  
Post: 37.80846, -110.18441

Both Faces: CC logo, WC logo, Alt Jacobs Chair, B256, arrow, D1945, arrow, BLM logo  
Post: 37.82422, -110.19419

Both Faces: CC logo, WC logo, Alt Jacobs Chair, B256, arrow, D1946, arrow, BLM logo  
Post: 37.83508, -110.2038

Both Faces: CC logo, WC logo, Alt Jacobs Chair, B256, arrow, Vantage Point, B2821, arrow, BLM logo  
Post: 37.83078, -110.23222

Both Faces: CC logo, WC logo, Alt Jacobs Chair, B256, arrow, B2641, arrow, BLM logo

Post: 37.82526, -110.24118

Both Faces: CC logo, WC logo, Alt Jacobs Chair, B256, arrow, BLM logo

Post: 37.80256, -110.23737

Both Faces: CC logo, WC logo, Alt Jacobs Chair, B256, arrow, B2081, arrow, BLM logo

2 Posts: 1) 37.7987, -110.2102, 2) 37.78306, -110.23076

Both Faces: CC logo, WC logo, Alt Jacobs Chair, B2081, arrow, BLM logo

Post: 37.76751, -110.2535453

Both Faces: CC logo, WC logo, Alt Jacobs Chair, B2081, arrow, D3307, Arrow, BLM logo

#### Trail #44 - Blue Notch & Hidden Valley

Highway Markers: 37.77874, -110.29083 - BN 1 mile right arrow, 37.75112, -110.28009 - BN 1 mile left arrow

Post: 37.76466, -110.28532

East Face: CC logo, WC logo, #44 Blue Notch, B2061, arrow, BLM logo

West Face: CC logo, WC logo, SR95, double arrow, BLM logo

Post: 37.76356, -110.29377

Both Faces: CC logo, WC logo, #44 Blue Notch, B2061, Arrow, D1963, Arrow, BLM logo

Post: 37.76705, -110.29979

Both Faces: CC logo, WC logo, #44 Blue Notch, B2061, Arrow, D0135, Arrow, BLM logo

Post: 37.76617, -110.31999

Both Faces: Both Faces: CC logo, WC logo, #44 Blue Notch, B2061, Arrow, BLM logo

Post: 37.7627, -110.34277

Both Faces: CC logo, WC logo, #44 Blue Notch, B2061, Arrow, D1964, Arrow, TLA logo

Post: 37.75732, -110.36471

Both Faces: CC logo, WC logo, #44 Blue Notch, B2061, Arrow, D1965, Arrow, BLM logo

Post: 37.74778, -110.37038

Both Faces: CC logo, WC logo, #44 Blue Notch, B2061, Arrow, Hidden Valley, D0019, Arrow, BLM logo

Post: 37.74592, -110.39247

Both Faces: CC logo, WC logo, #44 Blue Notch, B2061, Arrow, Hidden Valley, D2171, Arrow, GCNRA logo

Post: 37.73388, -110.41082

Both Faces: CC logo, WC logo, #44 Blue Notch, B2061, Arrow, D0016, Arrow, GCNRA logo

2 Posts: 1) 37.73537, -110.36737, 2) 37.73209, -110.33547

Both Faces: CC logo, WC logo, Hidden Valley, D2171, Arrow, BLM logo

Post: 37.73869, -110.30865

South Face: CC logo, WC logo, Hidden Valley, D0019, Double Arrow, BLM logo

North Face: CC logo, WC logo, Hidden Valley, D2171, Arrow, BLM logo

Post: 37.73492, -110.3479

Both Faces: CC logo, WC logo, Hidden Valley, D0019, Arrow, BLM logo

#### Trail #45 - Piute Pass Trail

Kiosk: 37.70078, -110.236

Highway Markers: see Jacobs Chair

Post: 37.68742, -110.26715

Both Faces: CC logo, WC logo, #1, #45 Piute Pass, D2043, Arrow, BLM logo

Post: 37.67169, -110.2845

North Face: CC logo, WC logo, #1 Arrow, #45 Piute Pass, D2052, Double Arrow, BLM logo

South Face: CC logo, WC logo, #1, #45 Piute Pass, D2043, Arrow, BLM logo

Post: 37.65072, -110.29072

Both Faces: CC logo, WC logo, #1, #45 Piute Pass, D2052 Arrow, D0012, Arrow, BLM logo  
 Post: 37.6471, -110.110.28917

Both Faces: CC logo, WC logo, #1, #45 Piute Pass, D2052 Arrow, D2168, Alt Piute Pass, Arrow, BLM logo  
 2 Posts: 1) 37.63102, -110.31199, 2) 37.62134, -110.32849

