



# MURRAY CITY LIBRARY BOARD OF TRUSTEES

## MEETING MINUTES

November 20, 2025

05:00 PM

166 E 5300 S Murray, UT

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### CALL MEETING TO ORDER

**Present:** Ali Lyddall, Cody Giles, Kate Hoag, Marci Muszynski, Kirsten Woodbury, Wini DeMann, Jessica Miller

**Excused:**

**Others:** Julia Pehrson, Murray Library Director; Chelsea Hofmann, Murray Library Staff; Kayla Chandler, Murray Library Staff; Emily Hathorn, Murray Library Staff

Chair Miller called the meeting to order at 5:02 p.m.

### APPROVAL OF MINUTES

The minutes for the meeting were approved, as written, on a motion made by Marci Muszynski. This was seconded by Wini Demann and voting was unanimous in favor.

### CITIZEN COMMENT(S)

Comments will be limited to three minutes for individuals (approximately 300 words for emails) and to five minutes for a spokesperson, recognized as representing a group in attendance. Please begin by stating your name and city of residence. Those wishing to have their comments read into the record may send an email by 5:00 p.m. the day prior to the meeting date to [jpehrson@murray.utah.gov](mailto:jpehrson@murray.utah.gov). Other than this Public Comment section of the meeting or a required public hearing, members of the public may observe but will not be allowed to participate (speak) in the meeting.

None

### REPORT(S)

#### 1. Financial Report, Julia Pehrson

Agenda Attachments

##### 1. [Budget Report Nov 2025.pdf](#)

33% of the year has lapsed. The budget remains on track. A few lines appear higher due to annual fees that have already been paid. A motion to receive and file the financial report was made by Ali Lyddall. This was seconded by Cody Giles and voting was unanimous in favor.

#### 2. Director's Report, Julia Pehrson

Director Pehrson discussed a conference she recently attended called ALA Core Forum. The focus of the conference was on library leadership. The main points Director Pehrson went over

are:

1. Activating leadership & cultivating your team.
  1. Take all the different strengths that employees at the library have and try to create the best atmosphere based on those strengths. "Plan not Promise". Plan for things but know that things are going to change. Create a place where the staff feels like they belong.
2. Teamwork makes the dream work.
  1. Project management – Director Pehrson stated that project management is something the library is working on being better at.
3. People centered administration.
  1. Focus on understanding rather than just trying to create solutions. Make sure you have all the pieces of the puzzle before making a decision.
4. Knowledge management.
  1. Director Pehrson stated that this is something the library has been focusing on recently. Focus on acquiring knowledge. How is that knowledge being shared within the library staff?

## **TRAINING**

### **1. Open and Public Meetings Training, Murray City Attorneys**

Murray City Attorney Mark Richardson provided the library board with the required annual training on open and public meetings.

## **OLD BUSINESS**

None

## **NEW BUSINESS ITEM(S)**

None

## **ANNOUNCEMENTS AND QUESTIONS**

There will be no Library Board meeting in December 2025.

## **ADJOURNMENT**

A motion to adjourn was made by Kirsten Woodbury and seconded by Marci Muszynski. Voting was unanimous in favor. The meeting was adjourned at 5:27p.m.

## **NEXT MEETING**

The next scheduled meeting will be held on **Thursday, January 15th, at 5:00 p.m. MST located at 166 E 5300 S Murray, Utah.**

Special Accommodations for the hearing or visually impaired will be made upon a request to the office of Murray City Recorder (801-264-2662). We would appreciate notification two working days prior to the meeting. TTY is Relay Utah at #711.

Committee members may participate in the meeting via telephonic communication. If a Committee member does participate via telephonic communication, the Committee member will be on speakerphone. The speakerphone will be amplified so that the other Committee members and all other persons present will be able to hear all discussions.

At least 24 hours prior to the meeting, a copy of the foregoing notice was sent to the City Recorder to post in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. A copy of this notice was also posted on Murray City's internet website [www.murray.utah.gov](http://www.murray.utah.gov) and the state noticing website at <http://pnn.utah.gov>.