Both Faces: CC logo, WC logo, #1, #45 Piute Pass, D2052 Arrow, BLM logo  
 Post: 37.60885, -110.31717

Both Faces: CC logo, WC logo, #1, #45 Piute Pass, D2052 Arrow, D2168, Alt Piute Pass, Arrow, TLA logo  
 Post: 37.60737, -110.33399

Both Faces: CC logo, WC logo, #1, #45 Piute Pass, D2052 Arrow, BLM logo  
 Post: 37.60251, -110.35078

North Face: CC logo, WC logo, #1 Arrow, #45 Piute Pass, Arrow, #49 Red Canyon, B259, Double Arrow, BLM logo  
 South Face: CC logo, WC logo, #1, #45 Piute Pass, D2052 Arrow, BLM logo  
 Post: 37.62401, -110.3676

Both Faces: CC logo, WC logo, #45 Piute Pass, #49 Red Canyon, B259, Arrow, BLM logo  
 Post: 37.64597, -110.38072

Both Faces: CC logo, WC logo, #45 Piute Pass, #49 Red Canyon, B259, Arrow, D0015, Arrow, BLM logo  
 Post: 37.65198, -110.3704

South Face: CC logo, WC logo, #45 Piute Pass, D0017, Arrow, TLA logo  
 North Face: CC logo, WC logo, #49 Red Canyon, B259, Double Arrow, #45 Piute Pass, Arrow, TLA logo  
 2 Posts: 1) 37.65951, -110.34555, 2) 37.66441, -110.33228

Both Faces: CC logo, WC logo, #45 Piute Pass, D0017, Arrow, BLM logo  
 Post: 37.67229, -110.31695

Both Faces: CC logo, WC logo, #45 Piute Pass, D0017, Arrow, D0018 Arrow, BLM logo  
 Post: 37.6811, -110.30191

Both Faces: CC logo, WC logo, #45 Piute Pass, D0017, Arrow, BLM logo

#### Trail #48 - Tables of the Sun Trail

Kiosk: 37.56774, -110.03572

Highway Markers: 37.58234, -110.03959 - TotS TH 1 mile right arrow

37.56256, -110.01994 - TotS TH .9 miles left arrow (*may vary to work with existing signs*)

#### Trail #49 - Red Cyn/Rainbow Cyn

Highway Markers: 37.4602, -110.189784 RC 1 mile left arrow, 37.4921, -110.1569 RC 1 mile right arrow



Vargas, Rosa <[rvargas@sanjuancountyut.gov](mailto:rvargas@sanjuancountyut.gov)>

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**(no subject)**

3 messages

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**Susan Flavel** <[bsflavel9@gmail.com](mailto:bsflavel9@gmail.com)>

Wed, Feb 11, 2026 at 3:16 PM

To: "rvargas@sanjuancountyut.gov" <[rvargas@sanjuancountyut.gov](mailto:rvargas@sanjuancountyut.gov)>

Rosa, we just talked and you didn't know if we should present to the work meeting, or the regular 11AM meeting.

We are SPEAR, an organization with many members of the county that love to explore the roads and trails and help keep them open and in repair.

We are currently working on a project with the BLM on a specific set of trails we call "White Canyon Trail System". We are planning to apply for grant for kiosks, signage and user friendly ideas for the county and tourists alike!

In order to apply, we need a letter of support from the County! We got one last summer, but we were denied the grant because of time crunch and lack of the same letter of supporting from the forest Service.

We have refocused our efforts and are want to try for this grant again!!

Susan Flavel 435 979-1374  
[bsflavel9@gmail.com](mailto:bsflavel9@gmail.com)

**Vargas, Rosa** <rvargas@sanjuancountyut.gov> Wed, Feb 11, 2026 at 11:48 AM Item 9.  
To: Mack McDonald <mmcdonald@sanjuancountyut.gov>

Please see below, for Municode

Kind regards,

Rosa Vargas  
Executive Assistant  
Po Box 9  
Monticello, UT 84535  
Ph #(435)587-3225  
Cell #(435)459-3393



[Quoted text hidden]

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**Vargas, Rosa** <rvargas@sanjuancountyut.gov> Thu, Feb 12, 2026 at 12:42 PM  
To: Monette Clark <clarkcom.services@gmail.com>

I received 3 emails from her. Email 1

[Quoted text hidden]

[Quoted text hidden]



Lori Maughan	Chair
Jamie Harvey	Vice-Chair
Silvia Stubbs	Commissioner
Mack McDonald	Administrator

February 17, 2026

East Region Manager  
Utah Division of State Parks  
154 W. North Temple, Suite 116  
Po Box 146001  
Salt Lake City, UT 84114

**Subject: Letter of Support for the Acquisition of the 5 Kivas Ruins Acquisition by the Utah  
Utah Division of State Parks**

To Whom It May Concern:

The San Juan County Commission is pleased to provide this letter of support for the Utah Division of State Parks acquisition for the 160-acre parcel of land in San Juan County. The property in Westwater Canyon, which is located in the unincorporated area of Blandy City contains the “Little Westwater Ruins”, also known as the “Five Kivas Ruins”.

As the Board of County Commissioner, we recognize the benefits of the potential of bringing this property into Utah State Parks system as it will bring this well-known and important cultural site under their care and help ensure its long-term preservation. We look forward to the continued educational and recreational opportunities for the community and to expanding our ability to tell the story of the rich cultural heritage of the region.

We fully support this endeavor and believe it merits your serious consideration. We appreciate your consideration of this request and look forward to a long-lasting relationship with the State Parks here in San Juan County.

Sincerely,

---

Lori Maughan  
Commission Chair



## COMMISSION STAFF REPORT

**MEETING DATE:** February 17, 2026

**ITEM TITLE, PRESENTER:** Seeking Consideration and Approval for the 2026 Community Library Enhancement Fund grant between the Department of Cultural and Community Engagement, State Library Division and San Juan County Library System, Presented by Nicole Perkins, Library Director

**RECOMMENDATION:** Approve

### SUMMARY

The purpose of the Community Library Enhancement Funds grant (CLEF) is for the development of local public library services. This is a State of Utah grant that is available to apply for through the Utah State Library that varies in the amount awarded according to meeting the previous year's standards. Funds are eligible to be used for Collection Development, Technology for public use, programing, ADA equipment/projects and minor capital projects. All funds must be expended by June 30, 2026. These funds cannot be used to match for Federal LSTA grants or replace local funding but intended to supplement local funds.

### HISTORY/PAST ACTION

Approved

### FISCAL IMPACT

This year the amount of the contract award is \$7636.00. This is a hybrid grant where 90% of award is paid up front and the remaining 10% is paid after final report and receipts are submitted by due date of September 15, 2026.



# STATE OF UTAH

CONTRACT #

1. CONTRACTING PARTIES: This contract is between the following agency of the State of Utah: **Department of Cultural and Community Engagement, Agency Code: 710, State Library Division**, referred to as **USL** and/or **STATE**, and **San Juan County Library System**, referred to as **GRANTEE**

San Juan County Library System  
25 W 300 S  
Blanding, Utah 84511-3829

## LEGAL STATUS OF GRANTEE

- ( ) Sole Proprietor  
( ) Non-Profit Corporation  
( ) For-Profit Corporation  
( ) Partnership  
(X) Government Agency

Contact Person: Nicole Perkins  
Phone Number: (435) 678-2335  
Email: [nperkins@sanjuancountyut.gov](mailto:nperkins@sanjuancountyut.gov)  
Vendor ID # 06866HK

Commodity Code # 99999

2. GENERAL PURPOSE OF CONTRACT: The general purpose of this contract is to provide Community Library Enhancement Funds (CLEF) for the development of local public library services.
3. PROCUREMENT: This contract is entered into as the result of the procurement process on RX# N/A, FY N/A, Bid #N/A, a pre-approved sole source authorization (from the Division of Purchasing) SS# N/A, or other method: Certified Public Library status.
4. CONTRACT PERIOD: Effective Date: 07/01/2025 Termination Date: 06/30/2026, unless terminated early or extended in accordance with the terms and conditions of this contract. Renewal options (if any): N/A. **This Agreement must be returned to USL with all required GRANTEE initials and/or signatures by 02/16/2025.**
5. CONTRACT COSTS: GRANTEE will be paid a **maximum** of \$ 7636 for costs authorized by this contract. Prompt Payment Discount (if any): N/A. Additional information regarding costs: N/A.
6. ATTACHMENTS INCLUDED AS PART OF THIS CONTRACT:  
Attachment A - Standard Terms & Conditions for Grants  
Attachment B – Scope of Work and Special Provisions  
Other Attachments: The following attachments are required documents and are included in the total documentation for Contract, though received at different times during the effective dates of Contract.

- CLEF Final Report

**Any conflicts between Attachment A and the other attachments will be resolved in favor of Attachment A.**

7. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:
- All other governmental laws, regulations, or actions applicable to the goods and/or services authorized by this contract.
  - Utah State Procurement Code, Procurement Rules, and GRANTEE'S response to Bid # N/A , dated N/A.
8. Each person signing this Agreement represents and warrants that he/she is duly authorized and has legal capacity to execute and deliver this Agreement and bind the parties hereto. Each signatory represents and warrants to the other that the execution and delivery of the Agreement and the performance of each party's obligations hereunder have been duly authorized and that the Agreement is



a valid and legal agreement binding on the parties and enforceable in accordance with its terms.  
Further, that Contractor is registered with the Utah Department of Commerce and is in good standing.