33% of year lapsed					
FULL ACCT	ACCT DESCRIPTION	TYPE	CY_REVISD_BUD	CY_REMAIN_BUD	CY_PCT_USED
23-0000-31110	Real Property Taxes	R	-2,607,966.00	-2,589,454.78	0.71
23-0000-31120	Personal Property Taxes	R	-100,000.00	-84,862.01	15.14
23-0000-31130	Motor Vehicle Fee-In-Lieu	R	-125,000.00	-103,228.10	17.42
23-0000-31150	Prior Year's Tax Redemptions	R	-35,000.00	-32,178.72	8.06
23-0000-33200	State Grants	R	-10,000.00	-5,895.00	41.05
23-0000-34110	Copies and Printing Fees	R	-6,000.00	-3,907.16	34.88
23-0000-35125	Library Fines	R	-15,000.00	-8,174.89	45.50
23-0000-36100	Interest Income	R	-220,000.00	-154,210.88	29.90
23-2301-41100	Regular Employees	E	987,424.00	706,574.82	28.44
23-2301-41110	Seasonal/Part Time Employees	E	150,000.00	111,920.09	25.39
23-2301-41200	Social Security	E	87,211.00	63,451.07	27.24
23-2301-41300	Group Insurance	E	156,597.00	111,270.23	28.94
23-2301-41400	Retirement	E	191,627.00	137,220.65	28.39
23-2301-41500	Worker Comp	E	696.00	277.16	60.18
23-2301-42030	Tuition Reimbursement	E	2,500.00	2,500.00	0.00
23-2301-42040	Service Awards	E	500.00	450.00	10.00
23-2301-42060	Car Allowance	E	4,500.00	3,046.13	32.31
23-2301-42125	Travel & Learning	E	12,000.00	6,789.27	43.42
23-2301-42140	Supplies	E	15,000.00	9,237.34	38.42
23-2301-42170	Small Equipment	E	14,000.00	9,380.07	33.00
23-2301-42180	Miscellaneous	E	29,000.00	27,633.20	4.71
23-2301-42505	Building & Grounds Maintenance	E	90,000.00	72,126.87	19.86
23-2301-42510	Equipment Maintenance	E	88,000.00	60,014.80	31.80
23-2301-42730	Credit Card Fees	E	3,000.00	2,467.21	17.76
23-2301-43000	Professional Services	E	30,000.00	22,886.22	23.71
23-2301-44000	Utilities	E	30,000.00	18,286.71	39.04
23-2301-44010	Internet/Telephone	E	4,000.00	3,329.96	16.75
23-2301-44020	Cell Phone	E	780.00	288.00	63.08
23-2301-45920	Reserve Buildup	E	561,837.00	561,837.00	0.00
23-2302-42110	Children's Books	E	59,800.00	41,116.23	31.24
23-2302-42111	Children's Audio Visual	E	6,000.00	4,333.46	27.78
23-2302-42112	Children's Audio Books	E	7,000.00	4,867.07	30.47
23-2302-42113	Children's E-books	E	16,200.00	10,614.64	34.48
23-2302-42600	Children's Programs	E	4,000.00	3,058.32	23.54

23-2303-42110	Young Adult Books	E	13,040.00	9,747.54	25.25
23-2303-42112	Young Adult Audio Books	E	4,500.00	3,874.53	13.90
23-2303-42113	Young Adult E-books	E	23,120.00	15,563.66	32.68
23-2303-42600	Young Adult Programs	E	3,000.00	2,124.04	29.20
23-2304-42110	Adult Books	E	54,000.00	33,118.31	38.67
23-2304-42111	Adult Audio Visual	E	29,500.00	22,527.82	23.63
23-2304-42112	Adult Audio Books	E	7,000.00	4,242.26	39.40
23-2304-42113	Adult E-Books	E	118,260.00	80,541.06	31.89
23-2304-42114	Adult Periodicals	E	3,300.00	867.19	73.72
23-2304-42600	Adult Programs	E	3,000.00	2,292.10	23.60
23-2370-47200	Buildings	E	120,000.00	120,000.00	0.00
23-2390-49000	Risk Assessment	E	10,957.00	8,218.00	25.00
23-2390-49310	Admin Cost Wages	E	133,213.00	113,644.00	14.69
23-2390-49311	Admin Cost O&M	E	44,404.00	29,484.00	33.60