The parties sign and cause this contract to be executed. This contract is not fully executed until the State of Utah Approving Authorities have signed this contract.

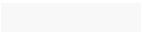
IN WITNESS WHEREOF, the parties sign and cause this contract to be executed.

**GRANTEE**

**STATE**

  
\_\_\_\_\_  
Library Director

  
\_\_\_\_\_  
Director, State Library Division

  
\_\_\_\_\_  
Fiscal Officer

N/A - Grant  
\_\_\_\_\_  
Director, Division of Purchasing

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Director, Division of Finance

Agency Contact for questions during the contract process.

<u>Melanie Boyd</u>	<u>801.715.6740</u>	<u>801-715-6767</u>	<u>mcwainwright@utah.gov</u>
Agency Contact	Phone Number	Fax Number	Email

## ATTACHMENT A

### STATE OF UTAH STANDARD TERMS AND CONDITIONS FOR GRANTS

1. **DEFINITIONS:** The following terms shall have the meanings set forth below:
  - a. **"Contract"** means these terms and conditions, the Contract Signature Page(s), and all other attachments and documents incorporated by reference.
  - b. **"Contract Signature Page(s)"** means the cover page(s) that the State and Grantee sign.
  - c. **"Grantee"** means the individual or entity which is the recipient of grant money from the State. The term "Grantee" includes Grantee's agents, officers, employees, and partners.
  - d. **"Non-Public Information"** means information that is deemed private, protected, controlled, or exempt from disclosure under the Government Records Access and Management Act (GRAMA) or as non-public under other applicable state and federal laws. Non-public information includes those records the State determines are protected after having properly received a written claim of business confidentiality as described in Utah Code § 63G-2-309. The State reserves the right to identify additional of information that must be kept non-public under federal and state laws.
  - e. **"State"** means the State of Utah Department, Division, Office, Bureau, Agency, or other state entity identified on the Contract Signature Page(s).
  - f. **"Grant Money"** means money derived from state fees or tax revenues that is owned, held, or administered by the State.
  - g. **"SubGrantees"** means persons or entities under the direct or indirect control or responsibility of the Grantee, including, but not limited to, Grantee's agents, consultants, employees, authorized resellers, or anyone else for whom the Grantee may be liable at any tier, including a person or entity providing or performing this Contract, including the Grantee's manufacturers, distributors, and suppliers.
2. **GOVERNING LAW AND VENUE:** This Contract shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Contract shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.
3. **LAWS AND REGULATIONS:** At all times during this Contract, Grantee and all acts performed under this Contract will comply with all applicable federal and state constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements.
4. **REQUIRED ACCOUNTING:** Grantee agrees that it shall provide to State the following accounting for all Grant Money received by the Grantee, at least annually, and no later than 60 days after all of the Grant Money is spent:
  - a. a written description and an itemized report detailing the expenditure of the Grant Money or the intended expenditure of any Grant Money that has not been spent; and
  - b. a final written itemized report when all the Grant Money is spent.
  - c. **NOTE: If the Grantee is a non-profit corporation,** Grantee shall make annual disclosures pursuant to the requirements of Utah Code § 51-2a-201.5.
5. **RECORDS ADMINISTRATION:** Grantee shall maintain or supervise the maintenance of all records, receipts and any other documentation necessary to properly account for payments made by the State to Grantee under this Contract, Grantee's performance of the Contract terms and milestones, and outcomes reported to the State by the Grantee. These records shall be retained by Grantee for at least six (6) years after final payment, or until all audits initiated within the six (6) years have been completed, whichever is later. Grantee agrees to allow, at no additional cost, State of Utah and federal auditors, State Entity staff, and/or a party hired by the State access to all records necessary to account for all Grant Money received by Grantee as a result of this contract and to verify that the Grantee's use of the Grant Money is appropriate and has been properly reported.
6. **CONFLICT OF INTEREST:** Grantee represents that none of its officers or employees are officers or employees of the State of Utah, unless disclosure has been made to the State.
7. **INDEPENDENT GRANTEE:** Grantee and SubGrantees, in the performance of this Contract, shall act in an independent capacity and not as officers or employees or agents of the State.

8. **INDEMNITY:** Both parties to this agreement are governmental entities as defined in the Utah Governmental Immunity Act (Utah Code Ann. 63G-7-101 et. seq.). Nothing in this Contract shall be construed as a waiver by either or both parties of any rights, limits, protections or defenses provided by the Act. Nor shall this Contract be construed, with respect to third parties, as a waiver of any governmental immunity to which a party to this Contract is otherwise entitled. Subject to and consistent with the Act, each party will be responsible for its own actions or negligence and will defend against any claims or lawsuit brought against it. There are no indemnity obligations between these parties.
9. **EMPLOYMENT PRACTICES:** Grantee agrees to abide by federal and state employment laws, including: (i) Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e) which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services, on the basis of race, religion, color, or national origin; (ii) 45 CFR 90 which prohibits discrimination on the basis of age; (iii) Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities; and (iv) Utah's Executive Order, dated December 13, 2006, which prohibits unlawful harassment in the work place. Grantee further agrees to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of Grantee's employees.
10. **AMENDMENTS:** This Contract may only be amended by the mutual written agreement of the parties, which amendment will be attached to this Contract. Automatic renewals will not apply to this Contract even if listed elsewhere in this Contract.
11. **NONAPPROPRIATION OF FUNDS, REDUCTION OF FUNDS, OR CHANGES IN LAW:** Upon thirty (30) days written notice delivered to the Grantee, this Contract may be terminated in whole or in part at the sole discretion of the State, if the State reasonably determines that: (i) a change in Federal or State legislation or applicable laws materially affects the ability of either party to perform under the terms of this Contract; or (ii) that a change in available funds affects the State's ability to pay under this Contract. A change of available funds as used in this paragraph, includes, but is not limited to, a change in Federal or State funding, whether as a result of a legislative act or by order of the President or the Governor.
12. **WORKERS COMPENSATION INSURANCE:** Grantee shall maintain during the term of this Contract, workers' compensation insurance for all its employees as well as any SubGrantees. Worker's compensation insurance shall cover full liability under the worker's compensation laws of the jurisdiction in which the service is performed at the statutory limits required by said jurisdiction. Grantee acknowledges that within thirty (30) days of contract award, Grantee must submit proof of certificate of insurance that meets the above requirements.
13. **PUBLIC INFORMATION:** Grantee agrees that this Contract and invoices will be public documents, and may be available for distribution in accordance with the State of Utah's Government Records Access and Management Act (GRAMA). Grantee gives the State express permission to make copies of this Contract, related documents, and invoices in accordance with GRAMA. Except for sections identified in writing by Grantee and expressly approved by the State of Utah Division of Purchasing and General Services, all of which must be in accordance with GRAMA, Grantee also agrees that the Grantee's Proposal to the Solicitation will be a public document, and copies may be given to the public as permitted under GRAMA. The State is not obligated to inform Grantee of any GRAMA requests for disclosure of this Contract, related documents, or invoices.
  - a. **Grantee** may designate certain business information as protected under GRAMA pursuant to Utah Code Section 63G-2-305 and 63G-2-309. It is Grantee's sole responsibility to comply with the requirements of GRAMA as it relates to information regarding trade secrets and information that should be protected under business confidentiality.
14. **PAYMENT:** The acceptance by Grantee of final payment, without a written protest filed with the State within ten (10) business days of receipt of final payment, shall release the State from all claims and all liability to the Grantee. The State's payment shall not be deemed an acceptance of the Services and is without prejudice to any and all claims that the State may have against Grantee. Unless otherwise stated in this Agreement, the State agrees to pay Grantee in two (2) installments. The first installment will cover 90% of the grant and will be paid upon receipt of an invoice. The second installment will cover the remaining 10% of the grant and will be paid upon receipt of an invoice and the Grantee's final grant

evaluation as outlined in ATTACHMENT B Scope of Work and ATTACHMENT C Library Information and Spending Impact Report.

15. **LEGISLATIVE APPROPRIATION:** Disbursement of grant funds is subject to legislative appropriation. Ongoing appropriations are subject to legislative changes on a year-to-year basis.
16. **RECOUPMENT OF FUNDS:** If state audit findings determine that any funds expended by the Grantee violate the terms of this Agreement, the Grantee shall provide funds to the State sufficient to meet the State's repayment demand(s). The Grantee assumes responsibility for ensuring compliance of all subgrantees. The Grantee is responsible for the repayment of funds expended by any subgrantees which violates the terms of this Agreement. If the Grantee is unwilling or unable to repay the funds, the repayment request amount will become a past due obligation of the Grantee to the State and may be collected as such.
17. **DISCLOSURE OF OTHER STATE FUNDS:** The Grantee agrees to disclose a comprehensive list of all state funds received, including funds received through direct awards, competitive grants, pass-throughs, partnerships, memorandums of understanding, etc.
18. **REVIEWS:** The State reserves the right to perform reviews, and/or comment upon the Grantee's use of the funds set forth in this Contract. Such reviews do not waive the requirement of Grantee to meet all of the terms and conditions of this Contract.
19. **PROHIBITED DISCRIMINATORY PRACTICES:** Grantee understands that, under Utah Code 67-27, no portion of this grant may be used to support required training that promotes discriminatory practices as defined in Utah Code 53B-1-118
20. **ASSIGNMENT:** Grantee may not assign, sell, transfer, subcontract or sublet rights, or delegate any right or obligation under this Contract, in whole or in part, without the prior written approval of the State
21. **NON-PUBLIC INFORMATION:** If non-public Information is disclosed to Grantee, Grantee shall: (i) advise its agents, officers, employees, partners, and SubGrantees of the obligations set forth in this Contract; (ii) keep all Non-public Information strictly confidential; and (iii) not disclose any Non-public Information received by it to any third parties. Grantee will promptly notify the State of any potential or actual misuse or misappropriation of Non-public Information.

Grantee shall be responsible for any breach of this duty of confidentiality, including any required remedies and/or notifications under applicable law. Grantee shall indemnify, hold harmless, and defend the State, including anyone for whom the State is liable, from claims related to a breach of this duty of confidentiality, including any notification requirements, by Grantee or anyone for whom the Grantee is liable.

Upon termination or expiration of this Contract and upon request by the State, Grantee will return all copies of Non-public Information to the State or certify, in writing, that the Non-public Information has been destroyed. This duty of confidentiality shall be ongoing and survive the termination or expiration of this Contract.

22. **PUBLICITY:** Grantee shall submit to the State for written approval all advertising and publicity matters relating to this Contract. It is within the State's sole discretion whether to provide approval, which must be done in writing.
23. **INDEMNIFICATION RELATING TO INTELLECTUAL PROPERTY:** If intellectual property is exchanged in return for the funding set forth in this contract, Grantee will indemnify and hold the State harmless from and against any and all damages, expenses (including reasonable attorneys' fees), claims, judgments, liabilities, and costs in any action or claim brought against the State for infringement of a third party's copyright, trademark, trade secret, or other proprietary right. The parties agree that if there are any limitations of Grantee's liability such limitations of liability will not apply to this section.

24. **OWNERSHIP IN INTELLECTUAL PROPERTY:** The State and Grantee each recognizes that each has no right, title, interest, proprietary or otherwise in the intellectual property owned or licensed by the other, unless otherwise agreed upon by the parties in writing.
25. **WAIVER:** A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege.
26. **ATTORNEY'S FEES:** In the event of any judicial action to enforce rights under this Contract, the prevailing party shall be entitled its costs and expenses, including reasonable attorney's fees, incurred in connection with such action.
27. **DISPUTE RESOLUTION:** Prior to either party filing a judicial proceeding, the parties agree to participate in the mediation of any dispute. The State, after consultation with the Grantee, may appoint an expert or panel of experts to assist in the resolution of a dispute. If the State appoints such an expert or panel, State and Grantee agree to cooperate in good faith in providing information and documents to the expert or panel in an effort to resolve the dispute.
28. **ORDER OF PRECEDENCE:** In the event of any conflict in the terms and conditions in this Contract, the order of precedence shall be: (i) this Attachment A; (ii) Contract Signature Page(s); (iii) the State's additional terms and conditions, if any; (iv) any other attachment listed on the Contract Signature Page(s); and (v) Grantee's terms and conditions that are attached to this Contract, if any. Any provision attempting to limit the liability of Grantee or limits the rights of the State must be in writing and attached to this Contract or it is rendered null and void.
29. **SURVIVAL OF TERMS:** Termination or expiration of this Contract shall not extinguish or prejudice the State Entity's right to enforce this Contract with respect to any default or defect in the Services that has not been cured.
30. **SEVERABILITY:** The invalidity or unenforceability of any provision, term, or condition of this Contract shall not affect the validity or enforceability of any other provision, term, or condition of this Contract, which shall remain in full force and effect.
31. **ENTIRE AGREEMENT:** This Contract constitutes the entire agreement between the parties and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written.
32. **RESERVATION OF IMMUNITIES:** The State does not waive any protection or immunity available to it under any statute, rule, regulation, or constitutional provision. Any conflict between this agreement and any applicable statute, rule, regulation, or constitutional provision shall be resolved in favor of the statute, rule, regulation, or constitutional provision.

(Revision date: 12 July 2024)

## Contract between USL and San Juan County Library System CONTRACT #

### ATTACHMENT B SCOPE OF WORK AND SPECIAL PROVISIONS

This Contract is entered into to provide for the cooperative development of local public library services in accordance with the provisions of Utah Code Ann. §§9-7-201(3), 9-7-205(1)(f) and 9-7-205(2) (LexisNexis 2015).

THEREFORE, the parties agree as follows:

1. **This Agreement must be returned to USL with all required GRANTEE signatures by 02/16/2025.** Any exceptions must be arranged in writing via email to [pdensley@utah.gov](mailto:pdensley@utah.gov).
2. The effective dates of Contract shall be from 07/01/2025 through 06/30/2026, unless terminated sooner in accordance with the terms and conditions herein.
3. The amount payable to GRANTEE by USL for the performance of activities outlined in this Agreement shall not exceed \$7636.
4. This Agreement may be terminated with or without cause by either party with 60 days prior written notice. Upon termination of this Agreement, all accounts and payments for services rendered prior to the termination date will be processed according to established financial procedures.
5. Communication between Agreement agencies shall be directed to those individuals appointed by each agency. Any information or other correspondence regarding this Agreement shall be forwarded through the designated contact person. These individuals are as follows:

USL Contact: Melanie Boyd, [mcwainwright@utah.gov](mailto:mcwainwright@utah.gov), 801.715.6740

GRANTEE Contact: Nicole Perkins, [nperkins@sanjuancountyut.gov](mailto:nperkins@sanjuancountyut.gov), (435) 678-2335

#### SCOPE OF WORK:

1. In fulfilling its responsibilities hereunder GRANTEE shall:
  - (a) Comply with the standards for elements of public library service as specified in *Standards for Utah Public Libraries* in effect as of January 1, 2023.
    - i. **LOCAL GOVERNMENT SUPPORT:** In order to continue to receive CLEF funds in the future, at least 65% of the library's total operating revenues must come from jurisdictional tax revenues in order for the jurisdiction to be eligible for CLEF. (*Standards for Utah's Public Libraries*, Standard #9)
  - (b) Expend CLEF funds only for the following purposes:
    - 1- **Collection Development** (for example: children's materials, digital media materials, online resources, materials in another language, special new collections, enhanced current collections).
    - 2- **Technology For Public Use** (for example: public access computing, library catalogs, online resources, technology training, Wi-Fi, other technology that can be used by patrons).
    - 3- **Programming** (for example: community outreach programs, any programs sponsored by the library, on or off site).
    - 4- **Retrofitting the Library Building for ADA Compliance** (If you plan to use CLEF monies in this category, you MUST contact the grants coordinator before beginning your project.)
    - 5- **Minor capital projects** (for example, updating furniture, carpet, paint, and minor repairs.)
  - (c) **CLEF funds shall not be used as match for Federal LSTA grants and shall not replace local funding.**

- (d) Expend the total CLEF funds shown below in accordance with the provisions of this Contract by June 30, 2025, and complete and submit the COMMUNITY LIBRARY ENHANCEMENT FUND Report to USL by September 15, 2025. This report should be submitted online and is found at <https://cce.my.salesforce-sites.com/usl/> (*The USL grants portal.*)
- (e) Gather and report information pertaining to library information and spending and impact (see attachment C)

The CLEF Fund Report for the previous State fiscal year must be submitted to the State Library before funds will be provided under the current Contract. GRANTEE also agrees to make library financial records available for audit or inspection, if requested. For additional information regarding CLEF, please refer to [library.utah.gov/clef](http://library.utah.gov/clef).

## 2. AGREEMENT AMOUNTS and SCHEDULE OF PAYMENT:

The USL shall pay GRANTEE amount as indicated previously in Attachment B, paragraph 3.

The aforementioned amount is payable once the Contract is received by USL with all signatures and is processed accordingly. USL will then return one completed copy of the Contract to the GRANTEE along with the check for 90% of the total payment, as described in Attachment A, paragraph 14. Please note that this process may take several weeks to complete. USL will pay the remaining 10% in accordance with Attachment A, paragraph 14.

## ATTACHMENT C

### LIBRARY INFORMATION AND SPENDING IMPACT REPORT

- A. Library Information
  1. Library Name
  2. Name of the person certifying this information
  3. Phone number of the person certifying this information
  4. Email address of the person certifying this information
  5. Total CLEF award (please report on 100% of the award including the forthcoming 10%)
  
- B. Spending and Impact
  1. CLEF amount spent on collection development?
  2. Amount of local funds spent on collection development?
  3. List the types of collection development materials purchased.
  4. Please provide examples of how these materials have benefited your patrons.
  5. CLEF amount spent on technology that directly benefits the public.
  6. Amount of local funds spent on technology that directly benefits the public.
  7. List the types of equipment purchased that benefit the public.
  8. Please provide examples of how this equipment has benefited your patrons.
  9. CLEF amount spent on library programs?
  10. Amount of local funds spent on library programs.
  11. What programs did you provide with CLEF?
  12. Please provide examples of how these programs have benefited your patrons.
  13. CLEF amount spent on retrofitting the library for ADA compliance?
  14. Amount of local funds spent on retrofitting the library for ADA compliance.
  15. What retrofit did you complete with CLEF?
  16. Please provide examples of how these retrofits have benefited your patrons.
  17. CLEF amount spent on minor capital improvements?
  18. Amount of local funds spent on minor capital improvements.
  19. What minor capital improvements did you provide with CLEF?
  20. Please provide examples of how these minor capital improvements have benefited your patrons.
  21. Please upload a completed budget spreadsheet for your CLEF spending (template available at [library.utah.gov/clef](http://library.utah.gov/clef))





## COMMISSION STAFF REPORT

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**MEETING DATE:** February 17, 2026

**ITEM TITLE, PRESENTER:** Consideration and Approval for a Memorandum of Understanding between San Juan County Public Health and Root for Kids, by Mike Moulton, Public Health Interim Director

**RECOMMENDATION:** Approve

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### SUMMARY

The purpose of this MOU is to create a mutually beneficial relationship to coordinate appropriate services for families enrolled in Root for Kids, specifically those needing additional support related to child development, nutrition, education, pregnancy, and other areas.

### HISTORY/PAST ACTION

### FISCAL IMPACT

None

**Interagency Agreement**  
**The Learning Center for Families, DBA Root for Kids and**  
**San Juan Public Health**

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**RECITALS**

Root for Kids is a not-for-profit 501(C) (3) corporation authorized to conduct its programs and to enter into this Agreement by its bylaws and controlling documentation.

**Purpose:** This Memorandum of Understanding (MOU) establishes a partnership between San Juan Public Health (SJPH) and Root for Kids (RFK) in relation to an identified, mutually beneficial relationship due to the services provided by each entity. Responsibilities related to this partnership between the agencies are outlined below.

**AGREEMENT**

**NOW, THEREFORE**, in exchange for the promises and services to be rendered as described herein, the parties agree as follows:

**Root for Kids Obligations:**

1. When a family enrolled in RFK services is identified as needing additional support related to child development, nutrition, education, pregnancy, or other areas, and with the parent's consent, RFK will initiate a referral to SJPH. Referrals may be submitted using the completed paper referral form or the online provider referral form. Applicable circumstances may include, but are not limited to, situations where a family requires support from SJPH in the following areas:
  - WIC program
  - Immunizations
  - Children with Special Healthcare Needs Itinerate Clinic for neonatal follow up clinic
  - University Developmental Assessment Clinic and other diagnostic services.
2. When a family enrolled in RFK services has other children who need additional support for any of the above-mentioned services.
3. The provider referral form includes consent for sharing basic demographic and contact information for the family that is involved in this shared referral process between RFK and SJPH to coordinate appropriate services. Accept children who are referred to RFK by SJPH for an initial eligibility assessment.
4. Arrange applicable training for RFK staff on at least an annual basis that relates to SJPH services and other requested topics.
5. Encourage full enrollment in SJPH services
6. Include SJPH in appropriate community outreach efforts, especially promotion of services.
7. Keep SJPH apprised of changes in services and events that can be promoted to the community.

**San Juan Public Health** shall:

8. Refer infants and toddlers with suspected developmental delays to Root for Kids
9. Assist families with applications and eligibility determination for Public Health services
10. SJPH will refer families to Early Intervention at RFK through fax or RFK online referral form.
11. Provide RFK with up-to-date information on how to refer families to SJPH services.
12. Initiate first contact with families referred to SJPH by RFK within 5 business days after receiving the completed provider referral form.
13. Provide annual training to RFK staff on SJPH services and other relevant topics as requested. Additional training will be provided as needed, or in response to staff turnover.
14. Include RFK in appropriate community outreach efforts, especially promotion of services.
15. Include information about RFK services in the lobby of San Juan Public Health.

**Release of information:**

Root for Kids will obtain written permission to release records to SJPH should there be a need.

**Confidentiality:**

Root for Kids will adhere to Federal law regarding the confidentiality of client records and/or identifiable information about a student and will share such information only as allowed by such policy and/or applicable law.

**Duration:**

This agreement shall commence upon execution and shall terminate on May 31st, 2026. The parties may agree to renew this Agreement for four additional one-year terms. Together we acknowledge the importance for interagency communication and collaboration to ensure young children receive timely developmental screenings and are connected early to appropriate resources, supporting their optimal growth and development. It is our hope that by combining our efforts through the shared responsibilities listed above, we can accomplish this goal for the betterment of our children's future. All segments of this MOU are subject to negotiation based upon lessons learned during implementation. Terms of the MOU relationship will be reviewed annually.

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Crystal Ghica, COO Root for Kids

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San Juan Public Health

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San Juan County, Commission Chair